



---

**North Carolina Community College System**  
*Preparing North Carolina's World-Class Work Force*

---

**State Board of Community Colleges**  
**Raleigh, North Carolina**

**August 19, 2005**  
**9:00 a.m.**

**CALL TO ORDER**

The meeting of the State Board of Community Colleges was called to order by Chair Pinnix-Ragland. The following members were present:

Hilda Pinnix-Ragland, Chair  
Linwood Powell, Vice Chair  
Jeannette M. Council  
James W. "Jim" Daniels  
Stuart B. Fountain  
Gordon "Buddy" Greenwood  
Steve O. Johnson  
    represented by Jennifer Johnson  
Anne-Marie Knighton

Estell C. Lee  
Chester P. Middlesworth  
Treasurer Richard Moore  
    represented by Pam Wortham  
Lt. Governor Beverly Perdue  
B. Joanne Steiner  
Herbert Watkins  
James J. Woody, Jr.

The following members were unable to attend: Bob H. Greene, Sandra L. Hayes, Thomas Norman, Ann T. Turlington, and Norma Turnage.

**APPROVAL OF MINUTES**

On a motion by Mr. Middlesworth, seconded by Ms. Steiner, the Board approved the minutes of the July 15, 2005, meeting.

**CHANGES IN AND APPROVAL OF AGENDA**

The Board suspended the rules and approved the following changes in the agenda based upon recommendations of the respective committees. Ms. Knighton made a motion, seconded by Mr. Watkins, to move from for future action to for action Attachment Pol. 2. Mr. Watkins made a motion, seconded by Ms. Steiner, to move Attachment FC-5 from For Future Action to For Action on the Regular Agenda. Mr. Watkins also motioned for Attachment FC-10 to be moved from the Consent Agenda to For Action on the Regular Agenda. On a motion by Ms. Steiner, seconded by Ms. Lee, the Board approved the agenda as amended.

**APPROVAL OF THE CONSENT AGENDA**

On a motion by Mr. Middlesworth, seconded by Ms. Steiner, the consent agenda was approved as amended.

## **REPORTS/PRESENTATIONS**

### **NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns**

- Colleges are busily beginning fall semesters, and most colleges are experiencing a 1% to 3% growth this year, which is down from previous past years. A few indicated their growth is up 5-10%, qualifying them for enrollment growth funding.
- Presidents continue to interact with our legislators to thank them for their efforts on our behalf and to educate them on our system needs. Reversion from the receipts shortfall, the 1% reversion permanent cut, and the separation from the system are the priorities that NCACCP will remind legislators to address during the short session.
- Special bills introduced and funded will continue to be discussed, as NCACCP is committed to a consensus budget request. The issues, however, seems to defy a solution.
- Colleges anxiously await formula and non-formula allocations.
- Standing committees have now been established, new chairs and vice-chairs are now assuming their roles, and the coming year's meeting schedule is in place.
- The next meeting is September 22, and is planned in conjunction with the NCACCT.
- NCACCP continues to monitor the issue of self-supporting courses as it relates to unrealized receipts. They endorsed a new administrator's institute for new and potential administrators to replace those who are retiring.
- The Task Force to review the FTE funding formula continues to meet.
- NCACCP is identifying the six regional finalists for the first Robert W. Scott Student Leadership Award. The finalists will receive \$100 and the winner will receive \$500 cash award and a plaque recognizing their leadership involvement.
- To allow us to become better fundraisers, presidents and other college staff will participate in a SAS workshop in November on institutional advancement and resource development.
- Colleges are responding to the N4CSGA resolution to contain and reduce the cost books for students.

### **NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy**

- NCACCT extended thanks to the State Board, System Office staff, presidents, and trustees for their help in a cohesive effort in contacting and informing members of the legislature of the needs of NCCCS that led to the budget passed by the General Assembly. A special thanks also goes to Representative Joe Tolson and Hal Miller and for their assistance.
- The NCACCT Annual Leadership Seminar will be held September 22-23, and registration materials have been mailed. SBCC members are invited to attend.
- The ACCT will be meeting in Seattle, WA, on September 7-10, 2005. North Carolina will receive national attention through a presentation by members of the Thailand delegation.

### **N4CSGA, Jennifer Johnson**

- N4CSGA is working diligently on the fall conference to be held at the North Raleigh Hilton on October 28-30. Several workshops will be held to develop student leadership skills and knowledge to develop a better student government at their own campus. N4CSGA is looking forward to the presentation of the first annual Robert W. Scott Leadership award.
- On September 24, annual division meetings will be held one month prior to conference. The Eastern Division Meeting will be held at Fayetteville Technical CC (Tracy Riffel, Chair), Central Division at Rockingham CC (Joel Hodnett, Chair), and the Western Division at Wilkes CC (Brandon Bess, Chair).

- Two Catawba Valley CC students have been appointed as N4CSGA officers. Yvonne Whitfield was appointed Public Information Officer and Michelle Gwyn was appointed Secretary.

### **Issues Session**

(August 18, 2005)

#### **“Budget and Policy Issues Included in the 2005 Appropriations Act”**

Mr. Briggs gave a comprehensive overview of the budget and policy issues included in the 2005 Appropriations Act, that included budget changes for the biennium, study directives, adoption of rules, and policy changes as included in Attachment FC-6. Topics discussed were:

- I. Salaries for Community College Faculty, Professional Staff and Other College Employees.
- II. Studies Required by the General Assembly
- III. Reserves that Require Board Policy/Rules Development
- IV. Specific Budget Allocations
- V. Other Policy and Financial Issues

### **HONORING RETIRING SBCC MEMBER**

Dr. Jeannette M. Council, who was unable to attend last month’s SBCC meeting, was recognized for 12 years of service to the SBCC.

### **INTRODUCTION OF COMMUNITY COLLEGE PRESIDENTS**

Brunswick CC Board of Trustees Chair Lynda K. Stanley introduced Dr. Stephen G. Greiner to the SBCC. Dr. Greiner assumed the presidency of Brunswick CC on July 18, 2005. Dr. Fountain then introduced Dr. Donald S. Stanton, Interim President of Haywood CC. Dr. Stanton assumed his interim presidency at Haywood CC on July 1, 2005.

### **CONSENT AGENDA**

#### **POLICY COMMITTEE, Anne-Marie Knighton, Chair**

##### **Renewal of Proprietary School License**

The Board approved proprietary school licensure for Carolina Polarity Institute of Energetic Studies, Summerfield, NC as outlined in Attachment Pol. 5

##### **Request for Temporary Exemption from 2005-06 Annual Reporting Plan Delinquency Penalty**

The Board approved a request for temporary exemption from the Annual Reporting Plan delinquency penalty for issues directly related to selected reports for CIS colleges for fiscal year 2005-2006.

#### **PROGRAM SERVICES COMMITTEE, Bob Greene, Chair**

##### **New and Expanding Industry Annual Report 2004-2005**

The Board approved the New and Expanding Industry Annual Report for 2004-2005 to be presented to the Joint Legislative Education Oversight Committee per Session 2003, HB 1414, Section 8.4 G.S. 115D-5(1). There were 164 New and Expanding Industry Training projects. 70 of those were new industries and 94 were expanding. Companies measured our performance indicating the following ratings: 98% in expectations, 91% on impact, and 93% on effectiveness. Therefore, we exceeded our goal of 90% in each area. Rural area projects totaled 71%, 57% of the trainees were

from rural areas, and expenditures were about 50/50 in rural and urban areas. NEIT training trends indicate an upswing and more existing companies are expanding. The average total expenditure per trainee was \$442.33. (See Attachment Prog. 9 and Appendix I)

#### Conversion of Curriculum Consortium Plan

The Board approved a request from Tri-County CC for an exemption from the formal curriculum application process to offer *Air Conditioning, Heating, and Refrigeration Technology* [A35100] and *Plumbing* [D35300] due to their being a part of the Western Connection of Community Colleges (WC3) for the previous nine years. Program offerings were rotated among the WC3. (See Attachment Prog. 10)

#### Curriculum Standard – New to the System

The Board approved a curriculum standard for a new- pre-major *Associate in Arts/Liberal Studies* [A1010x] to be offered by the NCCCS. The request was the result of a meeting of faculty committees from the UNC and NCCCS. The standard was reviewed and approved by the Transfer Advisory Committee on May 6, 2005. (See Attachment Prog. 11)

#### Curriculum Program Application - New to the System

The Board approved a curriculum program application submitted by Davidson County CC to offer *Cancer Information Management* [A45xxx]. (See Attachment Prog. 12)

#### Curriculum Program Applications - FTFA

The Board approved the following *FTFA* curriculum program applications: Forsyth Technical CC *Fire Protection Technology* [A55240], Mayland CC *Human Services Technology* [A45380], Southwestern CC *Criminal Justice Technology/Latent Evidence* [A5518A], Wake Technical CC *Database Management* [A25150], and, Western Piedmont CC *Sustainable Agriculture* [A15410]. (See Attachment Prog. 13)

#### Curriculum Standard Revisions

The Board approved a curriculum standard revision received from Central Carolina CC for *Automotive Restoration Technology (Diploma)* [D60140]. (See Attachment Prog. 14)

#### Course of Instruction to Captive/Co-opted Groups

The Board approved the following course of instruction to Captive/Co-opted Groups.

Basic Skills: Vance-Granville CC to offer 3 courses at Franklin Correctional Center as outlined in Attachment Prog. 15.

Continuing Education: Edgecombe CC to offer 1 course at Fountain Correctional Center for Women, Lenoir CC to offer 1 course at Eastern Correctional Institution, and Mitchell CC to offer 1 course at Lifespan Employment Services as outlined in Attachment Prog. 16.

Curriculum Program of Study Revision: Johnston CC *Horticulture Technology* (C15240) as outlined in Attachment Prog. 17.

#### Course Approval Continuing Education Master Course List

The Board approved the addition of NUR 3510, FIP 5540-FIP 5548 and FIP5530-FIP5537 to the Master Course List as outlined in Attachment Prog. 18.

#### Course Modification Continuing Education Master Course List

The Board approved the modification of NUR 3500 as outlined in Attachment Prog. 19.

## **FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair**

#### Final Two Percent Transfer Restriction for 2004-05

The Board approved the final Curriculum and Noncurriculum Salary and Fringe Benefits Transfer Restriction Report for fiscal year ending June 30, 2005, indicating –0.71% transferred

and 1.29% available to transfer. Transfers of 2% went to all colleges in the system except Rowan-Cabarrus CC which received 5%, and 3% transfers were received at Central Piedmont CC, Gaston College, Mitchell CC and Richmond CC. (See Attachment FC-9)

NC REAL Enterprises – Contract Renewal

The Board approved a contract renewal with NC Real Enterprises in the amount of \$250,000 for the period July 1, 2005-June 30, 2006, to assist in the development of entrepreneurial training and technical assistance in their communities. Funding is from State appropriated funds and is contingent upon legislative approval.

**REGULAR AGENDA**

**POLICY COMMITTEE, Anne-Marie Knighton, Chair**

**For Information**

The Board received the following for information:

Plan to Improve the Timeliness and Accuracy of Data Received from Community Colleges Annual Report

In compliance with the “Plan to Improve the Timeliness and Accuracy of Data Received from Community Colleges,” the Board received the annual report indicating 39 colleges submitted all their reports on time. (See Attachment Pol. 1)

**For Action**

Intellectually Gifted and Mature Students Admission Criteria

On a motion by Ms. Knighton, seconded by Ms. Steiner, the Board approved the criteria as outlined in Attachment Pol. 2 for the administration and implementation of the Intellectually Gifted and Mature Students Program for those students under 16 years old. The policy has an expiration date of September 1, 2008.

Approve the Hearing Officer’s Report for Rule 23 NCAC 02C .0301 “Admission to Colleges”

On a motion by Ms. Knighton, seconded by Dr. Council, the Board approved the Hearing Officers Report for 23 NCAC 02C .0301 “Admission to Colleges” adopting the proposed language with a change in verbiage in the last line to read “...suspended or expelled from any other educational entity.” (See Attachment Pol. 3)

Proposed Amendments to the State Board of Community Colleges Bylaws

On a motion by Ms. Knighton, seconded by Dr. Fountain, the Board adopted the SBCC bylaws as presented in Attachment Pol. 4. The changes affected only *Article V. Agenda*.

**PROGRAM SERVICES COMMITTEE, Bob Greene, Chair**

(In the absence of Dr. Greene, Acting Chair Chester Middlesworth gave the Program Services Committee report.)

**For Information**

The Board received the following for information:

Special Application Approval By System President

Robeson CC requested and received approval to offer *Associate Degree Nursing (Non-Integrated)* [A45120].

### Special Termination Approvals By System President

The following colleges requested and received approval to terminate the programs listed: Cape Fear CC *Environmental Science Technology* [A20140], *Health Information Technology* [A45360], *Masonry (Diploma)* [D35280], *Speech-Language Pathology Assistant* [A45730], and Durham Technical CC *Business Administration/Electronic Commerce* [A2512I].

### Job Vacancies in the Academic and Student Services Area

At the request of Mr. Woody, Dr. Parker shared concerns regarding job vacancies. Two people are retiring after 30 years (Mike Pittman and Ray Harrington), Kristi Snuggs has accepted a position as Chief Academic Officer at Edgecombe CC, the Nurse Educator's position has been vacant for some time, and the Associate VP's position has been vacant since February. We are having increasing difficulty in offering competitive salaries to fill vacancies, especially in the Health Sciences area. We believe the salary competition problem is shared throughout State agencies.

### For Future Action

The Board received the following for consideration of action at a future date:

#### Information Technology Curriculum Improvement Project (IT CIP)

The Board will be asked to approve:

##### **Attachment A - Curriculum Standard Revisions (IT CIP)**

*Computer Programming* (A25130), *Database Management* (A25150), *Information Systems* (A25260), *Information Systems Security* (A25270), *Internet Technologies* (A25290), and *Networking Technology* (A25340)

##### **Attachment B - Curriculum Standard – New to the System (IT CIP)**

*Information Systems Security/Security Hardware* (A2527x), *Information Systems Security/Operating Systems* (A2527x)

##### **Attachment C - Conversion of Curriculum Program (IT CIP)**

From *Information Systems/Network Administration and Support* (A2526D) to *Networking Technology* (A25340)

At the request of Mr. Middlesworth, Dr. Parker reported on the IT CIP, a two-year project hosted by Craven CC that involved a number of people who adjusted curriculum programs to the national standards. Further information will be provided at the November issues forum by Craven CC and Academic and Student Services staff regarding what the CIP means to our system now and in the future, as well as the competencies that students are gaining that will make them competitive in the new economy. It focuses on major changes that are occurring in a specific area, and is one of the best professional development activities in the system. (See Attachment Prog. 3)

#### Curriculum Standard - *New to the System* and Addition to Special Curriculum Application Approvals List

After collaboration with the NCCCS Early Childhood Departments throughout the 58 colleges, the SBCC will be asked to approve a new curriculum standard entitled *Infant /Toddler Care (Certificate)* [C55xxx] and will then be asked to add it to the list of current programs that follow the special curriculum application process. (See Attachment Prog. 4 and Prog. 5)

#### Curriculum Program Application - *New to the System*

The Board will be asked to approve a request by Southeastern CC to offer *Agricultural Biotechnology* [A20xxx]. (See Attachment Prog. 7)

#### Curriculum Standard Revisions

The Board will be asked to approve curriculum standards as requested by the following colleges: Asheville-Buncombe Technical CC *Real Estate Appraisal* [A25420] and Criminal

Justice Standards Commission *Basic Law Enforcement Training (Certificate)* [C55120]. (See Attachment Prog. 8)

## **FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair**

### **For Information**

The Board received the following for information:

#### 1993 Bond Status Report

The 1993 Bond Status Report as of August 19, 2005, indicated 100% percent of bond funds committed to a project and 68 % expended. (See Attachment FC-1)

#### 2004-05 Final Receipts

The Estimated Tuition and Fees Report as of June 30, 2005, indicated \$171,070,557 (95.20%) collected of the budgeted \$171,070,557. This leaves \$8,207,712 uncollected and a decrease in receipts collected of 4.60% from the previous year. A receipts perspective for 2005-2206 was also included to indicate how the deficit might be dealt with.

#### Curriculum Improvement Project (CIP) Selection Process

The Board received a summary of the CIP selection process as outlined in Attachment FC-3.

#### CIS Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair

All colleges are operational on the Finance and HR modules, and 23 colleges are operational on the Student Module with ARCR changes. The ARCR module has been completely signed off on, thus the biggest problem we had with this project is now behind us and gives us a greater confidence level. We are on schedule with course over-ride. Colleges using Colleague for registration are providing very positive reports. Dr. Williams, Mr. Briggs, and the staff at the colleges are to be commended for their efforts. (See Attachment FC-4)

### **For Action**

#### Consideration of Revision to the System President's Authority to Approve Contractual Agreements

On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Board approved to increase the authority of the System President to sign and execute contracts, without State Board approval, from a \$5,000 delegation to a \$25,000 delegation. This does not change the standard Division of Purchase Contracts and other procurement process procedures prior to sign-off. Information reports will be generated periodically to allow the SBCC to review those approvals.

#### Budget and Policy Issues Included in the 2005 Appropriations Act

On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Board approved Attachment FC-6, *Budget and Policy Issues Included in the 2005 Appropriations Act*. Mr. Watkins noted that these issues were reviewed in depth at the issues session on Thursday, August 18. As authorized by the resolution approved at the July 15 SBCC meeting, the Finance and Capital Needs committee scheduled a working session to review and discuss college allocations consistent with the financial policies as adopted, with the SBCC giving their final approval at the September meeting. The called meeting of the Finance and Capital Needs Committee will be held on Wednesday, August 31, at 10 a.m. in the System Office.

#### Professional Service Agreement for Dr. Vincent Revels

The Board approved an extension of a contractual arrangement for Dr. Vincent Revels for the period September 6-September 30, 2005, not to exceed \$6,367.28. State appropriation funds from lapsed salary funds will be used as the funding source.

2005-2006 Virtual Learning Community Centers

The Board approved the allocation of \$145,000 to 4 colleges to serve as centers for the VLC for 2005-06. Robeson CC and Fayetteville Technical CC will be funded from Carl D. Perkins Vocational and Technical Education Act of 1998 in the combined amount of \$60,000. Surry CC and Mayland CC will be funded from State Board Reserve Funds in the combined amount of \$85,000. (See Attachment FC-8)

Construction/Property/Bond Authorization Report (Attachment FC-10)

On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Board approved the Construction/Property/Bond Authorization Report with the exclusion of (3)D. The report included:

Reallocation of Funds: Durham Technical CC, Sandhills CC;

Project Approvals: One project each at Brunswick CC, Cape Fear CC, Central Piedmont CC, Craven CC, Haywood CC, Lenoir CC, McDowell Technical CC, Piedmont CC, Pitt CC, South Piedmont CC, Southwestern CC, Vance-Granville CC, Wake Technical CC, and Wilson Technical CC; two each at Coastal Carolina, Carteret CC; three each at Central Carolina CC, Durham Technical CC, Guilford Technical CC, Mitchell CC, Roanoke-Chowan CC; and, seven at Asheville-Buncombe Technical CC; and,

Acquisition and Disposal of Real Property: One request each for Beaufort CC, Durham Technical CC, Sandhills CC, and Vance-Granville CC. Item D in section 3. *Acquisition and Disposal of Real Property*, a request to lease property from Southwestern CC by Balsam West FiberNet, LLC, was removed because of issues not yet resolved.

Service Agreement for BioNetwork Legal Fees for Trademark Registration

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved a contract with Moore and Van Allen law firm to provide legal services for the NCCCS BioNetwork related to trademark/service mark filing and analysis of Intellectual Property documents and related issues. The contract will not exceed \$34,550 for the period August 19, 2005-March 31, 2006. Funding will be provided from Golden LEAF BioNetwork Funds. Approval is contingent upon approval by the Attorney General of NC. (See Attachment FC-12)

**PERSONNEL COMMITTEE, Stuart B. Fountain, Chair**

On a motion by Dr. Fountain, seconded by Dr. Council, the Board convened in closed session. The Board reconvened in open session.

- Exempt Salaries
- On a motion by Dr. Fountain, the Board approved the establishment of the following annual salaries for exempt personnel for fiscal year 2005-2006:

Executive Division

Martin Lancaster	\$200,000.00
Fred Williams	145,000.00
Richard Sullins	62,000.00
Pia McKenzie	39,508.00
David Sullivan	78,000.00
Weaver Rogers	44,064.00
Chancy Kapp	81,600.00
Audrey Bailey	59,160.00
Suzanne Williams	65,790.00

<u>Administration</u>	
Saundra Williams	\$119,300.00
Bob Blackmon	106,429.00
<u>Business and Finance</u>	
Kennon Briggs	\$132,600.00
<u>Academic and Student Services</u>	
Delores Parker	\$117,300.00
Ken Whitehurst	83,640.00
<u>Economic and Workforce Development</u>	
Larry Keen	\$115,000.00
Vacant (Barham)	84,150.00

- By request of the Legislature and given the authority provided in the NC Administrative Code, Dr. Fountain motioned and Mr. Daniels seconded that the State Board elect to withhold from any community college president, whose college is under investigation by a state or federal agency, any salary increase appropriate for fiscal year 2005-06 until all issues surrounding the investigation have been resolved pursuant to NCGS 115D(6) and 23 NCAC 02C .0109. The Board unanimously approved the motion.

### **PRESIDENT'S REPORT, H. Martin Lancaster**

*(The full text of the President's remarks is available on the NCCCS Web site.)*

- We were very pleased with the final outcome of our budget, as this one ended up being one of our best years ever. In addition to receiving full funding for our enrollment growth of more than \$7.8 million, we received full funding for our biotechnology initiative in the amount of \$7.1 million per year. Under a new tool for industry recruitment funded at \$2.6 million, we will be able to provide free customized training for companies who are reducing their workforce but are making significant capital investments and need trained workers to use new technology, thus retaining those companies in NC. Additionally we received \$1 million for our Small Business Center Network, and we are working to develop an allocation formula; and, last but not least, we received five new positions in the System Office.
- Our community colleges have received a legislative mandate for a new lateral entry program for teacher preparation to be offered by community colleges. This was over the objection of University System as a whole and some from DPI, but the end result yielded \$1 million to our System and \$1 million to the University System to further develop the 2+2 programs.
- It is unfortunate that our tuition went up for a fourth year to \$632 per semester for a full-time student., and we hope that our governing bodies will look for other ways to generate income to fill the budget needs of our State.
- A number of our colleges received special appropriations totaling \$19,725,000 for programs and facilities.
- Louisburg College President Dr. Reginald Ponder and President Lancaster have been working on ways to cooperate and collaborate in ways that will benefit both Louisburg College and our System. We expect that a proposal will be forthcoming to the SBCC in the near future.

- President Lancaster spoke at the American Association of Community Colleges' Leadership Institute in Boston, Massachusetts, and attended the meeting of the National Council of State Directors of Community Colleges at Lake Tahoe, Nevada. While there he spoke with Congressman Brad Miller about creating a Community College Caucus in Congress.
- The System Office is losing to retirement several long-standing and valuable employees, including Chuck Barham, Glynda Lawrence, Peggy Graham, Larry Morgan, Joe Barefoot, Kathy Overton, and Malissa Oakley. We are finding it exceeding difficult to attract people of comparable quality at the salaries we are now able to pay, and while we rejoice at the additional salaries now being paid at the colleges, we are losing staff to them as well.
- Dr. Larry Keen and Dr. Scott Ralls represented our System at a United Kingdom/US Community College Conference in Tarrytown, NY, to better serve the economic workforce development of our countries. Dr. Keen and President Lancaster participated at a teleconference in Pennsylvania on the same topic.
- The 2005 Basic Skills and Family Literacy Conference held in Charlotte recently was attended by 750 people, and 310 attended the IIP's Conference also held in Charlotte.
- We continue to work through the Department of Juvenile Justice and Delinquency Prevention on an interagency subcommittee as they restructure the way they provide training and education to the juveniles committed to that system.
- Thanks to Kennon Briggs and his staff for their great work with the Office of State Budget and Management in allowing us to carry forward over \$25 million unspent funds into the next fiscal year.
- Dr. Sandra Williams and her staff are to be commended that the 15 colleges in Phase 2A of the CIS Project and the pilot colleges are using the student system to register their students. That project is going well.
- Thanks were extended to the SBCC for their help in lobbying the legislators on behalf of our System's legislative priorities and in helping us to achieve this good result in the legislative session. The level of understanding for our System needs was higher than ever before because of the combined efforts of the SBCC, the System Office staff, our colleges and their students, and the work of the associations of the presidents and trustees.

**SUMMARY OF CHAIR PINNIX-RAGLAND'S REMARKS:**

- After reviewing the Committee assignments for 2005-06, the Chair shared that we are waiting to hear on SBCC member appointments from the Governors Office, the House and the Senate, but expect to receive them soon. Once received, assignments will be reviewed again, as it is always great to link assignments with expertise.
- We are hoping for 100% attendance of our members at the fall retreat to be held in Pinehurst, October 19-21, at Sandhills Community College. Retreat attendance surveys are in your notebooks, and should be returned to Mary Gardner or Richard Sullins. Retreat agenda topics include:
  - Strategic Planning
  - Experience of the Workforce
  - Graying of the Workforce
  - Needs and Training of Tomorrow's Workforce
  - Evolving Role of Distance Education
  - Role and Authority of the State Board of Community Colleges

- The form SBCC members received to evaluate the performance of System President Lancaster should be returned to the Chair by August 31. These forms were included in last week's board packages.

**DATES OF NEXT MEETING**

September 15-16, 2005 NCCCS, Raleigh, NC

**ADJOURNMENT**

By acclamation, the Board adjourned at 10:55 a.m.

RESPECTFULLY SUBMITTED BY:

*Secretary*

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.