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***Preparing North Carolina's World-Class Work Force***

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**State Board of Community Colleges  
Wayne Community College  
3000 Wayne Memorial Drive.  
Goldsboro, North Carolina 27534**

**April 20, 2007  
9 a.m.**

**CALL TO ORDER**

Following proper public notification and a determination that a quorum was present, the meeting of the State Board of Community Colleges (SBCC) was called to order by Chair Pinnix-Ragland at 9 a.m. The following members were present:

Hilda Pinnix-Ragland, Chair  
Linwood Powell, Vice Chair  
Jimmie E. Ford  
Stuart B. Fountain  
Raichelle Glover  
Chester P. Middlesworth

Treasurer Richard Moore  
Represented by Stacey Phipps  
Bently C. Pagura  
Lt. Governor Beverly Perdue  
Represented by Mike Arnold  
John Shaw, Jr.  
Norma Turnage  
Herbert L. Watkins

Present Via Teleconference: Nancy M. Brenner, James W. Daniels, Gordon "Buddy" Greenwood, Sandra L. Hayes, and B. Joanne Steiner.

The following members were unable to attend: Bob H. Greene, Anne-Marie Knighton, and Estell C. Lee. Thomas Norman's resignation was announced later in the meeting.

**SUMMARY OF THE CHAIR'S OPENING REMARKS**

- Chair Pinnix-Ragland welcomed those attending the meeting. She thanked the student government association for the ribbons provided to honor those affected by the random act of violence at Virginia Tech earlier in the week. She asked for a moment of silence to remember the students and their parents at Virginia Tech and also to remember Dr. Bob Greene who was in the hospital.
- She thanked President Ed Wilson, the staff, faculty, and the students of Wayne CC for hosting the meeting, adding this has been a real treat and thanking them for a job well done.
- She called on Dr. Ed. Wilson who welcomed those attending to Wayne CC, Goldsboro, and Wayne County. He thanked them for attending, adding that he was especially appreciative

of those who attended the college tour on Thursday where he was sure they saw the best community college campus in North Carolina.

- The Chair welcomed Stacy Phipps, Chief of Staff and General Counsel in the State Treasurer's Office and Mike Arnold, Policy Director in the Office of the Lieutenant Governor.
- Members were advised of the ethical requirements for those who serve as public servants and were requested to identify any conflicts of interest present. Having so requested and hearing none identified, the Chair asked that the record reflect no conflict of interests were found.

### **APPROVAL OF MINUTES**

Mr. Middlesworth moved to approve the minutes of the SBCC meeting held March 16, 2007. Mr. Ford seconded the motion, and the minutes were approved by the Board.

### **CHANGES IN AND APPROVAL OF AGENDA**

The Board suspended the rules and amended the agenda based upon Committee recommendations. No changes were received from the Policy, Program Services, Personnel, or the Accountability and Audit Committees. The Chair granted a request made by Mr. Watkins on behalf of the Financial and Capital Needs Committee to remove Attachment FC-15 from the Consent Agenda and place on regular agenda for action.

Dr. Fountain moved, Mr. Shaw seconded, and the Board approved the agenda as amended to include the above revision.

### **APPROVAL OF THE CONSENT AGENDA**

Dr. Fountain moved, Mr. Shaw seconded, and the consent agenda was approved as amended. The consent agenda included the items that follow.

### **PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair**

#### **Curriculum Standard Revision**

The Board approved a request from Central Piedmont CC to revise the standard for *Manufacturing Technology* [A50320].

#### **Curriculum Program Application (FTFA)**

The Board approved the following curriculum programs at the colleges listed on the condition that equipment funds are available and the budget formula will permit offering without any special allocation of funds: Asheville-Buncombe Technical CC *Computed Tomography and Magnetic Resonance Imaging Technology (Diploma)* [D45200] and *Resort and Spa Management* [A55410]; Carteret CC *Aquaculture Technology* [A15120]; Sandhills CC *Physical Fitness Technology* [A45610]; Southeastern CC *Broadcasting and Production Technology* [A30120] and *Therapeutic Massage* [A45750]; and, Southwestern CC *Civil Engineering Technology* [A40140] and *Medical Assisting* [A45400]. (See Attachment Prog. 11)

Courses of Instruction to Captive/Co-opted Groups/Basic Skills

The Board approved the Basic Skills courses as listed below:

COMMUNITY COLLEGE	FACILITY	MATRIX CLASS.	COURSE NUMBER	COURSE TITLE	CONTACT HOURS
Caldwell CC & Tech. Institute	Caldwell Opportunities, Inc.	**	BSP S 2000	Adult Basic Education (ABE) and General Education Development (GED)	1500
Forsyth Tech. CC	Hosanna House of Transition, Inc.	**	BSP A 2000	Adult Basic Education (ABE)	1500

Continuing Education Master Course List

The Board approved the following courses and course modifications as listed below:

**COURSE APPROVALS**

COURSE NUMBER	COURSE TITLE	RECOMMENDED HOURS	PROGRAM AREA
HOS4010	Food and Beverage Operations	30	T75 Service Occupations
BTC3502	Cell Culture Processes	32	P40 Biotechnology

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**COURSE MODIFICATIONS**

COURSE NUMBER	COURSE TITLE	MODIFICATION REQUEST(S)
CJC3952	Mandated In-Service Training	Increase hours from 24 to 40

**FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert Watkins, Chair**

For Action

UNC/NCCCS 2+2 E-Learning Initiative Funds Allocation

The Board approved the following allocation for the UNC/NCCCS 2+2 E-Learning Initiative as outlined in Attachment FC-9. The funding source for each is state funds appropriated for this purpose in S.L. 2005-276-9.5.

- A. Service Agreement Between NCCCS and UNC-Chapel Hill: A contract renewal in the amount of \$25,700 for the period July 1, 2007-June 30, 2008 for the purpose of renewing the hosting of the Course Management System (CMS) software required to support the NCCCS Virtual Learning Community (VLC) Development Centers and will continue a partnership with LearnNC.
- B. SAS inSchool Curriculum Pathways: : A contract renewal with SAS in the amount of \$63,500 for the period July 1, 2007-June 30, 2008, to provide access to SAS inSchool Curriculum Pathways for the NCCCS institution.
- C. Remote Learner.net (Open Source Course Management System): A contract renewal with Remote Learner.net in the amount of \$41,000 for the period April 20, 2007-April 20, 2008, for the purpose of supporting a NCCCS/UNC Moodle Users Group to continue the development

of an alternative Course Management System for NC PreK-20 institutions and Systems providing a viable option to escalating CMS software costs.

- D. Late Nite Labs (Renewal): A contract renewal with Late Nite Labs in the amount of \$6,700 for the period April 20, 2007-April 20, 2008, for the maintenance fee and student licenses for software which enables the VLC to develop interactive chemistry laboratory simulations that will allow completion of VLC chemistry courses for the initiative.

Allocation of Funds for the North Carolina Motorcycle Safety Education Program (NCMSEP) FY 2007-2008

The Board approved an allocation to Lenoir CC in an amount not to exceed \$477,400 to provide the NCMSEP through a statewide network of community colleges for the period July 1, 2007-June 30, 2008. Funding is provided through a tax imposed on each private motorcycle registered in the state pursuant to N.C.G.S. 115D-72 and 20-79.7 and does not involve general tax revenue dollars. (See Attachment FC-11)

Two Percent Transfer Restriction

The Board approved the *Budget Flexibility Transfer Percentages for FY 2006-07 Established by SB 1741*, the *NCCCS Curriculum and Noncurriculum Salary and Fringe Benefits Allowable Two Percent Transfer Totals for April 2007*, and transfer requests from Catawba Valley CC and Pitt CC as outlined in Attachment FC-14.

**REPORTS/PRESENTATIONS**

**NC Association of Community College Presidents (NCACCP) Report, Dr. Don Reichard**

- Numerous presidents attended the AACC in Tampa last week and many of them along with members of the SO staff were participants in panels, presentations and forums. This is a true indicator that NC is at the forefront of community colleges nationally and continues to be a leader in this country and internationally.
- A full agenda is on hand for the NCACCT spring meeting next week at Sandhills CC.
- The NCACCP is actively working with the System Office and NCACCT to develop legislative strategy. The approach of the Legislative Committee, chaired by Caldwell CC and Technical Institute President Ken Boham, is one of unity, particularly in the area of capital, where it is felt that it would be better to rid of targeted bills and instead get \$30 or more million to be administered on some formula basis.
- Dr. Reichard shared a personal point of privilege by recognizing the contributions of Dr. Ed Wilson to the NCCCS. Having worked together as “neighbors” since 1984 and on many projects as presidents, he had found it to be a pleasure to serve with him.

**NC Association of Community College Trustees, Ms. Helen Newsome, President**

- In the absence of representation from the NCACCT, a written report was provided to SBCC members and is attached as Addendum 1.

## **N4CSGA, Mr. Bently Pagura, President**

- Mr. Pagura recognized two Wayne CC students who serve above and beyond on the N4CSGA Board, Demetrious Sykes, Athletic Committee Chair, and Monika Lal, Eastern Division Chair. N4CSGA has gotten excellent support from them and from Wayne CC. Following the SBCC committee meeting yesterday, he remained on the campus to visit with students randomly. The few issues voiced were those being experienced on community college campuses nationally. They are very excited about their college and displayed an amazing of energy, enthusiasm, and pride in Wayne CC.
- The N4CSGA delegation that attended the American Student Association of Community Colleges (ASACC) Conference in Washington, DC in March learned from the conference as well as made numerous legislative calls. The delegation spoke with the staff of Senator Dole and Congressmen Shuler, Fox, Price, Butterfield, Hayes, Jones, and McHenry, spoke personally with Congressman Coble, and Mr. Pagura's team was able to talk with Congressman Brad Miller. The importance of Pell grants, healthcare, and childcare in keeping a greater number of students within the community college system allowing them to become more productive citizens were the primary issues discussed. These issues are the highest faced by students in NC and nationally as well. Planning is underway and everyone is excited about the fall conference.
- The four open seats on the Executive Board will hopefully be filled by May.
- N4CSGA is glad that their Intercollegiate Athletics Committee Chair will be a part of the State Boards's Intercollegiate Athletics Task Force. Mr. Sykes has done a great job of coming up with a template constitution of guidelines for athletic clubs which should be sent out later this month.
- The N4CSGA bonding session will take place in June, and they are looking forward to a workshop Mr. Sullins will present on lobbying at both the state and federal levels.
- Chair Pinnix-Ragland requested the assistance of the students in voicing current legislative needs, and Mr. Pagura said he felt he could get a delegation "mobile" to assist with legislative contacts in the coming week.

## **REGULAR AGENDA**

### **POLICY COMMITTEE, Dr. Stuart Fountain, Chair**

Dr. Fountain reported that in response to the concerns Harry Payne voiced at the previous SBCC meeting, the Policy Committee had an extensive discussion on the college presidential selection process. The attorney from Cape Fear CC discussed the process that had been followed during their recent search, and hearing that discussion the Policy Committee felt there was no position that should be taken by the SBCC. The Committee felt that Cape Fear CC adequately followed the procedures for fairness in the process, and further requested that a letter be sent to Mr. Payne indicating that the issue has been reviewed and the Committee felt this to be an issue between the Board of Trustees of Cape Fear CC and NCACCT, and that a second letter be sent to Cape Fear CC complimenting them for the thoroughness in which they conducted their search. Additionally, he reported that the Intercollegiate Athletics Task Force will meet on May 1, 2007,

to look at growth and development of intercollegiate athletics in the system to come up with a comprehensive but fair and meaningful policy.

### **For Future Action**

The Board received the following for consideration of future action:

#### Approval of Proprietary School Licenses

The Board will be asked to approve Proprietary School licensure for the program(s) listed in Attachment Pol. 1 for Serenity Nurse Aide Academy in Charlotte and Eastern College in Raleigh.

### **PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair**

### **For Information**

The Board received the following for information:

#### Special Application Approvals By System President

The following colleges requested and received approval to offer the program(s) listed: Asheville-Buncombe Technical CC *Esthetics Technology (Certificate)* [C55230] and *Manicuring/Nail Technology (Certificate)* [C55400]; James Sprunt CC *Infant/Toddler Care (Certificate)* [C55290]; and, Roanoke-Chowan CC *Cosmetology Instructor (Certificate)* [C55160].

#### Special Termination Approvals By System President

The following college requested and received approval to terminate the program listed: Haywood CC *Business Administration/Electronic Commerce* [A2512I].

#### 2006 Passing Rates for Nursing Graduates in the NC Community College

The Programs Committee discussed this report and the Nursing Program at length including the pass and fail rates of individual colleges on the NCLEX and standards changes in the field of Nursing. Nursing Program Coordinator Kim Jernigan was asked to summarize her report to the Board. The pass rate for the Practical Nurse licensure examination for NCCCS graduates was 95% compared to a national rate of 88.3% and a state pass rate of 94% overall. The rate for Registered Nurse licensure was 89% compared to a national rate of 88% and a state rate of 90%. Within NCCCS, five programs had a perfect passing rate of 100% and ten had a rate below 80%. Presidents and representatives from colleges with programs below the 80% rate will be attending the SBCC Program Services Committee Meeting to present action plans on areas that they need to improve in order to meet the student needs and increase their pass rate to the acceptable average. To assist those colleges below the 80% level, Ms. Jernigan contacts the director of those programs to offer assistance from the SO and they work collaboratively with the NC Board of Nursing to design and implement an action plan. **Additionally**, a manual *Survival Guide for Nursing* is being updated by Dr. Judith Mann.

Ms. Jernigan reported that rules changes approved in January 2006 by the NC Board Of Nursing will transition in a higher required passing rate **that** will require that by 2008 the pass rates for programs when averaged over a three year period will have to be at 95% of the national passing rate.

Dr. Judith Mann was asked to discuss the CIP Project for the Associate Degree Nursing Program. That project will be migrating to one curriculum standard (from the current two – integrated and non-integrated) for all Associate Degree Nursing programs within the State and will revise courses so that they will be in compliance with the requirements from the National League of Nursing Accreditation Agency. NCCCS will be striving for accreditation by 2015. We plan to implement a new curriculum by Fall 2008. **Additionally**, Dr. Mann reported that the *Survival Guide for Nursing* that is being updated provides a reference handbook about the Nurse Practice Act, faculty, and student retention and includes best practices. Orientation sessions will be held for all program directors for Associate Degree and Practical Nursing programs in the Fall.

Responding to a question regarding whether we should look further at admissions criteria for Nursing programs, Dr. Parker shared that Ms. Jernigan is participating in an ADN discussion group that is facilitated by the Center for Nursing and will look at some of the high performing schools (high pass and retention rates) for program improvements. That group is already planning to look at admissions criteria for Nursing programs at the community college level and overall. She would like to wait for their report before forming another task force to look at the same issue but will discuss with them the anticipated reporting time schedule.

Ms. Turnage added that as the required average for pass rates increases, we need to be very conscious of its influence and the validity of that average presenting a real challenge to us. Should the pass rates fall short, programs will have two years to rectify their problems and then jeopardy kicks in. The Nursing authority can pull the program from the college. We have a great Nursing program but we will be facing additional challenges.

### **For Future Action**

The Board received the following for consideration of future action:

#### 2007 Cooperative-Innovative High School Programs Approval (Part II)

The Board will be asked to approve Richmond CC, Cape Fear CC, Davidson County CC, Surry CC, Lenoir CC and Wayne CC for designation as Cooperative Innovative High School programs, to grant exemptions that will expand opportunities for educational success, and to authorize the SBCC chair to sign subsequent agreements and amendments that will comply with applicable laws and regulations as presented in Attachment Prog. 4.

#### Curriculum Standard Applications (NS)

The Board will be asked to approve the following programs that are new to the system at the college listed on the condition that equipment funds are available and the budget formula will permit offering without any special allocation of funds: Forsyth Technical CC *Magnetic Resonance Imaging* [A45xxx] and Lenoir CC *Automotive Management* [A60xxx]. (See Attachment Prog. 5)

#### Curriculum Standard, New to the System

As recommended by the Transfer Advisory Committee, the Board will be asked to approve the *Associate in Arts/Anthropology* [A1010x] pre-major that is new to the system. (See Attachment Prog. 6)

#### Curriculum Standard, New to the System

As recommended by the Transfer Advisory Committee, the Board will be asked to approve the *Associate in Arts/Geography* [A1010x] pre-major that is new to the system. (See Attachment Prog. 7)

Curriculum Standard Revisions

The Board will be asked to approve revision to the following curriculum standard revisions: Southeastern CC *Agricultural Biotechnology* [A20110], and *Criminal Justice Technology* [A55180]; and, Wayne CC *Livestock and Poultry Technology* [A15280], *Livestock and Poultry Technology/Poultry Management* [A1528A], and *Livestock and Poultry Technology/Swine Management* [A1528B]. (See Attachment Prog. 8)

**For Action**

2007 Cooperative Innovative High School Programs (Part I)

Ms. Turnage shared that at its March 16<sup>th</sup> meeting the SBCC approved this item (Attachment Prog. 7-SBCC 03/16/07) however the referenced attached documentation had not been included and therefore approval was needed to include the attachments. Ms. Turnage then moved for final approval of Attachment Prog. 9-SBCC 04/20/07, and Mr. Middlesworth seconded the motion. The Board approved said motion thereby granting final approval to three community colleges and six LEA's for designation as Cooperative Innovative High School Programs including: The Early College Academy at Guilford TCC; Craven Early College – Craven Community College; and Schools within Schools – Scotland High School and Richmond CC.

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair**

**For Information**

The Board received the following for information:

Estimated Receipts

The Board received the report of *Estimated Tuition and Fees Collected Through March 31, 2007*, indicating that of the budgeted \$169, 767,704 to be collected for 2006-07, that \$146,197,412 has been collected and \$23,570,292 remains uncollected.

1993 Bond Status Report

The Board received the *1993 Bond Status Report – Ongoing Projects as of March 31, 2007* indicating one project at Pamlico CC under construction and \$13,565 committed to a project.  
(Attachment FC-2)

Higher Education Bond Oversight Committee Report (HEBOC)

The Board received the *2000 State Bond Funds Report to the HEBOC* as presented to the HEBOC on April 23, 2007, and attached as Attachment FC-3.

Historically Underutilized Businesses (HUB) State Bond Utilization Report as of December 31, 2006

The Board received the revised *Historically Underutilized Businesses (HUB) 2000 State Bond Utilization Report* as of December 31, 2006, indicating 12.73% of total HUB funds expended. (See Attachment FC-4)

College Information Systems (CIS) Project Discussion and Implementation Update

Mr. Watkins asked Dr. Williams to provide an update on the CIS Project. She reported that the last 18 colleges to go live, 2C colleges, had implemented R17, a major milestone with just basics being added now. All 58 colleges should be live before the end of August, and this is a major accomplishment for NCCCS as we are the only system in the nation to have accomplished this. Project R18 has a green status with ITS and is also a major accomplishment for a project of this

kind, migrating the software from R17 to R18. Migration should be on schedule for all 58 to be on R18 by the end of November. All SO staff have been trained, all pilot colleges will receive training June 3, and cohort colleges will begin training in September. The R-18 support center is operational now, and implementation of a communications plan and all initial communications with cohorts has begun. Two pilot colleges Cape Fear CC and Fayetteville Technical CC assisted the SO with the DVD installation, sitting with SO members to make sure college needs were covered. Central Piedmont CC and Pitt CC installed the DVD by themselves and will test the support center. The remaining pilots, Mayland, Catawba-Valley, Fayetteville Technical, and Cape Fear CCs will receive the DVD on schedule on May 1. It is anticipated that the first college will go live with R18 in May, all pilots by the end of June, and the first cohorts will receive the DVD the first of September. Also Administration Information Services is working with those persons in the Program Services including instructional administrators and those in the student development area in addition to the business officers.

Ms. Pinnix Ragland congratulated both Dr. Williams and Mr. Briggs for their many accomplishments related to this project. Those congratulations were reiterated by Mr. Watkins to them and also to the teams built throughout NCCCS and in partnership with ACS and Datatel. Ms. Pinnix-Ragland requested that the record reflect these accomplishments were under the direction of Mr. Watkins as Chair of the Financial and Capital Needs Committee and “the success is indicative of great leadership, so I would like for the SBCC to know it was your expertise.”

UNC/NCCCS 2+2 E-Learning Initiative Project Status: Learning Object Repository (LOR)

The Board received an update on the UNC/NCCCS 2+2 E-Learning Initiative Learning Object Repository (LOR) project advising that the sole source justification originally put forth and approved was disallowed by **ITS, thus** requiring the RFP to be bid. Immediate release to bid is expected.

**For Future Action**

The Board received the following for action at a future date:

Software Annual Maintenance and Support Services Agreement-Datatel-New Contract (CIS Project)

The Board will be asked to approve a new contract with Datatel, Inc. for software maintenance and support services for the Datatel and third-party software required by the CIS Project during the period from July 1, 2007 through June 30, 2008. The total contract cost is \$5,016,659 for fiscal year 2007-2008. (See Attachment FC-7)

CIS Training Center Contracts for 2007-08

- Central Piedmont Community College (CIS Application Training Center)
- Wayne Community College (CIS Application Training Center)
- Wake Technical Community College (CIS Application & Technical Training Center)
- Guilford Technical Community College (CIS Technical Training Center)

The Board will be asked to approve contracts with Central Piedmont CC and Wayne CC for CIS application training centers, with Wake Technical CC for a CIS application and technical training center, and with Guilford Technical CC for a CIS technical training center for the 2007-2008 fiscal year. (See Attachment FC-8)

### For Action

#### UNC/NCCCS 2+2 E-Learning Initiative Funds Allocation: NC Information Highway (NCIH) Presentation Equipment – New Equipment

Mr. Watkins moved, Mr. Shaw seconded, and the Board approved a UNC/NCCCS 2+2 E-Learning Initiative Funds allocation in the amount of \$3,700 to purchase NCIH presentation equipment and installation.

#### Client Relationship Management System Contract With the North Carolina Community College Small Business Center Network

Mr. Watkins moved, Mr. Shaw seconded, and the Board approved a contract with Center Dynamics, LLC, to deliver a client relationship management system contract for the NCCCS Small Business Center Network. The contract in the amount \$88,605 (\$65,550 for software costs and \$23,055 other costs) is for the period July 1, 2007-June 30, 2008. It will be funded using appropriated funds from the 2007-08 NCCCS Small Business Center budget.

#### North Carolina Research Campus at Kannapolis

Mr. Watkins requested that President Lancaster provide a brief update on the Memorandum of Understanding (MOU) for the NC Research Campus at Kannapolis. President Lancaster reported that the MOU was still not available even though David and he had spent several hours earlier in the day trying to obtain it. He was told on Tuesday that it had been signed by Castle and Cook, then told they had not yet signed but would by that afternoon, and although they say they are in agreement with all terms, we are yet to see the document. Mr. Watkins then asked for further comments on the MOU from Mr. Briggs. Mr. Briggs stated that according to S.L. 2006, it was required that before any money from an appropriation of \$2.2 million to Rowan-Cabarrus CC could be expended, a MOU had to be certified from the State Budget Director by the System President that we had an agreement with the Research Campus in place that spelled out the lease of the facilities and other related issues. The complicating factor has been that we will not give on the transfer of the property at the expiration of the lease meaning that if the state is going to spend \$1 to 1.5 million per year for 15-20 years, the state and/or college should own the property at the end of the lease period. This is the agreement they have already reached with the University System. In the meantime, Rowan-Cabarrus has begun to wrap up a training program that have spent \$1 million out-of-pocket to support (with the approval of the SO) that will run out of funds and be unable to meet payroll next week, and yet \$2.2 million is sitting out there that cannot be spent because the MOU is not yet agreed upon. We are ready to finalize the agreement; however we continue to wait for Castle and Cook and as soon as it is available we will need to have the SBCC certify it as quickly as possible. Mr. Watkins moved, Mr. Shaw seconded, and the Board approved that the Financial and Capital Needs Committee be empowered to meet next week with the mission of approving the MOU so that the funds could be released and actions be ratified at the next board meeting.

#### Construction/Property/Bond Authorization Report

Mr. Watkins moved, Mr. Ford seconded, and the Board **approved** the Construction/Property/Bond Authorization Report of April 20, 2007, **with the removal of Sandhills CC Projects N-** Project No. 1004, **Q** – Project No. 1623, and **R** – Project No 1626. Project approvals include one each from Alamance CC, Beaufort County CC, Central Piedmont CC, Edgecombe CC, Johnston CC, Martin CC, Mayland CC, Montgomery CC, and Wilson Technical CC, two from Fayetteville Technical CC, Sandhills CC, Wayne CC, three from Brunswick CC, and seven from Wilkes CC; lease of property

by Beaufort County CC, acquisition of property by Guilford Technical CC, and disposal of property by Mitchell CC, and the Bond Authorization Report as of April 20, 2007. (See Attachment FC-15)

**PERSONNEL COMMITTEE, Linwood Powell, Chair**

Dr. Powell moved, Mr. Ford seconded, and the Board convened in closed session to discuss personnel issues. The Board reconvened in open session.

**For Action**

Dr. Powell called upon Jimmie Ford to join him in a historical occasion, the first time the SBCC had traveled to a college with one of their tasks being to nominate an employee of that college to become the next president. Mr. Ford thanked Dr. Powell for the opportunity and pleasure of nominating the candidate. He then moved to approve Dr. Kay Albertson as the next Wayne CC president, Dr. Fountain seconded the motion, and the Board approved her nomination. In thanking the SBCC, Dr. Wilson, and the Wayne CC Board of Trustees for their support, Dr. Albertson said "As the fourth president of Wayne CC, I will honor the legacy that has been established by my predecessor and partner, Dr. Ed Wilson, and I will move forth in honoring the mission and purpose of the NCCCS. It is extra special that I am selected on this day in the 50th year of Wayne CC's service to Wayne County, the region, and North Carolina."

Ms. Pinnix-Ragland extended congratulations on behalf of the SBCC to Dr. Wilson, soon to be honored for his service and upcoming retirement, and to Dr. Albertson on her selection as the new president.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. John Q. Shaw, Jr., Chair**

Mr. Shaw reported that the Accountability and Audit Committee held its first meeting on Thursday, April 19, and learned there is much to be learned. Currently there is a bill in the Legislature that will affect what is done. This is seen as a long-term project as guidelines are being established that need to be in place to prevent the unnecessary duplication of work. Work will begin on the charter at the next Committee meeting, and as the Committee learns, more items will be brought forward to the Board.

**NOMINATING COMMITTEE, Dr. Robert H. "Bob" Greene, Chair**

Dr. Greene was unable to attend, and therefore, no report was given.

**PRESIDENTIAL SEARCH COMMITTEE, Mr. Herbert L. Watkins, Chair**

Mr. Watkins reported that the first meeting of the Presidential Search Committee was held at the SO in Raleigh on April 2. The Committee felt it important that we engage a search consultant to do the search due diligence and use their networks to canvas for additional candidates to insure that we have input from all available stakeholders as we seek candidates. The Committee agreed to seek a search consultant through a formal RFP submission. Mr. Watkins moved that the

SBCC ratify the decision of engaging a search consultant and Ms. Glover seconded. Dr. Fountain asked for clarification of the motion, and after discussion, Mr. Watkins stated that motion was to ratify the process for the use of the consultant. The Board then approved the motion.

Mr. Watkins then reviewed the progress of the Search Committee thus far. On April 2 they determined the need to define a job description as well as the broad characteristics of a search profile that will provide the foundation of the search criteria that will direct the consultant in its efforts of a national search to select the president-elect chief operating officer as directed by the SBCC. The Committee will meet again today immediately after this meeting to:

1. Review the RFP requirements defined for search agent candidates.
2. Review the RFP responses to determine whether the Committee is comfortable with selecting a consultant from the six responses or none, and may find the need to seek additional consultant candidates.
3. To further or complete work on the presidential job description and the search profile and confirm that they represent truly the minimum basic selection requirements. At the next meeting the Committee intends to present to the SBCC the job description, search profile, selected consultant, and our first pass at the search time-table.

## **NEW BUSINESS**

The Chair called for new business, and Mr. Sullivan reported that the MOU for the NC Research Campus at Kannapolis (Attachment FC-13) had been received but time was needed to review it prior to it being presented to the SBCC.

## **PRESIDENT'S REPORT, H. Martin Lancaster**

*(The full text of the President's report is available on the NCCCS Web site.)*

- President Lancaster stated that when he suggested that Ed invite the SBCC to meet at Wayne CC, he thought this would be the perfect location since both Ed and he would be retiring and started this journey with President Lancaster's installation here 10 years ago; however, a funny thing happened along the way and President Lancaster's retirement was postponed for a year. Therefore only part of what President Lancaster had originally hoped to accomplish was done, and that was to say good bye to one of the finest presidents that has served a community college in NC, Dr. Ed Wilson. He asked members to join him in commending and thanking Dr. Wilson for his incredible leadership given to NCCCS, to Wayne CC and Troy College, where he has and will continue to be a great friend and leader.
- The ribbons provided by the Wayne CC SGA are symbolizing the common grief we share as our hearts go out to the Virginia Tech family which has been devastated by the tragic gun attacks on their students, faculty, and staff. NC Attorney General Roy Cooper, UNC President Erskine Bowles, UNC Board of Governors' Chairman Jim Phillips, NC Independent Colleges and Universities President Hope Williams, and President Lancaster held a news conference on Wednesday to talk about individual and system efforts to address campus security. A task force is being established to look at our emergency response plans,

- at best practices that can be incorporated into our plans, and modification of training programs that we offer. We will move quickly to deal with any problems we identify.
- The legislative session is well under way and not going the way we would want it to go. Unless taxes set to expire July 1 are renewed or additional resources found, it does not appear there will be funding for even a minimum of the NCCCS priorities for this year – it is almost a flat budget with only small expansion. Therefore, the President encouraged members able to call on house members to do so for part or all of a day to let them know the importance of identifying the resources to make possible the funding of NCCCS highest expansion priorities. Otherwise if the taxes scheduled to expire are allowed to do so, the state will lose approximately \$3-4 million dollars and no funding will be available. This is an urgent task that all members would be able to help the System with. The President's disappointment is greater than it might have been in that his one-on-one visits to justify the additional costs had been well received; however, when the budget rolled out with almost no expansion it was not only a disappointment but a shock to him. The Legislative Strategy Group is meeting this week and could use all SBCC members support as well as that of the N4CSGA in contacting legislators, and particularly those in the House who will be pulling together their proposed budget.
  - There are ten presidential searches underway with one resolved today. This is a daunting task, and the President had assumed there would have been three or four recommendations to assess instead of one. Since the SBCC does not customarily meet in June, this could mean difficulty in dealing with the remaining retiring presidents.
  - President Lancaster met yesterday with Mayor Fred Turnage and a group of leaders from Rocky Mount including Dr. Bill Carver, President of Nash CC, and Dr. Deborah Lamm, President of Edgecombe CC, regarding the quest for NC Wesleyan to become a member of the UNC System and the issuance of a task force report to the UNC BOG that opposed said transfer; therefore, the BOG does not seem inclined to accept this offer. The President did not believe that a traditional university model could be economically justified and indicated that to the group; however there is a possibility of the college becoming an upper division college only with community colleges, particularly in the east but potentially from all over the state, becoming feeder institutions to this college with rich collaborative programs developed that would make the process seamless. Our colleges would provide the freshman and sophomore classes and the new college would provide the junior and senior classes. President Lancaster also suggested the possibility of a collaboration program to be developed with Louisburg College, a nearby neighbor of Wesleyan which has established a niche for learning disabled students. President Bowles is in support of this concept and it is worth exploring.
  - President Lancaster reported a good quarterly meeting was held in April with President Bowles and his staff, in early April for its periodic meeting. This has proven to be an excellent communication tool to enhance the seamlessness of higher education to which we all aspire. Among the items on that agenda were the Comprehensive Articulation Agreement, the Educational Data Initiative between DPI, UNC, and our System, the Governor's initiative for on-line courses for high school students, our joint Marine Science Initiative, legislative and budget issues, and a collaborative approach to bringing down the cost of textbooks.

- An exciting announcement at Wake Tech was made jointly with East Carolina University where they have developed a cooperative agreement between Associate of Applied Science Degrees and university degrees particularly Bachelors of Applied Sciences.
- President Erskine Bowles, Chancellors James Oblinger, James Moeser, and James Ammons, and President Lancaster participated in the Topping Out Ceremony of the UNC Nutrition Research Institute in Kannapolis and the groundbreaking for the NCSU facility, the second building on that campus. The vision is becoming a reality.
- The Minority Male Mentoring Conference was held last week and was incredible. Board members Jimmie Ford and Herb Watkins participated in the conference. Dr. Parker shared that President Lancaster was honored for the service he has had provided to this group of young men for which he has been an advocate since the program began.
- The annual art exhibit continues to pay unexpected dividends! This month about a dozen student and faculty pieces that we have enjoyed through the years are featured in the first ever art exhibit at the new headquarters for the Center for the Study of the American South at UNC-Chapel Hill. The Center is housed in the historic Franklin Street Cottage that once served as the home to the head of the Navy ROTC at the University. Additional artwork is on exhibit at the NC Museum of Art.

### **SUMMARY OF CHAIR PINNIX-RAGLAND'S CLOSING REMARKS**

- Chair Pinnix-Ragland shared that she could not thank this wonderful group enough for hosting this event at Wayne CC, including the trustees, faculty, staff, students, and hospitality of Mr. and Mrs. Sam Hunter, and especially in closing it out tonight by honoring Dr. Wilson and in celebration of the college's 50 years of service.
- On behalf of the SBCC, she extended congratulations to John Shaw who retired as president and CEO of New Century Bank and Rai Glover who presented her retirement speech in French. Both are to be congratulated. They have already been assigned additional Board responsibilities with Mr. Shaw serving as chair of the Accountability and Audit Committee and Ms. Glover as a member of that committee.
- SBCC member Tommy Norman has resigned and the House will be naming his replacement on April 25. A couple of others will be announced later.
- The Academic Excellence Awards Luncheon will be held on April 24 to recognize students for their outstanding performance. Additionally, Dr. Ben Fountain will be recognized as a recipient of the John Tyler Caldwell Award for NC Humanities on Friday, May 4. An invitation in the notebooks included a response card. Attendance was encouraged at both events.
- Help is needed on the legislative agenda from the students, presidents, and all SBCC members. Mike Arnold added that Monday and Tuesday of next week will be really important days so the sooner the better and attention should be focused on the House.
- The Draft MOU for the Research Center that was just received will require that the Financial and Capital Needs Committee meet and move on it.
- Richard Sullins announced that the fall meeting will be held at Halifax CC in Weldon.
- The Chair shared that the next meeting will be held May 17-18 at the NCCCS System Office in Raleigh.

The Chair asked for additional new business or comments. Upon determining there was no further business to be discussed, she called for a motion to adjourn.

**ADJOURNMENT**

Mr. Middlesworth moved, Dr. Fountain seconded, and the Board approved to adjourn the meeting at 10:58 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina Community College System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.

**North Carolina Association of Community College Trustees**

**President's Report to State Board of Community Colleges**  
**by Helen Newsome**

I regret that I cannot be at the Board Meeting today; however, I am still recuperating from extensive dental surgery and cannot travel for awhile. I am, however, pleased with my progress.

Helen and Hal went to the committee meetings yesterday, but had commitments today, so they could not return for this meeting. For that reason, I have sent you this written report.

As you know, Hal Miller represents NCACCT on a daily basis in the General Assembly when it is in session. He attends the meetings that are related to or would impact community colleges and alerts trustees and presidents about actions that will or might affect community colleges. He also communicates with presidents, trustees and members of the State Office by email or phone calls when there are issues that they might need to know about or if certain legislators need their help. Hal puts a Legislative Report on our web site monthly or more often, if necessary. We invite you to go to our website at [www.ncacct.org](http://www.ncacct.org)

We are continuing to keep a close eye on Senate Bill 449 which states that *Beginning with any term commencing on or after July 1, 2007, any person who has served two full four-year terms in succession as a member of a board of trustees shall, for a period of one year, be ineligible to serve on the same board but may serve on the board of another institution.*

We are opposed to this Bill and are lobbying against it.

We appreciate your including trustees on your committees and are confident that they will make valuable contributions.

We look forward to seeing all of you at the May meeting.

*April 20, 2007*