



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Raleigh, North Carolina

July 15, 2005
9:00 a.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Chairman Woody. The following members were present:

Hilda Pinnix-Ragland, Chair	Treasurer Richard Moore
James J. Woody, Jr., Chairman (Opening)	represented by Pam Wortham
James W. "Jim" Daniels	Thomas Norman
Stuart B. Fountain	Lt. Governor Beverly Perdue
Bob H. Greene	Linwood Powell
Gordon "Buddy" Greenwood	B. Joanne Steiner
Steve O. Johnson	Ann T. Turlington
Anne-Marie Knighton	Norma Turnage
Estell C. Lee	Herbert Watkins
Chester P. Middlesworth	

The following members were unable to attend: Jeannette M. Council and Sandra L. Hayes.

Chairman Woody, presiding over the opening of the meeting, thanked the SBCC members for their support and in having allowed him the opportunity to serve as their chair. He also extended his thanks to President Lancaster, the System Office staff, the colleges, presidents, staff, students and trustees for their support as well. Ms. Turlington extended her thanks to those same individuals also.

ELECTION OF OFFICERS FOR 2005-2007

Chairman Woody asked if there were any questions concerning the format of the elections which had been provided in the packages mailed a week earlier, and hearing none, called on Dr. Bob Greene, Chair of the Nominating Committee for Officers for 2005-2007. Dr. Greene thanked fellow committee members, Mr. Herbert Watkins and Ms. Joanne Steiner, for their assistance. Dr. Greene stated that three individuals were known to have an interest in holding office, and presented a letter to the committee pledging their commitment to give of their time and service to the SBCC if nominated and elected. The slate of Dr. Stuart Fountain and Ms. Hilda Pinnix-Ragland were presented as the Committee's recommendation for SBCC Chair. Dr. Greene then called for nominations from the floor. No additional nominations were received. A motion by

Mr. Herbert Watkins that the nominations be closed, seconded by Mr. Thomas Norman, was approved. Ballots were distributed and counted by Dr. Bob Greene, Chairman James J. Woody, Jr., and Mr. Richard Sullins. Ms. Hilda Pinnix-Ragland was elected Chair. Dr. Greene presented the name of Dr. Linwood Powell as the Committee's recommendation for Vice Chair and called for additional nominations from the floor. No additional nominations were received. With only one candidate, Chairman Woody called for a show of hands, and Dr. Powell was elected by a unanimous vote. Chairman Woody called for a brief recess during which he turned the meeting over to the newly elected Chair Pinnix-Ragland.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Ms. Lee, the Board approved the minutes of the May 20, 2005, meeting.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda based upon recommendations of the respective committees. Ms. Knighton made a motion, seconded by Mr. Woody, to move from for future action to for action Attachment Pol. 4 and Attachment Pol. 7. Dr. Greene made a motion, seconded by Mr. Middlesworth, to move from for future action to for action, Attachment Prog. 7. Mr. Watkins made a motion, seconded by Ms. Lee, to move Attachment FC-18 from the Consent Agenda to for action on the Regular Agenda. On a motion by Dr. Fountain, seconded by Dr. Greene, the Personnel Committee requested to present the first standing committee report. On a motion by Mr. Woody, seconded by Mr. Watkins, a resolution of the SBCC concerning Halifax Community College was placed on the agenda for discussion and appropriate action to be presented following the report of the Personnel Committee. On a motion by Mr. Norman, seconded by Ms. Lee, the Board approved the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Mr. Watkins, seconded by Ms. Turnage, the consent agenda was approved as amended.

OATH OF OFFICE ADMINISTERED

Chair Pinnix-Ragland called on Pam Little, NCCCS Associate Director of Student Support Services, to introduce the new N4CSGA President Steve O. Johnson who also serves as an ex-officio member of the SBCC for 2005-2006. Following the introduction, Mr. Johnson spoke briefly to the SBCC, and was then administered the oath of office by NC Supreme Court Associate Justice Sarah Parker.

REPORTS/PRESENTATIONS

NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy

- The NCACCT Annual Convention was held June 23-24, and included the NCACCT Annual Business Meeting. Planning began for the Leadership Seminar to be held September 22-23 at one pre-convention meeting. Patsy Rose from Cleveland CC, Susan Whittington from Wilkes CC, and Mac Sherrill from Randolph CC were elected to serve as members of the Executive Board.

NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns

- Colleges are busily conducting the summer term that is being operated with no summer term funding. This needs to be a budget priority as we approach the upcoming short session.
- On the legislative front, presidents continue to interact with local representatives at home and in Raleigh to remind them of our system needs. The progress of the Conference Committee is being monitored, particularly the proposed period of separation from State employment of retirees before returning to State employment, as this could hamper campus operations.
- Tuition receipts expectations of the General Assembly and the resulting automatic budget reversions have been identified as a top priority for the short session.
- Standing committees, three of them major committees chaired by Presidents Larry Norris, Steve Thornburg, and Brantley Briley, Legislative, Program Services, and Finance Committee Chairs respectively, are doing an outstanding job with a very demanding program of work that includes:
 - Appointment of a special task force to study of the issue of compensation for part-time faculty and work outside the classroom. A second survey instrument was prepared and administered by Mr. Briggs' staff to obtain more data, and the results did reaffirm that we are doing more on campuses to compensate part-time faculty than some originally thought. After the data was studied and tallied, the task force met to formulate a proposal to be presented at the NCACCP summer meeting.
 - Monitoring of self-supporting courses for the summer term relative to unrealized receipts and likelihood of a 1 1/4% to 1 1/2% reversion in the current year.
 - Scheduling a meeting of the 13-member task force (3 presidents, 3 instructional administrators, 3 continuing education administrators, 1 student services representative and 3 systems office representatives) to review and propose improvements to the FTE funding rules and practices.
 - Planning, organizing, and scheduling for the new academic year, as well as the summer quarterly meeting to be held in Cherokee July 20-22, 2005.
- Extended thanks to retiring board members Dr. Council, and Ms. Turlington for their work on behalf of the NCCCS, and presented Chairman Woody with a resolution adopted by the NCACCP on July 14, 2005, in honor of his outstanding leadership and service.

Issues Session

(July 14, 2005)

"Continuing Education Changes Lives in North Carolina"

Dr. Larry Keen, NCCCS Economic and Workforce Development Vice President, was joined by Linda Grier and Jackson Elliott, members of the NCCCS Economic and Workforce Development Leadership Committee, in presenting information during the issues session to:

(1) share the impact continuing education programs and services have on the lives of NC citizens; and, (2) provide a personal frame of reference for members to relate success stories to other decision-makers.

HONORING RETIRING SBCC MEMBERS

After a standing ovation for retiring SBCC members, Dr. Jeannette Council, Ms. Ann Turlington, and Chairman James J. Woody, Jr., resolutions were read and approved honoring each of them. Dr. Powell read the resolution honoring Dr. Jeannette Council for 12 years of service to the SBCC. Mr. Middlesworth presented a motion to adopt the resolution, and Ms.

Lee seconded it. Ms. Pinnix-Ragland read a resolution recognizing Ms. Ann T. Turlington for her 20+ years of involvement with the NCCCS and SBCC. Ms. Lee motioned to adopt the resolution, and Mr. Norman seconded the motion. Lt. Governor Perdue presented Chairman Woody with the highest honor bestowed upon a citizen of North Carolina, the Order of the Longleaf Pine. President Lancaster took the opportunity to join Lt. Governor Perdue in thanking Chairman Woody and Mrs. Darcus Woody for their wonderful support of and involvement in the SBCC, as well as that of Dr. Council and Mrs. Turlington. Ms. Pinnix-Ragland then honored Chairman Woody by reading a resolution that touched briefly on his many accomplishments of dedication and leadership. Mr. Middlesworth motioned to adopt the resolution, and Mr. Norman seconded. Earlier in the meeting the SBCC adopted a resolution to also honor Henry L. "Fes" Turlington for his support of the SBCC. The motion to adopt the resolution was made by Chairman Woody and seconded by Mr. Middlesworth. Each resolution was adopted with unanimous approval. The resolutions are attached as Appendix A, B, C, and Appendix D.

CONSENT AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

Randolph Community College Request to Designate its Emergency Services Training Center as an Off-Campus Center

The Board approved a request from Randolph CC to designate its Emergency Services Training Center in Cedar Falls as an off-campus center.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

Curriculum Application (NS)

The Board approved a curriculum application request for a program new to the system as received from Forsyth Technical CC, *Interventional Cardiac and Vascular Technology* [A45---].

Curriculum Program Applications (FTFA)

The Board approved the curriculum programs as requested by the following colleges: Caldwell CC and TI *Culinary Technology* [A55200], Central Piedmont CC *Geographic Information Systems/Global Positioning System Technology* [A40220], Fayetteville Technical CC *Fire Protection Technology* [A55240], Halifax CC *Entertainment Technologies* [A25190] and *Horticulture Technology* [A15240], Isothermal CC and Roanoke-Chowan CC *Building Construction Technology* [A35140], Montgomery CC *Office Systems Technology/Legal* [A2536A], Pitt CC *Business Administration/International Business* [A2512D], *Information Systems Security* [A25270], Roanoke-Chowan CC *Building Construction Technology* [A35140], South Piedmont CC *Associate Degree Nursing (Non-Integrated)* [A45120], and Wilkes CC *Baking and Pastry Arts* [A55130].

Curriculum Standard Revisions

The Board approved the following curriculum standard revision requests: Caldwell CC and TI *Radiography* [A45700] and Forsyth Technical CC *Radiation Therapy Technology* [A45680].

Course of Instruction to Captive/Co-opted Groups

The Board approved the following Course of Instruction to Captive/Co-opted Groups: *Basic Skills courses* - Cape Fear CC to offer *BSP J 2000* at New Hanover County Detention Center, Halifax CC *BSP P 2000* at Caledonia Correctional Institution and Tillery Correctional Center, and Robeson CC to offer *BSP J 2000* at Robeson County Jail; and, *Continuing Education*

courses, Cape Fear CC to offer three courses at Pender Correctional Institution, Central Carolina CC two courses at Lee County Industries, Edgecombe CC eleven courses at Fountain Correctional Center for Women, Halifax CC one course at Tillery Correctional Center, Robeson CC five courses at Evergreen Rehabilitation Center, Rowan-Cabarrus CC eight courses at Piedmont Correctional Institution, and Stanly CC to offer one course at Albemarle Correctional Institution. (See Attachments Prog. 11 and Prog. 12)

Continuing Education Master Course List

The Board approved the addition of the following courses to the Continuing Education Master Course List: Course numbers ANS3100 Pet Care Technician and NUR3500 *Nursing: Continuing Education* as outlined in Attachment Prog. 13.

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

CORD Service Agreement (Contract Renewal with Amendment)

The Board approved a service agreement with the Center for Occupational Research and Development (CORD) for the completion of the establishment of the NC Network for Excellence in Teaching in an amount not to exceed \$120,000. The contract is for the period August 1, 2005-June 30, 2006, and is to be funded using federal monies received through Title I of the Carl D. Perkins Vocational and Technical Education Act of 1998. Approval is contingent upon approval of the Division of Purchase and Contract.

AYES Service Agreement (Contract Renewal with Amendment)

The Board approved a contract with the Automotive Youth Educational Systems (AYES) for the purpose of providing assistance in program certification, curriculum materials and instructor training. The contract in an amount not to exceed \$10,000 is for the period August 1, 2005-June 30, 2006. Funding is through Title II, Tech Prep, of the Carl D. Perkins Vocational and Technical Education Act of 1998. Approval is contingent upon approval of the Division of Purchase and Contract.

Allocation Request to Establish Three Regional Centers for Teaching Excellence

The Board approved an allocation of \$105,000 to continue support of three regional centers for teaching excellence to be distributed to Fayetteville Technical CC, Martin CC, and Southwestern CC as outlined in Attachment FC-7. The projects will be funded through Carl D. Perkins Vocational and Technical Education Act of 1998, Title I, Section 124, State Leadership Activities monies.

2005-2006 Professional Development Activities Grants (State Leadership Activities)

The Board approved funding in the amount of \$359,928 for 16 Professional Development Activities grants for the period July 1, 2005-June 30, 2006. Funding will be from and is contingent upon receipt of Perkins funds from the US Department of Education (US DOE), and funds must be expended by May 31, 2006 with projects completed by June 30, 2006. Colleges to receive grants are Alamance CC, Asheville Buncombe Technical CC, Catawba Valley/Blue Ridge CC/Surry CC, Central Carolina CC, Cleveland CC, Davidson County CC, Forsyth Technical CC, Gaston College, Halifax CC, Haywood CC, Martin CC, Mayland CC, Randolph CC, Vance-Granville CC, Wake Technical CC, and Wayne CC as outlined in Attachment FC-8.

Aid Allocation Tables for Targeted Assistance (High Demand/Low Enrollment Programs) and Less than Half-time Enrolled Students

The Board approved the allocation \$500,000 to colleges for students to enroll in High Demand/Low Enrollment Programs and \$262,806 to the 2005-2006 Less than Half-time Enrolled Students Program as outlined in Attachment FC-9. Funding is from an allocation of

need-based funds provided on a recurring basis by the NC General Assembly. (See Attachment FC-9)

Scholarships and Grants Allocations Administered by the North Carolina Community College System 2005-2006

The Board approved the allocation of the 10 scholarships and grants for 2005-2006 administered by the NCCCS as outlined in Attachment FC-10. One of these, The NCCC Grant, Loan, and Targeted Assistance Program is estimated to provide 6,922 grants for eligible students who are NC residents.

Basic Skills GED Annual Contract

The Board approved the GED annual contract with the American Council on Education in the amount of \$150 for the period January 1, 2006-December 31, 2006, to allow the ordering of GED tests. Funding is appropriated federal funds from the US DOE through the Adult Education and Family Literacy Act State Grant Program, Workforce Investment Act, Title II. Service Agreement with UNC at Chapel Hill on Behalf of its Center for Development and Learning

The Board approved a service agreement with UNC-Chapel Hill on behalf of its Center for Development and Learning. The agreement in the amount of \$15,000 is for the period August 1, 2005-January 31, 2006. Appropriated federal funds from the US DOE through the Adult Education and Family Literacy Act, Workforce Investment Act, Title II, are the funding source and are subject to availability.

Project IDEAL - Distance Learning Grants

The Board approved funding in the amount of \$157,700 for 13 community colleges and 2 community based organizations to receive grants for Basic Skills Project IDEAL Distance Learning projects for the period July 18, 2005-December 31, 2005. Grants are to be received by Alamance CC, Brunswick CC, Caldwell CC and TI, Central Carolina CC, Central Piedmont CC, Mayland CC, Mitchell CC, Pitt CC, South Piedmont CC, Stanly CC, Tri-County CC, Wilkes CC, Wilson Technical CC, the Literacy Council of Wake County, and Reading Connections, as outlined in Attachment FC-13. Funding is provided by the US DOE through the Workforce Investment Act, Title II.

Statewide Training for Provision of Services for Those with Learning Disabilities and Special Learning Needs in Basic Skills

The Board approved a service agreement with Payne and Associates to continue the training and implementation plan to address the provision of services for those who have learning disabilities and special learning needs. The all-inclusive contract, in an amount not to exceed \$29,909.32, is for the period July 1-September 30, 2005. Federal funds from the US DOE through the Adult Education and Family Literacy Act, Workforce Investment Act, Title II will be the funding source.

Use of 2004-2005 Board Reserve Funds (Year-End Report)

The Board approved the *Use of 2004-2005 Board Reserve Funds (Year-End Report)* indicating \$590,262.97 expended and \$43,193.03 unexpended reserve funds as outlined in Attachment FC-20.

College Training Center Contract Amendment—Guilford Technical Community College (College Information Systems Project)

The Board approved an amendment to the contract with Guilford Technical CC's Training Center for the CIS Project Year 2005-2006. The contracts with Central Piedmont CC, Wayne CC, and Guilford Technical CC will not exceed a revised total amount of \$739,507.75 and are for the period July 1, 2005-June 30, 2006. Funding will be from the Management Information System Appropriation.

REGULAR AGENDA

PERSONNEL COMMITTEE, Stuart B. Fountain, Chair

On a motion by Dr Fountain, seconded by Ms. Steiner, the Board convened in closed session. The Board reconvened in open session.

Interim Presidents

On a motion by Dr. Fountain, seconded by Ms. Steiner, the Board approved to change the contracts of Dr. Tommy Williams as interim president of Mayland CC and Dr. Jim Richardson as interim president of Western Piedmont CC to reflect beginning dates in each of their employment contracts of June 1, 2005 and ending dates of November 30, 2005. On a motion by Dr. Fountain, seconded by Dr. Powell, the Board approved Dr. Donald S. Stanton as Interim President of Haywood CC effective July 1, 2005-December 31, 2005.

Presidents

On a motion by Dr. Fountain, seconded by Mr. Woody, the Board gave final approval of Dr. Stephen G. Greiner as President of Brunswick CC effective July 18, 2005. On a motion by Dr. Fountain, seconded by Mr. Middlesworth, the Board approved William S. Carver, II as President of Nash CC effective August 1, 2005. Nash CC Board of Trustees Chair Gerald Cox then introduced Mr. Carver to the SBCC, stating that it was “an honor to present a president that comes from within Nash CC, serving them for 18 years.” Mr. Carver thanked the SBCC for their vote of confidence, and pledged to work very hard to make sure that Nash CC has a very positive experience under his leadership.

A Resolution of the State Board of Community Colleges

The Board had approved earlier the addition of the resolution regarding Halifax CC to be discussed following the Personnel Committee Report. Mr. Woody read it as follows.

A Resolution of the State Board of Community Colleges

WHEREAS, it is the responsibility of the State Board of Community Colleges to maintain the integrity of the North Carolina Community College System and its constituent members, and

WHEREAS, the North Carolina Community College System Office has recently received an inordinate number of communications from students, faculty, and staff from Halifax Community College, and from concerned citizens of Halifax County regarding the operations of the College; and

WHEREAS, the Roanoke Rapids Daily Herald reports that a number of the members of the Halifax Community College faculty did not have their annual contracts renewed and were told the non-renewals were for budgetary reasons, while, in fact, there is no apparent budgetary justification for the dismissals and many of these same positions were advertised in regional newspapers within days of the non-renewals; and

WHEREAS, the North Carolina Community College System Office has received information which contains allegations which, if corroborated and proven true, would be damaging to Halifax Community College, the citizens within its service area, and the North Carolina Community College System; and

WHEREAS, the nature of these allegations is potentially of such significance that the State Board believes it to be in the best interests of the System that they be investigated fully by an agency having competent jurisdiction; and

WHEREAS, the President of Halifax Community College has been non-responsive to requests from the System Office, some of which originated with the General Assembly, for information on these issues; be it therefore

RESOLVED, that the State Board of Community Colleges does lend its support to a review of these issues by the Office of the State Auditor; and be it further

RESOLVED, that the State Board of Community Colleges directs the staff to provide whatever assistance may be requested by the Office of the State Auditor in the performance of this review; and be it further

RESOLVED, that the State Board of Community Colleges directs the administration of Halifax Community College and its Board of Trustees to comply with all requests from the System Office for information relating to the allegations that have been received; and be it further

RESOLVED, that the State Board of Community Colleges requests the Board of Trustees of Halifax Community College to investigate all matters in controversy and take such action as may be appropriate with regard to the College leadership and administration.

ADOPTED, this 15th day of July, 2005, in the City of Raleigh, North Carolina.

Hilda Pinnix-Ragland
Chair
State Board of Community Colleges

H. Martin Lancaster
President
North Carolina Community College System

After the discussion that followed the reading, Mr. Woody made a motion, seconded by Mr. Norman, that the Board adopt the resolution. The Board adopted the resolution by unanimous vote.

POLICY COMMITTEE, Anne-Marie Knighton, Chair

For Future Action

The following items were received for consideration of future action:

Report on Performance Measures

The annual report on performance measures for 2003-2004 used to assess community college accountability was received by the SBCC for approval at a future meeting. The performance measures are used in the implementation of performance funding. Keith Brown, Associate VP for Planning, Accountability, Research and Evaluation, will provide a complete review of the data to the SBCC later, possibly at the October retreat. (See Attachment Pol. 1)

Approve the Hearing Officer's Report for Rule 23 NCAC 02C .0301 "Admission to Colleges"

A request was received to initiate the rule-making process to amend Rule 23 NCAC 02C .0301 "Admission to Colleges" as outlined in Attachment Pol. 2.

Proposed Amendments to the State Board of Community Colleges Bylaws

A request was received to amend the *State Board of Community Colleges Bylaws, Article V. Agenda*, as outlined in Attachment Pol. 3 regarding the placement of items on the agenda.

Renewal of Proprietary School License

A request was received to approve licensure of the Carolina Polarity Institute of Energetic Studies in Summerfield, NC as outlined in Attachment Pol. 5.

Request for Temporary Exemption from 2005-2006 Annual Reporting Plan Delinquency Penalty

A request was received for temporary exemption from 2005-2006 annual reporting plan delinquency penalty due to CIS software issues directly related to the creation and delivery of selected reports.

For Action

Proclamation in Recognition of the American Council on the Teaching of Foreign Languages' Designation of 2005 as "The Year of Languages"

On a motion by Ms. Knighton, seconded by Mr. Daniels, the Board approved the proclaiming of 2005 as "The Year of Languages." The proclamation, sponsored by the Global Education Executive Committee of the NCCCS is in recognition and support of the designation proclaimed earlier by the American Council on the Teaching of Foreign Languages. (See Attachment Pol. 4)

Pitt Community College Off-Campus Center Designation Request

On a motion by Ms. Knighton, seconded by Mr. Norman, the Board approved the designation of a site located at 3107 South Memorial Drive, Greenville, NC, as an off-campus center.

Approve the Hearing Officer's Report for Rule 23 NCAC 02E. 0306 "Human Resources Development Program Continuation"

On a motion by Ms. Knighton, seconded by Dr. Fountain, the Board approved the Hearing Officer Report adopting the text of 23 NCAC 02E. 0306 (as amended in the Policy Committee) to read "(a) Each college shall operate a Human Resources Development (HRD) program and generate FTE from HRD programs. Each college shall provide HRD instruction and support necessary for unemployed and dislocated workers to be served within the college service areas."

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

For Information

The Board received the following for information.

General Occupational Technology (GOT) Application Approved by the System President

Tri-County CC submitted a curriculum program application and was approved to offer *GOT* [A55280].

Curriculum Program Terminations

The following colleges submitted requests and were approved to terminate programs as follows: Brunswick CC *Licensed Practical Nurse Refresher Certificate* [C45390], Central Carolina CC *Mechanical Drafting Technology* [A50340], Mitchell CC *Building Construction Technology* [A35140], *Machining Technology* [A50300], and *Mechanical Drafting Technology* [A50340], Randolph CC *Rehabilitation Assistant (Diploma)* [D45710], Southwestern CC *Health Care Technology Certificate* [C45350] and *Occupational Therapy Assistant* [A45500], and Tri-County CC *Horticulture Technology* [A15240]. (See Attachment Prog. 2)

For Future Action

The Board received the following for future action:

New and Expanding Industry Training (NEIT)

The NEIT Annual Report for FY 2004-2005 will be presented to the Joint Legislative Education Oversight Committee by September 1 as mandated, and will be submitted to the SBCC in final form in August for their review and approval.

Conversion of Consortium Plan

Tri-County CC requested an exemption from the formal curriculum application process to offer *Air Conditioning, Heating, and Refrigeration Technology* [A35100] and *Plumbing* [D35300] due to their being a part of the Western Connection of Community Colleges (WC3) for the previous nine years which rotated the offering of the programs. (See Attachment Prog. 4)

Curriculum Standard (NS)

A new curriculum standard was submitted for approval for a new- pre-major *Associate in Arts/Liberal Studies* [A1010-] to be offered by the NCCCS. The request was the result of a meeting of faculty committees from the UNC and NCCCS. The standard was reviewed and approved by the Transfer Advisory Committee on May 6, 2005. (See Attachment Prog. 5)

Curriculum Application (NS)

Davidson County CC submitted a curriculum program application to offer *Cancer Information Management* [A45---].

For Action

Curriculum Standard Revisions

On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board approved the following curriculum standard revisions: Central Carolina CC *Automotive Restoration Technology (Diploma)* [D60140], and Stanly CC *Business Administration* [A25120], *Business Administration/Banking and Finance* [A2512A], *Business Administration/Customer Service* [A2512B], *Business Administration/Human Resources Management* [A2512C], *Business Administration/International Business* [A2512D], *Business Administration/ Logistics Management* [A2512E], *Business Administration/Marketing and Retailing* [A2512F], *Business Administration/Operations Management* [A2512G], *Business Administration/Public Administration* [A2512H], and *Business Administration/Electronic Commerce* [A2512I]. (See Attachment Prog. 7)

Resolution Supporting the Report and Recommendations of the Business and Education Technology Alliance

On a motion by Dr. Greene, seconded by Ms. Knighton, the Board unanimously approved the following resolution.

North Carolina State Board of Community Colleges Resolution in Support of the BETA Project

Whereas, it is the mission of the North Carolina Community College System to open the door to high-quality, accessible educational opportunities that minimize barriers to post-secondary education, maximize student success, and improve the lives and well-being of individuals; and

Whereas, the Business Education Technology Alliance (BETA) is comprised of stakeholders by statute from groups that include the North Carolina Community College System; and

Whereas, the State Board of Community Colleges supports the mission of the Beta Education Technology Alliance to provide citizens of North Carolina with the tools, resources, processes and systems to access information to solve problems, communicate clearly, make informed decisions, and construct new knowledge, products, and systems; and

Whereas the State Board of Community Colleges shares the vision of the Business and Education Technology Alliance especially in the development of E-learning standards and infrastructures that provide virtual learning opportunities to students and other citizens through all North Carolina schools, universities, and community colleges;

NOW THEREFORE BE IT RESOLVED that the State Board of Community Colleges approves this Resolution of Support for the May 19, 2005 report and recommendations of the Business and Education Technology Alliance for preparing North Carolina for competitive advantage in the knowledge age; and

BE IT FURTHER RESOLVED that the State Board of Community Colleges encourages the Education Cabinet to adopt as an additional priority the embedding of technology applications in K-12 education.

Hilda Pinnix-Ragland
Chair, State Board of Community Colleges
Date: July 15, 2005

H. Martin Lancaster
President, NC Community College System

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair

For Information

The Board received the following for information:

1993 Bond Status Report

The Board received the 1993 Bond Project Status Report-Ongoing Projects as of July 15, 2005, indicating 100% of the bond funds committed to a project and 68% expended.

Higher Education Bond Oversight Committee Reports-July 18, 2005/Historically Underutilized Businesses (HUB) State Bond Utilization Report as of March 31, 2005

The Board received the report to be presented to “The Higher Education Bond Oversight Committee” on July 18, 2005, that included the *Bond Authorization Report* as of May 20, 2005, showing 87% of all 2000 Bond Funds committed, *Bond Projects of \$10 Million or More* which includes projects at 11 colleges, the *Historically Underutilized Businesses 2000 State Bond Utilization Report* for November 7, 2000-March 31, 2005 indicating 11.52% expended, among numerous other reports as shown in Attachment FC-2.

Receipts Discussion

The Estimated Receipts Reports normally presented to the SBCC was not included because of the year-end closing date; however, the outlook is the receipts will under-run expenses. Work continues to achieve balance that will create minimal impact on the colleges.

CIS Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair

This discussion took place during the discussion of Attachments FC-22, 23, 24, and 25 as those items were voted on. Aside from that action, the project has remained stable through changes, functionality, and training. Reports, data, and feedback from the colleges reinforced that we

continue the current relationship with ACS/Datatel, and no reason could be found not to reaffirm the second year of their contract as outlined in Attachment FC-23. Basically 85% of any outstanding issues are those for which NCCCS is responsible, such as maintaining staff and competency. It was noted that a plan is in place to deal with these outstanding issues, to ask for feedback from the colleges systematically, and to resolve a few problems that exist in completing state and federal reporting requirements.

For Action

Keynote Speaker for Basic Skills and Family Literacy Conference

On a motion by Mr. Watkins, seconded by Dr. Fountain, the Board approved as amended a service agreement with JSR, Inc. to provide a keynote speaker for the 2005 Basic Skills and Family Literacy Conference for the period July 27-July 29, 2005. The approved agreement was amended to not exceed \$5, 500 inclusive of lodging and travel.

Curriculum Improvement Projects (CIP) for 2005-2006 - Request for Funding

On a motion by Mr. Watkins, seconded by Dr. Greene, the Board approved a request for funding in the amount of \$250,000 for CIP projects for 2005-2006 to be awarded equally to Wake Technical CC and Wayne CC as outlined in Attachment FC-16. The projects will be funded using State Board Reserve Funds.

Ferry Boat Operation Training Feasibility Study

On a motion by Mr. Watkins, seconded by Ms. Lee, the Board approved System President Martin Lancaster to award a contract to a consulting firm to study the Ferry Boat Operation Training Feasibility in response to Section 8.7(a) of Senate Bill 622. State Board Reserve funds will be used for the study, and procurement practices of the State of NC will be used to seek competition for a consulting firm. The awarding of the contract is contingent upon the approval of the Division of Purchase and Contract. The study results will be reported to the Joint Legislative Education Oversight Committee.

Construction/Property/Bond Authorization Report

On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Construction/Property/Bond Authorization Report was approved as amended by the Board. The report included one project approval each for Asheville-Buncombe Technical CC, Craven CC, Piedmont CC, Pitt CC, Robeson CC, Rockingham CC, Rowan-Cabarrus CC, and Vance-Granville CC, two projects each for Cape Fear CC, Gaston College, and Pamlico CC, and seven for Lenoir CC; acquisition of real property by Durham Technical CC, Johnston CC, Pitt CC and Wake Technical CC; and the Bond Authorization Report as of July 15, 2005. The report was amended to remove 2. *Acquisition and Disposal of Real Property (D)* as further review is required before approval can be granted for a request received from Southwestern CC to lease property. (See Attachment FC-18)

Contract for an Energy Saving Initiatives Coordinator

On a motion by Mr. Watkins, seconded by Mr. Middlesworth, the Board approved a contract with the NC Department of Administration, State Energy Office (SEO) for an Energy Savings Initiatives Coordinator. NCCCS will provide \$25,000 plus in-kind contributions as outlined in Attachment FC-19 for the period July 18, 2005-June 30, 2006. State Board Reserve Funds for 2005-06 will be the funding source.

2005-2006 College Budget Discussion

The SBCC was informed of the actions of the Finance and Capital Needs Committee taken at their June 22 meeting regarding their approval to allow the colleges to charge a tuition increase for the 2005-2006 Fall Semester that will assuredly be included in any budget approved by the General Assembly. On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Board ratified the action of the FCN Committee at its June 22 meeting approving a tuition increase to that of the higher rate as included in the House and Senate budgets proposed for 2005-2006.

An Appropriations Act for the fiscal year beginning July 1, 2005, has not been enacted by the General Assembly, and financial decisions will need to be made by the colleges. Therefore, the Finance and Capital Needs Committee requested and Mr. Watkins made a motion, seconded by Mr. Norman, to approve the resolution that follows. The Board unanimously approved the resolution.

THE STATE BOARD OF COMMUNITY COLEGES RESOLUTION

Given the fact that the North Carolina General Assembly has not enacted an Appropriations Act for the fiscal year beginning July 1, 2005 and community colleges need to make hiring decisions about both faculty and staff for the fall semester; and,

In the event that the 2005-06 Appropriations Act is passed by the Senate and House, and signed into law by the Governor at a time other than the regularly scheduled meetings of the State Board of Community Colleges; and,

Given the importance of the presidents of community colleges establishing annual operating budgets for the purposes academic and financial administration as quickly as possible;

The State Board of Community Colleges hereby delegates to the Finance and Capital Needs Committee the authority to meet to approve budget allocations, and the accompanying allocation rules and procedures, for Fiscal Year 2005-06. The State Board will ratify the action of the Finance and Capital Needs Committee at the next regular or called meeting of the Board.

Hilda Pinnix-Ragland, Chair – State Board of Community Colleges

H. Martin Lancaster – System President

Adopted this 15th Day of July, 2005

Contractual Services—Improve Student Access to Services and Optimize Registration Resources Project—Contract Amendment—Affiliated Computer Services (ACS) for the College Information Systems Project)

On a motion by Mr. Watkins, seconded by Mr. Norman, the Board ratified the action of the Finance and Capital Needs Committee approving the remaining \$375,000 for a contract amendment with ACS for the improved student access to the CIS Project. (\$145,000 was authorized in April 22, 2005 for the initial “up front cost”). Funding will be from the Management Information System Appropriation. (See Attachment FC-22)

Contractual Services—Affiliated Computer Services (ACS)—Contract Extension Renewal for Year 2 (College Information Systems Project)

On a motion by Mr. Watkins, seconded by Mr. Norman, the Board approved the ACS Contract Extension Renewal for Year 2 in an amount not to exceed \$9,621,050 less a credit of \$787,716 for a net payment not to exceed \$8,833,334 for the period July 1, 2005-June 30, 2006. Funds from the Management Information System Appropriation will be used. (See Attachment FC-23)

Sirsi Software Annual Maintenance Agreement and Administration Services

This agreement combines the annual software and administrative services agreements with Sirsi, Inc. On a motion by Mr. Watkins, seconded by Dr. Powell, the Board rescinded the SBCC approval of the respective contracts in Attachments FC-12 and FC-13 approved on May 20, 2005. On a motion by Mr. Watkins, seconded by Mr. Greenwood, the Board approved a contract with Sirsi, Inc., pending Board Counsel approval of the contract, in the amount of \$204,227 for the period of July 1, 2005-June 30, 2006, for the combined service agreements. Community College state appropriations will be the funding source. (See Attachment FC-25)

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- The legislative session is winding down, and we believe that when the budget is approved, this will prove to be a good session for community colleges that will allow us to continue to move forward as a system. Strong support has been voiced for community colleges throughout the session.
- Significant grants were recently received from Glaxo-Smith-Kline for colleges within their service/employment recruiting areas and from the Kellogg Foundation for the NC Rural Center. Regretfully, the Z. Smith Reynolds Foundation did not continue the grant for the Latino initiative. The Latino Advisory Board is continuing to work on ways to continue the initiative without this funding or staff.
- Biotech is proceeding nicely, with the recent meeting of the advisory council and the groundbreaking for the B-Tech Center. This joint-use facility to be located at NCSU Centennial Campus will be shared by NCSU and NCCCS, and will allow students to get hands-on experience in the use of biotechnology equipment in an aseptic suite.
- Internationally, Fayetteville Technical CC, Wake Technical CC, NCCC System Office, UNC-Pembroke, and the UNC Office of the President hosted a visiting Chinese delegation of two-year higher education leaders. Additionally, significant enthusiasm exists in the UK, especially in Northern Ireland, regarding collaboration between our systems, particularly in the delivery of higher education using distance learning technologies.
- Leaders of the Military Business Center, an initiative of the NCCCS under the leadership of Senator Tony Rand, and the UNC Systems Department of Defense initiative met recently to discuss these DOD procurement initiatives and increase collaboration.
- The US Department of Labor presented the National Labor Award to Rowan-Cabarrus CC for its innovative workforce efforts on behalf of the laid-off workers at Pillowtex, and Forsyth Technical CC and Central Piedmont CC received honorable mention for efforts in their communities. North Carolina was the only state to receive multiple recognition.

Summary of Chair Pinnix-Ragland's remarks:

In accepting the nomination of Chair:

- Ms. Pinnix-Ragland stated that her tenure with community colleges began several years ago during a trip to Argentina with the Governor's Mission to recruit industry to North Carolina. During that trip, "President Lancaster shared the benefits of community colleges with her, with South America and with Mexico. She stated "I was so proud of this State, ...so impressed with the community colleges and their leadership. I became more inquisitive about community colleges and came on this Board about seven years ago. I am honored and humbled by your confidence in me as Chair of this Board, and I ask for your guidance and your support... as we take this chapter to the next step of this journey."
- At the Chair's request, Dr. Powell thanked the SBCC for their support stating that having served in the system for 35 years, "It is an honor to serve in any capacity on the SBCC, and a rare privilege to serve as the Vice-Chair...and I thank you for your continued support."

Prior to the close of the meeting, several announcements were shared by Chair Pinnix-Ragland:

- Members will continue in their current committee assignments until the Chair, President Lancaster, and Dr. Powell can meet to decide on assignments going forward.
- The Governor has signed the Textile Transfer Bill into law, and it provides that the SBCC appoint three members to an advisory committee. SBCC members should submit to Kennon Briggs by August 5 any names to be considered for appointment. The appointments will be made in August.
- The SBCC fall retreat will be held in Southern Pines from Wednesday through Friday, October 19-21, 2005, at the invitation of Sandhills CC President, Dr. John Dempsey. Retreat planning is underway, and Mr. Sullins has requested your input on topics for the agenda. If you have not already provided suggestions, please return the survey provided to Mr. Sullins.
- The NCACCP Summer Meeting will be held July 20-22 in Cherokee, and SBCC members are invited to attend.
- The SBCC welcomes N4CSGA President Steve Johnson as a new member to represent students throughout the State.
- The honoring of three outstanding members of our SBCC is most appropriate, with Chairman Woody serving for 17 years, Mrs. Turlington for 20 years, and numerous years served by Dr. Council. "We are most appreciative of your service, ...Even when you rotate off this Board, we will look to you for your guidance and wisdom because you have a lot of years that we can all benefit from. As we begin this new journey together, I think we can continue to build on the foundation that our forefathers have laid, and we will take North Carolina's education system into the next millennium..."

DATES OF NEXT MEETING

August 18-19, 2005, NCCCS, Raleigh, NC

ADJOURNMENT

By acclamation, the Board adjourned at 11:50 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.