

Board Highlights

Hilda Pinnix-Ragland, Chair

H. Martin Lancaster, NCCCS President

Volume 91
November 18, 2005

**SUMMARY OF OFFICIAL BUSINESS –
STATE BOARD OF COMMUNITY COLLEGES (SBCC) 11-18-05 MEETING**
(For details, see official minutes or contact the Office of Board Affairs.)

Summary of Chair Pinnix-Ragland's remarks:

- Mr. Fred G. Williams will be honored by the dedication of a building in his honor on March 5.
- The annual NCCCS Christmas Party will be December 13 at Edenton Street UMC, with all members invited to attend (cost is \$12.75 per person).
- Orientation for new presidents and SBCC members will be held on January 18-19, and as outlined in the State Auditor's Report, is very important. New SBCC members are required to attend and new presidents are also invited to attend the training as well. The orientation is also open to any member who wishes to renew their training.
- The meeting of the NC Education Governing Boards (Joint Governing Boards) will be held February 16 on the campus of Duke University.
- The Chair thanked all of the SBCC members, staff, and CC presidents for their thoughts and prayers during the loss of her father.

Summary of President Lancaster's report: *(The full text of the President's remarks is available on the NCCCS Website)*

- Because of the need for staff and SBCC members to get to the RBC Center for the Day of Recognition, the President referred members to his written report with the exception of two additional items since the report was created.
 - Our BioNetwork PSA ads have won first place in the NC Association of Government Information Officers Annual Awards. Vicky Wilson also accepted for Alamance CC a first place Award for Special Publications "Building Skills for the Future."
- The President encouraged members to attend the Day of Recognition honoring excellence in our system where today former SBCC Chair James J. Woody, Jr. and former employee and SBCC member Tom King will receive the prestigious I. E. Ready Award, and awards will be presented to the outstanding president, instructor and staff member of the year, and those who have retired from across the System will be honored.

The Board received and approved the following:

- Curriculum Program Applications (*FTFA*): Central Carolina CC requested and received approval to offer *Dental Assisting (Diploma)* [D45240] and *Dental Hygiene* [A45260]
- Curriculum Standard Revisions: Asheville-Buncombe Technical CC *Real Estate Appraisal* [A25420] and Pitt CC *Polysomnography (Certificate)* [C45650]
Courses of Instruction to Captive/Co-opted Groups/Basic Skills: Central Carolina CC *BSP R 2000-CED* at Professional Family Care, and Fayetteville Technical CC *BSP R 2000 ABE and CED* at Essential Enrichment Center and Patterson Home
- Courses of Instruction to Captive/Co-opted Groups/Continuing Education: South Piedmont CC *HRD P 3001* at Union Correctional Center Course Approval
Continuing Education Master Course List: Court Reporting and Captioning [CRT 3100] for placement on the CE Master Course List
- WebAdvisor Student Education Plan Software Licenses and Training (College Information Systems Project) (Attachment FC-6)
- General Educational Development (GED) Scoring Services Contract: contract renewal with the University of Texas Scoring Center to score the English Essay component of the GED 2006 tests, all parts of the Spanish and French tests including the essay components for the community college system
- Ferry Boat Operator Training Feasibility Study Interim Report (Session Law 2005-276, Senate Bill 622, Section 8.7): approved adoption of the Ferry Boat Operator Training Feasibility Study Interim Report for submission to the General Assembly
- 2+2 E-Learning Initiative Funds Allocations: approved allocations of state appropriated funds (S.L. 2005-276) for contracts as presented in Attachment FC-9 including:
 - Attachment A - Cord Service Agreement (New Contract)
 - Attachment B - Remote Learner.net [Open Source Course Management System] (New Contract)
 - Attachment C - Late Nite Labs (New Contract)
 - Attachment D - I.T.S. Illuminate (New Contract)
- 2005-2006 Baccalaureate Education Program Allocations (Revised): additional allocation of \$3,000 in state appropriated funds to Steven D. Gore, Central Piedmont CC; for a new all-inclusive total allocated amount of \$111,423.24
- Enrollment Reserve Fund Allocation - 2005-06: approved the pro-rata distribution of the \$2 million Enrollment Reserve Fund appropriated by the 2005 General Assembly and the revised method of allocation
- Two Percent Transfer Restriction: approved the report (Attachment FC-12) and transfers in excess of 2% as requested by Craven CC, James Sprunt CC, Pitt CC, and South Piedmont CC
- Construction/Property/Bond Authorization Report: approved the report of November 18, 2005, including one project approval each for Blue Ridge CC, Cape Fear CC, Carteret CC, Davidson County CC, Durham Technical CC, Forsyth Technical CC, Guilford Technical CC, Rockingham CC, Vance-Granville CC, five project approvals for Sandhills CC, three for Wake Technical CC, and two for Wayne CC, acquisition of property by Lenoir CC and Southeastern CC, disposal of property by Lenoir CC, acquisition and disposal of property by Edgecombe CC, and lease of property by Central Piedmont CC and Southwestern CC, and the Bond Authorization Report

- NCCCS BioNetwork Validation Academy Phase II: approved the funding for the NCCCS BioNetwork Validation Academy Phase II as outlined in Attachment FC-14 including:
 - Attachment A - Service Agreement with SJOW, Inc.
 - Attachment B - Professional Service Agreement with Bonni L. Baird
 - Attachment C - Professional Service Agreement with Joyce B. Boone
- BioNetwork Professional Service Agreement with Andrew Rothschild: approved a professional service agreement with Andrew Rothschild to provide technical assistance and expertise in planning requirements for BioNetwork training facilities
- BioNetwork Electronic Media Marketing & Recruitment Campaign Electronic Media Adbuy - Advertisement Placement Cost: approved a contract with APT for the procurement of adbuy for BioNetwork television and radio recruitment advertisements beginning in 2006

The following items were presented to the Board for information:

- Special Curriculum Application Approval By System President: Richmond CC *Infant/Toddler (Certificate)* [C55290]
- Special Curriculum Standard Revisions (as a result of CRC action) Approved by Vice President, Academic & Student Services: *Information Systems Security/Operating Systems* [A2527A], *Information Systems Security/Security Hardware* [A2527B], and *Industrial Engineering Technology* [A40240]
- Estimated Receipts: approved the Estimated Tuition and Fees Report as of October 31, 2005, which indicated a decrease in receipts collected of 1.74% from FY 2004-05
- Historically Underutilized Businesses (HUB) State Bond Utilization Report as of September 30, 2005: received the report indicating 11.47% of total funds expended
- A Summary of State Funded Financial Aid Programs for Community College Students for Fiscal Year 2004-2005: see Attachment FC-3
- CIS Project Discussion and Implementation Update - Herbert L. Watkins: as requested by Ms. Lee (Acting Committee Chair) Dr. Williams reported an issue with registration at some colleges which is an on-line problem between the software and its interface with the colleges. A temporary fix has been to register one course at the time. Work is ongoing with Datatel and Campus Cruiser to resolve the problem, and Mayland CC is also assisting in these efforts.
- Senate Bill 622, Section 9.5 UNC/NCCCS 2+2 E-Learning Initiative: as requested by Ms. Lee, Dr. Parker provided information regarding Senate Bill 622, Section 9.5 UNC/NCCCS 2+2 E-Learning Initiative as outlined in Attachment FC-5
- The Distinguished Partners for Excellence Award Proposal as recommended by the IE. Ready Award Committee

The following items were presented to the Board for consideration of action at a future date:

- Initiate the Rulemaking Process to Amend Title 23 of the North Carolina Administrative Code by Adopting the Proposed Text for 23 NCAC 03A .0113 "Student Refund" (See Attachment Pol. 1)
- NCCCS Annual Program Curriculum Approvals/Terminations Report to the General Assembly, January – December, 2005: approved the NCCCS Annual Program Curriculum

Approvals/Terminations Report to the General Assembly, January – December, 2005, to be delivered to the General Assembly by December 31, 2005 (See Attachment Prog. 3)

- Curriculum Standard Revisions: Cape Fear CC *Marine Technology* [A15320], Craven CC *Computer Programming* [A25130] and *Networking Technology* [A25340], and Sandhills CC *Civil Engineering Technology* [A40140] and *Surveying Technology* [A40380]

Other Reports

- **Discussion of the State Auditors Recommendations, Hilda Pinnix-Ragland, SBCC Chair :** The Board reviewed the October 25, 2005, correspondence from State Auditor Leslie W. Merritt, Jr. (see Attachment SBCC-1) that included the recommendations that follow.

- The State Board should obtain, review and approve all employment contracts for presidents of the 59 constituent institutions of the NCCCS.
- The State Board should review by-laws and policies of the community colleges and boards of trustees for conflict with State law.
- The State Board should assess the need for the NCCCS to provide local college boards with technical training on various legal, operational, and financial issues.
- The State Board should assess the need for the NCCCS to provide technical training for business office staff at each of the colleges.
- The State Board should assess the need for a system-wide internal audit function within the community college system.

Chair Pinnix-Ragland appointed a task force to respond to the Auditor's report that included Joanne Steiner, Chair, Dr. Linwood Powell, and Jimmie Ford, representing the SBCC and NCCCS, George Little and Talmadge Penland representing the NCACCT, Dr. Larry Norris and Dr. Ed Wilson representing NCACCP, and Kennon Briggs, NCCCS Controller, representing NCCCS Staff. The Chair noted that while there is not a response deadline established by the State Auditor, the deadline of March 8 is established for the Task Force response to the SBCC so their final action can be taken by May, 2006.

Reports/Presentations/Other:

- Presentation of Resolution Adopted Honoring William A. Dudley (as adopted October 21, 2005)
- NC Association of Community College Presidents Report, Dr. Gordon Burns
- NC Association of Community College Trustees Report, Helen Dowdy
- Issues Session/Luncheon, "Emerging Technologies in a Global Economy: A Curriculum Improvement Project That Made It Happen," NCCCS Academic and Student Services and Craven CC
- Nancy M. Brenner was administered the Oath of Office by North Carolina Supreme Court Associate Justice **Robert Holt Edmunds, Jr.**
- Introduction of New Presidents: Dr. Suzanne Y. Owens, Mayland Community College and Dr. Ralph G. Soney, Roanoke-Chowan Community College

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