

Board Highlights

Hilda Pinnix-Ragland, Chair

H. Martin Lancaster, NCCCS President

Volume 107
May 18, 2007

**SUMMARY OF OFFICIAL BUSINESS –
STATE BOARD OF COMMUNITY COLLEGES (SBCC) 05-18-2007**
*(For details, see official minutes or contact the Office of Board Affairs.)
Raleigh, North Carolina*

SUMMARY OF THE CHAIR’S OPENING REMARKS

- Congratulations were extended to Mrs. Estell Lee Harrelson on her recent marriage, and to Mr. Gordon “Buddy” Greenwood on his reappointment and Mr. Tom Houlihan on his appointment by the House to fill the position vacated by Mr. Norman on the Board.
- Registration information to attend the NCACCT Annual Convention was provided and discussed.
- Members were advised of the ethical requirements for those who serve as public servants and they were requested to identify any conflicts of interest present. Mr. Greenwood stated that he had a conflict related to the Presidential Search, and would abstain from any discussion related to that item, and the Chair asked that the record reflect the conflict of interest identified accordingly.
- Statements of Economic Interests are due on Tuesday, and any members not in compliance were encouraged to complete and file them to avoid the \$250 penalty.

The Board received and approved the following items:

- Minutes of the SBCC meeting held April 20, 2007 (approved as amended grammatically)
- Resolution Honoring Ms. Helen B. Dowdy: Retiring Executive Director of the NCACCT
- Approval of Proprietary Schools Licenses: Serenity Nurse Aide Academy in Charlotte and Eastern College in Raleigh
- Renewal of Proprietary Schools for Licensure: 45 proprietary schools for the period July1, 2007- June 30, 2008, as outlined in Attachment Pol. 2. (Available from the NCCCS Office of State Board Affairs)
- Administrative Code – 23 NCAC 03A.0113 Student Refund: Adopt the proposed language to amend 23 NCAC 03A.0113 Student Refund in the NC Administrative Code
- Curriculum Standard, New to the System; Curriculum Standard, Editorial Revision; and Curriculum Standard Revision- Request of NCCCS SO: A new-to the system curriculum standard requested by Cape Fear CC *Real Estate Licensing (Certificate)* [C25xxx], editorial revision to the curriculum standard for *Barbering (Diploma)* [D55110] requested by Central Carolina CC, and revision to *Food Service Technology (Diploma)* [D55250] as requested by the NCCC System Office.

- Cooperative Innovative High School Programs (Part II): Cape Fear CC, Davidson County CC , Lenoir CC, Richmond CC, Surry CC, and Wayne CC for designation as Cooperative Innovative High School Programs
- Curriculum Program Applications (NS): Forsyth Technical CC *Magnetic Resonance Imaging* [A45xxx] and Lenoir CC *Automotive Management* [A60xxx].
- Curriculum Standard, New to the System: Pre-major *Anthropology* [A1010x] and pre-major *Geography* [A1010x] under the Associate in Arts Degree
- Curriculum Standard Revisions: Southeastern CC *Agricultural Biotechnology* [A20110] and *Criminal Justice Technology* [A55180]; and, Wayne CC *Livestock and Poultry Technology* [A15280], *Livestock and Poultry Technology/Poultry Management* [A1528A], *Livestock and Poultry Technology/Swine Management* [A1528B].
- Curriculum Program Applications (FTFA): Blue Ridge CC *Criminal Justice Technology* [A55180]; Brunswick CC *Accounting* [A25100]; Forsyth Technical CC *Digital Effects and Animation Technology* [A30130]; Gaston College *Criminal Justice/Latent Evidence* [A5518A]; Guilford Technical CC *Emergency Preparedness Technology* [A55420]; Haywood CC *Financial Services* [A25330], *Medical Office Administration* [A25310], and *Office Systems Technology/Legal* [A2536A]; Piedmont CC *Criminal Justice/Latent Evidence* [A5518A]; Randolph CC *Healthcare Management Technology* [A25200]; and, Surry CC *Construction Management Technology* [A35190] and *Physical Therapist Assistant* (2 year program) [A45620]
- Courses of Instruction to Captive/Co-opted Groups/Continuing Education:

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS.	COURSE NUMBER	COURSE TITLE	CONTACT HOURS
Montgomery CC	Southern Correctional Institution	4b	CAS P 3120	Integrated Software: Computer Applications (Administrative Professional Assistant Series)	90
Sampson CC	Sampson County Detention Center	**	HRD J 3001	Employability Skills (Life Skills/Employability Skills)	115
Sandhills CC	Hoke Correctional Institution	3	HRD P 3001	Employability Skills	96
Sandhills CC	McCain Correctional Hospital	2	ANS P 3011	Veterinary Assisting (Dog Obedience Basics I)	144
Wake Technical CC	Raleigh Correctional Center for Women	2	HOS P 3072	Food Service Sanitation and Safety (ServSave®)	18

- Curriculum Program Applications for Captive/Co-opted Groups: *Air Conditioning, Heating, and Refrigeration* [A35100] and *Industrial Systems Technology* [A50240]. (See Attachment Prog. 16)
- Curriculum Program of Study Revisions for Captive/Co-opted Group: Martin CC to offer at Bertie Correctional Institution *Computer Information Technology* [A25260] and *Electrical/Electronics Technology* [A35220]; and, Stanly CC to offer at Albemarle Correctional Institute *Computer Engineering Technology (Certificate)* [C40160]. (See Attachment Prog. 17)
- Continuing Education Master Course List Course Approvals:

COURSE NUMBER	COURSE TITLE	RECOMMENDED HOURS	PROGRAM AREA
BTN3150	Microbiological Staining Techniques	10	X40 Bionetwork

- Consultant Services for a Presidential Search: Update on the search for the new System president that included approval of a contract with Gold Hill & Associates to assist with the search 2007

- Curriculum Improvement Projects (CIP) for 2007-2008: Second year funding to renew CIP grants to Forsyth Technical CC and Wake Technical CC for CIP projects in *Early Childhood Education* [A55220] and *Associate Degree Nursing* [A45100] and [A45120] respectively
- Basic Skills Project IDEAL – Distance Learning Grants: continuation funding for 14 cc's and 2 community based organizations to operate Basic Skills Project IDEAL Distance Learning projects including Alamance, Blue Ridge, Catawba Valley, Central Carolina, Central Piedmont, Mayland, Pitt, South-Piedmont, Surry, Tri-County, Wilkes CC's, Caldwell CC & TI, Wilson TCC, and College of The Albemarle, and community-based organizations Literacy Council of Wake County and Reading Connections
- Adult Basic Skills Professional Development Project: Funding for 2007-2008 for the NCCCS Adult Basic Skills Professional Development Project for the trainers, administrators, instructors and volunteers in Basic Skills.
- Basic Skills Family Literacy Initiative: Grants to MOTHERREAD and the NC Center for Family Literacy
- Service Agreement With the University of Michigan: Continuation of a service agreement with the University of Michigan for a distance learning research project, Project Ideal
- Basic Skills Pathways to Employment Programs: Allocations for Pathways to Employment programs at Caldwell CC & TI, College of the Albemarle, and Catawba Valley, Central Piedmont, Pitt, Roanoke-Chowan, Sandhills, Tri-County, and Wilkes CC.
- Adult Basic Education Funds for Community-Based Organizations: Allocations to be distributed to 29 community-based organization grants as outlined in Attachment FC-10
- Basic Skills English Literacy/Civics Projects: Funding for 20 Basic Skills programs as outlined in Attachment FC-11
- Basic Skills Comprehensive Family Literacy Programs: Allocations for 11 Comprehensive Family Literacy Programs at Blue Ridge, Central Piedmont, Craven, Lenoir, Martin, McDowell Technical, Sandhills, Southeastern, Wilkes CC's, Caldwell CC and TI, and the Literacy Council of Wake County
- Service Agreement With the Employment Security Commission of NC for NC STARS, Career Compass, and Career Readiness Certification Websites and Data Collection Systems: With the Employment Security Commission of NC
- Contract Agreement Between North Carolina Community College System and the Department of Health and Human Services (DHHS)– CAREER START – Food Stamp Employment and Training Program: With the DHHS to be allocated to the colleges to provide services outlined in the *CAREER START*-Food Stamp Employment and Training Program for state level administration and requires 50/50match
- CAREER START – Food Stamp Employment and Training Program – Allocation to Colleges: To 26 HRD programs to provide services in the *CAREER START*-Food Stamp Employment and Training Program
- NC REAL Enterprises, Inc. - Contract Renewal: With NC REAL Enterprises to help rural NC develop entrepreneurial talent and businesses
- Renewal of BioNetwork Airport Display Contract with the City of Charlotte for Displays at Charlotte Douglas International Airport
- Renewal of BioNetwork Airport Display Contract with Interspace for Displays at Raleigh Durham International Airport

- Environmental, Safety, and Health Compliance Services Contract (Renewal): With Blue Ridge CC to assist colleges in fulfilling state and federal requirements for environmental, safety, and health compliance programs.
- Two Percent Transfer Restriction: The *Budget Flexibility Transfer Percentages for FY 2006-07 Established by SB 1741*, the *NCCCS Curriculum and Noncurriculum Salary and Fringe Benefits Allowable Two Percent Transfer Totals for May 2007*, and transfer requests from Caldwell CC and TI, Gaston College, and Johnston CC
- Construction/Property/Bond Authorization Report: One project approval each for Davidson CC, Gaston College, Mayland CC, Robeson CC, Southwestern CC, and Western Piedmont CC; two each for Caldwell CC and TI and Forsyth Technical CC; and three each for Guilford Technical CC and Sandhills CC; acquisition of property by Cape Fear CC, Carteret CC (two acquisitions), and acquisition and lease of property by Mitchell CC; and the *Bond Authorization Report* as of May 18, 2007
- Online Help Desk—Blackboard Course Management System Upgrade (Contract Renewal): With BLACKBOARD, INC. to provide Online Help Desk services to all NCCCS online learners
- Enterprise Course Management System Contract—Blackboard Learning System Level II Upgrade (Contract Renewal and Amendment): Uniform pricing with BLACKBOARD, INC to provide BLACKBOARD Enterprise Course Management System software to the VLC and 55 of the NCCCS colleges and to amend to transfer license from Pamlico CC to Randolph CC
- Integrated Library System Services Agreement-(Services Agreement Renewal): With Sirsi, Inc. for the Unicorn Academe Library System for the annual integrated library system services
- SOLINET Contract (Services Agreement Renewal): For support services provided by OCLC and its regional distributor Southeastern Library Network (SOLINET)
- UNC/NCCCS 2+2 E-Learning Initiative Funds Allocation : Allocations to be funded through the UNC/NCCCS 2+2 E-Learning Initiative Funds including the Open Source Collaboration: Moodle Pilot and Project Management Services
- Contractual Services—Project Management Services—Extend ITS Memorandum of Understanding: With the State Information Technology Services for short-term project management services
- CIS Training Center Contracts for 2007-08 (College Information Systems Project): With Central Piedmont CC and Wayne CC to serve as CIS Application Training Centers, Wake TCC as a CIS Application and Technical Training Center, and Guilford TCC as a CIS Technical Training Center
- Software Annual Maintenance and Support Services Agreement –Datatel- New Contract (College Information Systems Project): A new contract with Datatel, Inc. for software maintenance and support services for the Datatel and third-party software required by the CIS Project
- President of Isothermal Community College: Approved Dr. Myra Johnson as the next president of Isothermal CC effective July 1, 2007
- Interim President of Blue Ridge CC: Approved Dr. Molly A. Parkhill as Interim President of Blue Ridge CC effective June 4, 2007

For Information

The following items were presented to the Board for information:

- Special Application Approvals by System President: College of the Albemarle and Martin CC to offer *Lateral Entry (Certificate)* [C55430]
- Special Termination Approvals by System President: Craven CC to terminate *Business Administration /Marketing and Retailing* [A2512F]

- Special Curriculum Standard Revisions as a result of CRC Action: Core course revisions made by the CRC on March 21, 2007, and approved by the Vice President of Academic and Student Services: *Architectural Technology* [A40100], *Civil Engineering Technology* [A40140], *Human Services Technology* [A45380], *Human Services Technology/Developmental Disabilities* [A4538A], *Human Services Technology/Gerontology* [A4538B], *Human Services Technology/Mental Health* [A4538C], *Human Services Technology/Social Services* [A4538D], *Human Services Technology/Substance Abuse* [A4538E], *Mechanical Engineering Technology* [A40320], *Medical Dosimetry* [D45450], *Speech-Language Pathology Assistant* [A45730], *Surgical Technology* [A45740], and *Surveying Technology* [A40380]
- Estimated Receipts: *Estimated Tuition and Fees Collected Through April 30, 2007 Report* that indicated \$152,808,579 collected, and \$16,958,125 remaining uncollected for the fiscal year 2006-07
- 2007 Budget Update: Analysis of the House Subcommittee Report as outlined in Attachment FC-2.
- CIS Project Discussion and Implementation Update: Update primarily involved the new contract dealt with later as Attachment FC-27
- Accountability and Audit Committee Update: Work continues on the charter; however there are several bills floating in the Legislature that will determine the State mandate that could affect the direction of the Committee
- Report of the Nominating Committee: Recommended the nomination of Ms. Pinnix-Ragland as Chair and Dr. Powell as Vice Chair

The following items were presented to the Board for future action:

- Independent Comprehensive Articulation Agreement : Independent Comprehensive Articulation Agreement between Signatory Institutions of the NC Independent Colleges and Universities and the NCCCS ass approved by the Independent Transfer Advisory Committee on January 26, 2007
- Curriculum Program Applications (NS): New-to-the-system curriculum program at Cape Fear and Carteret CC's *Boat Manufacture and Service (Diploma)* [Dxxxxx].
- Curriculum Standard Revision- Requests from Various Colleges: Revisions to the following curriculum standards as requested by the colleges listed: Fayetteville TCC *Central Sterile Processing (Diploma)* [D45180]; Johnston CC *Early Childhood Education* [A55220], *Early Childhood Education/Special Education* [A5522A], *Early Childhood Education/Teacher Associate* [A5522B], *Infant/Toddler Certificate* [C55290]; and, Stanly CC *Biomedical Equipment Technology* [A50100]

Other Reports/Presentations:

Report from the NC Association of Community College Presidents, Dr. Don Reichard, President
 Report from the NC Comprehensive Community College Student Government Association, Mr. Bently Pagura, President
 Report from the NC Association of Community College Trustees, Mrs. Helen Newsome, President (Presented by Ms. Helen Dowdy in Ms. Newsome's absence)

Summary of President Lancaster's Report: (The full text of the President's remarks is available on the NCCCS Web site)

- The President stated that while included in his report, he felt a more extensive discussion of the legislative session would be appropriate so that members would understand the depth of disappointment with the House budget and concerns about the Senate budget under consideration. The recommended community college expansion of \$6.8 million, a very low figure, when reduced to include all of the Governor's infrastructure for Earn and Learn OnLine leaves almost nothing for SBCC priorities with none receiving significant funding. As a part of negotiations, NCCCS found \$8.7 million in additional availability through a modest tuition increase and the loss of a faculty salary adjustment fund; however, we feel we received only a small percentage of those revenues back. Members of the Legislature disagree. We did get non-recurring money for faculty that we had not asked for, and the amount of capital recommended can be used to help only a few colleges. Since the House budget does very little to fund the SBCC priorities, we are now working with the Senate who seems determined to let two taxes expire on July 1, 2007. This will mean the loss of an additional \$3-4 million in availability and would result in a lesser amount than included in the House version of the budget. Contact with any legislator known is critical to share that we feel that we have not been dealt with fairly, and must have additional funds for: (1) Allied Health; (2) counselors, and, for Economic and Workforce Development. This is an incredibly disappointing budget, and the time to be more aggressive in pursuing the needs of the System. The 8% of the education budget we have been getting for more than 30 years is no longer adequate. During this time we assumed more and more responsibility including training 35% more in college transfer; reeducating the workforce of this State; transitioning from low-waged, low-skilled traditional industry to high-waged, high-skilled industry and services; and, are training about 80% of the Allied Health workforce, the most expensive curriculum offered without additional help to meet that burden. Considering our mission and what is expected of us, 8% of the total education budget is not an equitable distribution of the educational dollar. Getting that increased should be the highest priority for the SBCC and the new president.
- President Lancaster attended the Academic Excellence Luncheon that honors outstanding students from all of our colleges. Marti Curtis from Beaufort County CC, Angela Robinson from Montgomery CC, and Christian Conway from Southwestern CC, Andrew McAllister of Southwestern CC and Adam Lance of Blue Ridge CC, Sharon Smith and Wendy Gade from Asheville-Buncombe Technical CC, and Robin Potawsky of Catawba Valley CC were among those recognized and the NCACCP was commended for hosting the annual event.
- President Lancaster participated in the National Commission on the Community College funded by the College Board that is looking at the mission and needs of community colleges nationally.
- Dr. Ben Fountain, the second president of the System, received the John Tyler Caldwell Humanities Award from the NC Humanities Council at a ceremony held at Wake Technical CC that the President attended.
- The Public School Forum Executive Committee met in May and discussed a massive bond referendum that is reported would absorb all of the available debt servicing funding for 10 years; however, community colleges and universities were not included in the coalition talks.

President Lancaster has relayed that it would difficult for the NCCCS to voice support of referendum since higher education institutions were left out.

- Western Carolina University announced the Western 2Step program to allow community college graduates to transfer to Western Carolina in their major as full-fledged juniors and to graduate within two years, an initiative that we hope will be emulated throughout the UNC System.
- Dr. Betty Adams and President Lancaster participated in the UNC Tomorrow Commission that will assist UNC and the Board of Governors in their long-range plans for the University System.
- The President announced that the System was presented a prestigious award, the Crystal Globe Award, at the National ACT WorkKeys Conference in New Orleans for implementing Career Readiness Certification that was recognized as the outstanding Workforce Development Program.
- Graduates are receiving their certificates, diplomas, and degrees during this time of academic year. Chair Pinnix-Ragland, Dr. Parker, Dr. Whitfield, and Dr. Williams, Mr. Whitehurst, Mr. Briggs, and President Lancaster have participated in graduation exercises at various community colleges throughout the NCCCS.
- The President challenged all board members to come to the Legislature or contact legislators to seek support of NCCCS budget priorities.

Summary of Chair Pinnix-Ragland's Closing Remarks:

- A resolution will be introduced in the House and in the Senate next Tuesday to honor the late Dr. Dallas Herring and an e-mail has been sent to SBCC members that include details.
- Our next official meeting date is July 19-20; however, a telephonic meeting on June 15 at 9 a.m. will more than likely be held.
- Dr. Greene, joined by other SBCC members, applauded Chair Pinnix-Ragland and Dr. Powell for their leadership during the past year.

**Contacts: Richard Sullins or Mary Gardner
NCCCS, State Board Affairs
200 W. Jones Street, Caswell Building
5001 Mail Service Center
Raleigh, NC 27699-5001**

Telephone: 919/807-6969 or 919/807-6970 Fax: 919-807-7164

e-mail: sullinsr@nccommunitycolleges.edu or gardnerm@nccommunitycolleges.edu