



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Raleigh, North Carolina

July 16, 2004
9 a.m.

CALL TO ORDER

The regular meeting of the State Board of Community Colleges was called to order. The following members were present:

James J. Woody, Jr., Chair
Jeannette M. Council
William N. Acosta
James "Jim" Daniels
Stuart B. Fountain
Bob H. Greene
Anne-Marie Knighton
Estell C. Lee
Chester P. Middlesworth

John McLawhorn representing
Treasurer Richard H. Moore
Thomas Norman
Lt. Governor Beverly Perdue
Hilda Pinnix-Ragland
Linwood Powell
B. Joanne Steiner
Norma Turnage
Herbert Watkins

The following members were unable to attend: Gordon "Buddy" Greenwood, Sandra L. Hayes, and Ann T. Turlington.

APPROVAL OF MINUTES

On a motion by Ms. Steiner, seconded by Mr. Middlesworth, the Board approved the minutes of the May 21, 2004 meeting, and on a motion by Mr. Middlesworth, seconded by Dr. Greene, the Board approved the minutes of the June 17, 2004 telephonic meeting.

CHANGES IN AND APPROVAL OF AGENDA

On a motion by Ms. Knighton, seconded by Dr. Fountain, the Board suspended the rules and moved from For Future Action to For Action Attachment Pol. 2 " Approval of Proprietary School for Licensure," and at the request of Ms. Knighton, Attachment Pol. 5 "Southwestern CC Request for Multi-Campus Designation in Macon County" was moved from the consent agenda to For Action on the Regular Agenda. Without objection, Chairman Woody granted the request. On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board suspended the rules and moved Attachment Prog. 2, " Approval of New Course," Attachment Prog. 3 "Additions to Special Application Approvals List," Attachment Prog. 4 " Curriculum Program Application (New to System)," and Attachment Prog. 5 Curriculum Program Application (Existing Program)" from For Future Action to For Action. Mr. Watkins requested Attachment FC-35 "Construction/Property/Bond Authorization Report" be moved from the Consent Agenda to For Action on the Regular Agenda. Without objection, Chairman Woody granted the

request. On a motion by Dr. Fountain, seconded by Dr. Greene, the Board suspended the rules and moved the Personnel Committee to the first standing committee report. With no objection, Chairman Woody granted the request. On a motion by Dr. Fountain, seconded by Dr. Green, the agenda was approved as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Mr. Daniels, seconded by Ms. Lee, the Board unanimously approved the Consent Agenda as amended.

REPORTS/PRESENTATIONS

NC Association of Community College Trustees (NCACCT), Helen Dowdy

- Shelia Carden has resigned from the SBCC Program Services Committee for personal reasons.
- Upon the recommendation of NCACCT, Chairman Woody has appointed Carl Price to replace Ms. Carden on the Committee. Dr. Price is a former president of James Sprunt CC and Vice President of Wake Technical CC, and will be a valuable asset to the Program Services Committee.
- Ms. Dowdy recently met with the South Carolina CC System leaders during their 2004 Board Summit. They are interested in reorganizing their trustees association into a formal private corporation and will be presenting an organizational plan to their State Board. They wanted to learn more from NCACCT about the structure of the association.
- SBCC members are invited to attend the NCACCT Leadership Seminar scheduled for August 26-27, 2004. Seminar information will be mailed in the next week.
- Chairman Woody and the Board thanked Ms. Carden for her service to the SBCC and welcomed Dr. Price to the SBCC Program Services Committee.

NC Association of Community College Presidents (NCACCP), Dr. Ken Boham

- Work continues on the budget, and NCACCP certainly appreciates the work of NCACCT, the SBCC and the System Office in their efforts during the development of this budget.
- NCACCP continues to impress upon the colleges throughout the state the importance of an economic impact study, which the majority of colleges now support. Hopefully this study will enable us to go to the General Assembly next year with data based on information that is empirical rather than anecdotal.
- Dr. Boham acknowledged that he had enjoyed and learned a great deal by serving as NCACCP President, serving on the SBCC Policy Committee, working with the presidents, NCACCT and the System Office. In closing he stated that with a combined effort to stay on message and focus, and as long as we are mindful of our paramount role, a better citizenry for the State of NC, there is no way we can lose.
- Members of the board and Chairman Woody thanked Dr. Boham for his service during the past year, and voiced their appreciation of his contributions.

Recognition of Service on the State Board, Carolyn M. Davis

- On a motion by Mr. Middlesworth, seconded by Mr. Watkins, the Board adopted a resolution honoring Carolyn M. Davis for her service to the SBCC for the past year during which time she also served as president of the NC4SGA.

UNC-NCCCS Partnerships Task Force, Dr. Stuart Fountain, Committee Co-Chair

- Three meetings have been held, definite forward progress is being made. A recommendation, viewed as a major breakthrough, has been made for a joint meeting of the chancellors of the universities, presidents of the community college system, university provosts, and academic vice presidents to work on the problems of transfer and resolve any detailed concerns with the articulation agreements.
- A recommendation was made to establish a UNC presence on each community college campus for the purpose of information, advising, and obtaining credentials for transfer students.
- Recommendations are being developed from the community college perspective. One of those recommendations will be that we have a greater emphasis on distance learning with access from any county in the State. As an example, a student will be able to obtain a teaching certificate or move from a RN to BS in Nursing by distance education.
- The next meeting is scheduled for the 17th of August.

Joint Liaison Committee of the NC Education Governing Boards, Dr. Bob Greene, Committee Co-Chair

- Presented a report of the June 1, 2004 meeting of the Joint Liaison Committee.
- UNC, DPI, and NCCCS met and talked in detail about transfer and transcripts. The University System is really making some good moves in this area, and so is DPI.

Issues Luncheon (July 15, 2004)

A legislative briefing was provided by NCCCS President H. Martin Lancaster and Mr. Kennon Briggs, Vice President for Business and Finance.

CONSENT AGENDA

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

For Action

Curriculum Program Applications (FTFA)

The Board approved the following curriculum program applications: Carteret CC *Medical Sonography* (A45440), Catawba Valley CC *Business Administration/Customer Service* (A2512B), Pitt CC *Human Services Technology/Substance Abuse* (A4538E), Robeson CC *Emergency Medical Science* (A45340), Sandhills CC *Baking and Pastry Arts* (A55130), Southwestern CC *Medical Transcription* (D25320), and Wilkes CC *Respiratory Therapy* (A45720).

Course of Instruction to Captive/Co-opted Groups/Basic Skills

The Board approved McDowell Technical CC to offer one course at Recovery Ventures Corporation and one course at Hand Up Homes for Youth (Brian Johnson Education Center). (See Attachment Prog. 9)

Course of Instruction to Captive/Co-opted Groups/Continuing Education

The Board approved Montgomery CC to offer two courses at Southern Correctional Institution, South Piedmont CC two courses at Anson Correctional Center and three courses at Brown Creek Correctional Institution, and Vance-Granville CC to offer

seven courses at Federal Correctional Institute and seven courses at Low Security Correctional Institute. (See Attachment Prog. 10)

Program of Study Revisions for Captive/Co-opted Groups

The Board approved program of study revision requests for Pamlico CC to offer to captive/co-opted groups at Pamlico Correctional Institution: *Carpentry (Diploma)* (D35180), *Horticulture Technology (Diploma)* (D15240), and *Masonry (Diploma)* (D35280).

Curriculum Program Applications for Captive/Co-opted Groups

The Board approved the following curriculum program applications for captive/co-opted groups: Catawba Valley CC to offer at Alexander Correctional Institution *Furniture Production Worker (C50200)*, *Upholstery Production Worker: Cutting, Sewing, and Pattern Making (C50400)*, and *Upholstery Production Worker: Spring-Up and Upholstery (C50410)*; and, Mayland CC to offer *Computer Engineering Technology (D40160)* at Avery-Mitchell Correctional Institution and Mountain View Correctional Institution.

Course Approval Continuing Education Master Course List

Program Area	Course Title	Course Number	Recommended Hours
D15, Art & Design Occupations	Digital Photography	PHO 3001	42 Hours
R21, Criminal Justice Non-mandated	Crime Scene Technician	CJC 5001	100 Hours
L30, Health Occupations	School Health Assistant	NUR 3401	48 Hours
P35, Industrial Occupations	Engineering Exam Review	EGR 3001	40 Hours
L30, Health Occupations	A Coaching Approach to Supervision of Direct Care Workers	NUR 3402	16 Hours

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair
For Action

Community College Travel Reimbursement Rate Increase

The Board approved the amending of the “Accounting Procedures Manual” (Section 5, #III) to read “For transportation by privately owned automobiles, the reimbursement rate shall not exceed the maximum rate established by the Internal Revenue Service as the business standard mileage rate. A community college may establish a rate lower than the maximum as a result of limited budget availability for travel.”

Extension of Professional Service Agreement for Ms. Q. Elizabeth Isler

The Board approved the extension of a professional service agreement for Ms. Q. Elizabeth Isler in an amount not to exceed \$3,000 per month or \$12,000 over the contract period plus a maximum allowance of \$350 for subsistence and transportation for the period from July 16-October 31, 2004. The funding source will be a state appropriation from lapsed salary funds.

Basic Skills GED Annual Contract

The Board approved the annual contract with the GED Testing Service for testing supplies in the amount of \$150 for the period January 1-December 31, 2005 to be appropriated through federal funds from the USDOE through the Adult Education and Family Literacy Act State Grant Program authorized by the Workforce Investment Act, Title II.

Sprint Telephone Scholarship - Renewal with Amendment

The Board approved the renewal of an agreement with amendment with Sprint Telecommunication Inc. for the spring scholarship to include changes outlined in Attachment FC-12 in the amount of \$23,800 for the 2004-2005 academic year.

Minority Male Mentoring Initiative Project - Second Year Funding

The Board approved five reimbursement grant awards totaling \$166,665 for the Minority Male Mentoring Initiative Project for the grant period of July 1, 2004-June 30, 2005 for projects at Durham Technical CC, Mitchell CC, Piedmont CC, Southeastern CC, and Johnston CC. The funding source is federal funds in the amount of \$125,000 from the NC Department of Crime Control and Public Safety, Governor's Crime Commission, with a required cash match amount of \$41,665 that will be provided by the five receiving colleges from non-federal sources.

Contract Renewal – North Carolina State Education Assistance Authority

The Board approved a renewal contract with the NC State Education Assistance Authority (NCSEAA) for the purpose of administering the NC Community Colleges Grant Program. The total amount shall not exceed \$109,812 for the period July 1, 2004-June 30, 2005, and will be funded through interest earnings on the Escheat Fund.

Use of 2003-2004 Board Reserve Funds (Year-End Report)

The Board approved the State Board Reserve Projects year-end report for expenditures for the period July 1, 2003-June 30, 2004 with a total of \$303,375.22 expended.

2004-2005 Allocation Request to Establish Three Regional Centers for Teaching Excellence

The State Board approved an allocation of \$120,000 to continue support of three regional centers for teaching excellence to be distributed in equal amounts to Fayetteville Technical CC, Martin CC, and Southwestern CC. Funds must be expended by May 31, 2005, and the source of funding is the Carl D. Perkins Vocational and Technical Education Act of 1998, Title I, Section 124, State Leadership Activities.

2004-2005 Professional Development Activities Grants (State Leadership Activities)

The State Board approved funding in the amount of \$351,553 for 10 Professional Development Activities grants for the period July 1, 2004-June 30, 2005, and must be expended by May 31, 2005. The source of funding is the Carl D. Perkins Vocational and Technical Education Act of 1998, Title I, Section 124, State Leadership Activities, and is contingent upon receipt of Perkins funds from the USDOE. Colleges to receive

funding include: Asheville-Buncombe Technical CC, Catawba Valley CC, Central Carolina CC, Central Piedmont CC, Durham Technical CC, Fayetteville Technical CC, Martin CC, Pitt CC, Wake Technical CC, and Wayne CC. (See Attachment FC-19)

Automotive Youth Educational Systems (AYES) Partnership/Service Agreement

The State Board approved a renewal with amendment contract with the AYES for the purpose of providing assistance in program certification, curriculum materials, and instructor training. The total contract shall not exceed \$20,000, and will be dispersed to AYES between July 1, 2004-June 30, 2005. Funding is through Title II, Tech Prep, of the Carl D. Perkins Vocational and Technical Education Act of 1998.

Service Agreement with Payne and Associates - Learning Disabilities and Special Learning Needs Training

The State Board approved a continuation service agreement with Payne and Associates to continue the statewide training and implementation plan for those who have learning disabilities and special learning needs. The contract will cover the period from July 1, 2004-June 30, 2005 at a cost not to exceed \$61,761, is all-inclusive, and is the second of a three-part project. The funding is appropriated through federal funds provided by the USDOE Adult Education and Family Literacy Act State Grant Program, Workforce Investment Act, Title II.

Basic Skills Comprehensive Adult Student Assessment System (CASAS) 2004-2005 Training Program

The State Board approved funding in the amount of \$71,800 for the Basic Skills CASAS Training Program for the period of July 1, 2004-June 30, 2005. Programs to receive Basic Skills federal funds for CASAS are Brunswick CC, Central Piedmont CC, Forsyth Technical CC, Isothermal CC, and Haywood CC. The federal funds are provided through the USDOE Workforce Investment Act, Title II. (See Attachment FC-22)

Service Agreement with Strategic Training and Resources, Inc., Online Basic Skills Professional Development and Instructional Resources

The State Board approved a continuation service agreement with Strategic Training and Resources, Inc. to implement the online directory of web-based professional development courses for Basic Skills staff in NC, and to develop and implement a web-based teacher resource library and online course for new Basic Skills instructors. The agreement is for the period July 1, 2004-June 30, 2005 at a cost not to exceed \$55,000. Funding for this project is appropriated federal funds provided through the USDOE, Adult Education and Family Literacy Act State Grant Program, Workforce Investment Act, Title II.

REGULAR AGENDA

PERSONNEL COMMITTEE, Stuart B. Fountain, Chair

On a motion by Dr. Fountain, seconded by Vice Chair Pinnix-Ragland, the Board convened in closed session to discuss personnel issues. The Board convened in open session.

For Action

President of Central Carolina Community College

On a motion by Dr. Fountain, seconded by Ms. Pinnix-Ragland, the Board unanimously approved Dr. Matthew S. Garrett as president of Central Carolina CC effective August 1, 2004. Central Carolina CC Board of Trustees Vice Chair William R. "Bill" Dudenhausen then introduced Dr. Garrett to the SBCC. Dr. Garrett and Dr. Fountain then recognized and applauded the retiring president of Central Carolina, Dr. Marvin Joyner, who will be retiring after 41 years of service.

President of Vance-Granville Community College

On a motion by Dr. Fountain, seconded by Ms. Pinnix-Ragland, the Board unanimously approved George R. "Randy" Parker as president of Vance-Granville CC effective September 1, 2004. Vance-Granville Board of Trustees Chair Donald C. Seifert, Sr. introduced Mr. Parker to the SBCC.

EPA Salary Schedule

On a motion by Dr. Fountain, seconded by Ms. Pinnix-Ragland, the Board unanimously approved establishing salaries for staff exempt from the State Personnel Act for fiscal year 2004-2005 at \$1,497,966 upon the ratification of the 2004-2005 Appropriations Act retroactive to July 1, 2004.

POLICY COMMITTEE, Anne-Marie Knighton, Chair

For Future Action

Cooperative Education Procedures Manual

The Board received for consideration of future action the Cooperative Education Procedures Manual. (See Attachment Pol. 1)

For Action

Approval of Proprietary School for Licensure

On a motion by Ms. Knighton, seconded by Ms. Steiner, the Board approved a proprietary school licensure for Thomas Health Care Institute, Inc. as indicated in Attachment Pol. 2 for the period August 20, 2004-June 30, 2005.

Initiate the Rule-Making Process to Amend Title 23 of the North Carolina Administrative Code (NCAC) by Approving the Proposed Text to 23 NCAC 02C .0210 entitled Local College Personnel Policies

On a motion by Ms. Knighton, seconded by Dr. Fountain, the Board approved the initiation of the Rule-making process to amend Title 23 of the NCAC by approving the proposed text with amendment to 23 NCAC 02C .0210 entitled "Local College Personnel Policies." The proposed text is amended to read on page 2, line 29, "Shared leave not inconsistent with provisions of the State Office of Personnel..." (See Attachment Pol. 3)

Initiate the Rule-Making Process to Amend Title 23 of the North Carolina Administrative Code by Approving the Proposed Text to 23 NCAC Chapter 2-Human Resource Development Programs

On a motion by Ms. Knighton, seconded by Ms. Steiner, the Board approved the initiation of the Rule-making process to amend Title 23 of the NCAC by approving the

proposed text to 23 NCAC Chapter 2 entitled "Human Resource Development Programs Continuation."

Southwestern Community College Request for Multi-Campus Designation in Macon County

On a motion by Ms. Knighton, seconded by Dr. Council, the Board approved a request from Southwestern CC for multi-campus facility designation **amended to off campus center designation** for a site in Franklin. The Policy Committee recommended the amendment to the designation, as the campus should be in operation and accepting students before being designated a multi-campus facility.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

For Information

Special Application(s) Approval

The Board received information on the approval of a special application from Western Piedmont CC to offer *Early Childhood Associate/Teacher Associate* (A5522B).

For Future Action

Curriculum Standard Revisions

The Board received for consideration of future action the following curriculum standard revisions: Central Carolina CC *Library and Information Technology* (A55310) and Pitt CC *Healthcare Management Technology* (A25200).

Curriculum Program Terminations

The Board received for consideration of future action the following curriculum program terminations: College of The Albemarle *Community Spanish Interpreter* (D55370), Craven CC *Manicuring/Nail Technology* (C55400) and *Real Estate* (A25400), Guilford Technical CC *Real Estate* (A25400), Haywood CC *Wood Products Technology* (A15440), and Wilson Technical CC *Business Administration/Operations Management* (A2512G), *Emergency Medical Science* (A45340), *Manufacturing Engineering Technology* (A40300), and *Real Estate* (A25400).

For Action

Approval of New Course

On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board approved a new course *DFT 110 Basic Drafting* as requested by Asheville Buncombe Technical CC to be included in the curriculum requirements for *Computer-Aided Drafting Technology* (A50150).

Additions to Special Application Approvals List

On a motion by Dr. Greene, seconded by Mr. Steiner, the Board approved the addition of *Associate Degree Nursing (Integrated)* (A45100) and *Associate Degree Nursing (Non-Integrated)* (A45120) to the Special Application Approvals List.

Curriculum Program Application (New to System)

On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board approved a curriculum program application received from Southwestern CC to offer a new program, *Gaming Management* (A25---).

Curriculum Program Application (*Existing Program*)

On a motion by Dr. Greene, seconded by Dr. Powell, the Board approved a curriculum program application for Fayetteville Technical CC to offer *Nuclear Medicine Technology* (A45460).

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair
For Information

1993 Bond Status Report

The Board was given the 1993 Bond Project Status Report-Ongoing Projects as of June 30, 2004 with 82% of funds expended and 98% of funds committed.

Historically Underutilized Businesses (HUB) State Bond Utilization Report as of March 31, 2004

The Board received the HUB State Bond Utilization Report as of March 31, 2004 with 12.45% HUB funds expended. It was noted that 11 colleges have expended bond money with no HUB expense, there are 22 colleges who have exceeded the 10% objective, and 25 are in the range of 1% to 10%.

Estimated Receipts

The Board received the Estimated Receipts Report as of June 30, 2004 indicating 99.80% collected, a 1.80% decrease over the prior year.

CIS Project Discussion and Implementation Update-Mr. Herbert L. Watkins, Chair

Dr. Williams reported that all 58 institutions are live on Finance, 2C colleges are scheduled to go live on HR in January 2005, ARCR has been installed at Phase I institutions, and it is anticipated that year-end close-out will be another milestone. Challenges primarily involve staffing, and August 15, 2005 is the target date for having all new staff persons in place. IT Procurement has approved the contract for the CIS project to move forward.

For Action

A Study of the North Carolina Center for Applied Textile Technology

On a motion by Mr. Watkins, seconded by Ms. Pinnix-Ragland, the Board approved authorizing NCCCS President Martin Lancaster to award a contract to a consulting firm to study the NC Center for Applied Textile Technology and the use of up to \$75,000 of State Board Reserve funds. This study is a legislative mandate.

Study of FTE Funding Formula/Enrollment Increase and High-Cost Programs

On a motion by Mr. Watkins, seconded by Dr. Greene, the Board approved authorizing NCCCS President Martin Lancaster to award a contract to a consulting firm to study the FTE funding formula and the use of up to \$150,000 of State Board Reserve Funds. This study is a legislative mandate.

Red Hat Academy Site License Agreement

On a motion by Mr. Watkins, seconded by Ms. Lee, the Board approved a no-cost contract for uniform pricing for eight consortium colleges for the period of July 1, 2004-

June 30, 2005. Approval is contingent upon the approval of the State Information Technology and Procurement Office.

2004-2005 State Financial Aid Allocation Tables for Targeted Assistance (High Demand/Low Enrollment Programs) and Less Than Half-Time Enrolled Students and Scholarship and Grant Allocations Administered by the NCCCS

On a motion by Mr. Watkins, seconded by Ms. Pinnix-Ragland, the Board approved FC-11 and FC-13. In doing so, the Board approved the allocation of \$500,000 for targeted assistance for students to enroll in high demand but low enrollment programs and \$262,806 to colleges for students who are enrolled in less than six semester hours. Funding is from the allocation of need-based funds provided on a recurring basis by the NC General Assembly. In the same motion, the Board approved the administering of scholarships, grants and targeted assistance by the NCCCS for the 2004-2005 academic year. (See Attachments FC -11 and FC-13)

Center for Occupation Research and Development (CORD) Service Agreement

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved a one-year contract renewal with amendment with the CORD for the completion of the NC Network for Excellence in Teaching (NC-NET) for online delivery of professional development in an amount not to exceed \$120,000 for the period August 1, 2004-June 30, 2005. Federal funds will be through Title I of the Carl D. Perkins Vocational and Technical Education Act of 1998.

Contract Agreement - CAREER START – Food Stamp Employment and Training Program (Attachment FC-24); Allocation to Colleges - CAREER START – Food Stamp Employment and Training Program (Attachment FC-25); Professional Service Agreement for Career Start Program Coordinator – Kamala Uzzell (Attachment FC-26); and, Professional Service Agreement for Career Start Program Assistant – Carla Dancy (Attachment FC-27)

On a motion by Mr. Watkins, seconded by Ms Lee, the Board approved Attachments FC-24, FC-25, FC-26 and FC-27. FC-24 is a contract agreement between NCCCS and the Department of Health and Human Services, Department of Social Services (DHHS/DOS) for \$1,689,930 to be received by NCCCS to provide services in the CAREER START-Food Stamp Employment and Training Program to be funded by NC DHHS/DSS with federal funds through the US Department of Agriculture. \$1,389,430 is to be allocated to the colleges and requires a 50/50 match from local colleges which will come from their Continuing Education FTE formula allotment. \$300,500 is included for state-level administration and requires no match. FC-25 is the allocation of \$1,389,430 (received in FC-24) to 32 HRD Programs at the colleges, and FC-26 and FC-27 are service agreements for the Project Coordinator and Program Assistant respectively as outlined in the attachments. Attachments FC-24 and FC-25 are for the period July 1, 2004-June 30, 2005. Attachments FC-26 and FC-27 are for the period July 19-September 30, 2004.

Memorandum of Agreement Between the North Carolina Community College System and the North Carolina Department of Commerce for Funding for Project HEALTH (Attachment FC-28); Project HEALTH - HRD PLUS Component - Awards to

Demonstration Sites (Attachment FC-29); New Contract With The University of North Carolina for Project HEALTH (Attachment FC-30); and, New Contract With the State Education Assistance Authority (Attachment FC-31)

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved FC-28, FC-29, FC-30 and FC-31. FC-28 is a Memorandum of Agreement with the NC Department of Commerce (DOC) for funding for Project HEALTH (Helping Employers and Labor Transition to Health Care) in the amount of \$1,500,000 to be received through DOC from funds provided by a grant from the US Department of Labor and \$100,000 added to the above from DOC from the Workforce Investment Act for a project total of \$1,600,000 to be administered by NCCCS. FC-29 is the allocation of \$800,000 for the HRD-Plus and \$609,000 to be distributed evenly to Bladen CC, Lenoir CC, and Mitchell CC to serve as HRD sites. FC-30 is a contract with the University of North Carolina (UNC) for the purposes of program capacity expansion through faculty development in an amount not to exceed \$342,000 to assist in the obtaining of Master's degrees in the UNC system and as outlined in the attachment. FC-31 is a contract with the State Education Assistance Authority (SEAA) for NCCCS faculty to complete their Master's degrees as outlined in the attachment for the purposes of program capacity.

FC-28 is for the period June 1, 2004-May 31, 2006. FC-29 is for the grant period June 1, 2004-May 31, 2006 and the allocation period July 1, 2004-July 30, 2005. FC-30 is for the July 1, 2004-June 30, 2006; and FC-31 July 1, 2004-May 31, 2006. Approval is contingent upon receipt of grant funds from the US Department of Labor.

Contract Amendment #2 with NC REAL Entrepreneurship, Inc. (for Project NOW) (Attachment FC-32) and Contract with the North Carolina Rural Center for the New Opportunities for Workers (NOW) Program (Attachment FC-33)

On a motion by Mr. Watkins, seconded by Dr. Council, the Board approved FC-32 and FC-33. FC-32 is a contract with amendment with NC Real Enterprises in an amount of \$88,500 to continue the New Opportunities for Workers (NOW) Program. FC-33 is a contract with the NC Rural Center for the NOW Program, and is not to exceed \$24,000. Both are for the period July 1, 2004-June 30, 2005 and federally funded through the Workforce Investment Act of 1998 (WIA) from the Department of Commerce, Division of Employment and Training. Approval is contingent upon receipt of funds.

2004-2005 College Budget Guidelines and Allocations

On a motion by Mr. Watkins, seconded by Mr. Norman, the Board approved as mandated by the General Assembly, the increase in tuition to \$38 per credit hour to a maximum of \$608 per semester based on 16 credit hours for residents and \$211 per credit hour to a maximum of \$3,376 per semester based on 16 credit hours for non-residents. Upon the recommendation of the Finance and Capital Needs Committee Mr. Watkins made a motion, which was seconded by Dr. Council, that the Board have a telephonic called meeting of the SBCC and a meeting of the Finance and Capital Needs Committee (on the same day prior to the SBCC meeting) for the purpose of resolving policy issues and budget allocations. The meeting will be held prior to the

next regularly scheduled meeting. The Board approved the motion, and the projected date of August 3, 2004 was discussed.

Construction/Property/Bond Authorization Report

On a motion by Mr. Watkins, seconded by Dr. Powell, the Board approved the Construction and Property Report including one project approval for Blue Ridge CC, one for Durham Technical CC, one for Lenoir CC, one for Mitchell CC, four for Robeson CC, two for Rowan-Cabarrus CC, two for Southeastern CC, and two for Wilson Technical CC, and **disapproved 1-B Blue Ridge CC Project No. 1405 and 1-C Cape Fear CC Project No. 1377** that were advanced without SBCC approval. The motion did authorize President Lancaster to approve these projects if due process is followed and approval is needed prior to the next scheduled SBCC meeting. In the same motion, the Board approved the acquisition of property by Beaufort County CC and Nash CC, disposal of property by Catawba Valley CC and South Piedmont CC, and approved the Bond Authorization Report as of July 16, 2004. (See Attachment FC-35)

College Training Center Contracts for 2004-05 College Information Systems (CIS) Project

On a motion by Mr. Watkins, seconded by Ms. Pinnix-Ragland, the Board approved contracts with Central Piedmont CC and Wayne CC for application Colleague Training Centers for the CIS Project for 2004-2005 in a total amount not to exceed \$560,380 for the period July 1, 2004-June 30, 2005. The funding will be from the CIS Project budget.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- The General Assembly will hopefully finish their budget work over the weekend. It is anticipated that NCCCS will receive the best budget ever, and will include a salary increase for our faculty and professional staff, and bring their salaries to the national average over a five-year period.
- The Institute of Medicine Study of the Nursing Shortage has been completed. Among the recommendations was the creation of greater capacity by having the universities award more master's degrees for our instructors, and secondly the expiration of allied health programs as high cost programs for differentiated funding from the General Assembly. In regards to capacity we acquired, with the assistance of the North Carolina Hospital Association and the NC Department of Commerce, a US Department of Labor grant that will produce more than 20 new instructors and will increase our capacity in those programs to meet the need to train more nurses.
- Lynda McCulloch, Kristy Snuggs, and President Lancaster, and representatives from DPI and UNC, attended a national summit in Denver on the role of community colleges in teacher preparation. The president feels that many will agree that North Carolina is ahead of most of the country when it comes to degree completion programs on community college campuses; however, we are woefully behind in lateral entry. We believe that the information at this summit was excellent

information and was shared with DPI and the University, yet they continue to be very reluctant for community colleges to have any significant role in lateral entry.

- Congratulations to Dr. Sandra Williams in having all colleges involved in the financial system of the CIS project, and in having done this successfully as things are moving along very well.
- Keith Brown has completed his work with NCCCS performance indicators, and this year 36 of our colleges ranked superior. This is a tremendous indication of quality and accountability on the part of our colleges. Just three years ago, only six colleges received a superior ranking, so it is obvious that our colleges have placed considerable emphasis on this area.
- We have received a \$600,000 grant that continues our NC Transfer Assistance to Biomedical Sciences program. We are the lead agency in this program, in collaboration with UNC, for the purpose of enrolling minorities in the biomedical career field. This is a model program for the entire country.
- Congratulations are extended to Forsyth Technical CC who received a \$5 million biotechnology grant to establish a national center for biotechnology workforce. This is another national model and gives them a national presence in biotechnology.
- Susan Seymour, President Lancaster, and a number of representatives from community colleges with biotechnology programs, the Biotechnology Center, and industry from across the state attended BIO 2004. This international conference on biotechnology was held recently in San Francisco. President Lancaster stated that our program made quite an impression on those who attended the conference, as they showed much interest and shared comments indicating that our program was far more advanced than others were.
- President Lancaster will be sending letters to members of the General Assembly who helped us to obtain the funding awarded to community colleges once the budget is approved.

CHAIR'S REMARKS, James J. Woody, Jr.

- The State Board Retreat that was originally scheduled for October had been moved to September 15-17, 2004. The location will be Cape Fear CC. Cape Fear and Estell Lee will be hosting some of the events scheduled. Estell Lee, Jim Daniels and Linwood Powell are serving on the Retreat Committee. Members will need to make their own reservations by August 15, 2004 as outlined in the attendance survey to receive the group discounted room rate.
- The Commission on the Future Committee and the Retreat Committee are to meet immediately following this meeting.

DATES OF NEXT MEETING

- August 19-20, 2004 Raleigh, NC.
- A telephonic meeting will be held prior to that meeting date, and members will be notified of the scheduled date as soon as possible. (August 3, 2004 is anticipated.)

ADJOURNMENT

By acclamation, the Board adjourned at 11:25 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

H. Martin Lancaster, System President

James J. Woody, Jr., *Chair*

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.

