

# Board Highlights

Hilda Pinnix-Ragland, Chair

H. Martin Lancaster, NCCCS President

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Volume 102  
November 17, 2006

**SUMMARY OF OFFICIAL BUSINESS –  
STATE BOARD OF COMMUNITY COLLEGES (SBCC)  
11-17-2006**

*(For details, see official minutes or contact the Office of Board Affairs.)*

## **SUMMARY OF THE CHAIR'S OPENING REMARKS**

- The Chair reminded members of the Board of their responsibility to avoid all conflicts of interests and potential conflicts of interests as defined in the NC Ethics Law. Because of the new rules, meetings going forward will begin with a request for SBCC members to identify any conflicts present. Having so requested and hearing none identified, the Chair asked that the record reflect no conflict of interests were determined.
- Congratulations were extended to Mr. Williams and Dr. Keen on the birth of their granddaughters.
- Two off-site planning meetings are scheduled for 2007. Dr. Ed Wilson and Wayne CC in Goldsboro will host the SBCC spring meeting, and Dr. Ervin Griffin and Halifax CC in Weldon will host the fall retreat.
- The SBCC will be host the NC Education Governing Boards meeting this year at the SAS Campus in Cary on February 15, 2007. Rick Stevens, President and CEO of Boeing and a member of the Spellings Commission on Higher Education, will be the luncheon speaker.

## **The Board received and approved the following items:**

- Initiate the Rule-making Process to Amend 23 NCAC 02E .0204 "Courses and Standards for Curriculum Programs"
- Internal Audit Control Task Force: Created in response to State Auditor's concerns; task force to develop internal controls and risk assessment guidelines; will be comprised of SBCC members Ms. Steiner, Chair, Dr. Fountain, and Mr. Ford, NCCCS staff members, Fred Williams, Glynda Lawrence, and Richard Sullins, and three members each from the NCACCP and NCACCT; Glynda Lawrence will develop areas of audit concerns for that task force to consider
- NCCCS Annual Program Curriculum Approvals/Terminations Report to the General Assembly, January – December 2006

- Curriculum Program Application (NS): Southeastern CC Environmental Science Technology/Invasive Species Management [A2014x]
- Curriculum Standard Revision: Wake Technical CC Industrial Pharmaceutical Technology [A20180]
- Curriculum Program Applications (FTFA): Forsyth Technical *CC Emergency Preparedness Technology* [A55420]; Isothermal CC *Business Administration/ Customer Service* [A2512B]; and, Nash CC *Medical Assisting* [A45400]
- Courses of Instruction to Captive/Co-opted Groups/Continuing Education Courses

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS.	COURSE NUMBER	COURSE TITLE	CONTACT HOURS	COMMENTS
Edgecombe CC	Fountain Correctional Center for Women	3	MKT P 3438	Customer Service	75	
Martin CC	Bertie Correctional Institution	4a	HRD P 3004	Career Readiness/Pathways	72	
			HOS P 3005	Equipment Care and Use	36	
			HOS P 3043	Custodial Training/Environmental Sciences	396	
			HOS P 3045	Introduction to Housekeeping	18	
Robeson CC	Lumberton Correctional Institution	2	MLS P 3871	REAL (Rural Entrepreneurship through Action Learning)	42	
South Piedmont CC	Brown Creek Correctional Institution	4b	HOR P 3307	Horticulture	330	

- Curriculum Program of Study Applications for Captive/Co-Opted Groups: Martin CC at Bertie Correctional Institution *Computer Information Technology* [A25260] and *Electrical/Electronics Technology* [A35220] and Roanoke-Chowan CC at Rivers Correctional Institution *Air Conditioning, Heating, and Refrigeration Technology (Certificate)* [C35100] and *Building Construction Technology (Certificate)*[C35140].
- Curriculum Program of Study Revisions for Captive/Co-Opted Groups: Roanoke-Chowan CC at Rivers Correctional Institution *Air Conditioning, Heating and Refrigeration Technology (Certificate)* [C35100] and at Odom Correctional Institution *Building Construction Technology (Certificate)* [C35140]
- Continuing Education Master Course List – Course Modifications

Program Area	Course Number	Course Title	Current Hours	Recommended Hours
P35 Industrial Occupations	ICS3400	Current: Warehouse/Distribution Ctr Trng.	10	24
		Recommended Change: Distribution and Logistics Management		
L78 Safety	SAF3036	Child Passenger Safety Training	24	40

- Grant to Roanoke-Chowan CC for Modularized Curriculum Efforts: \$25,000 for the period November 17, 2006-June 30, 2007
- 2006-2007 CC Allied Health Enhancement Grant Awards: \$5,000,000 to be allocated to 44 colleges
- General Educational Development (GED) Scoring Services Contract Renewal: University of Texas
- 2006-2007 Baccalaureate Education Program Allocations: \$104,955 to be allocated to 55 applicants at 27 colleges

- 2006-2007 Need Based Financial Aid for Teaching and Nursing: Guidelines for scholarship distribution from funds approved in S.B. 1741 in the 2006 General Assembly Session
- Embarq Scholarship Agreement: \$10,200 for 2006-2007 academic year
- New Contract With The University of North Carolina for Project HEALTH: Not to exceed \$90,000 to provide fellowships
- Allocation of Funds to Wake Technical CC to Provide Additional Support for Credit Suisse NEIT Project: \$450,000 for period January 1-December 31, 2007
- NCCCS BioNetwork Electronic Media Adbuy & Public Service Announcements Production Costs : Contract with Agency for Public Telecommunications not to exceed \$320,000 to begin in December 2006
- Two Percent Transfer Restriction: Requests approved for Cape Fear CC, Craven CC, Davidson County CC, Isothermal CC, and Martin CC
- Enrollment Growth Reserve Allocations: Pro-rata distribution of \$1,900,000 per the approved revised method of allocation as included in Attachment FC-18
- Prison Education Funds Allocation: \$50,000 to Mayland CC; additional allocations to other community colleges will be should be made in January 2007
- Request for Approval of Installment Purchase Contracts: (Attachment FC-20) [CA]
  - A. Blue Ridge CC: With University Lease for computer equipment and total payout of \$368,279.04
  - B. Davidson County CC: With University Lease for computer equipment and total payout of \$317,327.12
- Facilities and Equipment Grant Funds: \$15,000,000 allocated to Bladen CC, Caldwell CC & TI (Watauga County), Catawba Valley CC, Central Carolina CC (Western Harnett County Center), Central Piedmont CC, Durham TCC (Orange County Center) Edgecombe CC, Fayetteville TCC, Gaston College, Guilford TCC, Haywood CC, Martin CC, Pamlico CC, Robeson CC, Surry CC, Wayne CC, Western Piedmont CC and Wilkes CC as outlined in Attachment FC-21
- Construction/Property/Bond Authorization Report: As of November 17, 2006 including one project approval each for Catawba Valley CC, Forsyth TCC, Gaston College, Mitchell CC, Randolph CC, two each for Bladen CC and Robeson CC, and four for Caldwell CC & TI; transfer of property by Caldwell CC & TI, acquisition of property by Guilford TCC; and the Bond Authorization Report
- Contractual Services—Project Management Services—Extended ITS Memorandum of Understanding: In the amount of \$62,884 with State Information Technology Services for short-term project management services
- Blackboard Training (New Contract): In the amount of \$126,480 with Blackboard, Inc. to provide training for E-CMS and software upgrade
- Approval of President for Randolph Community College: Dr Robert Shackelford
- Committee to Review Findings of the State Auditor at Blue Ridge CC: Motion as follows: “(1) That the Joint Committee to investigate allegations made with respect to Blue Ridge CC on May 19, 2006, is hereby dissolved; (2) That Mr. David Sullivan and Mr. Richard Sullins are instructed to compile information relative to the facts and findings of the investigation that has been conducted in this matter, including information related to the expenditures of public and foundation funds in connection with the operation of the College’s baseball program; (3) that Mr. Gordon Greenwood, Ms. Sandra Hayes, Dr. Stuart Fountain, and Dr. Linwood Powell be appointed as a subcommittee of this Board to assist and support Mr.

Sullivan and Mr. Sullins in compiling this information for the Board and preparing it for release; (4) that the State Board of Community Colleges hold a telephonic meeting on Friday, December 15, 2006, at 9:00 am to receive documentation of the facts and findings of the investigation that have been compiled, and to consider any action it deems appropriate based on the authorities granted to it by the North Carolina General Assembly; (5) that NCCCS legal counsel, David Sullivan, is instructed to review all information received by the Board prior to the telephonic meeting on December 15 to determine what constitutes and does not constitute a public record, and, (6) that a letter be prepared on behalf of the members of this Board to each of the Trustees of Blue Ridge Community College, advising them of these actions.”

**The following items were presented to the Board for information:**

- Special Application Approvals By System President: Alamance CC and Southeastern CC *Lateral Entry (Certificate)* [C55430]
- Special Termination Approvals By System President: Central Piedmont CC *Mechanical Drafting Technology* [A50340] and Southeastern CC *Human Services Technology* [A45380] and *Nursing Assistant (Certificate)* [C45480]
- Special Curriculum Standard Revisions as a result of CRC Action: *Air Conditioning, Heating, and Refrigeration Technology* (A35100); *Associate Degree Nursing* (A45100); *Associate in Arts/Communication/Communication Studies* (A10100); *Automation Engineering Technology* (A40120); *Automotive Customizing Technology* (A60190); *Automotive Systems Technology* (A60160); *Automotive Systems Technology/Race Car Performance* (A6016A); *Biomedical Equipment Technology* (A50100); *Chemical Process Technology* (A50110); *Construction Management Technology* (A35190); *Electrical/Electronics Technology* (A35220); *Electrical Lineman Technology* (A35210); *Electrical Power Production Technology* (A50130); *Electronics Engineering Technology/Instrumentation* (A4020A); *Electronics Engineering Technology/Microelectronics* (A4020B); *Electronics Technology* (A50140); *Facility Maintenance Technology* (A50190); *Financial Services* (A25330); *Global Logistics Technology* (A25170); *Industrial Construction Technology/Electrical* (A3526A); *Industrial Systems Technology* (A50240); *Laser and Photonics Technology* (A40280); *Marine Technology* (A15320); *Mechanical Engineering Technology* (A40320); *Medical Dosimetry (Diploma)* (D45450); *Packaging Machinery Servicing (Diploma)* (D50360); *Pharmacy Technology (Diploma)* (D45580); *Radiation Therapy Technology* (A45680); *Real Estate* (A25400); *Real Estate Appraisal* (A25420); *Speech-Language Pathology Assistant* (A45730); and, *Viticulture and Enology Technology* (A15430)
- Estimated Receipts: As of October 31, 2006
- Higher Education Bond Oversight Committee Report: As presented to the Higher Education Bond Oversight Committee on November 13, 2006
- 2007-2009 Consensus Budget Request (Final Document) and Executive Summary
- Final Results Base Budget Submission: To accompany the 2007-09 Continuation Budget
- CIS Project Discussion and Implementation Update

**The following items were presented to the Board for future action:**

- Approval of Proprietary School License: The Medical Arts Institute

- Request for Exemption in the Implementation of the Placement Test Scores by the Four *Achieving the Dream* North Carolina Community Colleges: Wayne CC, Durham TCC, Guilford TCC, and Martin CC
- Curriculum Program Application (NS): Davidson County CC *Zoo and Aquarium Science Technology* [A20xxx]
- Curriculum Standard –New to the System- Transfer Advisory Committee : *Associate in Arts/Information Systems Pre-Major* [A1010x] and *Associate in Arts/Mass Communication/ Journalism Pre-Major* [A1010x]
- Curriculum Standard Revisions: Asheville-Buncombe TCC *Civil Engineering Technology* [A40140] and Blue Ridge CC *Automotive Restoration Technology (Diploma)* [D60140]

**Other Reports/Presentations:**

- NC Association of Community College Presidents (NCACCP) Report, Dr. Don Reichard
  - Report at SBCC Meeting
  - Briefing on Ethics/Lobbying Laws (Thursday prior to SBCC meeting)
- NC Association of Community College Trustees, Helen Dowdy

**Summary of President Lancaster's Report:**

- In the interest of time, President Lancaster referred members to his written report and stated he would gladly answer any questions upon request.

**Summary of Chair Pinnix-Ragland's Closing Remarks:**

- Members were reminded of the Day of Recognition luncheon to be held at the RBC Center immediately following adjournment.

**Date of Next Meeting(s):**

- 9 a.m. Telephonic Meeting - December 15, 2006

**Contacts: Richard Sullins or Mary Gardner  
NCCCS, State Board Affairs  
200 W. Jones Street, Caswell Building  
5001 Mail Service Center  
Raleigh, NC 27699-5001**

**Telephone: 919/807-6969 or 919/807-6970 Fax: 919-807-7164**

**e-mail: [sullinsr@nccommunitycolleges.edu](mailto:sullinsr@nccommunitycolleges.edu) or [gardnerm@nccommunitycolleges.edu](mailto:gardnerm@nccommunitycolleges.edu)**