

# Board Highlights

Hilda Pinnix-Ragland, Chair

H. Martin Lancaster, NCCCS President

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Volume 100  
September 15, 2006

**SUMMARY OF OFFICIAL BUSINESS –  
STATE BOARD OF COMMUNITY COLLEGES (SBCC)  
09-15-2006**

*(For details, see official minutes or contact the Office of Board Affairs.)*

**Summary of Chair Pinnix-Ragland's Opening Remarks:**

- Welcomed and recognized special guests, Valerie Evans, American Council on Education Fellow and Special Assistant to the Vice President of Academic and Student Affairs for Special Projects at Tidewater Community College in Virginia, and Lt. Colonel Ophelia Munn-Goins, recipient of the Bronze Star, from Fayetteville State University.
- Extended congratulations to David and Kristy Sullivan on the birth of their son, Jonathan, and requested members keep the family in their prayers.
- Asked members that have not submitted evaluations for the System President to send them directly her. She will then share them at the October Board Retreat.
- Reminded members that Dr. Bill Lewis and Isothermal CC will be hosting the SBCC Retreat to be held October 18-20. It will take approximately 4 ½ to 5 hours of travel time. The recommended routes are I-85 to Hwy. 74 or I-26 to Hwy. 74 and then take NC 9 to Lake Lure. Carpooling is recommended.
- Stated that members should have received information on the new Ethics Bill that has been approved. Because of its importance to the SBCC, a special session has been scheduled for 8 a.m. on November 16 at the System Office to allow a better understanding of the bill. It is crucial that members of the Board understand the laws by which we are governed, therefore, attendance is required.
- Circulated an article on Ruth Shaw, former President of Central Piedmont CC, who is retiring from Duke Energy as an Executive Vice President.
- Recognized Mr. Middlesworth who reported that Raichelle “Rai” Glover will receive the distinguished La Latin America Excellenta’ Award as the most supportive person of the Latin American community.
- Announced that the System Office has held Constitution Day quizzes throughout the week in observance of Constitution Day which is Sunday, September 17, and marks the signing of the U.S. Constitution. As a Board and System we recognize the importance of this event and day as the foundation for the freedoms that we have as Americans.

**The Board received and approved the following:**

- Johnston Community College’s Request to Approve the Designation of Three Off-Campus Centers: Request to designate 9046 Cleveland Road and 135 Bestwood Drive in Clayton and 6601 Devil’s Racetrack Road in Four Oaks as off-campus centers.
- Curriculum Program Application (FTFA): Catawba Valley CC and Central Carolina CC *Criminal Justice Technology/Latent Evidence* [A5518A] and College of The Albemarle *Medical Laboratory Technology* [A45420].
- Courses of Instruction to Captive/Co-opted Groups  
The Board approved the following courses of instruction to Captive/Co-opted Groups:

**Basic Skills Courses**

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS	COURSE NUMBER	COURSE TITLE	CONTACT HOURS	COMMENTS
Bladen CC	Bladen Correctional Center	2	BSP P 2000 BSP P 2000	Adult Basic Education (ABE) General Educational Development (GED)	1500 1500	Formerly Bladen Youth Center
Guilford Technical CC	Guilford County Detention Center	**	BSP J 2000 BSP J 2000	Adult Basic Education (ABE) General Educational Development (GED)	1500 1500	
Guilford Technical CC	Triad Adult Day Care Center	**	BSP R 2000	Compensatory Education (CED)	1500	

**Continuing Education Courses**

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS.	COURSE NUMBER	COURSE TITLE	CONTACT HOURS	COMMENTS
Bladen CC	Bladen Correctional Center	2	CAS P 3020	Operating Systems (DOS/Windows/OSC) Spreadsheets Integrated Software: Computer Applications Computer Programming (Introduction to Computers) Employability Skills (Human Resources Development)	60	Formerly Bladen Youth Center
			CAS P 3050		60	
			CAS P 3120		90	
			CSC P 3110		36	
			HRD P 3001		60	
Cape Fear CC	New Hanover Correctional Center	2	CAS P 3120	Integrated Software: Computer Applications (Computer Office Software Systems Technology) Computer Repair Economic Literacy (Working Towards Financial Literacy)	108	
			ELN P 3006		240	
			HRD P 3008		25	
Pamlico CC	Pamlico Correctional Institution	3	HRD P 3008	Economic Literacy (Financial Skills for Life)	30	
Rowan-Cabarrus CC	Stonewall Jackson Youth Development Center	**	HRD 3002	Employability Lab (Career Readiness Lab)	78	
Wake Technical CC	Wake County Detention Center Annex	**	BPR J 3011	Blueprint Reading Effective Communication in the Workplace (Effective Communication) Introduction to Computer-Aided Design/Drafting (Computer-Aided Design/Drafting) Time Management Administrative Assistant Training	72	
			COM J 3711		48	
			DFT J 3100		48	
			MLS J 3812		28	
			OSC J 3636		40	
Wayne CC	Drug Alcohol Recovery Treatment (DART) Cherry	**	HRD A 3001	Employability Skills (A New Direction)	40	

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS.	COURSE NUMBER	COURSE TITLE	CONTACT HOURS	COMMENTS
	Facility					

### Program of Study Revision

COLLEGE Correctional Facility	COURSE NUMBERS	PROGRAM AND COURSE TITLES	CREDIT HOURS
McDOWELL COMMUNITY COLLEGE  Marion Correctional Institution (Matrix Classification 3)	<b>Computer Information Technology (D25260)</b>		<b>45 SHC (total)</b>
	<u>General Education Courses</u>		
	MAT 101	Applied Mathematics I	3 SHC
	ENG 101	Applied Communications I	3 SHC
	<u>Required Major Core Courses</u>		
	CIS 115	Intro to Programming and Logic	3 SHC
	DBA 110	Database Concepts	3 SHC
	NOS 110	Operating System Concepts	3 SHC
	<u>Required Subject Area Courses</u>		
	BUS 110	Introduction to Business	3 SHC
	CIS 110	Introduction to Computers	3 SHC
	NET 110	Networking Concepts	3 SHC
	<u>Other Major Hours Courses</u>		
	CTS 130	Spreadsheet	3 SHC
	GRD 151	Computer Design Basics	3 SHC
BUS 125	Personal Finance	3 SHC	
OST 136	Word Processing	2 SHC	
ECO 252	Prin of Macroeconomics	3 SHC	
CTS 285	Systems Analysis & Design	3 SHC	
CTS 135	Integrated Software Intro	4 SHC	

The college is currently approved to offer Information Systems (D25260) at this prison. The NCCCS standard for Information Systems was recently changed to Computer Information Technology. This revised program of study meets the requirements of this new standard and corresponds to similar changes being made to the Computer Information Technology program on campus.

▪ Continuing Education Master Course List – Course Approvals:

The Board approved the following additions to the Continuing Education Master Course List:

Course Number	Course Title	Recommended Hours	Program Area
BTC3501	Fermentation Processes	36	P40 Biotechnology
BAF3100	CCFI Financial-Core	60	F20 Banking, Finance, and Credit

- Annual Report on Multi-Campus College and Off Campus Expenditures: 2005-06
- Construction/Property/Bond Authorization Report: One project approval each for Alamance CC, Cape Fear CC, Forsyth CC, Gaston College, Johnston CC, two projects each for Beaufort CC, Central Piedmont CC, Martin CC, and Southeastern CC, three projects for Wilkes CC, four projects for Robeson CC, and the Bond Authorization Report as of September 15, 2006
- North Carolina Transfer Assistance in the Biomedical Sciences (NC TABS) – Funding Allocations to Colleges Participating in the NC TABS Programs: \$164,306 to be allocated to Fayetteville Technical CC, Guilford Technical CC, Halifax CC, Mitchell CC, Piedmont CC, Pitt CC, Wayne CC and Durham Technical CC.

- BioNetwork Innovation and Equipment Grant Award Recommendation for Fiscal Year 2006-2007: BioNetwork Innovation Fund grants totaling \$690,613 to 13 colleges; BioNetwork Equipment Fund grants totaling \$2,351,392 to 21 colleges, and allocations to support the ongoing operation of five BioNetwork Competitiveness Centers totaling \$370,000 and \$1,245,817 for the BioNetwork Central Learning “Capstone Center.”
- Enterprise Course Management System Contract for Stanly Community College (New Contract): A two-year uniform pricing contract in the amount of \$18,000 with Blackboard to provide Enterprise Course Management Services for the period July 1, 2006-June 30, 2007.
- UNC/NCCCS 2+2 E-Learning Initiative Funds Allocation: Attachment A—I.T.S. Elluminate: Service Level Agreement to renew Elluminate collaboration software to facilitate the collaboration efforts of the VLC online course developers and 2+2 committees and work groups.
- Amendment of the Mission Statement for the North Carolina Community College System to Ensure Consistency with System Initiatives and the 2007-09 Biennial Budget Request : Amended to read:  
 “The mission of the North Carolina Community College System is to open the door to high quality, accessible educational opportunities that minimize barriers to post secondary education, maximize student success, develop a globally and multiculturally competent workforce, and improve the lives and well-being of individuals by providing:
  - Education, training and retraining for the workforce, including basic skills and literacy education, occupational and pre-baccalaureate programs.
  - Support for economic development through services to and in partnership with business and industry, and in collaboration with the University of North Carolina System and private colleges and universities.
  - Services to communities and individuals that improve the quality of life.”
- Initiation of the Rule-making process to amend 23 NCAC 02D .0101 “Establishing Pay Rates.”
- Wake Technical Community College – Request for Approval of an Installment Purchase Contract: Contract with Sun Trust Leasing for 46 HP multi-function (printing/copying/faxing) devices to be purchased through State Contract Purchasing with a total payout of \$237,174.36.
- 2007-09 Consensus Budget: Draft of Budget request to include 24 items as shown in Attachment FC-8 and two additional items, Skill Sets in the Motor Sports Industry and The National League of Nursing Accreditation and the B.S. to Master’s Nursing Credentialing.
- Community College Facilities Grant Process Committee - Approval of Guidelines and Criteria.
- Contractual Services-Project Management Services-Extended ITS Memorandum of Understanding: Extension with additional funds to the MOU with State Information Technology Services for short-term project management services including managing and driving all project activities related to project initiation approval and the PPM Workflow (non-CIS project management).
- Online Help Desk—Blackboard Course Management System Upgrade (New Contract): A uniform pricing contract with BLACKBOARD, INC., to provide online help desk services to all online learners (180,000 students) in the NCCCS at a cost savings to the colleges for the period July 1, 2006-June 30, 2007.

**The following items were presented to the Board for information:**

- Annual Report on Plan to Improve the Timeliness and Accuracy of Data Received from Community Colleges
- Special Application Approvals By System President: Catawba Valley CC and Cleveland CC *Infant/Toddler Care (Certificate)* [C55290] and Davidson County CC and Montgomery CC *Lateral Entry (Certificate)* [C55430].
- Special Termination Approvals By System President: Wake Technical CC *Telecommunications and Network Engineering Technology* [A40400].
- Lateral Entry Program: Update on concerns and challenges with existing legislation..
- Estimated Receipts: Report through August 31, 2006.
- Capital Improvement Funds Expended or Obligated Report through June 30, 2006.
- Historically Underutilized Businesses (HUB) State Bond Utilization Report as of June 30, 2006.
- CIS Project Discussion and Implementation Update.
- Update on Blue Ridge CC Committee to Review the Findings of the State Auditor.

**The following items were presented to the Board for future action:**

- Request for Temporary Exemption from 2006-07 Annual Reporting Plan Delinquency Penalty: If delay due to the CIS related issues.
- 2006 Cooperative Innovative High School Programs: Request from Guilford Technical CC and Guilford County Public Schools to designate the Early College Academy at Andrews High School as a Cooperative Innovative High School Program waiving the one-half day of enrollment in high school courses requirement and permitting ECA/AHS students to enroll at Guilford Technical CC for all courses in the senior year; and endorsing the action of the State Board of Education to permit use of community college courses as substitution for English IV for ECA/AHS students.
- Curriculum Procedures Reference Manual Revisions to Section 23.
- Curriculum Standard Revisions: Central Carolina CC *Motorcycle Mechanics (Diploma)* [D60260] and Pitt CC *Medical Dosimetry* [D45450] and *Therapeutic Massage* [A45750].

**Other Reports/Presentations:**

NC Association of Community College Presidents (NCACCP) Report, Dr. Don Reichard  
N4CSGA, Jonathan Smith

**Summary of President Lancaster's Report:**

- Stated meetings have been held with the State Auditor's office regarding continued interest in the internal audit function. NCCCS is working closely with them and believe that a solution can be found which will be short of requiring an internal auditor on every campus; however, the role of program auditors will be expanded to include internal audit functions.
- Advised that work continues with the Board of Nursing on a policy they are trying to implement that would require National League of Nursing (NLN) accreditation of all NCCCS programs. Mr. Briggs has done excellent research that will go forward with the administrative process on the fiscal impact of this new policy. At least \$7 million dollars in additional costs to the colleges will occur if the NLN accreditation policy is implemented.
- Reported on an interesting meeting he attended this week with Chuck Lovelace, Director of the Morehead Foundation and Congressman David Price. Congressman Price, a former Morehead Scholar at Chapel Hill as a transfer student from a junior college, raised the idea

of recreating this two-year Morehead scholar that would be selected from community college transfer applications. While the meeting was positive, actual occurrence appears to be a long shot.

- Advised that NCCCS hosted the periodic meeting of the senior staff of the University System and the Community College System this week. A wide range of issues were discussed, with focus being on suggestions in the Pappas Report regarding how the two can be more actively and collaboratively involved in economic development.
- Announced that the Career Readiness Certification program is going very well with more than 900 individuals certified since the program began in June. The program is being very well received in the business community, as it includes the “soft skills” and incorporates things that every employee needs to know.
- Extended an invitation to the 2006 NCCCS Conference that will be held the first week in October in Greensboro. The conference is a rich professional development experience, generally held every two years, that traditionally includes many concurrent sessions that benefit approximately 3,000 participants from throughout NC.
- Explained that the Comprehensive Articulation Agreement signed by the University System and NCCCS has ultimately been signed by 20+ private colleges and universities. Because of differing issues in the needs related to the University and to those institutions, a separate Transfer Advisory Committee is being established at their request to deal independently with their issues.

**Summary of Chair Pinnix-Ragland's Closing Remarks:**

- Stated she participated in a session recently that included the K-12, University, and Community College sectors. She and President Lancaster worked closely with UNC President Bowles and it was a pleasure to see the real collaborative spirit within the University System. President Bowles is a real advocate and very knowledgeable in community college programs.
- Extended thanks to members for their active participation, continued commitment to the Board, and for their leadership, noting that “Working collectively and collaboratively as one unit, we stand strong.”

**Date of Next Meeting(s):**

Retreat and SBCC Committee Meetings October 18-19, 2006

The 1927 Lake Lure Inn, Lake Lure, NC

SBCC Meeting October 20, 2006

Isothermal Community College, Spindale, NC

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