

Board Highlights

James J. Woody, Chair

H. Martin Lancaster, NCCCS President

Volume 85
April 22, 2005

**SUMMARY OF OFFICIAL BUSINESS –
STATE BOARD OF COMMUNITY COLLEGES 04-22-05 MEETING**
(For details, see official minutes or contact the Office of Board Affairs.)

Summary of Chairman Woody's remarks:

- Thanked Dr. Mike Taylor, Stanly CC staff, and Mr. and Mrs. Herbert Watkins for their hospitality and fellowship extended during the SBCC's visit to Albemarle for this well-planned meeting. He noted that the meeting had been very enjoyable, but more than that afforded members the opportunity to see first-hand what is going on at Stanly CC and the other 57 colleges in the NCCCS. The student speakers, who had made presentations at the Issues Luncheon on April 21, shared the very positive effects that Stanly CC had made on their lives and the benefits it is offering to students and the community. Their success is indicative of what is going on throughout our system.
- Recognized and thanked Mr. C.B. Crook, representing Lieutenant Governor Beverly Perdue, and Ms. Pam Wortham, representing Treasurer Richard Moore, for their participation.
- Announced Ms. Sandra Hayes will serve on the Presidents' Selection Committee and Ms. Joanne Steiner on the Staff Person Selection Committee for 2005-2006. Dr. Bob Greene, Mr. Herbert Watkins, and Ms. Joanne Steiner have agreed to serve on the Nominating Committee for SBCC Officers for 2005-2007. Dr. Greene will chair the committee, and they will bring their recommendations to the SBCC in July.
- Reported the Academic Excellence Awards Luncheon will be held in Raleigh on Wednesday, April 27, at the North Raleigh Hilton beginning at 11:45 a.m. The NCACCP will meet on April 28-29 at the Radisson in the RTP.
- Reported members may make hotel reservations where they wish in Raleigh; however, they will need to make their own reservations (due to requirements to guarantee) if they wish to change their current location, and will be reimbursed at the current state government rate. Members who wish to make other arrangements should make Mr. Sullins or Ms. Gardner aware of those intentions.
- Date of Next Meetings:
 - May 19-20, 2005, Caswell Building, Raleigh, NC (regularly scheduled SBCC Meetings)
 - May 18, 2005, Caswell Building, Raleigh, NC (combined legislative efforts)

Summary of President Lancaster's report: *(The full text of the President's remarks is available on the NCCCS Website)*

- Reported on the recent activities in the Legislature. The Senate Appropriations Committee has received staff input that will serve as the basis for their going forward with their budget recommendation. This was worked out among the House and Senate chairs, and is probably close to what will ultimately be passed. We are pleased that enrollment growth of \$7.8 million, new customized industrial training funding of \$2 million, Small Business Center additional funding of \$1 million, and UNC/NCCCS teacher preparation funding of \$1 million are included. Categorical cuts are included in community service bloc grants, off-campus center funding, and public radio. They are relatively minor, and in most cases were cut to the level of usage last year. There is a significant \$7.6 million cut in our instructional formula. When we were asked for a 4% reduction, we put the entire 4% in the instructional formula since other areas had already experienced significant cuts. The cut recommended for the current year is less than the 4%, and overall is about 2%. Some of the cuts are not cuts in programs, but changes in how things are funded. A part of the cut is actually an increase in tuition of 4%, with financial aide being shifted from revenues back to escheats, and additional financial aid to make up for the tuition increase. It all works together; however, we are all disappointed to see a tuition increase for the fourth year in a row. The most glaring omission in the budget is no funding for our biotech initiative. The Speaker of the House and Dan Gerlach, the Governor's Chief Advisor on budget matters, have assured President Lancaster in meetings this week that we should not be overly concerned, and that biotech will be funded before they go home. We will continue looking at this, as it is not yet included. We are also assuming salaries and the issue of the \$10 million additional equipment funding will be handled before the budget is concluded. The \$10 million will probably be addressed with language, as it is to come out of cash reserves at the end, and salaries are always included in the final budgets rather than the departmental budgets.
- Reported he testified before two committees regarding our Economic Development Program. He did make a strong statement regarding the need for funding to enable NCCCS to do more for existing industry through our customized industrial training initiative. Those funds are now included in the budget.
- Reported the NCACCP will review the issue of the mandated school schedule and its impact on Huskins and dual enrollment, which was also discussed at length in the Policy Committee. This item will likely be back on the agenda in the near future, as we are very concerned about the consequences of delaying school openings until late August.
- Reported he recently participated in three installation ceremonies. Two of these were for community college presidents, Dr. Matt Garrett at Central Carolina CC and Dr. Lawrence Rouse at James Sprunt CC. The third installation was that of the new chancellor at NC State University.
- Reported Dr. Robert Shackelford, a vice president at Rockingham CC, was chosen as a Herring Fellow to participate in leadership training offered by Hockaday, Hunter and Associates.
- Reported the Textile Center transition is going smoothly, and it is believed that the legislative pieces will be in place to make this happen prior to the members going home.
- Reported the Minority Male Mentoring Project Best Practices Conference is underway today and tomorrow. Regretfully, program funding through a grant received from the

Governor's Crime Commission will soon end. We will clearly have a challenge to encourage and retain the enrollment of minority males in our academic programs.

- Reported ads produced to recruit students into our biotech program are excellent and have been placed in a variety of media. Norman Schmidt did an outstanding job on these ads now available for review on the website.
- Reported Dr. Stuart Fountain has played an active role in walking the halls of the Legislature, and commended him for his efforts. Members were encouraged to assist in these efforts if schedules allow. The real work on the budget is to be done within the next 30 days, and when board members strongly support and advocate our cause, a powerful message is sent to the members of the Legislature about what we do in the classrooms and what we do in Raleigh. Dr. Fountain added that members who participate should be sure they are brought current on position and issues. Board member Jim Daniels suggested and it was agreed upon that May 18 would be designated as a day for members to attend a legislative briefing at the System Office beginning at 9:30 a.m. Upon conclusion, members would proceed to the General Assembly to individually meet with legislators during the remainder of the day. This is the Wednesday before the regularly scheduled May SBCC meetings.
- In response to a question from Mr. Daniels, President Lancaster asked Mr. Briggs to report on the Textile Center transition. Mr. Briggs reported that Senator David Hoyle presented a bill to the Senate Higher Education Committee and SB-988 was passed on April 21 providing for the transition. Representative Debbie Clary, who had initially voiced concerns about the transition, has legislation that is slightly different but similar in substance. Therefore, the System Office, Textile Center, and Gaston College staff are working under the assumption of a July 1 merger and are developing a long-range plan.
- In response to a question regarding the prospects and effects of the lottery on the community college system, President Lancaster reported that as the lottery is now structured, it would have no impact on community colleges. The funds are designated for K-12, 50% of which would go to school construction. The bill passed by the House would raise limited revenues since advertising and participation in multi-state jackpots are prohibited. The Senate is expected to take a different approach. While not advocating for or against the lottery, President Lancaster suggested in his discussions related to the overall appeal, that the Georgia model be considered. There, 15% of the net proceeds go into technology infrastructure and equipment for community colleges. This would be a tremendous infusion of funding for these needs, and would generate additional support for the establishment of the lottery throughout NC.

The Board received and approved the following:

- Establishment of an off-campus center in Cabarrus County at 660 Parkway Avenue, Concord, NC.
- Curriculum Program Applications (*FTFA*) as requested by College of The Albemarle *Professional Crafts: Jewelry* [A30340], Nash CC *Criminal Justice Technology/Latent Evidence* [A5518A], Richmond CC *Practical Nursing (Diploma)* [D45660], and, Stanly CC *Advertising and Graphic Design* [A30100].
- Curriculum Standard Revisions as requested by Gaston College *Industrial Engineering Systems* [A40240] and NC Real Estate Appraisal Board *Real Estate Appraisal (Certificate)* [C25420].

- Course of Instruction to Captive/Co-opted Groups/Basic Skills as requested by Asheville-Buncombe Technical CC to offer BSP S 2000 at Blue Ridge Homes, Nash CC to offer BSP N 2000 at Guardian Care of Rocky Mount, and Rowan-Cabarrus CC to offer BSP P 2000 ABE-GED at Rowan-Cabarrus CC as outlined in Attachment Prog. 6.
- Course of Instruction to Captive/Co-opted Groups/Continuing Education granting the offering of courses as requested by Pamlico CC at Pamlico Correctional Institution, Stanly CC at Albemarle Correctional Institution, and Western Piedmont CC at Western Youth Institution as outlined in Attachment Prog. 7.
- Course Modification Continuing Education Master Course List to add to the Master Course List *Film and Video Production Techniques* [FVP3100] as outlined in Attachment Prog. 8.
- Allocation of Funds for the NC Motorcycle Safety Education Program (NCMSEP) FY 2005-2006, an allocation not to exceed \$450,000, to be funded using a three-dollar tax imposed on each private motorcycle registered in NC per the NC G.S. 20-87(6) and possible funding from fees for special registration plates as outlined in G.S. 20-79.7. Approval is subject to funds availability.
- Performance Incentive Grant Project - Pathways to Employment: Biotechnology/Pharmaceutical Careers Award to Demonstration Site (Wake Technical CC), an allocation of \$70,000 for the period April 22, 2005-March 31, 2006 to be funded by federal funds from the Department of Commerce, Commission on Workforce Development.
- Allocation of Resources to James Sprunt CC for the Purchase of WorkKeys Assessment, an allocation in the amount of \$8,000 for the period April 22-June 30, 2005 to be funded using training initiative funds.
- Service Agreement with Regional Technology Strategies, Inc., for the BioNetwork BioForum, a service agreement to provide expertise in the design, development, management and implementation of the first NCCCS BioNetwork BioForum to be held August 8-10, 2005. The agreement in the amount of \$62,450 for the period April 22-October 31, 2005, will be funded through the Golden LEAF Biotechnology Grant, NCCCS Contractual Services funds.
- 2005-2006 NC Community College Grant Payment Schedule, the official payment schedule for the grant program including a total expenditure scheduled of \$11,000,000 to 9,996 eligible students using need-based criteria as outlined in Attachment FC-12.
- Two Percent Transfer Restriction Report, comprised of several reports from the Division of Finance including the *Requests to Transfer in Excess of Two Percent* (granting requests from Alamance CC and Guilford Technical CC), *Budget Flexibility 2% Transfer Percentages for FY 2004-05 Established by HB 1414*, and the *NCCCS Curriculum and NonCurriculum Salary and Fringe Benefits Transfer Processed through March 2005* as outlined in Attachment FC-13.
- Construction/Property/Bond Authorization Report, the construction/property report including one project approval each for Asheville-Buncombe Technical CC, Central Piedmont CC, Davidson County CC, Edgecombe CC, Mitchell CC, Pitt CC, and Vance-Granville CC, and three project approvals for Wake Technical CC; disposal of real property at Blue Ridge CC; and, *the Bond Authorization Report as of April 22, 2005*, as outlined in Attachment FC-14.
- Contractual Services - Improve Student Access to Services and Optimize Registration Resources Project - Contract Amendment - Affiliated Computer Services (ACS) for the College Information Systems Project (CIS), a contract amendment with ACS to provide

project management and technical consultation services to enhance the CIS to improve student services and optimize registration resources and web-based registration. The contract amendment in the amount of \$145,000 will be funded by Central Piedmont CC, the college that required the enhanced capabilities. The Statewide IT Procurement Office gave its approval to the contract amendment on April 15, 2005. (See Attachment FC-15)

- Professional Service Agreement with Joe Barefoot, an agreement not to exceed \$17,080 for professional services to provide a smooth transition for the new Associate Director of the College Business Team in the Information Services Section during a critical period of the CIS Project. The agreement is for the period May 24-September 30, 2005.
- SOLINET Contract Renewal, a contract renewal to continue the support services provided by OCLC and its regional distributor, Southeastern Library Network (SOLINET), to the NCCCS Learning Technology Systems. The renewal contract is for the period July 1, 2005-June 30, 2006, and is not to exceed \$80,888.
- Entrepreneurship Training for the Thai Community College System - Second Phase, a contract approved with the Kenan Institute Asia (KIASIA) for the purpose of continuing the training and certification of Thai instructors to facilitate the *REAL Entrepreneurship Training Program* and the *Building Entrepreneurial Skills Program*. The contract is for the period April 29-May 13, 2005, and approval is contingent upon receiving a contract for International Development (USAID) through KIASIA.
- Dr. Robert E. Bridges, Interim President of Roanoke-Chowan CC effective May 1, 2005.

The following items were presented to the Board for information:

- Special Application Approvals By System President, application requests from Alamance CC to offer *Cosmetology Instructor (Certificate)* [C55160], Davidson County CC and Johnston CC *Early Childhood Education/Special Education* [A5522A], and Johnston CC *Early Childhood Education/Teacher Associate* [A5522B].
- CRC Standard Revision Approvals By Vice President, requests for standard revisions for *Clinical Trials Research Associate* [A45190], *Nursing Assistant (Certificate)* [C45480], *Paralegal Technology* [A25380], and *Therapeutic Massage* [A45750].
- 1993 Bond Status Report, as of April 21, 2005, indicating 100% of bonds committed to a project and 74% expended.
- Higher Education Bond Oversight Committee Report - March 14, 2005, as presented to the committee earlier in March. (See Attachment FC-2)
- Estimated Receipts, report including the estimated tuition and fees as of March 31, 2005, indicating a decrease of 2.96% from the previous year. (Attachment FC-3)
- CIS Project Discussion and Implementation Update-Mr. Herbert L. Watkins, Chair
- CIS Contract Extension Performance Evaluation, an assessment of vendor performance and receipt of deliverables.
- CIS Training Center Evaluation, an assessment of Central Piedmont CC, Guilford Technical CC, and Wayne CC CIS training centers.
- CIS Expenditures and Budget Projections – 2005-2007, a projection of future budget summaries for 2004-2007 that also included total expenditures from 1999-2000 through 2004-2005. (See Attachment FC-7)

The following items were presented to the Board for future action:

- The Transfer Assured Admission Policy (TAAP), a replacement of the current policy included in the Comprehensive Articulation Agreement (CAA) as recommended by the Transfer Advisory Committee (TAC) guaranteeing NCCCS students who average a "C" or better in all CAA courses admission into the UNC System at one of the 16 institutions, but does not guarantee admission into a particular institution. (See Attachment Pol. 1)
- Piedmont CC's Request for Redesignation of the Caswell County Off-Campus Center, a request to redesignate this as a multi-campus site.
- McDowell Technical CC Request to Relocate Marion Off-Campus Center, a request to relocate the campus to a 2.345-acre site in downtown Marion that will allow them to better serve the Marion community.(Attachment Pol. 3)
- Curriculum Standard Revisions, requests received to approve standard revisions for Central Carolina CC *Professional Arts and Crafts: Sculpture* [A30290]; Pitt CC *Biotechnology* [A20100], and Stanly CC, *Business Administration* [A25120]. (See Attachment Prog. 3)

Reports/Presentations/Other:

April 22, 2005

- NC Association of Community College Trustees Report, Helen Dowdy
- NC Association of Community College Presidents Report, Dr. Gordon Burns
- N4CSGA, Mani Memari, President
- Interim Report on House Bill 1264, The Pappas Consulting Group

April 21, 2005

- Issues Session/Luncheon:
"A Vision...A Reality," Stanly CC, Dr. Michael Taylor, President
- College Information System Project Update, NCCCS Administration Division, Dr. Sandra Williams, Vice President, and Staff

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