

Board Highlights

Hilda Pinnix-Ragland, Chair

H. Martin Lancaster, NCCCS President

Volume 115
January 18, 2008

**SUMMARY OF OFFICIAL BUSINESS –
STATE BOARD OF COMMUNITY COLLEGES (SBCC) 01-18-2008**
*(For details, see official minutes or contact the Office of Board Affairs.)
Raleigh, North Carolina*

For Action

The Board received and approved the following:

- Approval of Minutes for the meetings held November 16, 2007 and December 6, 2007
- Approval of Proprietary School License: National Personal Training Institute (Attachment Pol. 1)
- Guilford Technical Community College Request to Establish a Multi-Campus Site (Attachment Pol. 6)
- Wake Technical Community College Request to Redesignate the Western Wake Off-Campus Center to a Multi-Campus Site (Attachment Pol. 7)
- Approval of Proprietary Schools Licenses (Attachment Pol. 8) : TRS Institute, Access HealthCare Institute, Myers Park School of Dental Assisting, NC Dental U, and MyComputerCareer.com at Raleigh, LLC [Note AIT Acclaim was removed and not included in the approval]
- Curriculum Program Applications - New to the System (Attachment Prog. 3): Cape Fear CC *Nuclear Maintenance Technology* [A50xxx] and Haywood CC *Entrepreneurship* [A25xxx]
- Additions to Special Applications List (Attachment Prog. 4): *Entrepreneurship* [A25xxx]
- Curriculum Standard Revision (Attachment Prog. 5): NCCCS *Lateral Entry (Certificate)* [C55430]
- Curriculum Standard Correction (Attachment Prog. 6): NCCCS System Office *Boat Manufacture and Service (Diploma)* [D60330]
- 2+2 E-Learning Initiative Annual Report to the NC General Assembly, February 1, 2008 (Attachment Prog. 7)
- Curriculum Standard Revision (Attachment Prog. 8): College of The Albemarle *Elementary Education* [A1010R] Associate in Arts Pre-Major
- Curriculum Program Application (*FTFA*) (Attachment Prog. 9): Wake TCC *Heavy Equipment & Transport Technology/Agricultural Systems* [A6024A]

- Courses of Instruction to Captive/Co-opted Groups/Basic Skills (Attachment Prog. 10): Durham TCC *BSP 2000* at Triangle Residential Options for Substance Abuse and South Piedmont CC *BSP N 2000* at Elizabethan Gardens Assisted Living Facility
- Courses of Instruction to Captive/Co-opted Groups/Continuing Education (Attachment Prog. 11): Cape Fear CC 4 courses at Pender Correctional Institution; Durham TCC 4 courses at Triangle Residential Options for Substance Abusers; and Western Piedmont CC 1 course at Foothills Correctional Institution as outlined in attachment
- Continuing Education Master Course List – Course Approvals (Attachment Prog. 12): *BAF3200, DEN 3020, EPT4900, EPT5401, EPT5402, EPT5501, and EPT5700* as outlined in attachment
- Continuing Education Master Course List – Course Modifications (Attachment Prog. 13): *NUR 3252* to 160 hours as outlined in attachment
- UNC/NCCCS 2 + 2 E-Learning Initiative Funds Allocation: Virtual Microscope (Attachment FC-8)
- Amendment to the George W. Ballard Scholarship and Agreement (Attachment FC-9)
- Student Success Activity Grants for Basic Skills Programs (Attachment FC-10): Asheville-Buncombe Technical, Bladen, Caldwell, Central Piedmont, Craven, Davidson County, Fayetteville Technical, Halifax, James Sprunt, Lenoir, Mitchell, Rockingham, Stanly, Wake Technical, Wilkes and Wilson CC’s; Blue Ridge Literacy Council; Literacy Council of Wake County; and, Reading Connections
- Proposal for “Virtual Learning Community” Extended Development Center Allocations for 2007-2010 (Attachment FC-12): Fayetteville TCC, Surry CC, and Wake TCC
- Grant Agreement With US Department of Education – OVAE/DAEL College Ready (Attachment FC-13)
- Allocation of Funds for Colleges in the NC “Ready for College” Grant Program (Attachment FC-14): Davidson County, Fayetteville Technical, Pamlico, Pitt, and South Piedmont CC’s
- Allocation of Funds for NC “Achieving the Dream” Colleges (Attachment FC-15): Durham Technical, Guilford Technical, Martin, and Wayne CC’s
- Grant Agreement with the NC Tobacco Trust Fund (Attachment FC-16): Project Skill-Up
- Allocation to Colleges Participating in Project Skill-Up (Attachment FC-17): Forsyth Technical, Lenoir, Southeastern, Vance-Granville, Johnston, Rowan-Cabarrus, and Wilkes CC’s
- Professional Service Agreement for BioNetwork Grant Evaluator, George and Associates (Attachment FC-18)
- Request for Approval of Installment Purchase Contracts (Attachment FC-19)
 - A. Blue Ridge CC
 - B. McDowell Technical CC (Retroactive Approval)
- State Board Reserve Projects – January 2008 Expenditure Report (Attachment FC-20): Mid-Year Report
- Contract Extension for Vince Revels (Attachment FC-21)
- Two Percent Transfer Restriction (Attachment FC-22): Including transfer requests at Catawba Valley, Craven, Davidson County, Nash, Pitt, and Western Piedmont CC’s
- Construction/Property/Bond Authorization Report as of January 18, 2008 (Attachment FC-23)

- Request for State Board Reserve Funds to Enter into a Professional Service Agreement with Dr. J. William Cole, Jr. Relative to the NCCCS Numbered Memo Project (Attachment FC-24)
- Robeson CC Audit Services Special Review: Settlement to conclude the findings of the special audit review including repayment of all budget FTE dollars plus a 25% penalty earned in the Aviation and Air Traffic Control Concentration in the Associate in Arts Program, renegotiation and redrafting the partnership agreement with the University of North Dakota Aeronautical Foundation, and revising the employment contract with David Enkelaar, and the SBCC's release of performance funds being held upon settlement
- A February meeting of the Personnel Committee to approve the replacement for David Sullivan as NCCCS General Counsel who has accepted a position at Fayetteville Technical CC and subsequent ratification of that action at the next SBCC meeting

For Information

The following items were presented to the Board for information:

- Special Application Approvals by System President (Attachment Prog. 1): Wilkes CC *Infant/Toddler Care Certificate* [C55290] and Wilson CC *Lateral Entry Certificate* [C55430]
- Special Termination Approvals by System President (Attachment Prog. 2): Davidson County CC *Manufacturing Technology/Plastics* [A5032A]; Guilford Technical CC *Business Administration/Banking and Finance* [A2512A], *Customer Service* [A2512B], *Electronic Commerce* [A2512I], *Operations Management* [A2512G], *Central Sterile Processing (Diploma)* [D45180], *Chemical Process Technology* [A50110], *Electronic Servicing Technology* [A50120], *Electronic Servicing Technology* [A50120], *Manicuring Instructor (Certificate)* [C55380], *Office Systems Technology/Legal* [A2536A], and, *Real Estate Appraisal* [A2356A]; James Sprunt CC *Phlebotomy (Certificate)* [C45600]; Pitt CC *Electronic Servicing Technology* [A50120] and *Industrial Construction Technology* [A35260]; Western Piedmont CC *Real Estate Appraisal* [A25420]; and, Wilson CC *Industrial Systems Technology (Diploma)* [D50240], *Machining Technology (Diploma)* [D50300] and *Machining Technology/Tool, Die, and Mold Making* [A5030A]
- Estimated Receipts (Attachment FC-1): Collected through December 31, 2007
- Historically Underutilized Businesses (HUB) State Bond Utilization Report as of September 30, 2007 (Attachment FC-2)
- HUB 2006 Facility and Equipment Grant Funds Utilization Report (Attachment FC-3): September 30, 2007
- System Office Contract Report as of December 31, 2007 (Attachment FC-4)
- Annual Survey of Fees 2006-2007 (Attachment FC-5)
- Draft 2008-2009 Budget Request (Attachment FC-6): Total Request \$13,353,391
- CIS Project Discussion and Implementation Update (Attachment FC-7)
- Presidential Search Update for Colleges

Future Action

The following items were presented to the Board for future action:

- Hearing Officers Report:
 - Adopt 23 NCAC 02C .0210 "Local College Personnel Policies" (Attachment Pol. 2)
 - Adopt 23 NCAC 02D .0202 "Tuition and Fees for Curriculum Programs" (Attachment Pol. 3)
 - Adopt 23 NCAC 02E .0405 "Training for Public Safety Agencies" (Attachment Pol. 4)

- Curriculum Procedures Reference Manual Revisions to Section 20 Cooperative Education (Work Experience) (Attachment Pol. 5)

Other Reports/Presentations

- Administration of the Oath of Office to Edwin H. Madden, Jr., Norma Bulluck Turnage, Allen H. Wellons, and Shannon Overman by Judge Robert C. (Bob) Hunter of the NC Court of Appeals
- Introduction of New College Presidents: Dr. Donna Tipton-Rogers by Tri-County CC Board of Trustees Chair Larry Kernea and Dr. Sharon Morrissey by Richmond CC Board of Trustees Chair Hugh A. Lee
- NC Association of Community College Presidents, Dr. Patricia Skinner, President
- NC Association of Community College Trustees, Dr. Donny Hunter, Executive Director
- NC Comprehensive Community College Student Government Association, Mr. Bently Pagura, President – announced his resignation and introduced Ms. Shannon Overman who will replace him for the remainder of his 2007-2008 term
- State Board Room Modifications, Mr. Richard Sullins, Executive Director of the State Board of Community Colleges
- Remarks to the State Board of Community Colleges, Dr. Scott Ralls, President-Elect of the NCCCS: “The First 100 Days”

Summary of President Lancaster's Report

- Referred the members to his written report available on the NCCCS Web site.

Summary of Chair Pinnix-Ragland's Remarks (Closing and Opening)

- Welcomed those in attendance and reminded SBCC members of their ethics responsibility and the requirement to identify conflicts or potential conflicts of interest.
- Encouraged attendance at the Education Governing Boards Meeting being hosted this year by the UNC Board of Governors to be held Wednesday, February 6, at The Friday Center, Chapel Hill beginning at 12:00 Noon.
- Date of Next SBCC Meeting:
Thursday and Friday, March 13-14, 2008
 State Board of Community Colleges Meeting
 NCCCS Office, 200 West Jones Street, Raleigh, NC

If necessary, the SBCC Personnel Committee will conduct a meeting in February at a date and time to be announced.

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