



Preparing North Carolina's World-Class Work Force

**State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina**

**January 18, 2008
9 a.m.**

CALL TO ORDER

Following proper public notification and a determination that a quorum was present, the meeting of the State Board of Community Colleges (SBCC) was called to order by Chair Pinnix-Ragland at 9 a.m. She welcomed those in attendance. The following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
Jimmie E. Ford
Stuart B. Fountain
Raichelle Glover
Estell Lee Harrelson
Thomas Houlihan
Anne-Marie Knighton
Edwin H. "Eddie" Madden, Jr.

Chester P. Middlesworth
Treasurer Richard Moore
Represented by Pam Wortham
Bently C. Pagura
Lt. Governor Beverly Perdue
Represented by Mike Arnold
Norma B. Turnage
Allen Wellons

Unable to attend were: Nancy M. Brenner, James W. Daniels, Bob H. Greene, Gordon "Buddy" Greenwood, B. Joanne Steiner, and Herbert L. Watkins.

Also present was Shannon Overman, incoming SBCC member and N4CSGA President.

CHAIR'S OPENING REMARKS

- The Chair welcomed those attending and recognized several guests including Myra Poole, a doctoral student at East Carolina University who is working in Academic and Student Services, Mrs. Dawn Madden, and Judge Robert "Bob" Hunter of the NC Court of Appeals.
- The Chair congratulated Brunswick CC Board of Trustees Chair Lynda Stanley who recently began her tenure as the national president of the Association of Community College Trustees (ACCT) and is featured in the Fall 2007 *Trustee Quarterly*.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

- The Chair advised members of the ethical requirements for those who serve as public servants and requested they identify any conflicts of interest present. Having so requested and hearing none, she asked that the record reflect no conflicts of interest were reported.

ADMINISTRATION OF THE OATH OF OFFICE

Judge Bob Hunter administered the oath of office to Edwin H. Madden, Jr., Norma Bulluck Turnage, Allen H. Wellons, and Shannon Overman, the new N4CSGA President.

APPROVAL OF MINUTES

The Board approved the minutes of the November 16 and December 6, 2007, SBCC meetings through motions presented respectively by Mr. Middlesworth and Ms. Turnage and seconded by Mr. Ford and Ms. Glover.

CHANGES IN AND APPROVAL OF AGENDA

The Board suspended the rules and approved amending the agenda based upon Committee recommendations as follows. Dr. Fountain moved and Mr. Ford seconded to move Attachment Pol. 1 from future action to action. Dr. Fountain then moved and Mr. Middlesworth seconded to move Attachment Pol. 8 from the consent agenda to action on the regular agenda. Ms. Turnage presented a motion seconded by Mr. Middlesworth to move from future action to action Attachments Prog. 3 through and including Prog. 7. Ms. Harrelson moved and Mr. Madden seconded to move from action on the regular agenda to the consent agenda Attachments FC-14, FC-15, FC-21, and FC 24. Ms. Knighton moved and Mr. Middlesworth seconded to add Attachment Aud-1 to the action agenda. Mr. Ford then moved, Dr. Fountain seconded, and the Board approved the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

Ms. Harrelson moved, Dr. Fountain seconded, and the Board approved the consent agenda that included the items that follow.

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

Guilford Technical Community College Request to Establish a Multi-Campus Site

The Board approved a request from Guilford Technical CC to establish a multi-campus site in northwestern Guilford County near the Piedmont Triad International Airport on Highway 68.

Wake Technical Community College Request to Redesignate the Western Wake Off-Campus Center to a Multi-Campus Site

The Board approved a request from Wake Technical CC to redesignate the Western Wake Off-Campus center on Kildaire Farm Road, Cary, to a multi-campus site.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

Curriculum Standard Revision

The Board approved a curriculum standard revision as requested by the College of The Albemarle for *Elementary Education* [A1010R] Associate in Arts Pre-Major.

Curriculum Program Application (FTFA)

The Board approved Wake Technical CC to offer the curriculum program *Heavy Equipment and Transport Technology/Agricultural Systems* [A6024A]. (See Attachment Prog. 9)

Courses of Instruction to Captive/Co-opted Groups/Basic Skills

The Board approved Durham Technical CC to offer *BSP 2000* courses at Triangle Residential Options for Substance Abuse and South Piedmont CC to offer *BSP N 2000* at the Elizabethan Gardens Assisted Living Facility. (See Attachment Prog. 10)

Courses of Instruction to Captive/Co-opted Groups/Continuing Education

The Board approved Cape Fear CC to offer four courses at Pender Correctional Institution, Durham Technical CC to offer four courses at Triangle Residential Options for Substance Abuse, and Western Piedmont CC to offer one course at Foothills Correctional Institution as further described in Attachment Prog. 11.

Continuing Education Master Course List – Course Approvals (Attachment Prog. 12)

The Board approved the following courses for placement on the Continuing Education Master Course List:

Course Prefix	Course Title	Recommended Hours	Program Area
BAF3200	Financial Aid Professionals	40	F20 – Banking, Finance, & Credit
DEN3020	Dental Occupations – CE	12	L30 – Health Occupations
EPT4900	ICS Leadership Staff Training	36	R30 – Government Regulations
EPT5401	Contingency Planning: Events	18	R30 – Government Regulations
EPT5402	Special Populations: Responding	36	R30 – Government Regulations
EPT5501	Multi-agency Coordination	18	R30 – Government Regulations
EPT5700	Exercise Design and Evaluation	24	R30 – Government Regulations

Continuing Education Master Course List – Course Modifications (Attachment Prog. 13)

The Board approved the following modifications to courses on the Continuing Education Master Course List:

Course ID	Course Title	Current Recommended Hours	Modification Increase Recommended hours to...	Program Area
NUR3252	Geriatric Aide	120	160	L30 Health Occupations

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

Allocation of Funds for Colleges in the NC “Ready for College” Grant Program

The Board approved the allocation of \$100,000 to colleges participating in “Ready for College” to support program activities and is the first 12-month period of a 24-month grant. Davidson County, Forsyth Technical, Pamlico, Pitt and South Piedmont CC’s will

receive \$20,000 each. Federal USDOE OVAE monies will be the funding source for the period retroactive to October 1, 2007-September 30, 2008.

Allocation of Funds for NC “Achieving the Dream” Colleges

The Board approved the allocation of \$5,000 each to four colleges, Durham Technical, Guilford Technical, Martin, and Wayne CC’s, participating in “Achieving the Dream” in support of additional professional development activities for staff and other NCCCS colleges. Funding through the Lumina Foundation is for the period January 18-September 30, 2008.

Request for Approval of Installment Purchase Contracts

The Board approved Blue Ridge CC and McDowell Technical CC (retroactive) to enter into an installment purchase contract to purchase computers as outlined in Attachment FC-19.

State Board Reserve Projects – January 2008 Expenditure Report

The Board approved the expenditure report on State Board Reserve Projects mid-year report that indicated \$542,000 approved, \$200,000 held in reserve with an unencumbered allotment balance of \$105,000. (See Attachment FC-20)

Contract Extension for Vince Revels

The Board approved a professional service agreement with Dr. Vince Revels in an amount not to exceed \$29,864 for the period January 1-April 30, 2008. Lapsed salaries will be the funding source.

Two Percent Transfer Restriction

The Board approved the *Requests to Transfer in Excess of Two Percent Report* and related attachments as presented in Attachment FC-22. Transfer requests approved were from Catawba Valley, Craven, Davidson County, Nash, Pitt, and Western Piedmont CC’s.

Construction/Property/Bond Authorization Report

The Board approved the *Construction and Property Report of January 18, 2008*, as presented in Attachment FC-23.

Request for State Board Reserve Funds to Enter into a Professional Service Agreement with Dr. J. William Cole, Jr. Relative to the NCCCS Numbered Memo Project

The Board approved an allocation of State Board Reserve Funds in an amount not to exceed \$10,800 to enable the System Office to enter into a Professional Service Agreement for the period January 18-June 30, 2008, with Dr. Cole to categorize existing numbered memoranda.

REPORTS/PRESENTATIONS

Introduction of New College Presidents

- Chair Pinnix-Ragland congratulated each of the new presidents to be introduced. She shared that Dr. Deborah Freidman of Surry CC will be introduced in March due to the arrival of a new grandbaby.
- Serving Cherokee, Clay and Graham Counties, Dr. Donna Tipton-Rogers, the new president of Tri-County CC was introduced by Board of Trustees Chair Larry Kernea.
- Hugh A. Lee, Richmond CC Board of Trustees Chair, introduced Dr. Sharon Morrisey as the college’s sixth president.

N4CSGA, Mr. Bently Pagura, President

- Chair Pinnix-Ragland shared that Mr. Pagura was attending his last meeting today and congratulated him for his service on the SBCC, adding he had done a superb job of advocating for the students in the legislature.
- Mr. Pagura announced that the N4CSGA Divisional meetings will be held February 2nd at the following locations: Eastern at College of the Albemarle, Central at Alamance CC, and Western at Mitchell CC. The annual Spring N4CSGA Conference will be held in March at the Durham Sheraton.
- He thanked members of the SBCC for their support during his tenure on the Board and as president of the N4CSGA, and announced that (Ms.) Shannon Overman, also from Alamance CC, would assume the role of President for the remainder of this term.
- Ms. Overman said she has already visited several campuses to get a better understanding of the needs of the students and colleges. She plans to bring to the Board an increased awareness of improvements and needs at campuses throughout NC.

NC Association of CC Presidents (NCACCP) Report, Dr. Patricia Skinner, Vice President

- The NCACCP Legislative Committee hosted a joint meeting that also included representation from the NCACCT and Dr. Ralls, Mr. Briggs, and Dr. Williams of the NCCC System Office. Mr. Briggs reviewed the 2008 budget proposal, and together they discussed strategy to cooperatively gather support for the budget and other legislative requests for the upcoming biennium year.
- A report was received from the delegation that visited Mississippi to learn about Mississippi's legislative strategy. They found they presented fewer items in their budget request, presented at a more global level, and worked as a team. It is the goal of NCACCP to continue to work together as a team and to develop a strategy for this year and going forward. A sub-committee was formed to work on this.
- The next NCACCP quarterly meeting will be held January 23-25 at Robeson CC. The agenda includes presentations by Dr. Polly Johnson with the NC Board of Nursing, Mr. Briggs (2008 budget request), an IT auditor from the NC State Auditor's Office, the Mississippi delegation, and Susan McLean, Deputy Director of the Criminal Justice Standards Commission, who will discuss the BLET program to increase awareness of required standards to assist colleges in avoiding some of the problems experienced in recent years.
- Dr. Skinner is looking forward to participating on a panel on February 6 along with Chair Pinnix-Ragland, Dr. Ralls, and Dr. Tony Zeiss to discuss the future of community colleges in NC, the really good things happening, and the challenges.
- On behalf of the NCACCT, she thanked the Board for allowing her to participate in the interview sessions to select the next System president.

NC Association of Community College Trustees, Helen Newsome, President

(In the absence of Ms. Newsome, the report was presented by Dr. Donny Hunter.)

- Dr. Hunter shared how proud NCACCT is to have Dr. Lynda Stanly now serving as Chair of the national ACCT, the third from NC to do so. She plans to concentrate on under-served students.

- On behalf of the NCACCT, he congratulated the Board on their presidential search process and selection. Trustees across the State look forward to working with the president-elect and executive vice-president-elect as the leadership transitions.
- The NCACCT Law Seminar will be held April 2-4 at the Sheraton Imperial in Raleigh and will concentrate on personnel law. A reception followed by dinner for the president-elect and executive vice president-elect will be held on April 3rd and invitations are forthcoming.
- The legislative strategy meeting mentioned earlier was productive and should create better results with a joint strategy. Additionally, another collaborative group, the Community College Cabinet will hold their second meeting on April 2 and agenda items should be sent to Dr. Hunter.

State Board Room Modifications, Mr. Richard Sullins, Executive Director of the State Board of Community College

- An upgrade to the equipment in the Board Room began in December. Improvements to the sound system, the addition of video cameras with DVD recording capabilities, and a data projection system should be completed by the March meeting.

Remarks to the State Board of Community Colleges, Dr. Scott Ralls, NCCCS President-Elect

- Dr. Scott Ralls, president-elect of the NCCCS, reported to members of the Board on his plans for his first 100 days in office. He shared that his first 100 days actually began with the announcement of his selection even though he does not actually report to work in Raleigh as president-elect until April 1st and president on May 1st. Dr. Ralls said that since the announcement, he had continued to serve as president of Craven CC, but he had also spent a considerable amount of time traveling around the State promoting the System and visiting colleagues and campuses to see their environments first-hand. He feels that how he comes into the job is more important than the “whats” as he begins his new role.
- He listed the important "Four C's" as he makes plans for his role as System President. He said that "*Community* is the most important word in our name," as each college must service its region, and what is right for one community might not be right for all. He also listed *collaboration* and *connection*, adding that we must learn from each other as a System. Lastly, he said that willingness to *change* is the factor of overriding importance in a rapidly changing world as evidenced by rapid shifts in NC, its economy, and its competition.
- Three "areas of urgency" for the NCCCS were shared. (1) The System must take a hard look at the level of complexity in process and procedures that has developed over the years; (2) Greater resources for community colleges will be needed as baby-boomers retire, workforce needs escalate, and demand grows for more students to complete degrees on time; and, (3) Continued collaboration among educational agencies is essential.
- Dr. Ralls shared student successes he witnessed on campus, and said that he felt one of the most important things the NCCCS does is to allow students to “earn their own dignity.” Referring to himself as a "community college optimist," Dr. Ralls said "No matter what goes wrong, there is so much more that is right.”

REGULAR AGENDA

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

The Board received upon the recommendation of the Policy Committee:

For Future Action

Hearing Officers Report for Proposed Rule Changes to the NCAC Title 23, Chapter 2, Subchapters 02C .0210, 02D .0202, and 02E .0405

The Board received for their review and consideration, the proposed language to be recommended for adoption in Rule changes to the NC Administrative Code as found in the attachment for 23 NCAC 02C .0210 “Local College Personnel Policies” (Attachment Pol. 2); 23 NCAC 02D .0202 “Tuition and Fees for Curriculum Programs” (Attachment Pol. 3); and, 23 NCAC 02E .0405 “Training for Public Safety Agencies” (Attachment Pol. 4).

Curriculum Procedures Reference Manual Revisions to Section 20 Cooperative Education (Work Experience)

The Board received for future action revisions to the Curriculum Procedures Reference Manual, “Section 20 Cooperative Education (Work Experience)” as found in Attachment Pol. 5.

For Action

Approval of Proprietary School License: National Personal Training Institute

Dr. Fountain moved, Mr. Ford seconded, and the Board approved proprietary school licensure for the National Personal Training Institute at Morrisville, NC to offer the program, *Personal Fitness Trainer* to include 500 clock hours. (See Attachment Pol. 1)

Approval of Proprietary School Licensure: AIT Acclaim, TRS Institute, Access HealthCare Institute, Myers Park School of Dental Assisting, NC Dental U, and MyComputerCareer.com at Raleigh, LLC

Dr. Fountain moved, Ms. Harrelson seconded, and the Board approved proprietary school licensure to TRS Institute, Access HealthCare Institute, Myers Park School of Dental Assisting, NC Dental U, and MyComputerCareer.com at Raleigh, LLC as presented in Attachment Pol. 8. Since AIT Acclaim had not met all of the requirements, it was removed from the request and was not granted approval.

PROGRAM SERVICES COMMITTEE, Norma B. Turnage, Chair

The Board received upon the recommendation of the Program Services Committee:

For Information

Special Application Approvals by System President

The following colleges requested and received approval to offer the curriculum programs listed: Wilkes CC *Infant/Toddler Care (Certificate)* [C55290] and Wilson CC *Lateral Entry (Certificate)* [C55430].

Special Termination Approvals by System President

The following colleges requested and received approval to terminate the curriculum programs listed: Davidson County CC *Manufacturing Technology/Plastics* [A5032A]; Guilford Technical CC *Business Administration/Banking and Finance* [A2512A],

/Customer Service [A2512B], /Electronic Commerce [A2512I], and /Operations Management [A2512G]; Central Sterile Processing (Diploma) [D45180]; Chemical Process Technology [A50110]; Electronic Servicing Technology [A50120]; Manicuring Instructor (Certificate) [C55380]; Office Systems Technology/Legal [A2536A], and Real Estate Appraisal [A25420]; James Sprunt CC Phlebotomy (Certificate) [C45600]; Pitt CC Electronic Servicing Technology [A50120] and Industrial Construction Technology [A35260]; Western Piedmont CC Real Estate Appraisal [A25420]; and, Wilson CC Industrial Systems Technology (Diploma) [D50240], Machining Technology (Diploma) [D50300], and Machining Technology/Tool, Die, and Mold Making [A5030A]. (See Attachment Prog. 2)

For Action

Curriculum Program Applications - New to the System

Ms. Turnage moved, Mr. Middlesworth seconded, and the Board approved the offering of the following programs as requested by the college listed. Cape Fear CC *Nuclear Maintenance Technology* [A50xxx] and Haywood CC *Entrepreneurship* [A25xxx]. (See Attachment Prog. 3)

Additions to Special Applications List

Haywood CC requested the addition of *Entrepreneurship* [A25xxx] to the special curriculum program application list. Ms. Turnage so moved, Dr. Houlihan seconded the motion, and the Board approved it. (See Attachment Prog. 4)

Curriculum Standard Revision

Ms. Turnage moved, Mr. Middlesworth seconded, and the Board approved a curriculum standard revision to *Lateral Entry (Certificate)* [C55430] as requested by the NCCC System Office. (See Attachment Prog. 5)

Curriculum Standard Correction

The NCCC System Office requested editorial corrections to the curriculum standard *Boat Manufacture and Service (Diploma)* [D60330]. Ms. Turnage so moved, Dr. Houlihan seconded, and the Board approved the corrections as requested. (See Attachment Prog. 6)

2+2 E-Learning Initiative Annual Report to the NC General Assembly, February 1, 2008

Ms. Turnage moved, Dr. Houlihan seconded, and the Board approved the 2+2 *E-Learning Initiative Annual Report* to be presented to the NC General Assembly by February 1, 2008. (See Attachment Prog. 7)

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Herbert Watkins, Chair

The Board received upon the recommendation of the Financial and Capital Needs Committee:

For Information

Estimated Receipts

The report of *Estimated Tuition and Fees Collected through December 31, 2007*, was received indicating \$106,998,004 collected and \$68,787,899 uncollected. (See Attachment FC-1)

Historically Underutilized Businesses (HUB) State Bond Utilization Report as of September 30, 2007

The *Historically Underutilized Businesses (HUB) State Bond Utilization Report as of September 30, 2007*, was received and indicated 12.16% of total HUB funds expended. (See Attachment FC-2)

2006 Facility and Equipment Grant Fund

The *HUB 2006 Facilities and Equipment Grant Funds Utilization Report* was received identifying the percentage of HUB funds expended by grant recipients. Durham Technical CC had expended 18.77% and Surry CC had expended 100% of their HUB funding. The remaining 16 colleges who received facility and equipment funding had not expended HUB funds. (See Attachment FC-3)

System Office Contract Report as of December 31, 2007

The *System Office Contract Report as of December 31, 2007* indicated contracts approved by the System President from July 1-December 31, 2007, totaled \$182,047.56. (See Attachment FC-4)

Annual Survey of Fees 2006-2007

The Board received the synopsis report of the *Annual Survey of Fees 2006-2007* pursuant to 23 NCAC 2D.0201(c). Based upon the data collected, Business and Finance staff concluded colleges were in compliance with annual reporting requirements of fees being collected and their uses. (See Attachment FC-5)

Draft 2008-2009 Budget Request

At the request of Ms. Harrelson, Mr. Briggs briefly discussed the draft budget that emphasizes un-funded and under-funded priorities. The proposal totaling \$130,196,640 includes new funding for allied health programs; technical and vocational education; student services needs for counselors; and minority male mentoring. Salary increases at the colleges and the System Office remain a priority; and capital needs for equipment and facilities and enrollment growth adjustments were also included. Four specialty items totaling \$13,353,391 are included in the request and are in addition to amount listed above. They are: Rowan-Cabarrus CC at the NC Research Campus in Kannapolis, the Textile Center at Gaston College's East Campus, Wake Technical CC's North and West Campuses, and the replacement of the 40 year-old Dan Moore, an instructional ship that is no longer safe for instructional purposes for Cape Fear CC's *Marine Technology* program.

CIS Project Discussion and Implementation Update

At the request of Ms. Harrelson, Dr. Sandra Williams reported that the collaboration to move the Computer Information System to fully operational phase is almost complete and the System is in the middle of the change management process. This will enable the System Office to provide the management and support of the management information system.

For Action

UNC/NCCCS 2 + 2 E-Learning Initiative Funds Allocation: Virtual Microscope

Ms. Harrelson moved, Mr. Madden seconded, and the Board approved a new contract for the period January 18, 2008-January 17, 2009, in the amount of \$50,000 with Science Learning Resources, Inc. to provide a "Virtual Microscope" online application for biology courses. (See Attachment FC-8)

Amendment to the George W. Ballard Scholarship and Agreement

Ms. Harrelson moved, Ms. Glover seconded, and the Board approved amendments to the George W. Ballard Memorial Scholarship and Agreement, eligibility criteria, and application as requested by the Ballard family. (See Attachment FC-9)

Student Success Activity Grants for Basic Skills Programs and CASAS Training Grants

Ms. Harrelson moved, Mr. Madden seconded, and the Board approved 21 incentive grants for the period January 18-June 30, 2008, totaling \$107,870 to Basic Skills programs at: Asheville-Buncombe Technical, Bladen, Caldwell, Central Piedmont, Craven, Davidson County, Fayetteville Technical, Halifax, James Sprunt, Lenoir, Mitchell, Rockingham, Stanly, Wake Technical, Wilkes and Wilson CC's, Blue Ridge Literacy Council, Literacy Council of Wake County, and Reading Connections, and \$41,350 for the period January 23-June 30, 2008, to conduct Basic Skills CASAS Training programs at Isothermal and Haywood CC's. (See Attachments FC-10 and FC-11, respectively)

Proposal for "Virtual Learning Community" Extended Development Center Allocations for 2007-2010

The Board approved the awarding of \$595,000 to three colleges to serve as Development Centers for the Virtual Learning Community for 2007-2010. Surry CC will be the Quality, Assessment and Subject Coordination Task Force Center, Wake Technical CC will manage Professional Development, and Fayetteville Technical CC will be the Technology Center. (See Attachment FC-12)

Grant Agreement with US Department of Education – OVAE/DAEL College Ready

Ms. Harrelson moved, Ms. Glover seconded, and the Board approved acceptance of a 24-month grant agreement with the US DOE, Office of Vocational and Adult Education and Literacy (DAEL) in the amount of \$733,865 for the period October 1, 2007-September 30, 2009. The purpose of the federally funded grant is to provide services called College Ready: Adult Education Transition Program and will focus on re-engaging 18 to 24 year-old dropouts. (See Attachment FC-13)

Grant Agreement with the North Carolina Tobacco Trust Fund and Allocation to Colleges Participating in Project Skill-Up

Ms. Harrelson moved, Ms. Knighton seconded, and the Board approved a grant agreement with the NC Tobacco Trust Fund in the amount of \$242,000 to provide Project Skill-Up services for the period January 1-December 31, 2008, as outlined in Attachment FC-16. The Board further approved allocating \$2,000 to the NCCC System Office for administrative purposes and grants totaling \$240,000 to Forsyth Technical, Lenoir, Southeastern, Vance-Granville, Johnston, Rowan-Cabarrus, and Wilkes CC's as per Attachment FC-17.

Professional Service Agreement for BioNetwork Grant Evaluator, George and Associates

Ms. Harrelson moved, Ms. Knighton seconded, and the Board approved a service agreement with George and Associates that includes a change and expansion in scope and cancels the service agreement previously approved in August 2007. The contract for services related to BioNetwork for the period January 21-June 30, 2008, is not to exceed \$52,900. Approval is contingent upon approval by Purchase and Contract. (See Attachment FC-18)

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Anne-Marie Knighton, Chair

The Board received upon the recommendation of the Accountability and Audit Committee:

Special Review at Robeson Community College

Ms. Knighton presented a motion, seconded by Mr. Middlesworth, to approve a settlement to conclude the findings of the special audit review at Robeson CC. Per the

settlement, Robeson CC will repay the FTE earned in the Aviation and Air Traffic Control Concentrations in the Associate of Arts Program plus the 25 % penalty that is required; the college will repay the cost of instruction; and, the college will rework the contract with the instructor so that the contract comes into compliance with the NC Administrative Code. Further, upon settlement, the funds earned by Roberson CC for high performance measures that were placed in abeyance while the special audit was being conducted will be released to the college. The motion was unanimously approved by the Board. (See Attachment AUD. 1)

PERSONNEL COMMITTEE, Linwood Powell, Chair

Dr. Powell moved, Mr. Ford seconded, and the Board approved to go into closed session to discuss personnel matters. Following the Board's discussion, it reconvened in open session.

The Board received upon the recommendation of the Personnel Committee:

For Information

Update on Presidential Searches for Colleges

Dr. Powell shared the status of searches for six colleges: Bladen has CC hired a consultant and is receiving applications, Cape Fear CC continues to contract with their former president, Dr. Eric McKeithan, and has not reopened their search (President Lancaster shared that Dr. McKeithan's contract had been extended by two years), Central Carolina is in their search process, Craven CC is negotiating with Dr. Tommy Williams, former Mayland CC president, to serve as interim president, and Rowan-Cabarrus CC hired a consultant who is receiving applications for their vacancy.

For Action

NCCCS General Counsel Vacancy

Dr. Powell announced that David Sullivan, NCCCS General Counsel, has accepted a position at Fayetteville Technical CC. Dr. Powell moved, Dr. Fountain seconded, and the Board approved the holding of a February meeting of the Personnel Committee to approve the replacement for Mr. Sullivan and subsequent ratification of that action at the next meeting of the SBCC.

NEW BUSINESS

- Chair Pinnix-Ragland called for new business. Hearing none, she called on President Lancaster for his report.

PRESIDENT'S REPORT, H. Martin Lancaster

- In the interest of time, President Lancaster referred members to his written report (also available on the NCCCS website), and asked that they call him with questions.

SUMMARY OF CHAIR 'S CLOSING REMARKS

- Chair Pinnix-Ragland encouraged attendance at the NC Education Governing Boards Meeting being hosted this year by the UNC Board of Governors to be held Wednesday, February 6, at The Friday Center, Chapel Hill beginning at 12:00 Noon.
- Members were reminded of important upcoming dates: Dr. Kay Albertson's installation at Wayne CC is January 31; the SBCC Personnel Committee will conduct a meeting in February if necessary at a date and time to be announced; and, the SBCC will meet at the NCCCS Office, 200 West Jones Street, Raleigh, NC on Thursday and Friday, March 13-14, 2008.

ADJOURNMENT

Dr. Fountain moved, Mr. Ford seconded, and the Board approved to adjourn the meeting at 11:25 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

H. Martin Lancaster, System President

Hilda Pinnix-Ragland, Chair

Agenda attachments referenced in this document were previously mailed and therefore are not attached to these minutes. If copies are needed, please contact the Office of State Board Affairs, North Carolina CC System, 200 West Jones Street, Raleigh, NC 27603-1379, (919) 807-6969.