



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Raleigh, North Carolina

May 20, 2005
9:00 a.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Chairman Woody. The following members were present:

James J. Woody, Jr., Chairman
James W. "Jim" Daniels
Stuart B. Fountain
Bob H. Greene
Gordon "Buddy" Greenwood
Sandra L. Hayes
Anne-Marie Knighton
Estell C. Lee
Chester P. Middlesworth

Treasurer Richard Moore
represented by Pam Wortham
Lt. Governor Beverly Perdue
represented by Donice Harbor
Hilda Pinnix-Ragland
Linwood Powell
B. Joanne Steiner
Norma Turnage
Herbert Watkins

The following members were unable to attend: Jeannette M. Council, Mani Memari, Thomas Norman, and Ann T. Turlington.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Mr. Daniels, the Board approved the minutes of the April 22, 2005 meeting.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda. In separate motions by Ms. Knighton, seconded by Ms. Steiner, "Renewal of Proprietary Schools" (Attachment Pol. 2) and "Wake Technical CC Request To Establish an Off-Campus Center on Chapanoke Road" (Attachment Pol. 3) were moved to action on the regular agenda. Without objection, Chairman Woody granted a request by Ms. Knighton to add, "Haywood CC Resolution" to the regular agenda for action. On a motion by Dr. Greene, seconded by Mr. Middlesworth, the request from the NC Real Estate Appraisal Board to revise the curriculum standard for *Real Estate Appraisal (Certificate)* [C25420] as outlined in Attachment Prog. 7 "Curriculum Standard Revisions" was moved from for future action to action. On a motion by Mr. Watkins, seconded by Ms. Pinnix-Ragland, "Contractual Services-Improve Student Access to Services and Optimize Registration Resources Project-Contract Amendment-Affiliated

Computer Services (College Information Systems Project)" (Attachment FC-37) and "Contractual Services-Affiliated Computer Services (ACS)-Contract Extension Renewal for Year 2 (College Information Systems Project)" (Attachment FC-38) were removed from the agenda. Permission was also granted for the Finance and Capital Needs Committee to meet during June to further review the related items and to bring back to the Board with the committee's recommendation for action as early as July 2005. On a motion by Ms. Pinnix-Ragland, seconded by Ms. Lee, the "Tuition Rate Resolution for 2005-2006" was added to the agenda for action and permission was granted for the Finance and Capital Needs Committee to call a meeting prior to the next regularly scheduled SBCC meeting to address the tuition rate. On a motion by Dr. Fountain, seconded by Mr. Greenwood, the Board approved the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Greene, seconded by Mr. Greenwood, the consent agenda was approved.

REPORTS/PRESENTATIONS

NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy

- Reported Hal Miller, Carl Byrd, and George Little visited legislators on Wednesday.
- Extended an invitation to members to attend the NCACCT Annual Convention to be held June 23-24. Chairman Woody will present a "farewell" speech at the June 24 closing luncheon.

NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns

- Reported this is a very busy time of the year where we have celebrated graduations, the pinnacle of the year for presidents.
- Shared that Wilkes CC is concluding their 40th anniversary, and awarded their first Associate in Arts Honorary Degree to Doc Watson, an accomplished musician who has contributed greatly to Wilkes CC and Merle Fest, which honors his son, Merle.
- Reported that on the Legislative front, work is ongoing to further our legislative agenda with the General Assembly by working directly with our local representatives at home and in Raleigh. The NCACCP is currently focusing their efforts with the House, and on e-learning, multi-campus and off-campus center funding, and fire and rescue assistance. Also, colleges and students are continuing to do excellent program demonstrations for legislators. NCACCP continues to appreciate the work of the System Office staff and SBCC for their work with the Legislature.
- Reported NCACCP will host a "Dead-Ham" breakfast in June.
- Reported NCACCP supports the recommendation to award the environmental, safety, and health contract to Blue Ridge CC.
- Reported NCACCP elected to use a special task force to study of the issue of compensation for part-time faculty and work outside the classroom. More data is being solicited to make an informed decision regarding how to best use our funding to better compensate both part-time and full-time staff.
- Reported debates among presidents continue on the issue of self-supporting courses for the summer term in relation to unrealized receipts and likelihood of a 1% reversion in the next year.
- Reported the forming of a 13-member task force to review and propose improvements to the FTE funding rules and practices.

- Reported work continues with the State Board of Nursing (BON) in the area of credential and accreditation issues along with medication aides; colleges continue to struggle with calendar issues created by the public school calendar mandated by the General Assembly; and reiterated the NCACCP endorsement of the proposed presidential salary schedule that emanated from the MGT Study and Hockaday and Hunter Study recently completed.
- Reported NCACCP is now planning for next year, and new officers will be elected at the summer quarterly meeting July 20-22, 2005. He will continue to serve as President for 2005-2006. Dr. Cecil Groves and Southwestern CC will host the summer meeting to be held in Cherokee.

Issues Session

May 19, 2005

Business and Education Technology Alliance (BETA) Report

Lieutenant Governor Beverly Perdue reported on and requested the support of the SBCC on the report and recommendations of the Business and Education Technology Alliance (BETA) (Appendix I) and the incorporation of a sixth (6th) strategic initiative to address the infusion of information and technology literacy skills in all learning environments by the Education Cabinet.

CONSENT AGENDA

POLICY COMMITTEE, Anne-Marie Knighton, Chair

Piedmont Community College's Request for Redesignation of the Caswell County Off-Campus Center (Attachment Pol. 2)

The Board approved a request from Piedmont CC to redesignate the Caswell County Off-Campus Center to a multi-campus site.

McDowell Technical Community College Request to Relocate Marion Off-Campus Center.

The Board approved a request from McDowell Technical CC to relocate the Marion Off-Campus Center to a 2.345-acre site in downtown Marion.

The Transfer Assured Admission Policy (TAAP)

The Board approved the Transfer Assured Admission Policy (TAAP), a replacement of the current policy included in the Comprehensive Articulation Agreement (CAA), as recommended by the Transfer Advisory Committee (TAC). This policy guarantees NCCCS students who average a "C" or better in all CAA courses admission into the UNC System at one of the 16 institutions, but does not guarantee admission into a particular institution.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

Curriculum Program Applications (FTFA)

The Board approved the curriculum programs as requested by the following colleges: Central Piedmont CC *Baking and Pastry Arts* [A55130]; Central Piedmont CC and Piedmont CC *Information Systems Security* [A25270]; Guilford Technical CC *Pharmacy Technology (Diploma)* [D45580], and Stanly CC *Telecommunications and Network Engineering Technology* [A40400]. (See Attachment Prog. 8)

Curriculum Standard Revisions

The Board approved the curriculum standard revision requests as received from: Central Carolina CC *Professional Arts and Crafts: Sculpture* [A30290] and Pitt CC *Biotechnology* [A20100]. (See Attachment Prog. 9)

Course of Instruction to Captive/Co-opted Groups

The Board approved the following instruction to Captive/Co-opted Groups: Basic Skills courses as outlined in Attachment Prog. 10 including: Gaston College *BSP J 2000* at Gaston County Jail, and Wake Technical CC *BSP P 2000 ABE* and *BSP P 2000 GED* at Central Prison; Continuing Education courses as outlined in Attachment Prog 11 including Coastal Carolina CC to offer 1 course at Camp Lejeune Base Brig, College of The Albemarle-1 course at Pasquotank Correctional Institution, Robeson CC-1 course at Lumberton Correctional Institution, South Piedmont CC-5 courses at Anson Correctional Center, 11 courses at Lanesboro Correctional Institution, and 16 courses at Brown Creek Correctional Institution.

Course Approval and Modification to the Continuing Education Master Course List

The Board approved the addition of course number EPT3500 *Incident Management System*, EPT3600 *Emergency Preparedness: Terrorism and Disaster*, BTC3300 *Aseptic Manufacturing*, BTC3400 *Biotechnology Processes*, BTC3500 *Microbial Identification*, and BTC3600 *Biomanufacturing cGMP* for placement on the master course list as outlined in Attachment Prog. 12. The Board also approved the modification of HSE3265 *Activity Programming Update* on the master course list as outlined in Attachment Prog. 13.

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

Two Percent Transfer Restriction

The Board approved the Two Percent Transfer Restriction Report, comprised of several reports from the Division of Finance including the *Requests to Transfer in Excess of Two Percent* (granting request from Robeson CC), *Budget Flexibility 2% Transfer Percentages for FY 2004-05 Established by HB 1414*, and the *NCCCS Curriculum and NonCurriculum Salary and Fringe Benefits Transfer Processed through April 2005* as outlined in Attachment FC-6.

Environmental, Safety and Health Compliance Services Contract

The Board approved a new contract not to exceed \$205,000 with Blue Ridge CC to provide services outlined in Attachment FC-8 for the period July 1, 2005-June 30, 2006. Funding will be from the state allocations to the 58 colleges.

Construction/Property/Bond Authorization Report

The Board approved the Construction/Property/Bond Authorization Report including project approvals for: Alamance CC (2), Central Carolina CC (3), Central Piedmont CC (6), Durham Technical CC (1), Haywood CC (1), Lenoir CC (1), Rowan-Cabarrus CC (2), Sandhills CC (3), Surry CC (1), Vance-Granville CC (1), Wilkes CC (2), and Wilson Technical CC (2); acquisition of real property by Brunswick CC and McDowell Technical CC, and, the Bond Authorization Report as of May 20, 2005. (See Attachment FC-9)

Professional Service Agreement for Deborah Ward

The Board approved a professional service agreement for Deborah Ward not to exceed \$4,027.52 for the period May 23, 2005-June 30, 2005. Funding will be from lapsed salaries within the Administrative Division.

Contractual Services—Blackboard, Inc.—Contract Renewal for Course Management System

The Board approved a uniform pricing contract renewal with Blackboard, Inc. for their on-line course management system that will allow all colleges to generate savings for usage. Each college will be invoiced annually by Blackboard, Inc. based on the services selected by the college. Competition and approval is being sought by outside purchasing authorities, and contract approval is contingent on the approval of the State Information Technology and Procurement Office.

Contractual Services—Sirsi Software Annual Maintenance Agreement

The Board approved an annual maintenance agreement with Sirsi, Inc. for the Unicorn Academe Library System used by 45 colleges and the System Office. The contract in the amount of \$83,787 is for the period July 1, 2005-June 30, 2006. The funding source will be community college state appropriations.

Basic Skills

Basic Skills Comprehensive Adult Student Assessment System (CASAS) - 2005-2006 Training Program

The Board approved funding in the amount of \$66,830 for the Basic Skills Comprehensive Adult Student Assessment System (CASAS) Training Program for the period July 1, 2005-June 30, 2006. Programs to receive funding are Brunswick CC (2), Central Piedmont CC, Forsyth Technical CC, Isothermal CC, and Haywood CC as outlined in Attachment FC-15. The funding source will be federal funds from the US Department Of Education (US DOE) through the Workforce Investment Act, Title II.

Adult Basic Education Funds for Community Based Organizations

The Board approved grant allocations of \$825,115 to 27 community-based organizations for the period July 1, 2005-June 30, 2006, subject to the availability of funds as outlined in Attachment FC-16. The funding source will be federal funds from the US DOE through the Workforce Investment Act, Title II. (Grant recipients and allocation amounts are listed in the attachment.)

Basic Skills Comprehensive Family Literacy Programs

The Board approved allocations for 12 Comprehensive Family Literacy programs in the amount of \$831,589 for the period July 1, 2005 through June 30, 2006, subject to the availability of funds as outlined in Attachment FC-17. Program recipients include: Asheboro City Schools-Even Start, Blue Ridge CC, Caldwell CC and Technical Institute, Central Piedmont CC, Craven CC, Lenoir CC, Mayland CC, McDowell Technical CC, Sandhills CC, Southeastern CC, Surry CC, and Wilkes CC. The funding source will be federal funds from the US DOE through the Workforce Investment Act, Title II.

Basic Skills English Literacy/Civics Projects

The Board approved the funding in the amount of \$882,649 for the period July 1, 2005-June 30, 2006, for English/Literacy Civics Education in 21 programs as outlined in Attachment FC-18. The funding source will be federal funds from the US DOE through the Adult Education and Family Literacy Act State Grant Program authorized by the Workforce Investment Act, Title II, and are subject to availability. (Program recipients and amounts are listed in the attachment.)

Basic Skills Family Literacy Initiative

The Board approved a continuation grant allocation of \$138,606 to MOTHEREAD and \$62,425 to the NC Center for Family Literacy to provide training, technical assistance, monitoring, and program support, etc. for comprehensive family literacy programs implemented throughout the NCCCS. Funding is for the period July 1, 2005-June 30, 2006. The US DOE Adult Basic Education (ABE) grant will be the source of funding for this initiative, and approval is subject to the availability of funds.

Service Agreement with the University of Michigan

The Board approved a service agreement with the University of Michigan to continue in a distance learning partnership, Project IDEAL. The contract in the amount of \$19,721 is for the period July 1-September 30, 2005. The funding source will be ABE program federal funds.

Basic Skills Pathways to Employment Programs

The Board approved allocations for four Pathways to Employment programs as outlined in Attachment FC-21 at Central Piedmont CC, Pitt CC, Tri-County CC, and Wilkes CC totaling \$249,304. The funding source will be federal funds from the US DOE through the Workforce Investment Act, Title II. Funding is for the period July 1, 2005-June 30, 2006.

Workforce Initiatives:

PSA Renewal for Karen Cafferty Rogers (Performance Incentive Grant)

The Board approved a professional services agreement with Karen Cafferty Rogers to assist in the implementation of the statewide Performance Incentive Grant Project in an amount not to exceed \$30,160 for the period July 1, 2005-June 30, 2006. Funding is subject to availability of funds from the Department of Commerce, Division of Employment and Training through the US Department of Labor.

Contract Renewal with the Employment Security Commission (NC State Training Accountability and Reporting System (NC STARS and Career Compass)

The Board approved the renewal of a contract with the Employment Security of NC in an amount not to exceed \$272,922 for NC STARS and Career Compass for the period July 1, 2005-June 30, 2006. The funding source is the Workforce Investment Act of 1998 (WIA) with funding issued through the Division of Employment and Training (DET), NC Department of Commerce, and is contingent upon the federal funds being awarded to NC.

Contract Renewal With NC REAL Enterprises, Inc. (Project NOW), Contract Amendment #3

The Board approved a contract amendment with NC REAL Enterprises for Project NOW at 22 participating colleges. The contract in the amount of \$88,500 is for the period July 1, 2005-June 30, 2006. Funding for this contract is from the federal Workforce Investment Act of 1998 (WIA) funded through the Division of Employment and Training, Department of Commerce.

Contract Renewal with NC Rural Center for the New Opportunities for Workers (Project NOW)

The Board approved a contract renewal with the NC Rural Center for Project NOW in the amount of \$24,000 for the period July 1, 2005-June 30, 2006. The funding source is the Workforce Investment Act of 1998 (WIA) with funding issued through the Division of Employment and Training (DET), NC Department of Commerce, and is contingent upon the federal funds being awarded to NC.

College Information Systems Project:

Contractual Services—Project Coordination Services (Information Systems for the Future Project)

The Board approved a contract with a vendor approved by Statewide IT Procurement for the project management and coordination services for period July 1, 2005-June 30, 2006, in an amount not to exceed \$502,150. Funding for this contract is from the Management Information Systems (MIS) appropriation. (Attachment FC-40) [CA]

College Training Center Contracts for 2005-06 (College Information Systems Project)

The Board approved contracts with the following colleges not to exceed \$729,507.75 for the period July 1, 2005-June 30, 2006, as outlined in Attachment FC-41 at the following locations:

- Central Piedmont Community College (Colleague Application Training Center)
- Wayne Community College (Colleague Application Training Center)
- Guilford Technical Community College (Colleague Technical Training Center)

The funding source will be MIS appropriation monies.

REGULAR AGENDA

PERSONNEL COMMITTEE, Stuart B. Fountain, Chair

On a motion by Dr Fountain, seconded by Ms. Lee, the Board convened in closed session. The Board reconvened in open session.

Haywood CC Interim President

On a motion by Dr. Fountain, seconded by Mr. Daniels, the Board granted authority to the Haywood CC Board of Trustees to act on the hiring of Dr. David Brown or Dr. Donald Stanton for the position of interim president effective July 1, 2005, and continuing until a permanent successor is chosen and has assumed the Presidency of Haywood CC. The selection of the president will be brought back to the SBCC at the July meeting for their final approval.

POLICY COMMITTEE, Anne-Marie Knighton, Chair

For Future Action

Approve the Hearing Officer's Report for Rule 23 NCAC 02E. 0306 "Human Resources Development Program Continuation"

Discussion on the above rule during the Policy Committee indicated that additional review is needed before the language recommended is presented to the SBCC for action.

Randolph Community College Request to Designate its Emergency Services Training Center as an Off-Campus Center

The Board received for future action a request from Randolph CC to designate its Emergency Services Training Center as an off-campus center. It now meets the requirements for such designation.

For Action

Renewal of Proprietary Schools for Licensure

On a motion by Ms. Knighton, seconded by Dr. Fountain, the Board approved the relicensing of 37 proprietary schools for the period July 1, 2005, through June 30, 2006, as outlined in Attachment Pol. 2. Relicensing is required under Article 8, Chapter 115D, of the NC General Statutes. (See Attachment Pol. 2)

Wake Technical CC Request to Establish an Off-Campus Center on Chapanoke Road

On a motion by Ms. Knighton, seconded by Mr. Daniels, the Board approved a request from Wake Technical CC to establish an off-campus center at 321 Chapanoke Road.

Haywood CC Resolution Recognizing their 40th Anniversary

On a motion by Ms. Knighton, seconded by Dr. Greene, the Board approved a resolution in recognition of the 40th anniversary of Haywood CC. The resolution is attached as Appendix II.

PROGRAM SERVICES COMMITTEE, Bob Greene, Chair

For Information

The Board received the following for information.

Impact of Proposed Federal Budget Cuts on Carl D. Perkins Funds

President Bush's budget proposal does not recommend funding for Carl Perkins funds. NC received \$12,507,354 during 2004-05, which represented 1/3 of the State's total allotment of \$37,522,063. The funds are used in supporting state leadership programs, the Virtual Learning

Community (VLC), professional development, strategic planning, vocational and technical education, and the College Tech Prep program. Legislative support is needed to preserve the funds.

Impact of Proposed Federal Budget Cuts on Basic Skills Programs

President Bush's budget recommended a 74.8% budget cut for the Adult Basic and Literacy Education State Grant program. NC currently receives \$14,704,809, and if the proposed cut is put into effect, this would be \$3,707,186. The proposed cut would result in cutting services to 27,000 students. Additionally the number of positions for the Basic Skills staff in the System Office would be drastically reduced from 12 to possibly as few as 3. This would also result in the elimination of basic skills training and on-site monitoring, and changes in the GED program for which we currently send out more than 15,000 diplomas and transcripts per year.

2004 Passing Rates for Nurse Graduates in the NCCCS

Statistics on the 2004 pass rates for Nursing graduates in NCCCS were shared. NCCCS takers remained constant from the previous year's performance in that 96% of the first-time test takers sitting for the PN examination passed compared to 89% nationally and 97% in NC. Of those taking the RN exam that were NCCCS taught, 86% passed. This was a decrease of 6% from the 2003 pass rate; however, NC experienced an 86% pass rate overall-a 4% decrease, and the 85% national pass rate indicated a 2% reduction from 2003. In comparison to other nursing programs, both the PN and ADN pass rates were above the national level. (See Attachment Prog. 3)

Special Application Approvals By System President

The Board received for information special application approvals by the System President. Included were application requests from Gaston College *Associate Degree Nursing (Integrated)* [A45100], and South Piedmont CC *Early Childhood Education/Special Education* [A5522A].

Termination Approvals By System President

The following colleges requested and received approval to terminate the following programs: Fayetteville Technical CC *Cabinetmaking (Diploma)* [D35160], *Electronics Servicing Technology* [A50120], *Facility Maintenance Worker (Diploma)* [D50170], *Industrial Systems Technology* [A50240], *Masonry (Diploma)* [D35280], and *Mechanical Drafting Technology* [A50340]; Vance-Granville CC *Esthetics Technology (Certificate)* [C55230], *Health Information Technology* [A45360], *Mechanical Drafting Technology* [A50340], *Phlebotomy (Certificate)* [C45600], and *Therapeutic Recreation* [A45760]; Wake Technical CC *Scientific Graphics Technology* [A40360]; and, Wayne CC *Business Administration/Electronic Commerce* [A2512I] and *Real Estate* [A25400].

For Future Action

The Board received the following for future action.

Curriculum Program Applications (NS)

Forsyth Technical CC requested approval of *Interventional Cardiac and Vascular Technology* [A45---], a new curriculum program to the system as outlined in Attachment Prog. 6.

Curriculum Standard Revisions

Caldwell CC and Technical Institute requested a revision to *Radiography* [A45700], and Forsyth Technical CC *Radiation Therapy Technology* [A45680]. A request from the NC Real Estate Appraisal Board to revise *Real Estate Appraisal (Certificate)* [C25420] was moved to for action as it had been previously submitted and was resubmitted to correct an oversight on the earlier submission.

For Action

Curriculum Standard Revisions

On a motion by Dr. Greene, seconded by Mr. Middlesworth, the Board approved a request from the NC Real Estate Appraisal Board to revise *Real Estate Appraisal (Certificate)* [C25420]. (See Attachment Prog. 7)

Support of BETA Report

On a motion by Dr. Greene, seconded by Ms. Steiner, the Board approve the preparation of a formal resolution to be presented at the July meeting of the SBCC for action to indicate support of the Business and Education Technology Alliance (BETA) Report recommendations as presented to the SBCC by Lt. Governor Beverly Perdue on May 19, 2005. This would include the addition of a sixth priority to the report to embed technology in K-12 programs as recommended by Lt. Governor Perdue.

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair

(At the request of Committee Chair Watkins, Vice-Chair Pinnix-Ragland gave the report.)

For Information

1993 Bond Status Report

The Board received the *1993 Bond Project Status Report - Ongoing Projects* as of May 20, 2005, indicating 100% of the bond funds committed to a project and 74% expended.

Estimated Receipts

The Board received the *Estimated Tuition and Fees Report* through April 30, 2005 indicating \$148,523,382 (86.82%) collected, indicating a decrease of 3.58% from the previous year. This is projected to be a deficit of approximately 6%-7% (approximately \$6 million) by year-end; however, we are working diligently to collect the funds.

Computer Information System (CIS) Project Discussion and Implementation Update—Mr. Herbert L. Watkins, Chair

A good report was received on the status of the CIS Project in that the majority of the project is moving along well and on target. Several charts provided in Attachment FC-3 provided the Board with an update on the implementation timelines and staffing additions.

CIS Training Center Evaluation

The Colleague Training Centers located at Central Piedmont CC and Wayne CC have completed 158 training days within the last year on the finance and human resources modules of the CIS Project. An online survey was developed and sent to the PhaseII-C colleges to evaluate the centers. While responses were less than desired, the survey results were positive with the overall training rated beneficial with a need for additional sessions indicated. Improvements suggested were additional post go-live training and a review of the time between training and implementation. There were basically equal numbers who felt the time was accurate vs. too long. The training for the Student Implementation plan has been modified based on the survey.

For Action

Professional Service Agreement for Dr. Vincent Revels

On a motion by Ms. Pinnix-Ragland, seconded by Ms. Lee, the Board approved a service agreement with Dr. Vincent Revels for the period June 1- June 30, 2005, not to exceed \$7,372.64 over the period of the contract.

Professional Services Agreement for Larry Morgan

On a motion by Ms. Pinnix-Ragland, seconded by Mr. Watkins, the Board approved a service agreement with Mr. Larry Morgan for the period June 1-November 30, 2005, not to exceed

\$40,040 over the period of the contract. The Board recognized Mr. Morgan and thanked him for 38 years of service.

Contractual Services—Sirsi System Administration Services

On a motion by Ms. Pinnix-Ragland, seconded by Mr. Watkins, the Board approved a contract for the period June 6, 2005-June 5, 2006, in the amount of \$120,440 with Sirsi System Administration Services for the Unicorn Academe Library System used by 45 community colleges plus the System Office.

Basic Skills:

NCCCS Basic Skills Adult Basic Skills Professional Development Project

On a motion by Ms. Pinnix-Ragland, seconded by Mr. Watkins, the Board approved a request for funding for the NCCCS Adult Basic Skills Professional Development Project in the amount of \$250,000 for the period July 1, 2005-June 30, 2006. Funding will be state leadership monies from an annual grant awarded by the US DOE for ABE.

BioNetwork:

BioNetwork Professional Service Agreement with Andrew Rothschild (Attachment FC-22)

BioNetwork Marketing and Recruitment Campaign: Phase II (Attachment FC-23)

Attachment A - Production of TV Recruitment Ad

Attachment B - Electronic Media Adbuy – Advertisement Placement Cost

Attachment C - Video Production of BioNetwork Components

Attachment D - Bio 2005 International Conference News Production

BioNetwork Distance Education: Phase II (Attachment FC-24)

Attachment A - Professional Service Agreement with Dr. Vicki Fuller

Attachment B - Professional Service Agreement with Dr. Tom Scheft

Attachment C - Professional Service Agreement with Dr. Jane Steelman

On a motion by Ms. Pinnix-Ragland, seconded by Ms. Lee, the Board approved the Attachments FC-22, Attachment FC-23 Attachments A, B, C and D, and Attachment FC-24 Attachments A, B, and C for the BioNetwork marketing and recruitment campaign and professional service agreements for the BioNetwork distance education, phase II. The Board approved in Attachment FC-22 a professional service agreement with Andrew Rothschild for an amount not to exceed \$25,025 for the period May 23, 2005-December 31, 2005. The agreement will be funded from the Golden LEAF Biotechnology Training Initiative-NCCCS BioNetwork Funds. In Attachment FC-23, the Board approved in Attachment A funding for the production of additional television recruitment commercials not to exceed \$10,000, in Attachment B the cost to broadcast television and radio advertisements in June not to exceed \$250,000, in Attachment C funding for the production of a promotional/marketing video of BioNetwork not to exceed \$105,000, and in Attachment D, a live satellite link from BIO 2005 to local news stations in NC not to exceed \$15,000. Golden Leaf funds awarded for the BioNetwork initiative will fund Attachments FC-23 and FC-24. (See Attachment FC-22, Attachment FC-23, and Attachment FC-24 for additional specifics.)

Workforce Initiatives:

Licensure Agreement With WorkKeys for Community Colleges (Attachment FC-29)

Revised Allocation of Resources for a Hispanic/Latino Initiative Pilot (Attachment FC-30)

Contract With Christopher Newport University/Virginia Electronic Commerce Technical Center (VECTEC) for Web Site Hosting and Development of Web Site Database (Attachment FC-31)

Allocation of Resources to Central Piedmont CC for an Integrated Systems Technology Center (Attachment FC-32)

New Allocation of Resources to the Select Small Business Centers - 2005-2006 (Attachment FC-33)

After discussing each, Ms. Pinnix-Ragland noted Attachments FC-29, FC-30, FC-31, FC-32, and FC-33 were routine in content and related to Workforce Initiatives. She then motioned approval and that they be voted on in a consolidated vote, which was seconded by Dr. Greene. The Board then unanimously approved Attachments FC-29, FC-30, FC-31, and FC-32. In FC-29, the Board approved funding for a licensure agreement with ACT for the 58 community colleges to become Value Added WorkKey Assessment Centers. The agreement is not to exceed \$150,000 and is for the period May 1, 2005-June 30, 2005. In FC-31, the Board approved funding for a contract with the Christopher Newport University, Virginia Electronic Commerce Technology Center for web site hosting and development of web site database in an amount not to exceed \$13,000 for the period May 1, 2005-June 30, 2006. FC-29 and FC-31 will be funded through the Training Initiatives funds. In FC-30, the Board approved a revised allocation of \$150,365 in resources from the NC Department of Commerce, Division of Employment and Training to Brunswick CC, Johnston CC, James Sprunt CC, and Wayne CC. The funding had been previously approved; however, the allocations were revised as reflected in the attachment. In FC-32, the Board approved the allocation of \$240,820 to Central Piedmont CC for an Integrated Systems Technology Center for the period of July 1, 2005-June 30, 2006. The funding for FC-30 and FC-32 will be monies received from the NC Department of Commerce, Division of Employment and Training through a Notice of Fund Availability, and is contingent upon the funds being awarded to NCCCS.

Career Start:

CAREER START – Contract Agreement with the Department of Health and Human Services – Division of Social Services (Attachment FC-34)

CAREER START – Allocation to the Colleges (Attachment FC-35)

In a motion by Ms. Pinnix-Ragland, seconded by Mr. Watkins, the Board consolidated and unanimously approved Attachments FC-34 and FC-35. In FC-34, the Board approved a contract agreement with the Department of Health and Human Services (DHHS), Division of Social Services (DSS) in the amount of \$1,639,479 to provide services outlined in the CAREER START-Food Stamp Employment and Training Program. In FC-35, the Board approved an agreement with DHHS-DSS for \$1,639,479, which included monies for state-level administration and the allocation of \$1,397,118 to 31 Human Resource Development (HRD) programs to provide services in CAREER START. The funding for both FC-34 and FC-35 will be from DHHS/DSS from federal funding through the US Department of Agriculture, and requires a 50/50 match to the local colleges. NCCCS will use Continuing Education FTE formula allotment monies to provide the 50% match. The state-level administration in FC-34 does not require a match.

College Information Systems Project (CIS):

Contractual Services—Software Annual Maintenance Agreement—New Contract—TrimData, Inc. (CIS Project) (Attachment FC-36)

Contractual Services-Software Annual Maintenance Agreement-Contract Renewal-Affiliated Computer Services (ACS) (CIS Project) (Attachment FC-39)

After discussing each, Ms. Pinnix-Ragland made a motion, seconded by Mr. Watkins, to consolidate voting and approve the CIS related items in Attachment FC-36 and FC-39. The

Board unanimously approved them. In Attachment FC-36, the Board approved a new contract with TrimData, Inc. for software maintenance of the FA-Link through June 30, 2006. Colleges that elect to use the FA-Link will pay their fees directly to TrimData. In FC-39, the Board approved a contract with ACS in the amount of \$2,159,269 for the annual software maintenance for software provided by Datatel, Inc. and third-party software vendors during the period July 1, 2005-June 30, 2006. This will be funded with monies from the Management Information System appropriation for this purpose.

Tuition Rate Resolution granting the Finance and Capital Needs Committee of the SBCC Authority to Establish Tuition Rates for Fiscal Year 2005-06.

On a motion by Ms. Pinnix-Ragland, seconded by Mr. Watkins, the Board approved a resolution to delegate to the Finance and Capital Needs Committee of the SBCC the authority to establish a tuition rate for Fiscal Year 2005-2006 at either the rate appearing in both versions of the Appropriations Act or at the higher of the two rates. Colleges shall be notified of this action as soon as possible. The State Board will ratify the action of the Finance and Capital Needs Committee at the regular meeting or called meeting of the Board. The regular meeting is scheduled July 14-15, 2005.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- Thanked several members who were able to attend the Academic Excellence Awards Luncheon and NCACCP for sponsoring the event. This is one of the true high spots of the entire year, because we recognize two of our best and brightest from each of our colleges, honoring these students and celebrating the quality of our programs and our students.
- Reported legislative efforts continue. The House subcommittee will be considering our budget on Tuesday of next week. We are very encouraged by the hints that have been dropped about what will be in the House budget, and we believe it may be even better than the budget passed by the Senate. One reason for our legislative success is the great way in which the parts of the community college family have become one, embracing a single agenda, and all contributing to this work. Those members who came early this week to visit with legislators are to be thanked for their efforts which will make a difference, as will the work of our college presidents and trustees with legislators in their communities. Things are looking much better than anticipated when the session started as we were requested to identify dramatic cuts.
- Reported our biotechnology program is going very well, and we believe that it will be fully funded in the House and Senate version, and ultimately in the appropriations act that is passed. Ms. Steiner and Susan Seymour are to be congratulated for their leadership role along with the teamwork of a very dedicated staff in making this an excellent program..
- Reported the work on lateral entry is going well, and while we would have liked very much to have the version we proposed enacted, it appears that a workable compromise is on its way. This compromised version was approved by the House Education Committee with the support of the DPI and UNC Systems, the Principal's Association, Superintendent's Association, and NC Public School Forum.
- Reported the excellent curriculum demonstrations at the Legislature throughout the session helped to improve our standing there. The colleges, presidents, and faculty are to be commended for their help in making these happen.
- Reported Dr. Larry Keen, Stephanie Deese, and Barbara Boyce presented at the National ACT Conference on the Career Readiness Certification program. They have taken a

national leadership role in creating a portable credential for manufacturing or industry employees.

- Reported Willa Dickens has just returned from a week in Thailand where she was doing Small Business Center training for their first 10 colleges. This is a part of our assistance to Thailand in the development of their community college system.
- Reported Dr. Randy Whitfield and a Rockingham CC GED student were featured in a nationwide National Public Radio broadcast on May 3.
- Reported the Minority Male Mentoring Project Best Practices Conference was held in High Point recently. Grant funding for this program will soon end; however, some colleges have chosen to continue to offer it using other funding sources. Because of its value to minority male enrollees, we hope other colleges will follow their lead.
- Reported the College Transfer Program Association is working on the development of the Transfer Core Diploma. This will ease the transfer to four-year colleges for those who do so before obtaining their associates degree. It will allow them to receive credit for all their community college coursework. Those who get their associates degree receive the proper credit for their community college coursework as outlined in the Comprehensive Articulation Agreement; however those who transfer prior to receiving their degree are at the mercy of the institution to which they transfer for the course credit they will receive.
- Reported Fred Williams, Dr. Parker, and other staff have been working with the Department of Juvenile Justice and Delinquency Prevention on collaborative programs in restructuring how we deal with youthful offenders. The intent is to initiate community-based programs.
- Acknowledged that it is with heavy heart that all of us recognize that this is the last meeting in which Chairman James Woody, Jr. will preside before his successor is chosen in July. It is unusual to have had someone with the distinguished tenure that our Chairman has, and we have mixed feelings regarding his departure from the SBCC. We will certainly miss his leadership, his faithful service, and experience...We will also miss the dedication of Dr. Jeannette Council and Ms. Ann Turlington, who have served the maximum terms allowed by law. Attendance at our July meeting is encouraged so that we may give proper recognition to these three distinguished board members as they depart." Additionally, Mr. Watkins and Mr. Middlesworth, whose terms expire June 30, will hopefully receive reappointments from the Governor's office.

CHAIR'S REMARKS, James J. Woody, Jr.

- After receiving a standing ovation, Chairman Woody stated that "this job has been very easy because of you guys (SBCC members), and the System Office staff under Martin's leadership. I did not come prepared with a long list of things that have been accomplished since I have been on the board because I don't feel like it has been my work. It has been the work of the SBCC, the System Office, the trustees, the presidents, and everyone working together." He added that he is not sure that he is finished since a special meeting could easily be required in June and he will remain on the SBCC until his replacement is appointed.
- At the next regularly scheduled meeting in July, the nominating committee consisting of Dr. Bob Greene, Chair, Mr. Herbert Watkins, and Ms. Joanne Steiner will bring to the SBCC a slate of officers for 2005-2007. Chairman Woody will preside over the opening of the meeting until the election of new officers by incumbent board members. The new chair

will preside over the remainder of the meeting, including the swearing in of new board members following the election of officers. If appointments have not been made for those members whose terms expire on June 30, they will continue to serve until their replacement has been made. No vacancy appointments are in place at this time.

- Dr. Bob Greene asked to share comments with the Board. He stated that he has been very closely involved and a part of the community college system for 25 years. Based upon his experience, we now have the best president and chairman that we have had in the history of the system. Dr. Greene commended Chairman Woody for his service and extended special thanks to him on behalf of the SBCC, the NCACCP, and the NCACCT.
- Chairman Woody responded by thanking each member for their friendship and support, stating "I have mixed emotions about going off (the Board)...I depend on you and have over the years...Thank you so much for your help in picking me up, pushing me forward, and making me look good. You guys are the ones who did it...somebody had to take the picture and pose, and nobody else would volunteer..."
- The NCACCT Annual Convention will be held June 23-24 at the Sheraton Imperial Hotel, Research Triangle Park, and will include a report from the delegation that made the exchange trip to Thailand.
- Chairman Woody appointed Ms. Hilda Pinnix-Ragland, Chair, Mr. Chet Middlesworth, and Dr. Linwood Powell to serve on the 2005-2006 Academic Excellence Awards Committee.
- While there is no meeting planned in June at this time, please keep June 16-17 open in the event that a called meeting is necessary.

DATES OF NEXT MEETING

July 14-15, 2005, NCCCS, Raleigh, NC

ADJOURNMENT

By acclamation, the Board adjourned at 10:37 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

H. Martin Lancaster, System President

James J. Woody, Jr., Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.