



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Dr. R. Scott Ralls, President

August 7, 2008

RESPONSE DEADLINE: August 21, 2008

MEMORANDUM

TO: Chief Academic Officers
Colleges Approved to Offer COM 130

FROM: Delores A. Parker
Senior Vice President
Chief Academic Officer

SUBJECT: Requested Revision in *Combined Course Library* Course

The System Office has received a request to revise the following course contained in the *Combined Course Library*:

COM 130 Nonverbal Communication

Attached is a form requesting your approval or disapproval of the proposed change. Please complete and return the form to Elizabeth Spragins by August 21, 2008. You may fax your response to (919) 807-7164. Once the responses have been received at the System Office, the request will be presented to the Curriculum Review Committee for action at the Fall meeting in September.

Thank you for your prompt attention to this matter. If you have questions, please contact Elizabeth Spragins at (919) 807-7212 or spraginse@nccommunitycolleges.edu.

DAP/bs
Attachment

c: Presidents
Dr. Judith C. Mann
Ms. Tracy McPherson
Ms. Elizabeth Spragins

S08-047
E-Mail

