

Regional Continuing Education Dean's Meetings

Caldwell, Lenoir, and Durham Technical Community College

August 20, 23, and 24, 2007

8:30 - 12:00

**North Carolina Community College System
Audit Services Updates**

Introduction/Welcome

New Audit Staff Members and College Assignments for FY 2007-2008

Reference: **Numbered Memo CC07-152**

Audit Procedures FY 2007-2008

Reference: **Numbered Memo CC07-196 dated 8/16/07** (supersedes CC07-172)

New this year:

- Reviewing several administrative items for verification of compliance—including evaluation of president, personnel policies, training of business office personnel, training of trustees, ethics training, verification of Board of Trustee discussion/approval of various items, Communicable Disease/Pandemic Influenza Plan, Master Facilities Plan.
- BLET Certification, pre and post delivery reports
- Cooperative and Joint Programs with High Schools—Early College, Middle College, Academies and Themed High Schools approvals to ensure compliance with 23 NCAC 2C.0305 and SO approvals
- Intellectually Gifted and Mature Students Under 16 Years of Age Review per CC05-182

Continuing Education audit similar to prior years

When a NEW audit step is added—1st year-coaching, 2nd year-concern, 3rd year-exception

2007-2008 FTE Values

http://www.nccommunitycolleges.edu/Program_Audit_Services/fteValues.htm

Audit Services' New Website

Reference: **Numbered Memo CC07-183**

http://www.nccommunitycolleges.edu/Program_Audit_Services/index.html

New and Updated Features:

- Audit Services Staff, Assigned Colleges, and Map
- Elements of an Audit
- Frequently Asked Questions (updated regularly)
- FTE Values (current – 07/08 figures)
- Ask a Question
- Links to other sites and references

Questions and Hypothetical Situations