



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
200 West Jones Street
Raleigh, NC

November 18, 2005
9 a.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Chair Pinnix-Ragland at 9 a.m. The following members were present:

Hilda Pinnix-Ragland, Chair	Estell C. Lee
Linwood Powell, Vice Chair	Chester P. Middlesworth
Nancy M. Brenner	Treasurer Richard Moore
James W. "Jim" Daniels	Represented by Kenneth Wilkins
Jimmie E. Ford	Lt. Governor Beverly Perdue
Stuart B. Fountain	John Shaw, Jr.
Raichelle Glover	B. Joanne Steiner
Bob H. Greene	Norma Turnage
Gordon "Buddy" Greenwood	Steve O. Johnson
Sandra L. Hayes	Represented by Jennifer Johnson, N4CSGA VP
Anne-Marie Knighton	

Mike Arnold, Policy Director, Office of the Lt. Governor, also attended.

The following members were unable to attend: Thomas Norman and Herbert Watkins.

Administration of Oath of Office to New Board Member

Nancy Margulies Brenner was administered the Oath of Office by North Carolina Supreme Court Associate Justice [Robert Holt Edmunds, Jr.](#)

Presentation of Resolution Adopted Honoring William A. Dudley

Chair Pinnix-Ragland presented to [William A. Dudley](#) a resolution honoring him for his support of the Minority Male Mentoring Initiative as approved by the SBCC at the meeting held on October 21, 2005.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Mr. Ford, the Board approved the minutes of the October 21, 2005, meeting.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda based upon recommendations of the respective committees. On a motion by Dr. Fountain, seconded by Mr. Daniels, the SBCC approved adding to the agenda a "Resolution to Respond to the Auditor's Report of October 25, 2005." On a motion by Ms. Turnage, seconded by Ms. Hayes the SBCC approved moving from Future Action to Action Attachment Prog. 3 "NCCCS Annual Program Curriculum Approvals/Terminations Report to the General Assembly, January – December, 2005" and Attachment Prog. 4 "Curriculum Standard Revisions." On a motion by Ms. Lee, seconded by Mr. Greenwood, the SBCC approved the moving from For Action on the Regular Agenda to the Consent Agenda Attachment FC-9, "2+2 E-Learning Initiative Funds Allocations," Attachment FC-14, "NCCCS BioNetwork Validation Academy Phase II," Attachment FC-15, "BioNetwork Professional Service Agreement with Andrew Rothschild," and Attachment FC-16, "BioNetwork Electronic Media Marketing and Recruitment Campaign Electronic Media Adbuy - Advertisement Placement Cost." On a motion by Ms. Steiner, seconded by Mr. Daniels, the Board approved the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Fountain, seconded by Ms. Lee, the consent agenda was approved as amended.

The Board approved the following items on the Consent Agenda.

PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair

Curriculum Program Applications (FTFA)

Central Carolina CC requested and received approval to offer *Dental Assisting (Diploma)* [D45240] and *Dental Hygiene* [A45260].

Curriculum Standard Revisions

The following colleges requested and received approval for curriculum standard revisions as listed: Asheville-Buncombe Technical CC *Real Estate Appraisal* [A25420] and Pitt CC *Polysomnography (Certificate)* [C45650].

Courses of Instruction to Captive/Co-opted Groups/Basic Skills and Continuing Education

The Board approved the following courses of instruction to captive/co-opted groups: Basic Skills-Central Carolina CC *BSP R 2000-CED* at Professional Family Care, and Fayetteville Technical CC *BSP R 2000 ABE and CED* at Essential Enrichment Center and Patterson Home as outlined in Attachment Prog. 7; and Continuing Education-South Piedmont CC *HRD P 3001* at Union Correctional Center as outlined in Attachment Prog. 8.

Course Approval Continuing Education Master Course List

The Board approved Court Reporting and Captioning [CRT 3100] for placement on the CE Master Course List as outlined in Attachment Prog. 9.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

General Educational Development (GED) Scoring Services Contract

The Board approved a contract renewal with the University of Texas Scoring Center to score the English Essay component of the GED 2006 tests, all parts of the Spanish and French tests including the essay components for the community college system. The contract in the amount of \$35,200 is for the period January 1-December 31, 2006. \$2.50 of the \$7.50 GED testing fee will be used to cover the cost of the contract.

2+2 E-Learning Initiative Funds Allocations

The Board approved allocations of state appropriated funds (S.L. 2005-276) for contracts as presented in Attachment FC-9 including:

Attachment A - Center for Occupational Research and Development (CORD) Service Agreement (New Contract) to expand NC-Net by developing a section for Student Development Services personnel for year one of a multi-year initiative in an amount not to exceed \$110,000 for the period December 1, 2005-June 30, 2006.

Attachment B - Remote Learner.net [Open Source Course Management System] (New Contract) to support a NCCCS/UNC Moodle Users Group to begin development of an alternative Course Management System (CMS) for NC PreK-20 institutions and Systems in the amount of not to exceed \$40,000.

Attachment C - Late Nite Labs (New Contract) to expand the capabilities of the NCCCS Virtual Learning Community (VLS) science courses for the first year perpetual license fee in an amount not to exceed \$55,000.

Attachment D - I.T.S. Elluminate (New Contract) to expand the capabilities of the NCCCS Virtual Learning Community through the license of Elluminate collaboration software in an amount not to exceed \$1,000/seat-an annual contract for 50 seats is not to exceed \$50,000.

2005-2006 Baccalaureate Education Program Allocations (Revised)

The Board approved the additional allocation of \$3,000 in state appropriated funds to Steven D. Gore, Central Piedmont CC to the already allocated amount of \$108,423.24 approved by the SBCC in October 2005 for a new total allocated amount of \$111,423.24. (See Attachment FC-10)

Enrollment Reserve Fund Allocation - 2005-06

The Board approved the pro-rata distribution of the \$2 million Enrollment Reserve Fund appropriated by the 2005 General Assembly and the revised method of allocation as presented in Attachment FC-11.

Two Percent Transfer Restriction

The Board approved the Report of NCCCS Curriculum and Non Curriculum Salary and Fringe Benefits Excess Transfer Request for November 2005 as presented in Attachment FC-12 and transfers in excess of 2% as requested by Craven CC, James Sprunt CC, Pitt CC, and South Piedmont CC.

Construction/Property/Bond Authorization Report

The Board approved the Construction and Property Report of November 18, 2005, including one project approval each for Blue Ridge CC, Cape Fear CC, Carteret CC, Davidson County CC, Durham Technical CC, Forsyth Technical CC, Guilford Technical CC, Rockingham CC, Vance-Granville CC, five project approvals for Sandhills CC, three for Wake Technical CC, and two for Wayne CC, acquisition of property by Lenoir CC and Southeastern CC, disposal of property by Lenoir CC, acquisition and disposal of property by Edgecombe CC, and lease of property by Central Piedmont CC and Southwestern CC. The Bond Authorization Report as of November 18, 2005, was also approved. (See Attachment FC-13)

NCCCS BioNetwork Validation Academy Phase II

The Board approved the funding for the NCCCS BioNetwork Validation Academy Phase II as outlined in Attachment FC-14 including:

Attachment A - Service Agreement with SJOW, Inc. to direct the NCCCS BioNetwork Validation Academy for an amount up to \$84,000 at a rate of \$150 per hour for the period November 22, 2005-June 30, 2006, to be funded using federal monies appropriated to the NC Department of Commerce, Division of Employment and Training.

Attachment B - Professional Service Agreement with Bonni L. Baird for an amount up to \$26,250 at a rate of \$35/hour and a maximum of 750 hours for the period November 18, 2005-June 30, 2006, to be funded using state appropriations.

Attachment C - Professional Service Agreement with Joyce B. Boone for an amount up to \$26,250 at a rate of \$35/hour and a maximum of 750 hours for the period November 18, 2005-June 30, 2006, to be funded using state appropriations.

BioNetwork Professional Service Agreement with Andrew Rothschild

The Board approved a professional service agreement with Andrew Rothschild to provide technical assistance and expertise in planning requirements for BioNetwork training facilities. The agreement is not to exceed \$23,800 for the period January 1, 2006-June 30, 2006, and is to be funded from state appropriations. (See Attachment FC-15)

BioNetwork Electronic Media Marketing & Recruitment Campaign Electronic Media Adbuy - Advertisement Placement Cost

The Board approved a contract with APT in an amount not to exceed \$250,000 for the procurement of adbuy for BioNetwork television and radio recruitment advertisements beginning in 2006. State appropriated funds will be used. (See Attachment FC-16)

REPORTS/PRESENTATIONS

NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns

- The NCACCP Executive Committee met yesterday, and their quarterly and full membership meetings were held October 26-28 at Forsyth Technical CC. In addition to the committee meetings and quarterly business meeting, presidents received information on intercollegiate athletics, the Vocational Trades Study Report, and Louisburg College's proposal for a 1+1 program to serve CC students with disabilities. Richmond CC President Diane Honeycutt suffered a fall while at the meeting and is now recuperating. The System Office can provide her address.
- Recent NCACCP meetings included spirited discussions related to the proposed amendment to the NC Administrative Code pertaining to presidential evaluations and the recommendations of the Auditor's Report of Halifax CC. NCACCP appreciates the opportunity to voice concerns with the SBCC and NCACCP as we strive to mutually formulate an agreeable response to both issues.
- Several presidents attended the SAS Workshop earlier this week and heard CASE (Copy and Steal Everything) studies and other presentations on the approaches to fundraising and development for community colleges.
- Activities related to the NCACCP Program of Work include: 1) The Leadership Institute is underway with 26 participants; 2) colleges have reverted 1% of their budget as necessitated by the receipt shortfall, and are hoping that no additional reversions are necessary; 3) the Program Audit Task Force held its first meeting and identified key issues to be resolved, and we should hear from them again in 2006; 4) after reviewing of the existing program approval process as it relates to regionalism, the Program Committee concluded the current process is appropriate and effective but voiced concerns for three potential objections to regionalism including student time and travel constraints, college prospecting for regional designations prematurely, and loss of responsiveness to local needs; 5) NCACCP recommends that funding for Vocational Education Trades Initiatives be included in the Legislative priority listing to preserve the current vocational and trades programs; and, 6) the Programs Committee is meeting with the State Board of Nursing to further encourage the new credentialing for nursing instructors.

- College campuses are busy sponsoring the NC Student Leadership Institute, and are preparing for the end of the Fall Semester and advising and registering for the Spring Semester. Many of them also recently participated in the E-Blast Initiative of the NC Health and Wellness program, where in conjunction with the Great American Smoke Out, they unveiled a new “Quit” line services and website.

NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy

- NCACCT appreciates the opportunity to work with the SBCC in helping to address the concerns voiced in the State Auditor’s Report.
- NCACCT continues to work with trustees and presidents to provide resources and answers to questions they encounter in their daily operations.

N4CSGA, Steve O. Johnson

(In the absence of Mr. Johnson, the report was given by N4CSGA Vice President Jennifer Johnson.)

- The N4CSGA Fall Conference was held October 28-30, 2005, where 336 students, advisors, and guests participated in workshops related to student activities, diversity, budget and finance, student empowerment, and other topics to develop student leadership skills.
- The two adhoc committees formed at the 2005 Spring Conference, one related to intercollegiate athletics and the other to textbooks, have made real progress. Joel Hodnett wrote a resolution based upon their research to be voted upon at the 2006 Spring Conference. Cyn Ragsdale, Chair of the Textbook Committee, was present and reported their activities. Ms. Ragsdale reported the NCACCP has approved the NC Community College Textbook resolution and the Faculty Association is currently reviewing it. Additionally, Durham Technical CC, Sandhills CC and Pitt CC are participating in on-line book swaps and Central Carolina CC is researching textbook rentals.
- Ms. Johnson reported that the two remaining N4CSGA Executive Board officers were named at the Fall Conference. Nakiesha Bradshaw from Roanoke-Chowan CC is now the Eastern Division Chair and Kelly O’Donnell from Martin CC is now the Special Populations Chair.
- The Spring Conference will be held March 10-12 and the Division Meetings cancelled in January due to travel restrictions have been rescheduled.
- On behalf of the N4CSGA, Ms. Johnson presented a conference book bag to each SBCC member in appreciation of their support of the N4CSGA and the continued well-being of the NCCC students.

Introduction of New Presidents

Mr. William E. Arrowood, Chairman of the Board of Trustees of Mayland Community College, introduced Dr. Suzanne Y. Owens as their fifth president. Mr. Arrowood and Chair Pinnix-Ragland also recognized retiring President Dr. Tommy Williams for his service to the college. Both Dr. Owens and Dr. Williams thanked the SBCC for their support and commitment to the community.

Dr. Floyd Odom, Chair of the Board of Trustees of Roanoke-Chowan Community College, thanked the Board and System Office staff for their assistance during their presidential search. Dr. Odom then presented Dr. Ralph G. Soney as their sixth president. Dr. Soney thanked the SBCC for their vote of confidence and for their contributions to a System that does so much for the citizens of NC.

Receipt of the Halifax Community College Special Investigative Committee Report

Prior to the Standing Committee reports, Dr. Powell stated that the Halifax CC Investigative Committee report is not complete; however the last meeting is scheduled some time this month but not later than November 30. Subsequent to that meeting, if it is held, the report will be finalized and submitted to the State Board. Dr. Powell motioned that the agenda be further amended to include the receipt of the Halifax CC Investigative Report and that once the State Board receives that report and reviews it, that it be returned to the Halifax Community College Board of Trustees for their action. The motion was seconded by Ms. Steiner, and it was unanimously approved by the State Board.

REGULAR AGENDA

POLICY COMMITTEE, Stuart Fountain, Chair

State Board of Community Colleges Resolution to Respond to the Auditor's Report of October 25, 2005

On a motion by Dr. Fountain, seconded by Mr. Middlesworth, the Board unanimously approved the State Board of Community Colleges Resolution to Respond to the Auditor's Report of October 25, 2005, as follows:

**A Resolution
Of the
State Board of Community Colleges**

WHEREAS, the State Board of Community Colleges is charged with the statutory responsibility to protect and maintain the integrity of the North Carolina Community College System, and

WHEREAS, the Office of the State Auditor issued a management letter on October 25, 2005, that identified certain areas related to oversight and guidance to strengthen the operations and fiscal integrity of all North Carolina Community Colleges, and

WHEREAS, a response to the State Auditor is required from the State Board of Community Colleges, and

WHEREAS, the State Board of Community Colleges must respond to the State Auditor with a strategy that will result in a stronger system of community colleges and which will address the issues raised in the State Auditor's letter, and

WHEREAS, that response will have significant policy implications for the State Board of Community Colleges, Presidents, and Trustees, and

therefore should be crafted in close consultation among these organizations, be it therefore

RESOLVED, that the State Board of Community Colleges does hereby create the Task Force on Audit Recommendations to consider issues raised by the State Auditor, as well as other matters that may be appropriate for purposes of discussion, and be it further

RESOLVED, that the Task Force on Audit Recommendations be charged with presenting its final report and recommendations resulting from its work to the State Board of Community Colleges no later than March 8, 2006, and be it further

RESOLVED, that the Task Force on Audit Recommendations shall consist of seven (7) members, to include three members appointed by the Chair of the State Board of Community Colleges, two trustee representatives to be appointed by the President of the North Carolina Association of Community College Trustees, and two presidential representatives to be appointed by the President of the North Carolina Association of Community College Presidents Association, with such appointments to be made no later than November 30, 2005, and be it further

RESOLVED, that the Chair of the State Board of Community Colleges shall designate one member of the Task Force to serve as its Chair, who shall be responsible for calling its first meeting, and be it further

RESOLVED, that since these issues are policy concerns of State Board Members, Trustee and Presidents, the regular participation of those representatives is essential and designation of persons to represent the appointed representative is discouraged, and be it further

RESOLVED, that the Task Force on Audit Recommendations shall conduct all its meetings in accordance with the provisions of the North Carolina Open Meetings Law as outlined in NCGS 143-318 §9 through 143-318 §17.

H. Martin Lancaster
President, NCCCS

Hilda Pinnix-Ragland
Chair, State Board of Community Colleges

For Future Action

The Board received the following for consideration at a future date:

Initiate the Rulemaking Process to Amend Title 23 of the North Carolina Administrative Code 23 NCAC 03A .0113 "Student Refund"

This change is to make the State requirement a consistent a minimum refund requirement for all enrollment situations in proprietary schools as presented in Attachment Pol. 1.

PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair

For Information

The Board received the following for information:

Career Readiness Certificate

Ms. Turnage requested Dr. Larry Keen discuss and share with the full Board the handout presented to the Program Services Committee on the Career Readiness Certificate. (Appendix I.)

Special Curriculum Application Approval by System President

Richmond CC submitted a special curriculum application and received approval to offer *Infant/Toddler (Certificate)* [C55290].

Special Curriculum Standard Revisions (as a result of CRC action) Approved by Vice President, Academic and Student Services

Curriculum standard revisions recommended and approved as a result of CRC action included: *Information Systems Security/Operating Systems* [A2527A], *Information Systems Security/Security Hardware* [A2527B], and *Industrial Engineering Technology* [A40240].

For Action

NCCCS Annual Program Curriculum Approvals/Terminations Report to the General Assembly, January – December, 2005

On a motion by Ms. Turnage, seconded by Dr. Greene, the Board approved the NCCCS Annual Program Curriculum Approvals/Terminations Report to the General Assembly, January – December, 2005, to be delivered to the General Assembly by December 31, 2005. Ms. Turnage did bring to the attention of the members a concern with the number of terminations in Vocational Education and questioned whether we should start thinking about what we can do to enhance, advertise, and bring awareness to the importance of vocational education in our schools and on our campuses. President Lancaster added that the System Office shares that concern, and a Vocational Education Report has just been completed that does call for action for additional funding. This probably should be approached during the Short Session. Additional information will be forthcoming, probably during an Issues Session or in the Program Services Committee. (See Attachment Prog. 3)

Curriculum Standard Revisions

On a motion by Ms. Turnage, seconded by Mr. Middlesworth, the Board approved revisions to the following curriculum standards as requested by the college listed: Cape Fear CC *Marine Technology* [A15320], Craven CC *Computer Programming* [A25130] and *Networking Technology* [A25340], and Sandhills CC *Civil Engineering Technology* [A40140] and *Surveying Technology* [A40380]. (See Attachment Prog. 4)

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

(In the absence of Chair Watkins, the report was given by Estell Lee, Financial and Capital Needs Vice Chair.)

For Information

The Board received the following for information:

Estimated Receipts

The Estimated Tuition and Fees Report as of October 31, 2005, indicated \$71,046,381 (-0.01%) collected of the budgeted \$178,541,903. This is a decrease in receipts collected of 1.74% from FY 2004-05. (See Attachment FC-1)

Historically Underutilized Businesses (HUB) State Bond Utilization Report as of September 30, 2005

The Board received the HUB report as of September 30, 2005 as outlined in Attachment FC-2 indicating 11.47% of total funds expended.

A Summary of State Funded Financial Aid Programs for Community College Students for Fiscal Year 2004-2005

The Board received the Summary of State Funded Financial Aid Programs for Community College Students for Fiscal Year 2004-2005 as outlined in Attachment FC-3. \$9,096,856.39 Community College Grants were awarded to 12, 264 students, \$470,407.00 Targeted Assistance Funds were disbursed to 53 colleges, 17 colleges utilized a total of \$160,882.81 from the two-year allocation of Short Term Loans to eligible students, 46 colleges had drawn down matching funds from the Community College Trust Fund Program, and \$225,526.00 in funding had been used by 50 colleges for the Less than Halftime program.

CIS Project Discussion and Implementation Update - Herbert L. Watkins

Ms. Lee requested that Dr. Saundra Williams provide the CIS update. Dr. Williams reported there is an issue with registration at some colleges that is an on-line problem between the software and its interface with the colleges. A temporary fix has been to register one course at the time. Work is ongoing with Datatel and Campus Cruiser to resolve the problem, and Mayland CC is also assisting in these efforts. The System Office is also working with the vendor regarding the financial component of the contract. The problem has only been encountered at three colleges, and hopefully will soon be resolved.

Senate Bill 622, Section 9.5 UNC/NCCCS 2+2 E-Learning Initiative

At the request of Ms. Lee, Dr. Parker provided information regarding Senate Bill 622, Section 9.5 UNC/NCCCS 2+2 E-Learning Initiative. The \$1million recurring funds for this initiative are to be used by UNC and NCCCS to further the development of online courses for 2+2 programs. The four components of the initiative include Online Teacher Education Degrees, Professional Development, Technology Infrastructure, and Student Tracking. The Initiative proposal is included for information in Attachment FC-5. As contracts and purchase requisitions are developed for services and equipment, the State Board will be asked to approve the expenditure of funds consistent with state purchasing procedures as in Attachment FC-9 on today's agenda.

For Action

WebAdvisor Student Education Plan Software Licenses and Training (College Information Systems Project)

On a motion by Ms. Lee, seconded by Mr. Greenwood, the Board approved a contract with Affiliated Computer Services (ACS) for an enterprise license for the Datatel WebAdvisor Student Education Plan (SEP) software including maintenance and training for use by the CIS Project. The contract in the amount of \$85,754.17 is further defined in Attachment FC-6. The technical and application training will be completed by June 2006, and funding will be monies available for this purpose from the CIS overall appropriation.

Ferry Boat Operator Training Feasibility Study Interim Report (Session Law 2005-276, Senate Bill 622, Section 8.7)

On a motion by Ms. Lee, seconded by Mr. Shaw, the Board approved adoption of the Ferry Boat Operator Training Feasibility Study Interim Report for submission to the General Assembly as presented in Attachment FC-8.

PERSONNEL COMMITTEE, Linwood Powell, Chair

On a motion by Dr. Powell, seconded by Dr. Bob Greene, the Board convened in closed session. The Board reconvened in open session.

President of Haywood CC

On a motion by Dr. Powell, seconded by Ms. Hayes, the SBCC approved Dr. Rose Harrell Johnson as President of Haywood CC.

Discussion of the State Auditors Recommendations, Hilda Pinnix-Ragland, SBCC Chair

Chair Pinnix-Ragland reviewed the correspondence and recommendations as received from the State Auditor on October 25, 2005, Attachment SBCC-1. The Chair highlighted the five recommendations, noting there is supporting documentation for each item. The recommendations are:

- The State Board should obtain, review and approve all employment contracts for presidents of the 59 constituent institutions of the NCCCS.
- The State Board should review by-laws and policies of the community colleges and boards of trustees for conflict with State law.
- The State Board should assess the need for the NCCCS to provide local college boards with technical training on various legal, operational, and financial issues.
- The State Board should assess the need for the NCCCS to provide technical training for business office staff at each of the colleges.
- The State Board should assess the need for a system-wide internal audit function within the community college system.

The Chair then added that as with any audit, we are required to have a response to each recommendation. We will have the task force, in accordance with the resolution passed earlier today, review each recommendation and bring back to us by March 8, 2006, the response to the recommendation. Chair Pinnix-Ragland appointed to the task force Joanne Steiner, Chair, Dr. Linwood Powell, and Jimmie Ford, representing the SBCC and NCCCS, George Little and Talmadge Penland representing the NCACT, Dr. Larry Norris and Dr. Ed Wilson representing NCACCP, and Kennon Briggs, NCCCS Controller, representing NCCCS Staff. The Chair noted that while there is not a deadline established by the State Auditor, the deadline of March 8 was established so that final action can be taken by the State Board by May, 2006.

I. E. Ready Award Committee Report, Joanne Steiner, Committee Chair

After a brief review of the I.E. Ready Award, Ms. Steiner announced the Committee's recommendation to create the Distinguished Partners for Excellence Award. On a motion by Ms. Steiner, seconded by Mr. Ford, the Board approved the proposal for the award as presented in Attachment SBCC-2.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- Because of the need for staff and SBCC members to get to the RBC Center for the Day of Recognition, the President referred members to his written report with the exception of two additional items since the report was created.
 - Our BioNetwork PSA ads have won first place in the NC Association of Government Information Officers Annual Awards. Vicky Wilson also accepted for Alamance CC a first place Award for Special Publications "Building Skills for the Future."
- The President encouraged members to attend the Day of Recognition honoring excellence in our system where today former SBCC Chair James J. Woody, Jr. and former employee and SBCC member Tom King will receive the prestigious I. E. Ready Award, and awards will be presented to the outstanding president, instructor and staff member of the year, and those who have retired from across the System will be honored.

SUMMARY OF CHAIR PINNIX-RAGLAND'S REMARKS:

- Mr. Fred G. Williams will be honored by the dedication of a building in his honor on March 5.
- The annual NCCCS Christmas Party will be December 13 at Edenton Street UMC, with all members invited to attend (cost is \$12.75 per person).
- Orientation for new presidents and SBCC members will be held on January 18-19, and as outlined in the State Auditor's Report, is very important. New SBCC members are required to attend and new presidents are also invited to attend the training as well. The orientation is also open to any member who wishes to renew their training.
- The meeting of the NC Education Governing Boards (Joint Governing Boards) will be held February 16 on the campus of Duke University.
- The Chair thanked all of the SBCC members, staff, and CC presidents for their thoughts and prayers during the loss of her father.

DATES OF NEXT MEETING

January 19-20, 2005 Raleigh, NC

ADJOURNMENT

On a motion by Dr. Greene, seconded by Ms. Steiner the meeting adjourned at 11:05 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.

Appendix

Career Readiness Certificate Overview

The handout presented to the SBCC during the November 18, 2005, SBCC meeting at the request of Program Services Committee Chair Turnage is Appendix I.

Issues Session

The Issues Session provided information on two topics including “A Training Program for Ferry Boat Operators: Assessing the Feasibility as presented by Regional Technology Strategies, Inc. (Appendix II) and “Emerging Technologies in a Global Economy: A Curriculum Improvement Project that Made it Happen” (Appendix III) as presented by Eldon Meacham and Carolyn Snell, NCCCS Academic and Student Services, and Kenneth Wallace and Susan King, Craven CC.