

Career and College Promise Pathways
Instructions for Manual Filing of Programs of Study
College Transfer Pathways
Spring 2012

General Information:

- Each college must submit a program of study (POS) for each Career and College Promise College Transfer Pathway and Career Technical Education Pathway that the college plans to offer. POS approval authorizes the college to enroll eligible high school students in the courses listed. **Therefore, the POS must be approved before students are enrolled.**
- Colleges are encouraged to submit programs of study as quickly as possible to allow time for review and approval. The deadline for filing a Career and College Promise program of study for Spring Semester 2012 is December 1st.
- Please list a contact person in case additional consultation is needed during the review/approval process.
- Please note that each POS form includes the following statement: *By submitting and requesting approval for this Career and College Promise program of study, our college is verifying its capacity to teach all courses in the submitted program of study.*
- The manual process will be utilized for Spring 2012 and thereafter until programming is complete to enter electronic CCP programs of study in Colleague.
- A college does not need to re-file programs of study unless (1) the college wishes to change a course within a POS, (2) a course or curriculum standard receives statewide revision or (3) programming for filing electronic POS in Colleague is completed; colleges will be notified when electronic POS capability is available.
- Using the instructions and forms included in this document, each college should finalize its CCP program(s) of study and submit them to the following email address:

ccp@nccommunitycolleges.edu
- Your college's President, Chief Academic Officer and contact person will be notified via email when approval has been established.

Information Specific to Core 44 College Transfer Pathway Programs of Study

- The Core 44 College Transfer Pathways are attached. Please utilize these as your guideline as you develop your college transfer pathway program(s) of study.
- The college must already have approval to offer the Associate in Arts in order to file a POS to offer P1012A or P1012B .
- The college must already have approval to offer the Associate in Science in order to file a POS to offer P1042A or P1042B.

If you have any questions concerning filing Career and College Promise programs of study, please contact Ms. Jennifer Frazelle at 919.807.7120 or frazellej@nccommunitycolleges.edu.

Core 44 College Transfer Pathway - Business and Economics (P1012B)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31-32 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (3 SHC)

ENG 131 Introduction to Literature (3 SHC)

Social/Behavioral Sciences (9 SHC)

HIS 121 Western Civilization I (3 SHC)

SOC 210 Introduction to Sociology (3 SHC)

ECO 251 Principles of Microeconomics (3 SHC)

Natural Sciences/Mathematics (7 SHC)

BIO 111 General Biology I (4 SHC)

MAT 161 College Algebra (3 SHC) (*or higher*)

Quantitative options may not be selected.

Other Required General Education (6-7 SHC)

CIS 110 Introduction to Computers (3 SHC)

COM 231 Public Speaking (3 SHC)**

**In order to offer the College Transfer Pathway (Business and Economics), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

***The following courses may be utilized as substitutions for COM 231:*

BIO 112 General Biology II (4 SHC)

ECO 252 Principles of Macroeconomics (3 SHC)

MAT 151 Statistics I (3 SHC)

OTHER REQUIRED HOUR (1 - 2 SHC)

The following course is required:

ACA 122 College Transfer Success (1 SHC)

An additional 1 SHC may be included to meet local requirements for a mathematics lab.

Total Semester Hours Credit (SHC) in Program: 32 - 34

Core 44 College Transfer Pathway – Engineering and Mathematics (P1042B)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (29 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (3 SHC)

ENG 131 Introduction to Literature (3 SHC)

Social/Behavioral Sciences (6 SHC)

HIS 121 Western Civilization I (3 SHC)

ECO 251 Principles of Microeconomics (3 SHC)

Natural Sciences/Mathematics (14 SHC)

Natural Sciences (4 SHC)

CHM 151 General Chemistry I (4 SHC)

Mathematics (10 SHC)

MAT 171 Precalculus Algebra (3 SHC)

MAT 172 Precalculus Trigonometry (3 SHC)

MAT 271 Calculus I (4 SHC)

Quantitative options may not be selected.

**In order to offer the College Transfer Pathway (Engineering and Mathematics), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

OTHER REQUIRED HOUR (1-3 SHC)

The following course is required:

ACA 122 College Transfer Success (1 SHC)

An additional 2 SHC may be included to meet local requirements for mathematics labs.

Total Semester Hours Credit (SHC) in Program: 30-32

Core 44 College Transfer Pathway - Humanities and Social Science (P1012A)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (6 SHC)

ENG 131 Introduction to Literature (3 SHC)

ART 111 Art Appreciation (3 SHC)

Social/Behavioral Sciences (6 SHC)

HIS 121 Western Civilization I (3 SHC)

PSY 150 General Psychology (3 SHC)

Natural Sciences/Mathematics (7 SHC)

BIO 111 General Biology I (4 SHC)

MAT 161 College Algebra (3 SHC)

Other Required General Education (6 SHC)

COM 231 Public Speaking (3 SHC)**

SPA 111 Elementary Spanish I (3 SHC)

**In order to offer the College Transfer Pathway (Humanities and Social Science), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

***The following courses may be utilized as substitutions for COM 231:*

HIS 122 Western Civilization II (3 SHC)

HUM 115 Critical Thinking (3 SHC)

SOC 210 Introduction to Sociology (3 SHC)

OTHER REQUIRED HOUR (1 - 3 SHC)

The following course is required:

ACA 122 College Transfer Success (1 SHC)

An additional 1 SHC may be included to meet local requirements for a mathematics lab.

An additional 1 SHC may be included to meet local requirements for a foreign language lab.

Total Semester Hours Credit (SHC) in Program: 32 - 34

Core 44 College Transfer Pathway – Life and Health Sciences (P1042A)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (3 SHC)

ENG 131 Introduction to Literature (3 SHC)

Social/Behavioral Sciences (3 SHC)

HIS 121 Western Civilization I (3 SHC)

Natural Sciences/Mathematics (19 SHC)

BIO 111 General Biology I (4 SHC)

BIO 112 General Biology II (4 SHC)

CHM 151 General Chemistry I (4 SHC)

CHM 152 General Chemistry II (4 SHC)

MAT 171 Precalculus Algebra (3 SHC) (*or higher*)

Quantitative options may not be selected.

**In order to offer the College Transfer Pathway (Life and Health Sciences), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

OTHER REQUIRED HOUR (1 - 2 SHC)

The following course is required:

ACA 122 – College Transfer Success (1 SHC)

An additional 1 SHC may be included to meet local requirements for a mathematics lab.

Total Semester Hours Credit (SHC) in Program: 32 - 33

Core 44 College Transfer Pathway -- Business and Economics (P1012B) Program of Study Form

College Name _____ Effective Term: Spring 2012
 Contact Person: _____ Email: _____ Phone _____

GENERAL EDUCATION (31-32 SHC)

English Composition (6 SHC)

ENG 111 Expository Writing 3 SHC

Select ONE of the following:

____ ENG 112 Argument-Based Research 3 SHC

____ ENG 113 Literature-Based Research 3 SHC

Humanities/Fine Arts (3 SHC)

ENG 131 Introduction to Literature 3 SHC

Social/Behavioral Sciences (9 SHC)

HIS 121 Western Civilization I 3 SHC

SOC 210 Introduction to Sociology 3 SHC

ECO 251 Principles of Microeconomics 3 SHC

Natural Sciences/Mathematics (7 SHC)

BIO 111 General Biology I 4 SHC

MAT 161 College Algebra (or higher) 3 SHC

Other Required General Education (6-7 SHC)

CIS 110 Introduction to Computers 3 SHC

COM 231** Public Speaking 3 SHC

Substitutions

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131. Quantitative mathematics options may not be selected.

We would like to use this course:

Instead of this course:

	SHC	
	SHC	
	SHC	

***One of the following courses may be utilized as a substitution for COM 231. Please check one of following courses if a substitute will be utilized for COM 231.*

____ BIO 112 General Biology II 4 SHC

____ ECO 252 Principles of Macroeconomics 3 SHC

____ MAT 151 Statistics I 3 SHC

General Education Total: SHC

OTHER REQUIRED HOURS (1-2 SHC)

The following course is required:

ACA 122 College Transfer Success 1 SHC

An additional 1 SHC may be included to meet local requirements for a mathematics lab, if applicable.

_____ SHC

Other Required Hours Total: SHC

Total Semester Hours Credit in Program SHC

By submitting and requesting approval for this Career and College Promise program of study, our college is verifying its capacity to teach all courses in the submitted program of study.

Core 44 College Transfer Pathway -- Engineering and Mathematics (P1042B) Program of Study Form

College Name _____ Effective Term: Spring 2012
 Contact Person: _____ Email: _____ Phone _____

GENERAL EDUCATION (29 SHC)

- English Composition (6 SHC)**
 ENG 111 Expository Writing 3 SHC
 Select ONE of the following:
 _____ ENG 112 Argument-Based Research 3 SHC
 _____ ENG 113 Literature-Based Research 3 SHC
- Humanities/Fine Arts (3 SHC)**
 ENG 131 Introduction to Literature 3 SHC
- Social/Behavioral Sciences (6 SHC)**
 HIS 121 Western Civilization I 3 SHC
 ECO 251 Principles of Microeconomics 3 SHC
- Natural Sciences/Mathematics (14 SHC)**
Natural Sciences (4 SHC)
 CHM 151 General Chemistry I 4 SHC
Mathematics (10 SHC)
 MAT 171 Precalculus Algebra 3 SHC
 MAT 172 Precalculus Trigonometry 3 SHC
 MAT 271 Calculus I 4 SHC

Substitutions

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131. Quantitative mathematics options may not be selected.

We would like to use this course:

Instead of this course:

	SHC	
	SHC	
	SHC	

General Education Total: SHC

OTHER REQUIRED HOURS (1-3 SHC)

The following course is required:
 ACA 122 College Transfer Success 1 SHC

An additional 2 SHC may be included to meet local requirements for mathematics labs.

Please list mathematics lab(s), if applicable.

	SHC	
	SHC	

Other Required Hours Total: SHC

Total Semester Hours Credit in Program		SHC
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By submitting and requesting approval for this Career and College Promise program of study, our college is verifying its capacity to teach all courses in the submitted program of study.

Core 44 College Transfer Pathway – Humanities and Social Science (P1012A) Program of Study Form

College Name _____ Effective Term: Spring 2012
 Contact Person: _____ Email: _____ Phone _____

GENERAL EDUCATION (31 SHC)

- English Composition (6 SHC)**
 _____ ENG 111 Expository Writing 3 SHC
 Select ONE of the following:
 _____ ENG 112 Argument-Based Research 3 SHC
 _____ ENG 113 Literature-Based Research 3 SHC
- Humanities/Fine Arts (6 SHC)**
 _____ ENG 131 Introduction to Literature 3 SHC
 _____ ART 111 Art Appreciation 3 SHC
- Social/Behavioral Sciences (6 SHC)**
 _____ HIS 121 Western Civilization I 3 SHC
 _____ PSY 150 General Psychology 3 SHC
- Natural Sciences/Mathematics (7 SHC)**
 _____ BIO 111 General Biology I 4 SHC
 _____ MAT 161 College Algebra 3 SHC
- Other Required General Education (6 SHC)**
 _____ COM 231** Public Speaking 3 SHC
 _____ SPA 111 Elementary Spanish I 3 SHC

Substitutions

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131. Quantitative mathematics options may not be selected.

We would like to use this course:

Instead of this course:

	_____ SHC	
	_____ SHC	
	_____ SHC	

***One of the following courses may be utilized as a substitution for COM 231. Please check one of following courses if a substitute will be utilized for COM 231.*

- | | | | |
|-------|---------|---------------------------|-------|
| _____ | HIS 122 | Western Civilization II | 3 SHC |
| _____ | HUM 115 | Critical Thinking | 3 SHC |
| _____ | SOC 210 | Introduction to Sociology | 3 SHC |

General Education Total: SHC

OTHER REQUIRED HOURS (1-3 SHC)

- The following course is required:
 _____ ACA 122 College Transfer Success 1 SHC
- An additional 1 SHC may be included to meet local requirements for a mathematics lab, and an additional 1 SHC may be included to meet local requirements for a foreign language lab. Please list a mathematics lab and/or a foreign language lab, if applicable.
- | | | |
|--|-----------|--|
| | _____ SHC | |
| | _____ SHC | |

Other Required Hours Total: SHC

Total Semester Hours Credit in Program SHC

By submitting and requesting approval for this Career and College Promise program of study, our college is verifying its capacity to teach all courses in the submitted program of study.

Core 44 College Transfer Pathway – Life and Health Sciences (P1042A)

Program of Study Form

College Name _____ Effective Term: Spring 2012
 Contact Person: _____ Email: _____ Phone _____

GENERAL EDUCATION (31 SHC)		
English Composition (6 SHC)		
ENG 111	Expository Writing	3 SHC
Select <u>ONE</u> of the following:		
_____ ENG 112	Argument-Based Research	3 SHC
_____ ENG 113	Literature-Based Research	3 SHC
Humanities/Fine Arts (3 SHC)		
ENG 131	Introduction to Literature	3 SHC
Social/Behavioral Sciences (3 SHC)		
HIS 121	Western Civilization I	3 SHC
Natural Sciences/Mathematics (19 SHC)		
BIO 111	General Biology I	4 SHC
BIO 112	General Biology II	4 SHC
CHM 151	General Chemistry I	4 SHC
CHM 152	General Chemistry II	4 SHC
MAT 171	Precalculus Algebra	3 SHC
Substitutions		
<i>A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131. Quantitative mathematics options may <u>not</u> be selected.</i>		
We would like to use this course:		Instead of this course:
_____	_____ SHC	_____
_____	_____ SHC	_____
_____	_____ SHC	_____
General Education Total:		<input style="width: 40px; height: 20px;" type="text"/> SHC
OTHER REQUIRED HOURS (1-2 SHC)		
The following course is required:		
ACA 122	College Transfer Success	1 SHC
An additional 1 SHC may be included to meet local requirements for mathematics labs.		
Please list a mathematics lab, if applicable.		
_____	_____ SHC	
Other Required Hours Total:		<input style="width: 40px; height: 20px;" type="text"/> SHC
Total Semester Hours Credit in Program		<input style="width: 40px; height: 20px;" type="text"/> SHC

By submitting and requesting approval for this Career and College Promise program of study, our college is verifying its capacity to teach all courses in the submitted program of study.