



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Central Piedmont Community College - Central Campus
Charlotte, North Carolina

April 15, 2004
9 a.m.

CALL TO ORDER

The regular meeting of the State Board of Community Colleges was called to order at Central Piedmont Community College (CPCC) in Charlotte. The following members were present:

James J. Woody, Jr., Chair
Jeannette M. Council
Carolyn M. Davis
James "Jim" Daniels
Stuart B. Fountain
Bob H. Greene
Sandra L. Hayes
Anne-Marie Knighton
Chester P. Middlesworth

Thomas Norman
John McLawhorn representing
Treasurer Richard H. Moore
Lt. Governor Beverly Perdue
Hilda Pinnix-Ragland
Linwood Powell
Ann T. Turlington
Herbert Watkins

The following members were not able to attend: Gordon "Buddy" Greenwood, Estell C. Lee, Norma Turnage, and B. Joanne Steiner.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Ms. Hayes, the Board approved the minutes of the March 19, 2004 meeting.

CHANGES IN AND APPROVAL OF AGENDA

On a motion by Ms. Knighton, and without opposition, Chairman Woody granted the request to suspend the rules and remove Attachment Pol. 1 "Approval for Cooperative Program Agreement (Huskins) Waiver between Beaufort County Community College and Beaufort County Schools" and Attachment Pol. 2 "Approval for Cooperative Program Agreement (Huskins) Waiver between James Sprunt Community College and Duplin County Board of Education" from the agenda. On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board suspended the rules and moved from the consent agenda to the regular agenda for action Attachment Prog. 8 "Curriculum Program Application (FTFA)." On a motion by Mr.

Watkins, seconded by Dr. Greene, the Board again suspended the rules and moved Attachment FC-5 "Contract Extension with Amendment Affiliated Computer Services (ACS)-College Information Systems Project" from for future action to action on the regular agenda; on a motion by Mr. Watkins, seconded by Dr. Powell, the Board moved from for action to for future action Attachment FC-9 "Biotechnology Grant Award Recommendations;" and, on a motion by Mr. Watkins, and without objection Chairman Woody approved the request to remove Attachment FC-12 "Contractual Services –Software License-Contract Amendment Affiliated Computer Services (College Information Systems Project)" from the agenda. On a motion by Dr. Greene, seconded by Mr. Norman, the Board approved the Agenda as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Fountain, seconded by Ms. Pinnix-Ragland, the Board unanimously approved the Consent Agenda as amended.

REPORTS/PRESENTATION

NC Association of Community College Trustees (NCACCT), Helen Dowdy

- Thanked the Board for their expressions of sympathy shown at the time of Bill Disher's death. He was a dedicated trustee of CPCC and member of NCACCT that loved and worked tirelessly for community colleges and students, and will be missed by all that knew him.
- Thanked President Zeiss and Mr. and Mrs. Tommy Norman for the wonderful hospitality shown during this meeting.

NC Association of Community College Presidents (NCACCP), Dr. Ken Boham

- Presidents continue to meet with legislators hoping to see positive action on behalf of the financial needs of NCCCS and staff members. NCACCP appreciates the support received from the SBCC and System Office staff in this joint effort to rally legislative support.
- NCACCP will meet in Smithfield the last three days of April, and the Executive Board will hold their last meeting for this academic year in May.
- Asked the Board to remember Piedmont CC President Jim Owen in their thoughts and prayers.

Task Force on UNC/NCCCS Partnerships, Dr. Stuart Fountain

- Thanked fellow SBCC members Dr. Bob Greene, Joanne Steiner, and Norma Turnage and Fayetteville Technical CC President Larry Norris, who are working on this along with Dr. Fountain and members from the University System. Their main objective is to enhance the opportunity for a seamless education for students especially in the areas of teaching and nursing in an effort to ease critical staffing shortages in these occupations in NC.
- Reported that in the two meetings held, headway is being made. Although slow, progress is encouraging, and the Task Force will issue a report to the Board in September after the results of a study mandated by the General Assembly of the Comprehensive Articulation Agreement. Those study findings are scheduled to be

completed in August. It is felt that the useful dialogue generated thus far will continue over the next few months until the targeted reporting date in September.

- Advised that a large portion of the difficulty in providing the seamless education opportunity is the vigorous independence of the schools of education and nursing in the University System who set their own admission requirements. An attempt is being made to get the University System to standardize those requirements. This is not an easy task with tenured faculty concerned about academic freedom. NCCCS Task Force representatives will continue to negotiate this request with the University System.
- Issues agreed upon by the Task Force are: 1) teacher preparation, 2) nurses training, 3) distance education, and 4) legislative efforts.
- Noted that it was very heartening to hear of the support of the University System for NCCCS legislative issues such as relief from the Administrative Code and enrollment funding in the Continuation Budget of the Legislature.

Central Piedmont Community College, Dr. Tony Zeiss, President

- Dr. Tony Zeiss, CPCC President, welcomed the Board and System Office staff to the campus of CPCC. He reiterated his remarks made during the issues luncheon presentation of April 14, 2004, "Critical Needs of NC Community Colleges," where he focused on the critical needs and challenges facing NCCCS (emphasizing increasing enrollments with decreasing budgets, drastically under-funded multi-campus sites, and increased regulations and reporting requirements that lessen flexibility). Solutions centered on heightening awareness in the General Assembly of our successes in the services we provide to many North Carolinians while we also note our shortfalls in that we must turn away numerous North Carolinians because funding is not there to provide them quality service.

CONSENT AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

A. Approval of Proprietary Schools

The Board approved the licensure of the following proprietary schools to offer the programs as listed for each in Attachment Pol. 4: Priority Nursing Academy in Greensboro, Inova Tech Inc. in Fayetteville, Lake Norman School of Dental Chairside Assisting in Mooresville, and Caduceus Nightingale Academy in Winston-Salem.

B. Establishment of an Off-Campus Center in Northwest Forsyth County

The Board approved a request received from Forsyth Technical CC for an off-campus center for a site in the Big Oaks Business Park located near the town of King.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

A. Strategic Plan for Distance Learning 2003-2004 through 2008-2009

The Board approved the Strategic Plan for Distance Learning 2003-2004 through 2008-2009 which provides a plan to manage and control the expenditures on distance delivery systems while maintaining course quality and college autonomy.

B. Curriculum Program Terminations

The Board approved the following curriculum program terminations: Beaufort County CC *Welding Technology/Underwater* (A5042A), College of The Albemarle *Business Administration/Electronic Commerce* (A2512I) and *Mechanical Drafting Technology* (A50340), Davidson County CC *Business Administration/Electronic Commerce* (A2512I), and Western Piedmont CC *Office Systems Technology/Legal* (A2536A).

C. Course of Instruction to Captive/Co-opted Groups/Basic Skills

The Board approved Johnston CC to offer one course at Johnston County Industries.

D. Course of Instruction to Captive/Co-opted Groups/Continuing Education

The Board approved Richmond CC to offer two courses at Scotland Correctional Institution.

E. Course Approval Continuing Education Master Course List

The Board approved the following courses for placement on the Continuing Education Master Course List:

PROGRAM AREA	COURSE TITLE	COURSE NUMBER	RECOMMENDED HOURS
L30	Human Services Professional Development	HSE 3000	40
P35	Warehouse/Distribution Center Training	ISC 3250	10

F. Course Modification Continuing Education Master Course List

The Board approved a request to modify the following on the Continuing Education Master Course List:

PROGRAM AREA	COURSE TITLE	COURSE NUMBER	CURRENT HOURS	RECOMMENDED HOURS
N50	Human Resource Management	MLS 3809	33	42

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

A. 2004-2005 North Carolina Community College Grant Payment Schedule

The Board approved the payment schedule for the 2004-2005 NC Community College Grant program that will provide \$7,519,388 to 6,922 students. (See Attachment FC-6.)

B. Service Agreement with Strategic Training and Resources, Inc., On-Line Professional Development

The Board approved a new service agreement with Strategic Training and Resources, Inc. to develop a model for online professional development and accompanying resources for Basic Skills in NC. The agreement will cover the period April 21-June 30, 2004, at a cost not to exceed \$7,000. Funding is from appropriated federal funds provided from USDOE through the Adult Education and Family Literacy Act State Grant Program, Workforce Investment Act, Title II.

C. Appalachian State University and NCCCS Basic Skills - Adult Basic Skills Professional Development Project, Phase Fourteen

The Board approved funding for 2004-2005 Adult Basic Skills Professional Development Project, Phase Fourteen for the period July 1, 2004 through June 30,

2005 in the amount of \$361,900. The funding will be appropriated federal funds from USDOE through the Adult Education and Family Literacy Act State Grant Program, Workforce Investment Act, Title II.

D. Two Percent Transfer Restriction

The Board approved the Two Percent Transfers processed through March 2004 and a request received in April from Central Carolina CC. (See Attachment FC-10.)

E. Construction/Property/Bond Authorization Report

The Board approved the Construction and Property Report as of April 15, 2004 including a reallocation of funds for Forsyth Technical CC; one project approval for Caldwell CC and Technical Institution, one for Central Carolina CC, one for Fayetteville Technical CC, one for Forsyth Technical CC, one for Guilford Technical CC, two for Johnston CC, two for Lenoir CC, one for Rowan-Cabarrus CC, one for Sandhills CC, two for Stanly CC, two for Vance-Granville CC, one for Wayne CC, and one for Wilson Technical CC; requests to acquire real property received from Catawba Valley CC, Forsyth Technical CC, and Mitchell CC; and, the Bond Authorization Report as of April 15, 2004. (See Attachment FC-11.)

REGULAR AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

For Future Action

A. Guilford Technical Community College Request for Multi-Campus Designation for the High Point Off-Campus Center

The Board received for consideration of future action a request from Guilford Technical CC to change the designation of the High Point Off-Campus Center to Multi-Campus Site as it is now qualifies based upon enrollment growth and the expansion of programs offered.

PROGRAM SERVICES COMMITTEE, Bob H. Greene, Chair

For Information

The Board received for information the following:

A. 2003 Passing Rates for Nursing Graduates in the NCCCS

Judith Mann, Director of Program Services, reported to the Board on the success rate of NCCCS students in the Licensed Practical Nursing (LPN) Diploma Program and Registered Nursing (RN) Associate Degree Program (ADN) who took licensure examinations in 2003. LPN rates for 2003 indicate a NCCCS Pass Rate of 96% compared to the National Rate of 88.2% and a State Rate of 96%. RN rates for 2003 indicate an NCCCS Pass Rate of 92% compared to a National Rate of 87% and a State Rate of 90%. Aggregate passing rates are above the national average, LPN is 7.8% above and RN is 5% above. (See Attachment Prog. 1.)

B. Special Application Approval By System President

Haywood CC requested and received approval by the System President to offer *Internet Technologies* (A25290).

C. CRC Standard Revision Approval By Vice President

The Curriculum Review Committee made, and the Vice President of Academic and Student Services approved curriculum standard revisions to the following: *Laboratory Technology* (A20160), *Occupational Education Associate* (A55320), *Associate in Science: Mathematics Education* (A1040F), *Associate in Arts: English Education* (A1040F), and *Associate in Arts: Elementary Education, Middle Grades Education and Special Education* (A1010P).

For Future Action

The Board received for consideration of future action the following:

A. Curriculum Program Application (New to the System)

Asheville-Buncombe Technical CC *Computer-Aided Drafting Technology* (A50---) and *Digital Media Technology* (A25---).

B. Curriculum Standard Revisions

Davidson County CC *Associate Degree Nursing (Integrated)* (A45100), Durham Technical CC *Emergency Preparedness Technology* (A55420), and Southeastern CC *Early Childhood Associate* (A55220), *Early Childhood Associate/Special Education* (A5522A), and *Early Childhood Associate/Teacher Associate* (A5522B).

C. Curriculum Program Terminations

Asheville-Buncombe Technical CC *Business Administration/Operations Management* (A2512G), Fayetteville Technical CC *Recreation and Leisure Studies* (A55360), Richmond CC *Associate in Fine Arts* (A10200), and Wayne CC *Human Services Technology/Gerontology* (A4538B).

For Action

A. Curriculum Program Application (FTFA)

On a motion by Dr. Greene, seconded by Dr. Council, the Board approved the following curriculum program applications: Asheville-Buncombe Technical CC *Biotechnology* (A20100) and *Veterinary Medical Technology* (A45780), Catawba Valley CC *Electroneurodiagnostic Technology* (A45320), Rowan-Cabarrus CC *Information Systems Security* (A25270), Southeastern CC *Facility Maintenance Technology* (A50190), South Piedmont CC *Radiation Therapy Technology* (A45680), and Stanly CC *Information Systems Security* (A25270).

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair

The Board received for information the following:

For Information

A. 1993 Bond Status Report

The Board was given the 1993 Bond Project Status Report-Ongoing Projects as of February 29, 2004 with 70% of funds expended and 95% of funds committed.

B. Estimated Receipts

The Board received the Estimated Tuition and Fees Report as of March 31, 2004 indicating 85.74% collected for the fiscal year 2003-04.

C. A Summary of the North Carolina Community College Grant, Targeted Assistance and Loan Programs for 2002-2003

The Board received a summary report on the NCCC Grant, Targeted Assistance and Loan Programs for 2002-2003. 9,116 students received community college grants totaling \$6,577,708. Targeted assistance funds in the amount of \$286,132 were allocated to 47 colleges, and 22 colleges utilized the previously disbursed funds for short-term loans that included 809 short-term loans totaling \$231,303.82. (See Attachment FC-3.)

- D. CIS Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair
The Board received an update given by Mr. Watkins and Dr. Williams on the CIS Project including a summary of successes, benefits of the system, AR/CR-Phase I, and Phase 2 Implementation. (See Attachment FC-4.)

For Future Action

A. Biotechnology Grant Award Recommendations

The Board received for consideration of future action the recommendations of the BioNetwork Review Panel to be presented to the Golden LEAF Foundation for the Biotechnology Grant Awards for the following: BioNetwork Central Learning Center, BTEC, Biotechnology Innovation Funds, and Biotechnology Equipment and Related Facility Enhancement Fund. The Review Panel recommended the RFP be reissued for the BioNetwork Competitiveness Center as it was felt that the one proposal received did not meet the requirements of the grant. This was reissued on April 12, 2004. On a motion by Mr. Watkins, seconded by Ms. Pinnix-Ragland, the Board approved that this item come before the Board for its approval at a called meeting scheduled for May 4, 2004 at 10 a.m.

For Action

A. Contract Extension with Amendment Affiliated Computer Services (ACS)—College Information Systems Project

Mr. Watkins briefly reviewed the process in which the Finance and Capital Needs and CIS Project Committees followed to generate the contract with Affiliated Computer Services (ACS). He said after recent work sessions, the Committees were thoroughly assured that there is linkage and full agreement on the terms and conditions of the contract and the contract includes recourses in the event unforeseen problems arise. He thanked Counsel Tom Zeiko from the NC Attorney General's Office and Paul Webber Counsel for ACS for their respective roles in this process. It was noted that Senate Bill 222 created the NC Information Technology Procurement Office (IT Procurement) and directed that all information technology contracts go through IT Procurement rather than the NC Division of Purchase and Contract (the agency we have worked with since the contract's inception). Pursuant to the terms of that legislative action, this contract has been transitioned to IT Procurement for approval. There is concern that this could delay approval and whether the contract will be approved in full or receive partial approval. It is vitally important that this contract be approved in full by May 2004 to keep the project on schedule. Otherwise, we will have to "buy an additional year" which will mean additional costs in time and money to the colleges, the System and the taxpayers of the State. It was recommended that the System Office request a meeting with IT Procurement to discuss the urgency of the contract. On a motion by Mr. Watkins,

seconded by Mrs. Pinnix-Ragland, the Board approved as amended the "Contract Extension with Amendment ACS College Information Systems Project- Contract Extension." The contract was amended to be contingent on the approval of the NC Information Technology Procurement Office instead of the NC Division of Purchase and Contract. For the record, Lt. Governor Beverly Perdue abstained from the vote due to a conflict of interest.

PERSONNEL COMMITTEE, Stuart Fountain, Chair

On a motion by Dr. Fountain, seconded by Ms. Hayes, the board convened in closed session to discuss personnel issues.

The Board reconvened in open session.

- A. On a motion by Dr. Fountain, seconded by Dr. Greene, the Board approved the appointment of Dr. Mary Wood as Interim President of James Sprunt CC for the period July 1-December 31, 2004 or until a successor is hired.
- B. On a motion by Dr. Fountain, seconded by Mrs. Knighton, the Board approved Dr. Vincent Revels as Interim President of Southeastern CC for the period May 10-December 31, 2004 or until a successor is hired.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- Reported on his recent trip to Europe where he accompanied Commerce Secretary Jim Fain and a delegation to recruit industry to come to NC or to expand existing operations in NC. His delegation visited Germany and England, where in addition to focusing on new and expanding industries, they visited several companies that have recently come to NC or companies that may be experiencing pressures to go off-shore. Most companies already knew about community colleges, and noted the importance of their existence in their decision making.
- Advised that representatives of NCCCS have met with the Governor's Crime Commission and the Department of Crime Control and Public Safety on assuming the responsibility for Homeland Security training. This training was initially to be handled by the NC National Guard; however, with many units deployed they have been unable to complete the training. Therefore, we have reached an interim arrangement to provide this training for the remainder of this fiscal year, and are in further negotiations to provide training for an additional year.
- Announced that the Governor's Crime Commission has awarded to NCCCS a grant in the amount of \$125,000 to continue the second year of the Minority Male Mentoring Initiative. The grant amount awarded reflects an increase over the amount granted in the previous year.
- Reminded SBCC members that the Short Session of the General Assembly will be in progress by our regularly scheduled meeting in May, and encouraged members to contact their legislators to discuss our appropriations and non-appropriations legislative priorities.
- Congratulated Larry Keen on the birth of his new granddaughter.

CHAIR'S REMARKS, James J. Woody, Jr.

- Recognized N4CSGA President Carol Davis who reported on a N4CSGA position statement and resolution on the need for an increase in support services for students with disabilities in NCCCS that N4CSGA will be working on next year.
- Recognized and welcomed Billy Acosta, a student at CPCC, who was introduced by Ms. Davis as the incoming N4CSGA President for next year. Mr. Acosta spoke briefly stating that the new officers are already hard at work, and are looking forward to a very positive year.
- Commended Dr. Stuart Fountain for the job he and Peter Hans are doing as co-chairs of the Task Force on UNC/NCCCS Partnerships, and requested Dr. Fountain brief the Board on their progress to this point.
- Brought attention to the notebook enclosure "The Innovator," a product of the Gates Foundation money used for innovative high school partnerships that involve community colleges as well.
- Thanked Dr. Tony Zeiss and CPCC for having the SBCC on their campus and also Mr. and Mrs. Tommy Norman for the gracious hospitality shown the group during their visit to Charlotte.

DATES OF NEXT MEETINGS

- May 4, 2004, 10 a.m. Caswell Building, Raleigh, NC (Called Telephonic Meeting)
- May 20-21, 2004, Caswell Building, Raleigh, NC

ADJOURNMENT

By acclamation, the Board adjourned at 10:50 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

H. Martin Lancaster, System President

James J. Woody, Jr., *Chair*

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.