



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

January 17, 2008

**Memorandum**

To: Career Start HRD Coordinators, Directors and Case Managers  
From: Janice Hastings and Diane Steinbeiser, Career Start Program Coordinators  
Subject: Labor Surplus Area (LSA) Designations - Effective October 1, 2007 – September 30, 2008

In early 2004, Career Start was implemented in 15 North Carolina counties deemed Labor Surplus Areas (LSA) by the US Department of Labor. Counties are designated Labor Surplus Areas when the average unemployment rate is at least 20 percent above the average unemployment rate for all states during the previous two calendar years. LSA designation affects Employment & Training (E&T) requirements for Career Start students.

On page 16, # 20, of the *Career Start Operational Guidelines*, revised August 2007, it states:

“Individuals enrolled in a Career Start Educational component are required to adhere to all programmatic and attendance requirements of the community college and participation requirements established by the E&T program. Please note that Non-Able Bodied Adults With Dependents (Non-ABAWDs) must attend classes for a minimum of 12 hours each four-week period. Able Bodied Adults Without Dependents (ABAWDs) must attend classes for a minimum of 20 hours each week. In Labor Surplus Areas (LSAs), ABAWDs do not have to meet the 20 hours work requirement rule.”

ABAWDs attending classes at colleges within an LSA county are exempt from the 20 hours work/training requirement. The counties listed in the table below are not LSA counties. Therefore, ABAWDs attending classes in these counties are required to abide by the 20 hours work/training requirement.

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<b>Non-LSA Counties</b>	
<b>Community College</b>	<b>County</b>
Asheville-Buncombe TCC	Buncombe
Blue Ridge CC	Henderson
Cape Fear CC	New Hanover
Catawba Valley CC	Catawba
Craven CC	Craven
Fayetteville CC	Cumberland
Lenoir CC	Lenoir
Mitchell CC	Iredell
Nash CC	Nash
Roanoke-Chowan CC	Hertford
South Piedmont	Union
Stanly CC	Stanly
Vance-Granville CC	Franklin
Wake Tech CC	Wake
Wayne CC	Wayne
Wilkes CC	Wilkes

Career Start college staff in the affected counties mentioned above will need to be aware of and abide by the following:

ABAWDs enrolled in an educational component (GED, WorkKeys labs, HRD courses, computer labs, etc.) **must** attend class for 20 hours per week, regardless of open-entry, open-exit designation of course. Since many HRD classes meet fewer than 20 hours per week, arrangements must be made to ensure that participants are enrolled in an additional lab or short course that brings the total to 20 hours per week.

**Please note, work and class participation may be combined to meet the 20 hour requirement.** For instance, working 10 hours per week and attending GED classes for 10 hours per week would satisfy this requirement.

Beginning January 1, 2008, **DSS will indicate on the 2624 Registration Deregistration form** in Section A in the Registration Information box **the dates of the E&T period**, complete with number of hours the participant is currently working in addition to the following notation, **“Must attend class X hours per week,”** should the participant select additional training. (Number of hours required will vary depending upon number of hours participant is working.)

DS

c: Select College Presidents  
 Select Continuing Education Administrators

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