



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Stanly Community College
Albemarle, North Carolina

April 22, 2005
9:00 a.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Chairman Woody. The following members were present:

James J. Woody, Jr., Chairman
Jeannette M. Council
James W. "Jim" Daniels
Stuart B. Fountain
Sandra L. Hayes
Mani Memari
Chester P. Middlesworth

Treasurer Richard Moore
represented by Pam Wortham
Lt. Governor Beverly Perdue
represented by C.B. Crook
Hilda Pinnix-Ragland
Linwood Powell
B. Joanne Steiner
Herbert Watkins

The following members were unable to attend: Bob H. Greene, Gordon "Buddy" Greenwood, Anne-Marie Knighton, Estell C. Lee, Thomas Norman, Ann T. Turlington, and Norma Turnage.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Ms. Hayes, the Board approved the minutes of the March 18, 2005. The Chairman noted that a copy of the corrected page 1 of the February 2005 minutes was also included in their information.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda. Without objection, Chairman Woody granted a request by Mr. Watkins to remove Attachment FC-16 "Contractual Services - Software Annual Maintenance Agreement - New Contract - TrimData, Inc. (College Information Systems Project)." On a motion by Mr. Watkins, seconded by Dr. Powell, "Entrepreneurship Training for the Thai Community College System - Second Phase" (Attachment FC-19) was moved to the Consent Agenda. On a motion by Ms. Steiner, seconded by Ms. Hayes, the agenda was approved as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Fountain, seconded by Ms. Steiner, the consent agenda was approved as amended.

WELCOME

Dr. Michael Taylor, President of Stanly CC, extended a warm welcome to the members of the SBCC. Dr. Taylor said he was delighted to have the SBCC members experience the atmosphere, efforts, and accomplishments of small community colleges. He noted that while smaller, their efforts are as great and their mission is just as important. He thanked the system office staff and the SBCC for their on-going assistance in helping them to carry out their mission.

REPORTS/PRESENTATIONS

NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy

- Thanked President Taylor, Stanly CC Board of Trustees Chair Elbert Whitley, and Mr. and Mrs. Watkins for their warm hospitality.
- Shared a copy of the Spring 2005 edition of the ACCT quarterly periodical, *Trustee Quarterly, The Voice of Community College Leaders*. The periodical cover features a photograph of the NC delegation that attended the ACCT National Legislative Summit in February 2005.
- Reported that upon request by the Alamance Board of Trustees, Hal Miller and she participated in their annual retreat. They discussed the responsibilities and activities of the association, current legislation affecting community colleges, and effective communication with legislators.
- Extended an invitation to members to attend the NCACCT Annual Convention to be held June 23-24. Chairman Woody will present a "farewell" speech at the June 24 closing luncheon.
- Stated staff will be attending the upcoming NCCCS Academic Excellence Awards.

NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns

- Thanked Dr. Taylor for his invitation to Stanly CC, noting this to be his first visit to the campus during his 27-year career.
- Reported that on the Legislative front, a white paper was provided to Lt. Governor Beverly Perdue to further expand upon and define the issues discussed in her office last month during a meeting held at her invitation. He extended thanks to Richard Sullins, who drafted the white paper for the NCACCP. It will serve us well by further relaying the needs throughout the NCCCS to the General Assembly through Lt. Governor Perdue. Work is ongoing to further our consensus budget request and legislative agendas with the General Assembly by working directly with our local representatives at home.
- Reported NCACCP will host the second "Dead-Ham" breakfast in May.
- Reported NCACCP committees have nearly completed the assessment study of the environmental, safety, and health contract. A decision should be forthcoming within the next month.
- Advised NCACCP will present a white paper at their meeting next week to address the issue of compensation of part-time faculty for work outside of the classroom. Kennon Briggs did an excellent job in preparing a white paper on the issue. This is in response to the SBCC's mandate last year to the presidents to further address low adjunct faculty salaries both inside and outside of the classroom.

- Reported debates among presidents continue on the issue of self-supporting courses for the summer term in relation to unrealized receipts and reversions.
- Reported that a joint meeting of committee members of the NCACCP, NC Instructional Administrators (NCIAA), and System Office staff to discuss the FTE auditing practices and procedures indicated additional meetings will be needed.
- Reported work continues in an attempt to influence and alter the direction that the State Board of Nursing (BON) seems to be bent on taking regarding credential and accreditation issues. It is felt that little impact has been made thus far, and this will be one of the main issues to be discussed at next week's meeting. Consideration is being given to asking to be placed on the BON agenda in hopes that our position will be heard more clearly and loudly in opposition to proposed changes.
- Reported a new study is being released on calendar issues created by the public school calendar mandated by the General Assembly, after which a recommendation will be brought back to the staff to be shared with the SBCC.
- Reported work continues on the presidential salary study as indicated in the MGT Study, and it appears that we will be further discussing HB 1264 concentrating on the issues as relayed by the Pappas Group earlier today.
- Reported the spring meeting of the NCACCP will take place on April 28-29 at the Radisson Hotel, Research Triangle Park, and will be preceded by the presidents' attendance at the Academic Excellence Awards luncheon on Wednesday.
- Indicated that copies of the white papers could be shared with the members of the SBCC as requested by Dr. Fountain.

N4CSGA, Mani Memari

- Reported the N4CSGA met at Wake Technical CC on April 9, 2005. New officers for next year were interviewed for the positions of treasurer, parliamentarian, public information officer, and special population officer.
- Advised a report is being compiled on the evaluations from the N4CSGA Spring Conference held on March 4-6 at the Sheraton in Raleigh. Mr. Memari hopes to bring the report to the SBCC next month.
- Reported that work continues on improving the N4CSGA website.
- Announced the N4CSGA Fall Conference 2005 will be held October 28-30, 2005, at the North Raleigh Hilton, Raleigh, NC.

Issues Session

April 21, 2005

- "A Vision...A Reality"
Dr. Michael Taylor, President, Stanly CC
Dr. Michael Taylor and three students shared with members of the SBCC their experiences at Stanly CC, the impact the college has made on their lives, and the importance of the college to the community. The speakers included Angela Stevens, a future teacher, Ron Perry who is a minister, and Zoua Ly who owns and operates a Thai restaurant in Albemarle.
- College Information System Project Update
NCCCS Administration Division
Dr. Sandra Williams, Vice President, and members of her staff gave a presentation on the College Information System Project including the history, challenges and solutions, status of implementation, and assessment of contract deliverables and vendor performance. (Related handouts "Issues Session" and PowerPoint presentation are Appendix A and B respectively.)

April 22, 2005

▪ "Staying a Step Ahead: Higher Education Transforming NC's Economy"

The Pappas Consulting Group

The Pappas Consulting Group presented an interim report on House Bill 1264 passed during the 2003 Legislative Session that directed the UNC and the SBCC to conduct a study of university and community college programming and capital needs. (Related Executive Summary is Appendix C.)

CONSENT AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

Establishment of an Off-Campus Center in Cabarrus County

The Board approved a request for off-campus center designation for a Highway 29 Business and Technology Center located in Cabarrus County at 660 Parkway Avenue, Concord, NC.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

Curriculum Program Applications (FTFA)

The Board approved the following FTFA curriculum program applications: College of The Albemarle *Professional Crafts: Jewelry* [A30340], Nash CC *Criminal Justice Technology/Latent Evidence* [A5518A], Richmond CC *Practical Nursing (Diploma)* [D45660], and, Stanly CC *Advertising and Graphic Design* [A30100].

Curriculum Standard Revisions

The Board approved requests for the following curriculum standard revisions: Gaston College *Industrial Engineering Systems* [A40240] and NC Real Estate Appraisal Board *Real Estate Appraisal (Certificate)* [C25420]. (See Attachment Prog. 5)

Course of Instruction to Captive/Co-opted Groups/Basic Skills

The Board approved the following requests to offer Basic Skills courses to captive/co-opted groups: Asheville-Buncombe Technical CC to offer BSP S 2000 at Blue Ridge Homes, Nash CC to offer BSP N 2000 at Guardian Care of Rocky Mount, and Rowan-Cabarrus CC to offer BSP P 2000 ABE-GED at Rowan-Cabarrus CC as outlined in Attachment Prog. 6.

Course of Instruction to Captive/Co-opted Groups/Continuing Education

The Board approved the following requests to offer Continuing Education to captive/co-opted groups: Pamlico CC at Pamlico Correctional Institution, Stanly CC at Albemarle Correctional Institution, and Western Piedmont CC at Western Youth Institution as outlined in Attachment Prog. 7.

Course Modification Continuing Education Master Course List

The Board approved the modification of the course *Film and Video Production Techniques* [FVP3100] on the Continuing Education Master Course List from 16 current hours to 60 recommended hours as outlined in Attachment Prog. 8.

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

Allocation of Funds for the North Carolina Motorcycle Safety Education Program (NCMSEP) FY 2005-2006

The Board approved the allocation of funds for the NC Motorcycle Safety Education Program (NCMSEP) for Fiscal Year 2005-2006, an allocation not to exceed \$450,000, to be funded using a three-dollar tax imposed on each private motorcycle registered in NC per the NC G.S.

20-87(6) and possible funding from fees for special registration plates as outlined in G.S. 20-79.7. Approval is subject to funds availability.

Performance Incentive Grant Project - Pathways to Employment: Biotechnology/Pharmaceutical Careers Award to Demonstration Site (Wake Technical Community College)

The Board approved a performance incentive grant project "Pathways to Employment: Biotechnology/Pharmaceutical Careers" award for a demonstration site at Wake Technical CC allocating \$70,000 for the period April 22, 2005, through March 31, 2006, to be funded by federal funds from the Department of Commerce, Commission on Workforce Development. Approval is subject to the availability of funds.

Allocation of Resources to James Sprunt Community College for the Purchase of WorkKeys Assessment

The Board approved an allocation of resources to James Sprunt CC for the purchase of WorkKeys Assessment in the amount of \$8,000 for the period April 22-June 30, 2005 to be funded using training initiative funds.

2005-2006 North Carolina Community College Grant Payment Schedule

The Board approved the 2005-2006 NC Community College Grant Payment Schedule, the official payment schedule for the grant program, that includes a total expenditure scheduled of \$11,000,000 to 9,996 students using need-based criteria to determine eligibility as outlined in Attachment FC-12.

Two Percent Transfer Restriction

The Board approved the Two Percent Transfer Restriction Report, comprised of several reports from the Division of Finance including the *Requests to Transfer in Excess of Two Percent* (granting requests from Alamance CC and Guilford Technical CC), *Budget Flexibility 2% Transfer Percentages for FY 2004-05 Established by HB 1414*, and the *NCCCS Curriculum and NonCurriculum Salary and Fringe Benefits Transfer Processed through March 2005* as outlined in Attachment FC-13.

Construction/Property/Bond Authorization Report

The Board approved the Construction/Property/Bond Authorization Report, including one project approval each for Asheville-Buncombe Technical CC, Central Piedmont CC, Davidson County CC, Edgecombe CC, Mitchell CC, Pitt CC, and Vance-Granville CC, and three project approvals for Wake Technical CC; disposal of real property at Blue Ridge CC; and, *the Bond Authorization Report as of April 22, 2005*, as outlined in Attachment FC-14.

Professional Service Agreement with Joe Barefoot

The Board approved a professional service agreement with Joe Barefoot to ensure a smooth transition for the new Associate Director of the College Business Team in the Information Services Section during a critical period of the CIS Project. The agreement, not to exceed \$17,080, is for the period May 24-September 30, 2005. Funding will be from lapsed salaries within the Administration Division and from the CIS appropriation as outlined in Attachment FC-17.

SOLINET Contract Renewal

The Board approved the renewal of a contract with SOLINET to continue the support services provided by OCLC and its regional distributor, Southeastern Library Network (SOLINET), to the NCCCS Learning Technology Systems. The renewal contract is for the period July 1, 2005-June 30, 2006, and is not to exceed \$80,888. Funds for this contract are allocated in the contractual services line item of the Learning Technology Systems annual budget.

Entrepreneurship Training for the Thai Community College System - Second Phase

The Board approved a contract with the Kenan Institute Asia (KIASia) Entrepreneurship Training for expenses to be incurred by Willa M. Dickens in continuing the training and

certification of Thai instructors to facilitate the *REAL Entrepreneurship Training Program* and the *Building Entrepreneurial Skills Program*. The contract will not exceed \$5,000, and is for the period April 29-May 13, 2005. Approval is contingent upon receiving a contract for International Development (USAID) through KIASIA.

REGULAR AGENDA

PERSONNEL COMMITTEE, Stuart B. Fountain, Chair

On a motion by Dr. Fountain, seconded by Ms. Pinnix-Ragland, the Board approved Dr. Robert E. Bridges as Interim President of Roanoke-Chowan CC effective May 1, 2005, until a successor is chosen and begins service at the college.

POLICY COMMITTEE, Anne-Marie Knighton, Chair

(In the absence of Ms. Knighton, Dr. Stuart Fountain gave the report.)

For Future Action

The Transfer Assured Admission Policy (TAAP)

The Board received for future action the Transfer Assured Admission Policy (TAAP), a replacement of the current policy included in the Comprehensive Articulation Agreement (CAA), as recommended by the Transfer Advisory Committee (TAC). This policy guarantees NCCCS students who average a "C" or better in all CAA courses admission into the UNC System at one of the 16 institutions, but does not guarantee admission into a particular institution.

Piedmont Community College's Request for Redesignation of the Caswell County Off-Campus Center (Attachment Pol. 2)

The Board received for future action, a request from Piedmont CC to redesignate the Caswell County Off-Campus Center to a multi-campus site.

McDowell Technical Community College Request to Relocate Marion Off-Campus Center.

The Board received for future action a request from McDowell Technical CC to relocate the Marion Off-Campus Center to a 2.345-acre site in downtown Marion. This move would allow them to better serve the Marion community.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

(In the absence of Dr. Greene, Ms. Sandra Hayes gave the report.)

For Information

Special Application Approvals By System President

The Board received for information special application approvals by the System President. Included were application requests from Alamance CC to offer *Cosmetology Instructor (Certificate)* [C55160], Davidson County CC and Johnston CC *Early Childhood Education/Special Education* [A5522A], and Johnston CC *Early Childhood Education/Teacher Associate* [A5522B].

CRC Standard Revision Approvals By Vice President

The Board received for information the CRC standard revision approvals by the Vice President. Revisions requested and approved included *Clinical Trials Research Associate* [A45190], *Nursing Assistant (Certificate)* [C45480], *Paralegal Technology* [A25380], and *Therapeutic Massage* [A45750]. (See Attachment Prog. 2)

For Future Action

Curriculum Standard Revisions

The Board received for future action requests for curriculum standard revisions from Central Carolina CC *Professional Arts and Crafts: Sculpture* [A30290]; Pitt CC *Biotechnology* [A20100], and Stanly CC, *Business Administration* [A25120]. (See Attachment Prog. 3)

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair

For Information

1993 Bond Status Report

The Board received the *1993 Bond Project Status Report - Ongoing Projects* as of April 21, 2005, indicating 100% of the bond funds committed to a project and 74% expended.

Higher Education Bond Oversight Committee Report

The Board received the *Higher Education Bond Oversight Committee Report* as presented to the Oversight Committee on March 14, 2005, by Division of Business and Finance Administrative and Facility Services Section. Kennon Briggs and Philip Albano made the presentation. (See Attachment FC-2)

Estimated Receipts

The Board received the *Estimated Tuition and Fees Report* through March 31, 2005 indicating \$141,607,533 (83.78%) collected, indicating a decrease of 2.96% from the previous year.

Computer Information System (CIS) Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair

At the request of Mr. Watkins, Dr. Sandra Williams led the discussion reviewing Attachments FC-4, FC-5, and FC-6. She advised that Attachment FC-4 focused on the components of the CIS System that are the responsibilities of the System Office and assessed the System Office part of the overall project including the Customer Support Center and the Colleague Training Center. Additional information will be forthcoming on this assessment. An analysis of the System Office staffing was also included. (See Attachment FC-4)

CIS Contract Extension Performance Evaluation

The Board received an assessment of vendor performance for period July 2004-March 2005 regarding the vendor deliverables that they are responsible for. These deliverables include monthly reports, software, and knowledge transition from the vendor to System Office staff. The assessment was done prior to any recommendation to the SBCC that we continue into the second year of the overall contract extension. (See Attachment FC-5)

CIS Training Center Evaluation

The Board received a preliminary report on the assessment of the three CIS Colleague Training centers - two application training centers located at Wayne CC and Central Piedmont CC and one technical/third-party (testing) training center located at Guilford Technical CC . This assessment reviewed what our colleges are doing in actually teaching their peers in the overall application knowledge of the system. A full report should be forthcoming next month. (See Attachment FC-6)

CIS Expenditures and Budget Projections – 2005-2007

The Board received a report on the CIS Expenditures and Budget Projections for the period July 1, 2004, through June 30, 2006 totaling \$15,010,535. (See Attachment FC-7)

For Action

Service Agreement with Regional Technology Strategies, Inc., for the BioNetwork BioForum

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved a service agreement with Regional Technology Strategies, Inc. (RTS) for the BioNetwork BioForum. RTS will provide expertise in the design, development, management, and implementation of the first NCCCS BioNetwork BioForum to be held August 8-10, 2005. The agreement in the amount of \$62,450 is for the period April 22-October 31, 2005, and is to be funded through the Golden LEAF Biotechnology Grant, NCCCS contractual services funds. (See Attachment FC-11)

Contractual Services - Improve Student Access to Services and Optimize Registration

Resources Project - Contract Amendment - Affiliated Computer Services (College Information Systems Project)

On a motion by Mr. Watkins, seconded by Dr. Fountain, the Board approved a contract amendment with Affiliated Computer Services (ACS) for project management and technical consultation to improve student access to services and optimize registration for the College Information Systems Project (CIS), including web-based registration. The contract amendment in the amount of \$145,000 will be funded by Central Piedmont CC, the college requiring the enhanced capabilities. The Statewide IT Procurement Office gave its approval to the contract amendment on April 15, 2005. (See Attachment FC-15)

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- Reported on the recent activities in the Legislature. The Senate Appropriations Committee has received staff input that will serve as the basis for their going forward with their budget recommendation. This was worked out among the House and Senate chairs, and is probably close to what will ultimately be passed. We are pleased that enrollment growth of \$7.8 million, new customized industrial training funding of \$2 million, Small Business Center additional funding of \$1 million, and UNC/NCCCS teacher preparation funding of \$1 million are included. Categorical cuts are included in community service bloc grants, off-campus center funding, and public radio. They are relatively minor, and in most cases were cut to the level of usage last year. There is a significant \$7.6 million cut in our instructional formula. When we were asked for a 4% reduction, we put the entire 4% in the instructional formula since other areas had already experienced significant cuts. The cut recommended for the current year is less than the 4%, and overall is about 2%. Some of the cuts are not cuts in programs, but changes in how things are funded. A part of the cut is actually an increase in tuition of 4%, with financial aid being shifted from revenues back to escheats, and additional financial aid to make up for the tuition increase. It all works together; however, we are all disappointed to see a tuition increase for the fourth year in a row. The most glaring omission in the budget is no funding for our biotech initiative. The Speaker of the House and Dan Gerlach, the Governor's Chief Advisor on budget matters, have assured President Lancaster in meetings this week that we should not be overly concerned, and that biotech will be funded before they go home. We will continue looking at this, as it is not yet included. We are also assuming salaries and the issue of the \$10 million additional equipment funding will be handled before the budget is concluded. The \$10 million will probably be addressed with language, as it is to come out of cash reserves at the end, and salaries are always included in the final budgets rather than the departmental budgets.

- Reported he testified before two committees regarding our Economic Development Program. He did make a strong statement regarding the need for funding to enable NCCCS to do more for existing industry through our customized industrial training initiative. Those funds are now included in the budget.
- Reported the NCACCP will review the issue of the mandated school schedule and its impact on Huskins and dual enrollment, which was also discussed at length in the Policy Committee. This item will likely be back on the agenda in the near future, as we are very concerned about the consequences of delaying school openings until late August.
- Reported he recently participated in three installation ceremonies. Two of these were for community college presidents, Dr. Matt Garrett at Central Carolina CC and Dr. Lawrence Rouse at James Sprunt CC. The third installation was that of the new chancellor at NC State University.
- Reported Dr. Robert Shackelford, a vice president at Rockingham CC, was chosen as a Herring Fellow to participate in leadership training offered by Hockaday, Hunter and Associates.
- Reported the Textile Center transition is going smoothly, and it is believed that the legislative pieces will be in place to make this happen prior to the members going home.
- Reported the Minority Male Mentoring Project Best Practices Conference is underway today and tomorrow. Regretfully, program funding through a grant received from the Governor's Crime Commission will soon end. We will clearly have a challenge to encourage and retain the enrollment of minority males in our academic programs.
- Reported ads produced to recruit students into our biotech program are excellent and have been placed in a variety of media. Norman Schmidt did an outstanding job on these ads now available for review on the website.
- Reported Dr. Stuart Fountain has played an active role in walking the halls of the Legislature, and commended him for his efforts. Members were encouraged to assist in these efforts if schedules allow. The real work on the budget is to be done within the next 30 days, and when board members strongly support and advocate our cause, a powerful message is sent to the members of the Legislature about what we do in the classrooms and what we do in Raleigh. Dr. Fountain added that members who participate should be sure they are brought current on position and issues. Board member Jim Daniels suggested and it was agreed upon that May 18 would be designated as a day for members to attend a legislative briefing at the System Office beginning at 9:30 a.m. Upon conclusion, members would proceed to the General Assembly to individually meet with legislators during the remainder of the day. This is the Wednesday before the regularly scheduled May SBCC meetings.
- In response to a question from Mr. Daniels, President Lancaster asked Mr. Briggs to report on the Textile Center transition. Mr. Briggs reported that Senator David Hoyle presented a bill to the Senate Higher Education Committee and SB-988 was passed on April 21 providing for the transition. Representative Debbie Clary, who had initially voiced concerns about the transition, has legislation that is slightly different but similar in substance. Therefore, the System Office, Textile Center, and Gaston College staff are working under the assumption of a July 1 merger and are developing a long-range plan.
- In response to a question regarding the prospects and effects of the lottery on the community college system, President Lancaster reported that as the lottery is now structured, it would have no impact on community colleges. The funds are designated for K-12, 50% of which would go to school construction. The bill passed by the House would raise limited revenues

since advertising and participation in multi-state jackpots are prohibited. The Senate is expected to take a different approach. While not advocating for or against the lottery, President Lancaster suggested in his discussions related to the overall appeal, that the Georgia model be considered. There, 15% of the net proceeds go into technology infrastructure and equipment for community colleges. This would be a tremendous infusion of funding for these needs, and would generate additional support for the establishment of the lottery throughout NC.

CHAIR'S REMARKS, James J. Woody, Jr.

- Thanked Dr. Mike Taylor, Stanly CC staff, and Mr. and Mrs. Herbert Watkins for their hospitality and fellowship extended during the SBCC's visit to Albemarle for this well-planned meeting. He noted that the meeting had been very enjoyable, but more than that afforded members the opportunity to see first-hand what is going on at Stanly CC and the other 57 colleges in the NCCCS. The student speakers, who had made presentations at the Issues Luncheon on April 21, shared the very positive effects that Stanly CC had made on their lives and the benefits it is offering to students and the community. Their success is indicative of what is going on throughout our system.
- Recognized and thanked Mr. C.B. Crook, representing Lieutenant Governor Beverly Perdue, and Ms. Pam Wortham, representing Treasurer Richard Moore, for their participation.
- Announced Ms. Sandra Hayes will serve on the Presidents' Selection Committee and Ms. Joanne Steiner on the Staff Person Selection Committee for 2005-2006. Dr. Bob Greene, Mr. Herbert Watkins, and Ms. Joanne Steiner have agreed to serve on the Nominating Committee for SBCC Officers for 2005-2007. Dr. Greene will chair the committee, and they will bring their recommendations to the SBCC in July.
- Reported the Academic Excellence Awards Luncheon will be held in Raleigh on Wednesday, April 27, at the North Raleigh Hilton beginning at 11:45 a.m. The NCACCP will meet on April 28-29 at the Radisson in the RTP.
- Reported members may make hotel reservations where they wish in Raleigh; however, they will need to make their own reservations (due to requirements to guarantee) if they wish to change their current location, and will be reimbursed at the current state government rate. Members who wish to make other arrangements should make Mr. Sullins or Ms. Gardner aware of those intentions.

DATES OF NEXT MEETING

May 19-20, 2005, NCCCS, Raleigh, NC

May 18, 2005, Legislative Strategy Meeting, SBCC Room, Raleigh, NC followed by meetings with members of the General Assembly at the Legislature.

ADJOURNMENT

By acclamation, the Board adjourned at 10:30 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

H. Martin Lancaster, System President

James J. Woody, Jr., Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.