
North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Raleigh, North Carolina

February 17, 2005
1:30 p.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Vice Chair Pinnix-Ragland in the absence of Chair Woody. The following members were present:

Hilda Pinnix-Ragland, Vice Chair	Chester P. Middlesworth
Jeannette M. Council	Treasurer Richard Moore
James W. "Jim" Daniels	Thomas Norman
Bob H. Greene	Lt. Governor Beverly Perdue
Sandra L. Hayes	Linwood Powell
Anne-Marie Knighton	B. Joanne Steiner
Estell C. Lee	Ann T. Turlington
Mani Memari	Herbert Watkins

The following members were representing the SBCC on an exchange trip to Thailand: James J. Woody, Jr. and Stuart B. Fountain. The following members were unable to attend: Gordon "Buddy" Greenwood and Norma Turnage.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Ms. Lee, the Board approved the minutes of the January 20, 2005 meeting.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda. On a motion by Ms. Knighton, seconded by Mr. Norman, Attachment Pol.1 "Initiate the Rulemaking Process to Amend 23 NCAC 02C.0301" was moved to For Action on the Regular Agenda. In a separate motion, Ms. Knighton moved, and Mr. Norman seconded, that Attachment Pol. 2 "Approve the Hearing Officers Report for Rule 23 NCAC 02C .0210" be moved to For Action. Rule 23 NCAC 02E .0306 remained on For Future Action. On a motion by Ms. Knighton, seconded by Mr. Daniels, Schools 1, 2, and 3 on Attachment Pol. 3 "Approval of Proprietary Schools" were moved to For Action. Schools 4 and 5 remained on For Future Action. On a motion by Dr. Greene, seconded by Mr. Middlesworth, Attachment Prog. 1 "Approval of 2005-06 Cooperative Innovative High School Programs" was moved from For Future Action to For Action on the Regular Agenda. Without objection, the Chair granted a request by Mr. Watkins, to move Attachment FC-7 "Construction/Property/Bond Authorization Report" from the consent agenda

to For Action on the Regular Agenda. On a motion by Mr. Daniels, seconded by Mr. Norman, the agenda was approved as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Green, seconded by Ms. Hayes, the consent agenda was approved as amended.

REPORTS/PRESENTATIONS

Swearing in of SBCC Member

Mani Memari, N4CSGA President, was sworn in as an ex-officio member of SBCC by NC Supreme Court Justice Paul M. Newby.

Introduction of Southeastern CC President

Southeastern CC President Kathy Matlock was introduced to the SBCC by Mr. Rhone Sasser, Chairman of the Southeastern CC Board of Trustees.

Recognition of Service of Charlotte S. Todd, H. Martin Lancaster, President

At the request of the Chair, President H. Martin Lancaster read a resolution honoring Charlotte S. Todd for her service to the State of North Carolina and the NC Community College System. On a motion by Dr. Council, seconded by Lt. Governor Perdue, the Board unanimously adopted the resolution. Kennon Briggs presented a copy of the resolution to Ms. Todd who thanked the Board and System for their kindness to her and to her late husband, Parks Todd.

NC Association of Community College Trustees Report, Helen Dowdy

- Approximately 1200 participants made their presence and issues known at the combined legislative summit of the ACCT and the AACC in Washington, DC last month. The leading speaker was First Lady Laura Bush, a strong advocate for “No Child Left Behind,” who acknowledged that community colleges would not have to educate students if they were educated when they should be within the guidelines of this act. Secretary of Education Marg Spelling, who was there, is a graduate of a community college and a strong supporter of the system. Senator Richard Burr met with the NC Delegation. The delegation was impressed that Senator Burr was well aware of community college issues, as he took the lead in citing the issues to them, rather than their citing to him. From that summit, concerns were raised in regards to possible reductions in Pell grants and Perkins Act funding.
- The NCACCT 2005 Law Seminar will be held on March 6-7, 2005, at the Sheraton Imperial Hotel, Research Triangle Park, NC.

NC Association of Community College Presidents Report, Dr. Gordon Burns

- The presidents have been working on many issues including the Funding Formula Study, drafting rules for the State Board of Nursing, diploma transfers, FTE audit concerns, surgical technology programs, IT standards, the ITS Data Information Highway, mentoring new presidents, and reactivating the NCACCP website.
- The NCACCP remains optimistic about the budget as it relates to both programs and faculty salaries.
- Presidents are looking at ways to better compensate for work done outside of the classroom.
- Strong support was indicated for the annual summit with their UNC System counterparts as suggested by the UNC/NCCCS Partnership Task Force.

Issues Session/Luncheon on February 17, 2005

Associate Vice President of Academic and Student Services Ken Whitehurst presented an overview of the Learn and Earn, Early and Middle College High School Program.

CONSENT AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

Fayetteville Technical Community College's Request for Redesignation of the Spring Lake Off-Campus Center

The Board approved a request from Fayetteville Technical CC to redesignate the Spring Lake Off-Campus Center to a multi-campus site.

Approval of Proprietary School

The Board approved licensure for Breakthrough Hypnosis, Asheville, to offer the program(s) as outlined in Attachment Pol. 6.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

Curriculum Program Applications (FTFA)

The Board approved the following FTFA curriculum program applications: Catawba Valley CC *Truck Driver Training (Certificate)* [C60300], Robeson CC *Surgical Technology* [D45740], Wayne CC *Emergency Preparedness Technology* [A55420], and Wilkes CC *Advertising and Graphic Design* [A30100].

Course of Instruction to Captive/Co-opted Groups

The Board approved the following courses of instruction to Captive/Co-opted Groups. Basic Skills courses approved as outlined in Attachment Prog. 5 included: Central Carolina CC *BSP N 2000* at Cambridge Assisted Living, and Cape Fear CC *BSP J 2000 ABE* and *BSP J 2000 GED* at New Hanover Detention Center. Continuing Education courses approved as outlined in Attachment Prog. 6 include: Beaufort County CC to offer 8 courses at Tyrrell Prison Work Farm; Durham Technical CC to offer 5 courses at Federal Correctional Institution (Federal Prison Camp), 4 courses at Federal Correctional Institution (Medical Center), and 2 courses at Federal Correctional Institution (Medium Security Prison).

Course Approval and Modification to the Continuing Education Master Course List

The Board approved the addition of course number DES 3000 *Commercial Design* and ITN 3000 *Web Design and Development* for placement on the master course list as outlined in Attachment Prog. 7. The Board also approved the modification of ANS 3011 *Veterinary Assisting* on the master course list as outlined in Attachment Prog. 8.

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

Two Percent Transfer Restriction

The Board approved requests in excess of 2% at Cape Fear CC and Western Piedmont CC, the Budget Flexibility 2% Transfer Percentages for FY 2004-05 Established by HB1414 Report, the Curriculum and Noncurriculum Salary and Fringe Benefits Transfers processed through January 2005 as outlined in Attachment FC-5.

REGULAR AGENDA

PERSONNEL COMMITTEE, Herbert Watkins, Acting Chair

(In the absence of Dr. Fountain, Mr. Watkins presented the Personnel Committee Report.)

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board convened in closed session to discuss personnel issues. The Board re-convened in open session.

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved Richard W. Sullins to the EPA position Assistant to President and Board and Education Liaison effective March 7, 2005.

POLICY COMMITTEE, Anne-Marie Knighton, Chair

For Future Action

The Board received the following for future action.

Approve the Hearing Officer's Report for Rules 23 NCAC 02C .0210 and 23 NCAC 02E .0306

The Board received for future action the recommendations of the Hearing Officer on 23 NCAC 02E .0306 as outlined in Attachment Pol. 2. In reference to 23 NCAC 02C .0210, see for action.

Request for Approval of Proprietary Schools for Licensure

The Board received for future action a request to approve licensure for: HealthCore Resource, Inc, Raleigh, and ECPI College of Technology, Spring Lake, as outlined in Attachment Pol. 3. In reference to Schools 1, 2, and 3, see for action.

Davidson County Community College's Request for Redesignation of the Davie County Off-Campus Center

The Board received a request from Davidson County CC to redesignate the Davie County Off-Campus Center as a multi-campus site.

For Action

Initiate the Rulemaking Process to Amend 23 NCAC 02C .0301

On a motion by Ms. Knighton, seconded by Dr. Council, the Board approved the initiation of the rule-making process to amend the text of Title 23 NCAC 02C .0301 "Admission to Colleges" as proposed in Attachment Pol. 1.

Approve the Hearing Officer's Report for Rules 23 NCAC 02C .0210 and 23 NCAC 02E .0306

On a motion by Ms. Knighton, seconded by Dr. Powell the Board adopted the text for 23 NCAC 02C .0210 "Local College Personnel Policies" as written in the Hearing Officer's Report in Attachment Pol. 2 with further instructions to the rule-making coordinator to make non-substantive changes as needed.

Approval of Proprietary Schools

On a motion by Ms. Knighton, seconded by Ms. Turlington, the Board approved the following proprietary schools for licensure as outlined in Attachment Pol. 3: American Academy of Magnetic Resonance Imaging, Morehead City, NC Dental Assisting Training School - Durham Campus, Durham, and Piedmont Dental Assistants, Inc. in Pleasant Garden.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

For Future Action

The Board received the following items for future action.

Curriculum Program Application (*New to the System*)

The Board received requests from Catawba Valley CC and Pitt CC to offer *Polysomnography* [C---], Davidson County CC to offer *Histotechnology* [A---], and Sandhills CC to offer *Resort and Spa Management* [A---].

Curriculum Standard Revision

The Board received a request from Lenoir CC to revise the curriculum standard for *Court Reporting and Captioning* [A25140] (Attachment Prog. 3)

For Action**Approval of 2005-06 Cooperative Innovative High School Programs**

On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board approved Cooperative Innovation High School Programs at Guilford Technical CC (*The Entertainment and Technology Early/Middle College High School*), South Piedmont CC (*Anson County Early College High School*), Central Carolina CC (*Chatham County Middle College High School*), Mitchell CC (*Collaborative College for Technology and Leadership*), Davidson County CC (*Davidson Early College High School*), Edgecombe CC (*Edgecombe Early College High School*), Robeson CC (*Robeson County Early College High School*), and Sampson CC (*Sampson County Early College High School*). (Attachment Prog. 1)

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair**For Information**

The Board received the following for information:

1993 Bond Status Report

The Board received the Bond Status Report as of February 17, 2005 indicating 100% of bond funds committed to a project.

Estimated Receipts

The Board received the Estimated Tuition and Fees Report through January 31, 2005 showing \$131,070,124 (76.62%) collected, which is a decrease of 2.95% from the prior year.

BioNetwork Recruitment & Marketing Plan and Update

As requested by the SBCC, clarification was provided for the NCCCS BioNetwork Marketing and Recruitment Plan as outlined in Attachment FC-3. The \$1,000,000 total marketing budget includes \$800,000 for television and radio advertising, \$90,000 for print advertising, \$40,000 for printed items, \$40,000 for website and internet, and \$30,000 for other related expenditures.

CIS Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair

Mr. Watkins reported that all 58 colleges are live with Finance and HR Modules, on schedule with the Cash Reporting Module; and, reaffirmed October 2005 as the date when Phase II-A colleges will be live on all components of the CIS project. A performance assessment is to be done in April to provide an update on the full implementation.

For Action**The Socioeconomic Benefits of Community Colleges in NC and the Community College Strategic Planner (CCSP)**

On a motion by Mr. Watkins, seconded by Ms. Steiner the Board approved a new contract that is an extension of an existing relationship with CC Benefits, Inc. for the Community College Strategic Planner (CCSP) Project. The contract included the allocation of \$257,520 for the statewide project, which will allow access and use of a web-based tool CCSP, to assist the colleges in making strategic planning decisions. The allocation will be federally funded through Carl D. Perkins Vocational and Technical Education Act of 1998, Title I, Section 124, State Leadership Activities to be paid in three payments of \$85,840, and covers the the period March 2005-March 2006 as outlined in Attachment FC-6.

Construction/Property/Bond Authorization Report

On a motion by Mr. Watkins, seconded by Dr. Powell, the Board approved the Construction and Property Report as presented in Attachment FC-7 for Project Approvals A and C-Y for Caldwell CC and Technical Institute (1), Cape Fear CC (1), Craven CC (2), Fayetteville Technical CC (6), Pamlico CC (1), Piedmont CC (3), Robeson CC (1), Rowan-Cabarrus CC (1),

Sandhills CC (5), South Piedmont CC (1) and Wake Technical CC (2), and the Bond Authorization Report as of February 17, 2005. In a separate motion by Treasurer Moore, seconded by Ms. Steiner, the Board approved Project B, Project Number 1454, for Cape Fear CC. Prior to the motion being made, board members were advised that the acquisition could require the exercising of eminent domain authority. However, Cape Fear CC President Eric McKeithan reported to Mr. Briggs that it was the absolute intent of the college and trustees not to use that authority if reasonable prices could be agreed upon. The college is not willing to pay far beyond the appraised value of the property.

New Allocation of Resources for a Hispanic/Latino Initiative Pilot Program

On a motion by Mr. Watkins, seconded by Dr. Powell, the Board approved an allocation of \$150,365, to provide seed money to implement a Hispanic/Latino Initiative pilot program at Johnston CC in partnership with Brunswick CC, James Sprunt CC, and Wayne CC for the period February-December 2005. Funding for the allocation is through a Notice of Fund Availability from the NC Department of Commerce, Division of Employment and Training.

BioNetwork Website Development & Maintenance Contract

On a motion by Mr. Watkins, seconded by Ms. Turlington, the Board approved a service agreement not to exceed \$20,000 with On Wired for the development of the BioNetwork website as part of the BioNetwork marketing plan as outlined in Attachment FC-9 to be funded through the Golden LEAF Bionetwork funds.

BioNetwork Round 3 Grant Award Recommendations

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved the BioNetwork Round 3 Grant Award Recommendations: Recommendations included: (1) Innovation funds in the amount of \$183,385 to be allocated to Central Carolina CC, Haywood CC, Piedmont CC, Robeson CC and Southeastern CC; (2) biotechnology equipment and related facility enhancement funds in the amount of \$721,793 to be allocated to Asheville-Buncombe Technical CC, Carteret CC, Central Carolina CC, Edgecombe CC, Fayetteville Technical CC, Forsyth Technical CC, Gaston College, Haywood CC, James Sprunt CC, Johnston CC, Piedmont CC, Pitt CC, Randolph CC, and Wake Technical CC; and (3) bionetwork distance learning infrastructure-phase 1 funding in the amount of \$388,742 to be allocated to Gaston College, Asheville-Buncombe Technical CC, Pitt CC, Johnston CC, NCCC System Office, Fayetteville Technical CC as outlined in Attachment FC-10. Funds received through Golden LEAF will fund these recommendations, and approval is contingent upon approval by the Golden LEAF Foundation Board.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- Dr. Brewer, Chairman Woody, Dr. Fountain, and Mr. Williams are engaged in community college trustee training in Thailand. The exchange group will be there for two weeks doing training sessions for the boards of trustees for their colleges. President Lancaster has worked on this initiative for about four years. During this time, Thailand had grown from zero to ten community colleges with an enrollment of more than 14,000 students. Seven additional colleges are scheduled to begin operations in September. Until now, all governmental decisions have been made in Bangkok, and implemented locally. When work on this initiative began, however, President Lancaster insisted in his talks with the Minister of Education that these colleges be community governed. A recommendation was made for local boards of trustees to govern them, enabling them to set policies and education priorities according to the needs of the communities in which the colleges are located. The

Thailand government reluctantly agreed. For the first time in country's history, local citizens have a voice in their government through the creation and operation of these community colleges boards. This has created a lot of excitement among the members.

- Dr. Brewer will begin his work at Mitchell CC as Vice President and Chief Academic Officer on his return from Thailand.
- Molly Broad and President Lancaster are in the process of a listening tour as a part of the UNC/NCCCS Study on the roll of higher education and economic development. They have met in Greensboro and Greenville, and will meet in Hickory in about two weeks. This tour is going very well, and has received good media attention and participation from business, industry, and economic development professionals and higher education leaders.
- The President and others representing NC were in Washington DC for the NCACCT/ACCT Annual Legislative Summit. While there he attended a meeting, along with Keith Brown, on *Achieving the Dream*, the program funded by the Lumina Foundation on closing the gap of achievement, and participated in lobbying efforts. He met with numerous congressmen and/or their staff while there. Dramatic cuts are included in the President's budget, including the elimination of the Perkins, TRIO grants, and GEAR-UP, all focused programs on the disadvantaged student.
- Dr. Randy Whitfield hosted the US Department of Education visitors, who reviewed the NCCCS basic skills program. Great reviews were received, and this was a very successful visit.
- The E-Learning Subcommittee of the UNC/NCCCS Taskforce met and approved the articulation on 22 bachelor degree programs that will be offered using distance learning technologies at the university level. This will make it possible, given the number of programs that we have including college transfer on-line, for a person to get a 4-year degree without ever leaving their home. This is a tremendous increase, and NCCCS has been far ahead of the university on the use of on-line instruction. They are now moving forward, and with the work of this taskforce, a wide variety of curriculum on-line degrees will now be available.
- Responding to an inquiry about whether on-line degree programs will be offered for teacher preparation allowing lateral entry of already degreed-teachers, President Lancaster stated that this is not yet available; however, the SBCC has approved the clarification of our role in lateral entry as a part of our non-appropriated legislative agenda. Significant support in the General Assembly for a significant role in this endeavor by community colleges is thought to exist. Experience indicates that there are significant degree holders who are willing to forego college credit or graduate credit just to obtain the credentials. The number of teachers that could be produced would be greatly increased if community colleges were allowed to participate in the lateral entry training.

CHAIR'S REMARKS, James J. Woody, Jr.

(Vice Chair Hilda Pinnix-Ragland conducted the meeting in the absence of Chairman Woody.)

- Chairman Woody, Dr. Fountain, Mr. Williams and Dr. Brewer are in Thailand helping to develop the community college system for their country.
- After Thursday committee meetings in March, members are invited to attend the President's Annual Art Reception beginning at 4 p.m.

- The System office has planned an orientation session for new presidents and board members to be held March 8-9, 2005, at the System Office. Any members who wish to attend should contact Mary Gardner.
- A survey regarding attendance at the April Board meeting at Stanly Community College and instructions for making room reservations will be e-mailed by the end of February, and should be returned as soon as possible.
- "Through the Golden Door: Celebrating the Legacy of W. Dallas Herring" begins with a reception at 5:30 p.m. this evening in Poe Hall at NC State University. President Lancaster added that the first Dallas Herring Distinguished Professorship will be announced and will be followed by a panel discussion on Mr. Herring's legacy and the evolution of community colleges.
- The committee reviewing the Institute of Medicine recommendations will meet briefly following the Board meeting.

DATES OF NEXT MEETING

March 17-18, 2005 in Raleigh, NC

ADJOURNMENT

By acclamation, the Board adjourned at 2:31 p.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

H. Martin Lancaster, System President

James J. Woody, Jr., Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.