



North Carolina Community College System
Preparing North Carolina's World-Class Work Force

State Board of Community Colleges
Sandhills Community College
Pinehurst, North Carolina

October 21, 2005
9 a.m.

CALL TO ORDER

The meeting of the State Board of Community Colleges was called to order by Chair Pinnix-Ragland at 9 a.m. The following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
Jimmie E. Ford
Stuart B. Fountain
Bob H. Greene
Sandra L. Hayes
Anne-Marie Knighton

Chester P. Middlesworth
Lt. Governor Beverly Perdue
represented by Mike Arnold
John Shaw, Jr.
B. Joanne Steiner
Norma Turnage
Herbert Watkins

The following members were unable to attend: Nancy Brenner, James W. "Jim" Daniels, Raichelle Glover, Gordon "Buddy" Greenwood, Treasurer Richard Moore, Steve O. Johnson, Estell C. Lee, and Thomas Norman.

ADMINISTERING OF THE OATH OF OFFICE

Senator Harris Blake administered the oath of office to newly appointed SBCC members Jimmie E. Ford and John Q. Shaw, Jr. and to reappointed members Chester P. Middlesworth and Herbert L. Watkins. Mr. Ford is a retired community college administrator, and Mr. Shaw is the President and CEO of New Century Bancorp and New Century Bank. Mr. Middlesworth is a retired newspaper executive, and Mr. Watkins is a retired IBM executive.

WELCOME

Dr. John Dempsey, Sandhills Community College President, officially welcomed the SBCC to the campus. Chair Pinnix-Ragland thanked Dr. Dempsey, his assistant Lori Williams, and all of the staff for their invitation and work in putting the retreat together, and noted this retreat as one of the best in hospitality provided and information shared.

APPROVAL OF MINUTES

On a motion by Mr. Middlesworth, seconded by Dr. Greene, the Board approved the minutes of the September 16, 2005, meeting.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved the following changes in the agenda based upon recommendations of the respective committees. On a motion by Dr. Fountain, seconded by Mr. Shaw, "Use of Community College Facilities (Session Law 2005-247) and Temporary Rule Making Proceedings for 23 NCAC 02C .0503 Donated or Loaned Property" (Attachment Pol. 1) and "Open-End Design Agreements (Session Law 2005-370) and Temporary Rule Making Proceedings for 23 NCAC 02D .0603 Open-End Design Agreements" (Attachment Pol. 2) were moved from For Future Action to For Action on the Regular Agenda. On a motion by Mr. Watkins, seconded by Mr. Middlesworth, "Allocation of Resources for the Career Readiness Certification Pilot Sites – 2005-2006" (Attachment FC-11) was removed from the Consent Agenda and placed on the Regular Agenda for Action. On a motion by Dr. Greene, seconded by Dr. Fountain, the Board approved the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

On a motion by Dr. Fountain, seconded by Ms. Turnage, the consent agenda was approved as amended.

REPORTS/PRESENTATIONS

NC Association of Community College Presidents (NCACCP) Report, Dr. Gordon Burns

- Since the last SBCC meeting, the NCACCP held its Executive Committee meeting that coincided with the NCACCT meeting. The NCACCP fall quarterly meeting will be held next week at Forsyth Technical CC. Standing committees will provide quarterly reports and updates will be received from System Office staff.
- The NCACCP Program of Work for the year was provided to members in written form and briefly reviewed by Dr. Burns highlighting the following:
 - The Finance Committee will work on the liability issue for unfunded bonus leave days and related survey that is currently being circulated, response to the resolution passed by N4CSGA concerning the cost and use of textbooks, requests to be included in the consensus budget, formulas for multi- and off-campus centers, capital needs, high-cost programs, receipts, adjunct faculty salaries, parity funding for continuing education, and summer term funding. The Legislative Committee will focus on continued contact with members of the General Assembly for their assistance during the coming session and review the issue of special bills. The Personnel Committee will work on the issues of the presidential evaluations, transfers from one institution to another, mandatory separation upon retirement, and website development. The Special Development Committee will review the leadership programs available in conjunction with succession planning, assess professional development interests for presidents, review the mentoring program for new presidents, and work in conjunction with the University System to conduct a meeting of the chancellors and community college presidents. The Programs Committee will continue to work on nursing programs and with the Board of Nursing, auditing issues (to be discussed on November 10), pros and cons of regionalism, and will receive a report from the Vocational Education Committee on developing stronger programs and industry response. Because the Technology Committee will be working in so many areas, Dr. Burns encouraged everyone to review their activities in the written report.

- NCACCP has determined the winner of the first Robert W. Scott Student Leadership Award that will be presented at the N4CSGA meeting next week.

Following his report, SBCC members thanked Dr. Burns for the NCACCP Standing Committees Program of Work. The report is attached as Appendix I.

NC Association of Community College Trustees (NCACCT) Report, Helen Dowdy
(In the absence of Ms. Dowdy, the report was given by George Little, Sandhills CC Board of Trustees Chair and past president of the ACCT.)

- Mr. Little welcomed the group to Sandhills CC.
- The NCACCT Leadership Conference at the end of September was outstanding, and was attended by more than 300 participants.
- The Seattle ACCT Conference was a very good conference. One of the speakers was Noah Brown, the new ACCT President. He will bring energetic leadership to the group, and is also a good friend to North Carolina.
- The salary schedule issue that has hung over this institution and others around the state since 1989 has been resolved. To presidents and trustees, the issue was known as the Raymond Stone salary cap. Raymond Stone was the first president of Sandhills CC, and upon his retirement, a salary cap was put in place to ensure that no president would make that much money again. Many trustees, including Mr. Little, opposed the cap, and are pleased by the salary schedule now in place that has corrected the issue. Congratulations to those who worked to resolve it.
- Referring to the NCACCP report and the report from trustees on the evaluation of the college presidents, Mr. Little asked that the SBCC work and talk with the trustees. Many trustees have 20 or more years of experience in working with presidents, institutions, and on personnel issues. No personnel issues are easy, and few are pleasant when they reach the level of consideration by the trustees. It is important that the SBCC understand how trustees work with presidents, as the trustees do hire and evaluate the presidents. If one looks at the problems that are currently occurring at the local level, it is the leadership level. The quality of leadership has and continues to increase all over our system and nation. As the SBCC looks at the issue of leadership, I encourage members to look at how we should address this. Mr. Little closed by stating that "Individually we make mistakes, collectively we don't make as many."

N4CSGA, Steve O. Johnson

- Since a student representative was not present, Chair Pinnix-Ragland reminded members that N4CSGA Fall Conference will be held October 28-30 at the North Raleigh Hilton. She will be attending, and will deliver greetings from the SBCC. Others who can attend are encouraged to do so.

2006 SBCC Calendar Committee, Dr. Linwood Powell

2006 SBCC Calendar Committee Chair Linwood Powell, asked Richard Sullins, Executive Director of the SBCC, to present the report of the committee. Mr. Sullins reported that the proposed calendar was created in accordance with the SBCC Bylaws that state the Board shall meet on the third Friday of the month. The February 17 one-day meeting will begin with committee meetings followed by the meeting of the full Board. This exception is due to the annual meeting of the NC Education Governing Boards being hosted by the NC Independent Colleges and Universities on Thursday, February 16, 2006. On a motion by Dr. Powell,

seconded by Mr. Middlesworth, the Board approved the proposed calendar for 2006. Dr. Powell, Ms. Hayes and Mr. Norman served on the Calendar Committee.

Issues Session

“Sandhills Community College – A Community College Like No Other”

Dr. John Dempsey, Sandhills CC President, staff, and students treated SBCC members and guests to a delicious international luncheon and program that accentuated the outstanding educational opportunities available at the college “like no other.”

CONSENT AGENDA

The Board approved the following items on the Consent Agenda.

Policy Committee, Stuart B. Fountain, Chair

Establishment of an Off-Campus Center in Surry County

The Board approved a request for Off-Campus Center designation for a Workforce Development Center in Surry County at 1218 State Street, Mount Airy.

Resolution Honoring William A. Dudley

The Board approved a resolution honoring William A. Dudley, Chief Deputy Secretary of the NC Department of Crime Control and Public Safety who was of great assistance in the NCCCS attaining the funding from the Governor’s Crime Commission to finance the Minority Male Mentoring Initiative at six community colleges.

PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair

Curriculum Program Application - *New to the System*

The Board approved a request by Catawba Valley CC and Pitt CC to offer *Polysomnography* [A45xxx], and Central Piedmont CC to offer *Simulation and Game Development* [A25xxx].

Curriculum Program Application (FTFA)

The Board approved a request by College of The Albemarle to offer *Phlebotomy (Certificate)* [C45600].

Curriculum Standard Revision

The Board approved the curriculum standard revision as requested by Central Carolina CC for *Sustainable Agriculture* [A15410] as outlined in Attachment Prog. 6.

Courses of Instruction to Captive/Co-opted Groups/Basic Skills and Continuing Education

The Board approved the following: **Basic Skills** - College of The Albemarle to offer BSP J 2000 (ABE), BSP J 2000 (GED), and BSP J 2000 (ESL) at Currituck County Detention Center; and, **Continuing Education Courses** - Asheville-Buncombe Technical CC to offer ANS P 3100 at Black Mountain Correctional Center for Women, Montgomery CC to offer HOR P 3307 at Southern Correctional Institution, and Wayne CC to offer HRD A 3006 at DART-Cherry Facility as outlined in Attachments Prog. 7 and Prog. 8.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

2005-2006 Baccalaureate Education Program Allocations

The Board approved an allocation in the amount of \$108,423.24 as outlined in Attachment FC-5 from the \$112,751 appropriated by the General Assembly to the SBCC to provide financial assistance to faculty to obtain a baccalaureate degree. The remaining funds will be awarded in a second request for proposals for faculty in Spring 2006 courses.

Prison Education Funds Allocation

The Board approved the allocation of \$50,000 appropriated to the SBCC to be split evenly between Mayland CC and South Piedmont in addition to the \$229,768 as appropriated for Mountain View Correctional Institution by the General Assembly; \$26,246 undesignated carry forward funds from FY 2004-05 to South Piedmont for the Lanesboro Correctional Institution; and the remainder of the colleges allocated the funds appropriated by the General Assembly for educational programming at the respective prisons, consistent with the budgets prepared, including Catawba Valley CC \$54,917 for the Alexander facility, and Montgomery CC \$297,096 for the Southern facility, and the aforementioned \$229,768 to Mayland CC for Mountain View. (See Attachment FC-7)

Budget Allocations for 2-1 Summary – FY 2005-06

The Board approved the *Summary of College Budget Requests for Fiscal Year 2005-06* totaling \$1,808,737,852; the *2005-06 Statewide College Allotment Comparison* totaling \$941,013,200 (an increase of \$49,980,218 over FY 2004-05); and, *the 2005-06 Curriculum and Non Curriculum Salary and Fringe Benefits Allowable 2 Percent Transfer Totals* indicating allowable transfers of \$11,871,369, with -0.18% transferred year-to date and 1.82 % available to transfer. (See Attachment FC-9)

Construction/Property/Bond Authorization Report

The Board approved the Construction/Property/Bond Authorization Report that included one project approval each for Coastal Carolina CC, College of The Albemarle, Gaston College, Stanly CC, Wilkes CC, and Wilson Technical CC, and two projects each for Vance-Granville CC and Wake Technical CC; acquisition of land and structures and disposal of the structures on the acquired property by Fayetteville Technical CC; disposal of two structures by Guilford Technical CC; and, the *Bond Authorization Report as of October 21, 2005*. (See Attachment FC-10)

Allocation of State BioNetwork Funds for Six BioNetwork Centers

The Board approved allocations to support the ongoing operations of the NCCCS BioNetwork Centers for FY 2005-06 in the amount of \$370,000 for each of the five specialized BioNetwork Competitiveness Centers and \$1,245,817 for the BioNetwork Central Learning Center (“Capstone Center”). The funding source will be State appropriated funds. (See Attachment FC-12)

REGULAR AGENDA

POLICY COMMITTEE, Stuart Fountain, Chair

For Future Action

The Board received the following for consideration at a future date:

Initiate the Rulemaking Process to Amend Rule 23 NCAC 02C .0209 “Evaluation of Presidents”

The above Rule was presented as outlined in Attachment Pol. 3 to the SBCC for their consideration; however, the NCACCP and NCACCT voiced strong opposition to the proposed changes. After a thorough discussion, it was determined that the parties involved were close to agreeing on the language to be proposed. The Policy Committee recommended that a subcommittee be formed that would meet in about two weeks to discuss the proposed language, with the goal being to develop language that is agreeable to all affected parties. The Committee will include SBCC members, System Office staff, and representatives from the NCACCP and NCACCT.

For Action

Use of Community College Facilities (Session Law 2005-247) and Temporary Rule Making Proceedings for 23 NCAC 02C .0503 Donated or Loaned Property

On a motion by Dr. Fountain, seconded by Ms. Steiner, the Board approved to initiate the temporary Rulemaking process to provide notice of text to amend 23 NCAC 02C .0503 "Donated or Loaned Property" as outlined in Attachment Pol. 1.

Open-End Design Agreements (Session Law 2005-370) and Temporary Rule Making Proceedings for 23 NCAC 02D .0603 Open-End Design Agreements

On a motion by Dr. Fountain, seconded by Ms. Hayes, the Board approved to initiate the temporary Rulemaking process to provide notice of text to amend 23 NCAC 02D .0603 Open-End Design Agreements" as outlined in Attachment Pol. 2.

PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair

For Information

The Board received the following for information:

Special Termination Approvals By System President

The following colleges requested and received approval to terminate the program(s) listed: Haywood CC *Real Estate* [A25400], and South Piedmont CC *Culinary Technology* [A55200], *Central Sterile Processing (Diploma)* [D45180], *Human Services Technology/ Developmental Disabilities* [A4538A], and *Machining Technology* [A50300].

For Future Action

The Board received the following for consideration of action at a future date:

2005 Excellence in Teaching Awards

The field of applicants for the NCCCS/R.J. Reynolds Excellence in Teaching Awards has been narrowed to five finalists who will now be interviewed by the State Board Interview Committee of Anne-Marie Knighton, Chair, Chester P. Middlesworth, Linwood Powell, and Pam Wortham. The winner and four finalists will be recognized in November at the Day of Recognition.

Curriculum Standard Revisions

Requests for Curriculum Standard Revisions have been received from Asheville-Buncombe Technical CC for *Real Estate Appraisal* [A25420] and from Pitt CC for *Polysomnography* (Certificate) [C45650].

FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

For Information

The Board received the following for information:

Higher Education Bond Oversight Committee (HEBOC) Report as of October 25, 2005

At the request of Mr. Watkins, Mr. Briggs reviewed the report to be presented to the Higher Education Bond Oversight Committee on October 25, 2005.

The various reports included within Attachment FC-1 follow:

- Executive Summary
- SBCC Bond Authorization Report as of October 21, 2005
- NCCCS Bond Projects of \$10 Million or More as of September 16, 2005
- NCCCS New Non-State Match Required for the 2000 State Bond Construction Funds as of September 30, 2005
- NCCCS Historically Underutilized Businesses 2000 State Bond Utilization Report, November 7, 2000 through June 30, 2005
- NCCCS Expenditures for HUB March 31, 2005 versus June 30, 2005
- NCCCS Colleges with Bond Projects Active as of September 30, 2005
- NCCCS 2000 Bond Projects Completed as of September 30, 2005
- NCCCS Actual Reimbursement vs. Projected Reimbursement for 200 Bond Funds as of August 31, 2005
- NCCCS Cash Flow Projections and Bond Sales
- NCCCS Total Reimbursements by Quarter for Repair and Renovation (Total \$57,854,932)
- NCCCS Total Reimbursements by Quarter for New Construction (Total \$258,376,799)
- NCCCS Actual Reimbursements and Projected Expenditures
- NCCCS Repair and Renovation Expenditures vs. New Construction Expenditures September 2005

Estimated Receipts

The Estimated Tuition and Fees Report as of September 30, 2005, indicated \$114,624,553 (35.80%) collected of the budgeted \$178,541,903. This is a decrease in receipts collected of 2.05% from the previous year. (See Attachment FC-2)

CIS Project Discussion and Implementation Update-Herbert L. Watkins, Chair

The project is making phenomenal progress at this time with no notable issues to report.

For Action

Service Agreement with the University of Michigan

On a motion by Mr. Watkins, seconded by Ms. Steiner, the Board approved a service agreement with the University of Michigan and funding in the amount of \$20,000 to continue Project IDEAL, a distance learning research project, for the period of October 1, 2005-June 30, 2006. \$19,721 was approved by the SBCC for the period July 1-September 30, 2005, at the May 20 SBCC meeting. The total amount of the contract is not to exceed \$39,721 for the period July 1, 2005-June 30, 2006. Federal funds available through the Adult Basic Education (ABE) Program will be used to fund the project. Board approval is contingent upon approval by Purchase and Contract.

Report on the Adequacy of Multi-Campus Colleges and Off-Campus Center Funds

On a motion by Mr. Watkins, seconded by Mr. Ford, the Board accepted as presented and approved the Report on the Adequacy of Multi-Campus Colleges and Off Campus Center Funds. (See Attachment FC-6)

One Percent Reversion Requirements for 2005-2006

On a motion by Mr. Watkins, seconded by Ms. Hayes, the Board approved the authorization of the reversion of up to one percent (1%) of 2005-06 college budget allocations with a projected total of \$6,626,934 as outlined in Attachment FC-8, Part B, by the end of October 2005. The action presumes that the Division of Business and Finance will consult with the NCACCP prior to taking such action.

Allocation of Resources for the Career Readiness Certification Pilot Sites – 2005-2006

On a motion by Mr. Watkins, seconded by Mr. Shaw, the Board approved an allocation of resources in the total amount of \$336,000 for Career Readiness Certification (CRC) pilot sites at Blue Ridge CC, Catawba Valley CC, College of The Albemarle, Davidson County CC, Fayetteville Technical CC, Johnston CC, Mitchell CC, Piedmont CC, Randolph CC, Rowan-Cabarrus CC, Southeastern CC, and Wilson Technical CC. Funding for this project will be from the Department of Commerce, Division of Employment and Training from monies available through the federal Workforce Investment Act of 1998 (WIA). (See Attachment FC-11)

PERSONNEL COMMITTEE, Linwood Powell, Chair

On a motion by Dr. Powell, seconded by Mr. Norman, the Board convened in closed session. The Board reconvened in open session.

President of Mayland CC

On a motion by Dr. Powell, seconded by Mr. Ford, the SBCC approved Dr. Suzanne Owens as President of Mayland CC.

President of Roanoke-Chowan CC

On a motion by Dr. Powell, seconded by Mr. Middlesworth, the SBCC approved Dr. Ralph Soney as President of Roanoke-Chowan CC.

Approval of Associate Vice President of Economic and Workforce Development

On a motion by Dr. Powell, seconded by Dr. Greene, the SBCC approved Ms. Willa Dickens as Associate Vice President of Economic and Workforce Development at a salary of \$69,564.

Evaluation of the System President

Dr. Powell reported that the System President Martin Lancaster had been evaluated by the SBCC and those results had been shared with him at the President's Breakfast on October 20. Dr. Powell stated that President Lancaster had received an outstanding evaluation, and "...is head and shoulders above his contemporaries" and "has an unquenchable thirst and is always out there searching to improve the learning process."

Update on Halifax Community College Investigation

As voted upon and directed by the SBCC, the Halifax CC Board of Trustees appointed 7 members to a committee to investigate allegations involving the college. The 7-member committee includes 3 college trustees, 2 members representing the SBCC-Dr. Marvin Joyner and Dr. Powell, and 2 community representatives. A chair and vice chair were elected at the first meeting. The chair asked that the 21 concerns be assigned to 2-member teams to review. Everything was done subject to the open meetings law. Dr. Powell's team met twice and looked at the 7-8 people who were terminated without a contract, and all meetings were done with a reporter on site, and were openly reported. The full committee met this past week and reports were also on the news. Dr. Powell was unable to attend because of the SBCC retreat and meeting, but did receive an openly reported account of the meeting and had nothing significant to add to the reports. The full committee will meet again prior to the November 7 deadline. A draft report will be compiled and the final report will be submitted on or before the deadline.

PRESIDENT'S REPORT, H. Martin Lancaster

(The full text of the President's remarks is available on the NCCCS Web site.)

- The President thanked Dr. Powell and the Board for their kind remarks during his evaluation, adding that the success is directly related to the wonderful employees in the System Office. He stated that not only is the staff dedicated, they are also very generous donating \$23,327 to the State Employees Combined Campaign, and more than \$3,000 in Katrina/Rita relief. The same staff was recently honored on Employee Appreciation Day where Dr. Stephanie Deese received the President's Professional Staff Award and Terry Satterwhite received the President's Support Staff Award.
- A delegation from the UK and Northern Ireland recently visited NCCCS to learn more about the BioNetwork program. A group from the University of Ulster has also contacted us about a presentation on teacher preparation.
- Teacher preparation continues to be a challenge for our State, and a challenge we hope to meet. President Lancaster, State Board of Education Chair Howard Lee, Dr. Richard Thompson from the UNC System, John Dornan of the Public School Forum, and Dr. Weaver Rogers of NCCCS participated in a conference sponsored by the Education Commission of the State on the role of community colleges in teacher education. We were asked to develop a comprehensive plan that proved to be especially valuable as we felt we made significant progress in developing a plan for a lateral entry program.
- The US Secretary of Education has appointed a Higher Education Task Force which includes Governor Jim Hunt. President Lancaster and George Boggs, President of AACC, met with Governor Hunt to discuss the issues that might come before the Task Force.
- Mr. Fred Williams, Dr. Stephanie Deese, and Ms. Diane Steinbeiser prepared and submitted a grant proposal to the US Department of Health and Human Services that will encourage minority students to pursue allied health degrees and assist minority faculty members to receive additional credentials.

SUMMARY OF CHAIR PINNIX-RAGLAND'S REMARKS:

- The Joint Governing Boards Liaison Committee will meet from 10 a.m. to 2 p.m. on October 26, 2004. Committee members Dr. Bob Greene, Chair, Dr. Stuart Fountain, Dr. Linwood W. Powell, and Ms. Norma Turnage should plan to attend the meeting. The joint meeting of the North Carolina Education Governing Boards will be held in February.
- We are scheduled to receive the State Auditor's report on Tuesday.
- The Day of Recognition honoring excellence in our system will be held following our next Board meeting on November 18.
- Orientation for new presidents and SBCC members will be held on January 18-19.
- Dr. Charles Chrestman, President of Robeson CC and their Board of Trustees, have invited us to join them in Lumberton for our April 2006 SBCC meeting.
- As a result of retreat items that require action, the Chair announced the following:
Creation of the Succession Planning Committee and Assignments: Joanne Steiner, Chair, Herbert Watkins, Rai Glover, Tommy Norman, Dr. Gordon Burns and two other presidents, Fred Williams, and Kennon Briggs were asked to lead the development of a System model that could be utilized and adapted to each college's individual situation. Dr. Sonny White, Guilford Technical CC, will serve as a resource person for this effort.
Creation of the Legislative Committee and Assignments: Norma Turnage, Chair, John Shaw, Joanne Steiner, and Jim Daniels were asked to coordinate the preparation of the Board's legislative agenda for the 2006 short session.

Additional Insight on Regionalism: The next issues luncheon will be a further discussion of the SBCC's policy on regional programs relative to both their advantages from an efficiency perspective and the drawbacks of limiting access by requiring greater traveling distances.

- The key piece to our success is that we work in tandem, and don't have one group, the presidents, trustees, or System Board, going off in different directions. If we work collaboratively, I think we can come to a common understanding of the issues involved and arrive at solutions that are mutually satisfactory for all.
- Congratulations were extended to the System Office staff that made great presentations and to the Office of State Board Affairs and Sandhills CC for a great job in their coordination of the event, all of which made this a very successful retreat. Thanks were again extended to Dr. Dempsey and Sandhills CC staff and Board of Trustees for hosting the SBCC retreat and meeting.

DATES OF NEXT MEETING

November 17-18, 2005 Raleigh, NC

ADJOURNMENT

On a motion by Mr. Shaw, seconded by Ms. Steiner the meeting adjourned at 10:57 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.

NCACCP Standing Committees Program of Work 2005-06

Finance Committee

- Seek assistance from the system office in conducting a study to determine the institutional and system liability caused by unfunded bonus leave days
- Develop a position on the request for textbook sale guidelines from the N4CSGA
- Work with the system office on the 2006-07 consensus budget request
- Evaluate the formula for multi-campus colleges and off-campus centers
- Work with the system office on the capital needs assessment
- Re-examine issues attendant to high cost programs
- Cooperate with the system office in addressing the receipts issue
- Resolve adjunct curriculum faculty salary issue
- Seek parity funding for continuing education
- Seek summer term funding

Legislative Committee

- Recognize legislators who carried the torch for CCs in 2005-06
- Identify and implement strategies to promote the 2006-07 consensus budget request
- Address the issue of special bills that awarded 22 of our colleges a total of \$20+M

Personnel Committee

- Respond to proposed changes in president's evaluation
- Determine if bonus leave days are to be transferred from one college to another
- Work to shorten the mandatory separation required after retirement
- Place president and spouse pictures on the website

Professional Development Committee

- Inventory leadership programs available to the colleges and investigate succession planning
- Assess professional development interests of presidents and plan and sponsor portions of programs at quarterly presidents' meetings
- Review the effectiveness of mentoring program and recommend improvements
- Coordinate with university and system office personnel a joint meeting of presidents and chancellors

Program Committee

- Work with the Board of Nursing and System Office to facilitate development of resources and policies to support new credentialing requirements for nursing programs and faculty.

- Address issues and recommendations made by the Auditing Task Force, and work with the System Office to ensure consistency of communication and administration of auditing policies.
- Address issues raised by State Board members regarding regionalism, and examine issues and make potential recommendations regarding the pros and cons of regionalism and the curriculum program approval process.
- Examine the recommendations of the previously appointed Vocational Education Committee in an attempt to strengthen these programs and respond to industry concerns. Explore opportunities for developing stronger training delivery infrastructure for Customized Industrial Training programs.

Technology Committee (VLC)

- Pursue EBS (ITFS) issues
- Provide direction for Business Continuity Plan implementation
- Prepare sample computer use policies
- Review NCIH usage and identify savings and expansions
- Explore wireless technology and administrative and instructional applications
- Research instructional technology for the classroom
- Address Blackboard, VCL, and other distance education issues
- Assess the role of Web Advisor
- Study potential energy conservation with technology
- Evaluate Voice over IP phone systems
- Provide leadership with IT audit requirements
- Provide professional development opportunities for presidents in technology