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**State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
May 15, 2009
9:00 a.m.
Telephonic Meeting**

CALL TO ORDER

Following proper public notification and a determination that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. She welcomed those in attendance. Roll was taken by Mr. Sullins and the following members were present via telephone:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
James W. Daniels
Jimmie E. Ford
Stuart B. Fountain
Raichelle Glover
Bob H. Greene
Gordon "Buddy" Greenwood
Anne-Marie Knighton

Edwin H. "Eddie" Madden, Jr.
Chester P. Middlesworth
Cynthia O'Neal for
Lt. Governor Walter Dalton
Anita Powers
B. Joanne Steiner
Norma B. Turnage
Herbert L. Watkins
Allen Wellons

Absent: Janet Cowell, Naomi Daggs, Jeana ElSadder, and Tom Houlihan.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair members of the ethical requirements for those who serve as public servants and requested they identify any conflicts or potential conflicts of interest present. Having so requested and hearing none, the Chair directed that the record reflect no conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth moved to approve the minutes of the April 17, 2009 SBCC meeting. Mr. Daniels seconded the motion, and the minutes were adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Chair asked for a report from each committee chair as to any changes they might wish to make to the agenda, and the following was reported:

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Dr. Fountain moved that the Board suspend the rules to move the following from “Future Action” to “For Action” on the agenda:

Attachment POL 2B “Proposed Emergency Rule for College Employee Furloughs” and Attachment POL 2E “Proposed Temporary Rule for College Employee Furloughs”

Mr. Ford seconded the motion and the change was adopted.

Dr. Fountain moved that the Board suspend the rules to move the following items from “For Future Action” to “For Action” on the agenda:

Attachment POL 3 “Review for Approval, Renewal of Proprietary Schools for Licensure” and Attachment POL 4 “Customized Training Program Guidelines Amendment”

The motion was properly seconded by Ms. Steiner and was adopted.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

No changes to the agenda.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

No changes to the agenda.

ACCOUNTABILITY AND AUDIT COMMITTEE, Ms. Anne-Marie Knighton, Chair

No changes to the agenda.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

No changes to the agenda.

NOMINATING COMMITTEE, Dr. Bob H. Greene, Chair

Will provide report at the appropriate time.

Dr. Fountain moved, and Dr. Greene seconded, that the Agenda be adopted as amended. The motion was adopted.

APPROVAL OF THE CONSENT AGENDA

Mr. Jimmie Ford moved to approve the Consent Agenda. The Board approved his motion that had been properly seconded by Ms. Joanne Steiner.

OTHER PRESENTATIONS/REPORTS

NCACCP, Dr. Stephen Scott, President

Dr. Scott shared that May is one of the busiest months of the year with student exams, honor society inductions, pinning ceremonies for health care students, and commencements. Almost all colleges will have graduation ceremonies during the first two weeks of May. Based on a suggestion from Mr. Ford, colleges have been asked to invite State Board members to graduations near their homes. Several members have already attended and others will attend ceremonies in the near future.

The Executive Committee of the Presidents Association held a telephonic meeting on May 14 to save travel funds. Both legislative and budgetary issues were discussed. A really hot topic on the campuses is Executive Order 11 which mandates furloughs of employees that are paid from state funds.

Dr. Scott mentioned a special thank you to Dr. Ralls and his staff for legislative effort on behalf of the community colleges, and also to Donny Hunter and the Trustees Association for their efforts to pass legislation on behalf of our colleges.

NC Comprehensive Community College Student Government Association (N4CSGA), Ms. Jeana J. ElSadder, President

While Ms. ElSadder was not present at the Board Meeting, she did provide a written report regarding the N4CSGA's activities. In the report, she indicated that the N4CSGA held their transitional meeting on May 2, 2009. Two officers were appointed at the meeting: Theresa Raymond of Halifax Community College as the Vice President, and Elana Gann of Central Piedmont Community College as Secretary. The N4CSGA will continue interviewing for vacant positions.

Ms. ElSadder also mentioned that the N4CSGA will have their bonding for the 2009 – 2010 officers on July 19 through July 22, 2009 at Peace College. Some of the N4CSGA members will be transferring to 4 year universities and others will continue their education with the NC Community College System.

Ms. ElSadder indicated that at the July State Board meeting, she will introduce to the Board Jonathan Furnas, the new president-elect of the NC4SGA and a member of the State Board.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

The Board received upon the recommendation of the Policy Committee:

For Action

Attachment POL 2B, "Proposed Emergency Rule for College Employee Furloughs" is the proposed emergency rule and Attachment POL 2E, "Proposed Temporary Rule for College Employee Furloughs" is the proposed temporary rule for college employee furloughs in accordance with Executive Order Number 11, issued on April 28, 2009.

Dr. Fountain requested the Board's approval for both the proposed emergency rule and the proposed temporary rule. The Board approved his motion that had been properly seconded by Mr. Ford.

Attachment POL 3 "Review for Approval, Renewal of Proprietary Schools for Licensure" is a request for the renewal of Proprietary Schools for licensure as is required under Article 8, Chapter 115D, of the North Carolina General Statutes, for the period beginning on July 1, 2009 and ending on June 30, 2010.

Dr. Fountain moved to approve this item. The Board approved his motion that had been properly seconded by Mr. Daniels.

Attachment POL 4 "Customized Training Program Guidelines Amendment" is an amendment to the guidelines to include the following statements:

"Colleges will receive an annual base allotment of Customized Training Program funds to support business and industry services. This annual base allotment will include an administrative and an instructional component," and,

"Administrative allowance earned during the current fiscal year may be carried forward and expended in the following fiscal year. The combination of funding of the annual base allotment to support business and industry services and the available carry forward shall not exceed \$100,000."

Dr. Fountain made the motion for the insertion of the above amendment to the Guidelines. The Board approved his motion that had been properly seconded by Ms. Steiner.

Attachment POL 5, "Procedure to Restrict Changes to Annual Audit Sample Records" that the following statement would be included in the NCCCS Audit Services "Community College Audit Procedures" and in the audit engagement letters which are sent to the colleges to initiate the annual audit:

"Once the college president receives the engagement letter announcing the annual audit and the list of required information and class records to be reviewed, no changes shall be made to any documentation or calculation of Full-Time Equivalent (FTE) hours pertaining to the class records identified in the sample."

Dr. Fountain moved that the above statement be included in Audit Procedures and approved by the Board. The Board approved his motion that had been properly seconded by Mr. Ford.

Dr. Fountain also informed the members of the Board that the Policy Committee has developed a plan of action to proceed forward in the creation of a rule for the admission or non-admission of undocumented students. There will be a Task Force meeting at 10:00 a.m. on June 18, 2009 at Randolph Community College. Members of the Task Force will take the items contained in the study which was presented at last State Board meeting to create a draft document. The Policy Committee will have more information pertaining to this process at the July 2009 State Board meeting.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

The Board received upon the recommendation of the Program Services Committee:

Ms. Turnage shared the results from the 2008 National Council Licensure Examination which show that the passing rate of nurses graduating from our community colleges surpassed both the state and national average, as outlined in Attachment PROG 1, "2008 Passing Rates for Nursing Graduates in the North Carolina Community College System." Colleges that have the practical nursing program reported individual passing rates of 80 percent or above. Colleges with the registered nursing program averaged a passing rate of 89.7 percent.

Ms. Turnage indicated that all action items on the Program Services Committee Agenda were on the Consent Agenda and had no further business.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

The Board received upon the recommendation of the Finance and Capital Needs Committee:

Mr. Watkins indicated that the Finance and Capital Needs Committee needs to meet before the next Board meeting in July to approve actions necessary to respond to circumstances of fiscal exigency, including approving additional college allocations if necessary. Any actions taken by the Finance Committee would be ratified by the full Board at its meeting in July. Mr. Watkins made the motion for the meeting be approved by the Board. The Board approved his motion which was properly seconded by Ms. Glover.

Mr. Watkins further indicated that the remaining items on the Finance and Capital Needs Committee Agenda were on the Consent Agenda and had no further business.

The Chair took a moment to thank the Finance Committee and members of the Board in the difficult process in dealing with the budget issues. The Chair also recognized the outstanding leadership and commitment from the staff.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

Dr. Powell moved and Mr. Greenwood seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees. The motion was adopted unanimously by the Board.

The Board entered into closed session.

The Board reconvened in open session.

Upon a motion by Dr. Powell that was seconded by Mr. Greenwood, the Board approved the appointment of Mr. Richard Mauney as Interim President of Asheville-Buncombe Technical Community College, effective this date, May 15, 2009.

NOMINATING COMMITTEE, Dr. Bob H. Greene, Chair

Dr. Greene reminded members of the Board that on Friday, April 17, 2009, he had announced that the nominations for officers, both the Board Chair and Board Vice-Chair, would be received until Thursday, May 14, 2009. The Nominating Committee which includes Ms. Steiner, Mr. Watkins and himself, had reviewed the nominations. Dr. Greene thanked Mr. Sullins for taking the time to ensure that the committee kept in touch with individuals who expressed an interest for either position on the Board.

Two individuals expressed an interest, in writing, in serving as Chair and Vice-Chair. For Chair, Ms. Hilda Pinnix-Ragland sent a letter indicating that she would be interested in serving for another two years as Board Chair. Dr. Linwood Powell also sent a letter indicating that he would be interested in serving again as Vice-Chair. Those are the only two individuals who expressed an interest in serving as officers of the Board. The committee reviewed the nominations and felt that these individuals had proven their leadership from previous years.

Both the nominations of Ms. Hilda Pinnix-Ragland as Chair and that of Dr. Linwood Powell as Vice-Chair, will be voted on at the July 17, 2009 State Board meeting. Dr. Greene reminded everyone that the floor would be open for other nominations, should someone wish to be nominated at that time.

OTHER BUSINESS

The Chair asked if any Board had any new business to report. Having so requested and hearing none, the Chair then asked President Ralls for the President's Report.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President R. Scott Ralls' report to the Board is attached as Exhibit I and is incorporated herein by reference. His report is available on the NCCCS website at:

http://www.nccommunitycolleges.edu/External_Affairs/May%2009%20Board%20Report.pdf

SUMMARY OF CHAIR 'S CLOSING REMARKS

The Chair thanked President Ralls for his update. President Ralls had mentioned Senator Veron Malone, who was a great advocate for the Community College System and an unsung hero. The Chair had the honor to attend Senator Malone's funeral and kept hearing over and over from the Governor and legislators, that we lost both Senator Malone, a community college hero, and Governor Scott in the same year. She mentioned that Senator Malone was a former Wake Technical Community College Trustee as well as a sponsor for with Senator Stevens in a bill. The Chair recalled that while on a business trip in Ireland, Senator Malone, who was Co-Chair of the Education Committee, spoke often and fondly about the role of the community colleges in the world today.

At our next meeting in July, the Oath of Office will be administered to our new and returning Board members and the election of officers for the next two years will also take place. The Chair also mentioned that Ethics Training will be conducted at our July meeting. The training will take place here in the System Office and is scheduled to begin at 9:30 a.m., on Thursday, July 16.

The Chair expressed a special thank you to the president and the entire senior staff, the chief financial officer, programs staff, and everyone working with the Board. These are definitely challenging times, but she expressed her confidence that we can stand tall to the challenge. At the end we will be much stronger as a Board and as a system. No one likes budget cuts when it comes to education, but our voices are being heard in the halls of the legislature and in the Governor's realm.

BOARD MEMBERS COMMENTS/QUESTIONS

Mr. Middlesworth recommended that Board members read "*Why Don't Students Like School?*" by Daniel T. Willingham, which is an insightful book and serious work. It is well worth reading and can be checked out from the local library.

Mr. Ford mentioned that Ms. Cynthia O'Neal, from the Lt. Governor's Office was recently featured in the North Carolina Bar Association Newsletter. Mr. Ford indicated that he was proud to have the opportunity to work with her on our Board and expressed the Board's pleasure in her accomplishments. He attended graduation ceremonies for Halifax and Lenoir Community Colleges recently and mentioned that Mr. Briggs gave the graduation speech at Lenoir last evening. Mr. Ford also indicated that he will be attending Wayne Community College's graduation ceremony this evening.

Dr. Fountain mentioned that he attended Montgomery and Guilford Tech's graduations. He was impressed with the faculty and staff and how they are dealing with the furloughs, tough times, and the budget constraints. Dr. Fountain said he was genuinely touched by the dedication of both the faculty and staff.

Ms. Turnage mentioned that she was at Edgecombe Community College's graduation ceremony where Dr. Ralls delivered the graduation speech, and is also very impressed with the spirit of the faculty in these difficult times.

Dr. Linwood Powell informed the Board that he had attended the ground breaking ceremony for the Viticulture Building at Surry Community College.

There were no further questions or comments were received from members of the Board.

DATE OF NEXT MEETING

Chair Pinnix-Ragland announced the next SBCC meeting will be held on Thursday, July 16, and Friday, July 17, 2009, and will be held at the Community College System Office in Raleigh, North Carolina.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mr. Ford to adjourn the meeting. The motion was properly seconded by Mr. Greenwood and the meeting was adjourned at 9:52 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Hilda Pinnix-Ragland, Chair