



Creating Success

NC Community Colleges

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**State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
August 21, 2009
9:00 a.m.**

CALL TO ORDER

Following proper public notification and a determination that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Board Room of the Caswell Building. She welcomed those in attendance. The following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
K. Ray Bailey
Treasurer Janet Cowell
Lt. Governor Walter Dalton
Jimmie E. Ford
Stuart B. Fountain
Jonathan Furnas
Raichelle Glover

G. Gordon “Buddy” Greenwood
G. Thomas Houlihan
Edwin H. “Eddie” Madden, Jr.
Chester P. Middlesworth
Samuel Powell
B. Joanne Steiner
Allen H. Wellons
Ann H. Whitford
James J. Woody, Jr.

Absent: Naomi Daggs, Norma B. Turnage, and Herbert L. Watkins

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the ethical requirements for those who serve as public servants and requested they identify any conflicts or potential conflicts of interest present. Having so requested and hearing none, the Chair directed that the record reflect no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of the July 17, 2009 SBCC meeting. Ms. Steiner seconded the motion, and the minutes were adopted by the Board.

REMARKS BY THE CHAIR

The Chair welcomed everyone attending today's meeting and indicated that three new community college presidents were among our guests and they were introduced as follows.

Ms. Lyn Austin, Board of Trustees Chair, introduced the newly elected President for Johnston Community College, Dr. David Johnson.

Dr. Katherine Kellam, Vice Chair of the Board of Trustees, introduced newly elected President for Pamlico Community College, Dr. Cleve Cox.

Mr. Ron Booker, Board of Trustees Chair, introduced the newly elected President for Piedmont Community College, Dr. Walter Bartlett.

Each of the presidents were given an opportunity to briefly address the Board.

The Chair also recognized Dr. Patricia Skinner, President of Gaston College and Dr. Jim Owen, retired President of Piedmont Community College. She thanked Dr. Owen for the great job that he has done at Piedmont and in the North Carolina Community College System and, on behalf of the State Board, wished him well in his retirement.

CHANGES TO AND APPROVAL OF AGENDA

The Chair asked for a report from each committee chair as to any changes they might wish to make to the agenda.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Senator Allen Wellons, Vice Chair

No changes were requested.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Dr. Fountain requested that Policy Attachment 5 (POL 5) entitled "Proposed Emergency Rule" be removed from the Agenda. The Chair granted this request.

PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice Chair

Dr. Houlihan made a motion to suspend the rules and move Program Attachment 2 (PROG 2) entitled "Customized Training Program 2008 – 2009 Annual Report" and Program Attachment 3 (PROG 3) entitled "Cooperative-Innovative High School Programs Addendum to Existing Exemptions" from "For Future Action" to "For Action." The motion was properly seconded by Mr. Middlesworth and was adopted by the Board.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. G. Gordon Greenwood, Chair

No changes were requested.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

Dr. Fountain moved, and Representative Ford seconded, that the Agenda be adopted as amended. Without objection, the motion was approved.

APPROVAL OF THE CONSENT AGENDA

Ms. Steiner moved to approve the Consent Agenda. The Board approved this motion which had been properly seconded by Mr. Madden. Consent agenda items are listed below.

Consent Agenda Items

FINANCIAL AND CAPITAL NEEDS COMMITTEE

North Carolina State Education Assistance Authority, Contract Renewal (Attachment FC-8)
Construction/Property/Bond Authorization Report (Attachment FC-16)

PROGRAM SERVICES COMMITTEE

Curriculum Standard Archive (Attachment PROG 6)
Curriculum Program Applications, Fast Track for Action (Attachment PROG 7)
Continuing Education Master Course List (Attachment PROG 8)
 1. New Course Approvals
 2. Modification to Existing Courses
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 9)
 1. Basic Skills
 2. Continuing Education
 3. Curriculum Program of Study Revisions

OTHER PRESENTATIONS/REPORTS

NCACCP, Dr. Robert Keys, President

Dr. Keys expressed his appreciation for the honor of being selected as President of the North Carolina Association of Community College Presidents for 2009 - 2010. The Presidents Association has worked hard this past legislative session and had a very strong relationship with the Trustees Association, the System Office Staff, the State Board, and our local Trustees in advancing the "Creating Success" agenda this past year. The Association is off the ground this year with the completion of their summer meeting in late July at Blue Ridge. The officers for this year will be Dr. Mary Kirk of Montgomery CC will be the Association's Vice President, Dr. Dennis Massey from Pitt CC will be the Treasurer, and Dr. Mary Rittling from Davidson CC will be the Secretary.

Dr. Keys mentioned that one of the Association's primary goals is to provide consultation and leadership for Presidents among the group. Approximately half of the presidents in the system have been in their positions five years or less. Therefore, Presidents who have been around for longer periods have made a commitment to acclimating our new presidents into the system to enhance their successes at their respective institutions, and that all 58 community college presidents will work in harmony to advance the system.

NCACCT, Dr. Donny Hunter, North Carolina Association of Community College Trustees, Executive Director

Dr. Hunter informed members of the Board that the Trustees have cancelled their Fall Leadership Conference in consideration of budgeting restraints. In compliance with the General Statutes that require all trustees to be trained within six months of appointment, an extension has been granted until April 2010 and the Association anticipates training of newly appointed Trustees by that time frame.

Dr. Hunter mentioned that the Trustees approach to legislators will need to be re-evaluated. The Association worked with the local college presidents and board members and appreciates their assistance on this issue. Dr. Hunter thanked Dr. Ralls and members of the System Office in their new approach which proved to be effective, as the budget for community colleges was passed, especially in this economic environment. Dr. Hunter indicated that the struggle for adequate resources continues for the Association.

NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Jonathan Furnas, President

Mr. Furnas indicated that the N4CSGA Executive Board's Bonding Retreat was held July 19 through July 22, 2009 at Peace College in Raleigh. During the retreat, a survey was created by the Local Interactions Committee to specify student concerns and issues at each campus. Currently the N4CSGA Board members are serving in dual roles as there are seven vacant positions on the Board.

Mr. Furnas mentioned that there will be a Fall Division Meeting held on September 21, 2009 at Craven and Stanly Community College, and at Gaston College. On October 2 through 4, 2009, the Fall Conference will take place in Asheville, North Carolina. State Board members are encouraged to attend. The fall conference theme is "Don't Call it a Comeback: We've Been Here for Years." The relevance of the theme emphasizes the critical need and role in which community colleges play during economic downturns.

STANDING COMMITTEE REPORTS

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Senator Allen Wellons, Vice Chair

The Board received upon the recommendation of the Finance Committee:

For Information

Oversight Procedures for Service Agreements – Basic Skills Department (Attachment FC-1)

Open Source Collaborative, Moodle Assessment Report - Executive Summary
(Attachment FC-2)

Summary of 2008-2009 State-Funded Financial Aid Programs for Community College Students
(Attachment FC-3)

Historically Underutilized Businesses (HUB) State Bond Utilization Report as of March 30, 2009 (Attachment FC-4)

2006 Facility and Equipment Grant Funds (HUB) Utilization Report as of March 30, 2009
(Attachment FC-5)

2007 Facility and Equipment Grant Funds (HUB) Utilization Report as of March 30, 2009
(Attachment FC-6)

For Action

Following discussion of each item on behalf of the committee, a motion was made by Senator Wellons to approve the following:

Attachment FC-7, 2009 - 2010 State Aid Allocations and Budget Policies. The Board approved the motion which was properly seconded by Mr. Greenwood.

Attachment FC-9, Memorandum of Understanding with Wake Technical Community College for Retrofitting the Bionetwork Mobile Lab. The Board approved the motion which was properly seconded by Ms. Steiner.

Attachment FC-10, Memorandum of Understanding with Gaston College for Developing Advanced Learning Software. The Board approved the motion which was properly seconded by Ms. Steiner

Attachment FC-11, Allocation to Central Carolina Community College to host Weatherization Faculty Training. The Board approved the motion which was properly seconded by Ms. Glover.

Attachment FC-12, Licensure Agreement with ACT for North Carolina Community Colleges to be WorkKeys Solutions Providers (WSP's) Assessment Sites and to Incorporate the RegiStar Affiliation with ACT. The Board approved the motion which was properly seconded by Mr. Greenwood.

Attachment FC-13, MCNC Broadband Connectivity Contract Amendment for 7 Existing Community College Clients. The Board approved the motion which was properly seconded by Ms. Steiner.

Attachment FC-14, MCNC Broadband Connectivity Contract Amendment for 13 Additional Community College Clients. The Board approved the motion which was properly seconded by Mr. Greenwood.

Attachment FC-15, Virtual Learning Community Center Awards for 2009 – 2010. The Board approved the motion which was properly seconded by Ms. Glover.

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

The Board received upon the recommendation of the Policy Committee:

For Information

Rules Report (Attachment POL 1)

Legislative Update (Attachment POL 2)

For Future Action

Dr. Fountain asked that members of the Board ensure that they have the revised copy of Attachment POL 3, Policy Considerations for the Admission of Undocumented Students, revised August 21, 2009.

For Action

Dr. Fountain made a motion to approve, Attachment POL 4, Approval of Proprietary School Licensure, for Miller Motte College – Fayetteville and Southeastern Institute. The Board approved the motion which was properly seconded by Mr. Ford

PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice Chair

Dr. Houlihan stated that all of the Program Services Committee's items had been approved on the Consent Agenda and that the Committee had no further report.

ACCOUNTABILITY AND AUDIT COMMITTEE, Dr. G. Gordan Greenwood, Chair

Mr. Greenwood reported that with the concurrence of the Chair, the Accountability and Audit Committee will conduct its meetings quarterly or on an as needed basis. Mr. Greenwood asked that the members of the board review Attachment AUD 4, Normal Financial Audit Findings Report. This trend of increased numbers of findings is indicative of the increase in the Audit Standards required by the Sarbanes-Oxley and other acts.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

Dr. Houlihan identified the members of the Strategic Planning Committee, who are the chairs of this Board's standing committees. The Strategic Planning Committee was put together in response to a newly hired System President. Whenever a new leader is hired, it is important in any organization to review where it is that we are going as an organization, what the leader's direction and vision might be, and how to bring it all together. Additionally, there are a number of new Board members who will have a significant learning curve. The Committee felt it to be of great importance to work together to bring the entire board to a place where all can contribute, be a part of, learn, and help move this organization forward. This committee is planning sessions for the State Board Retreat in October, which will take place at Fayetteville Technical Community College. Dr. Houlihan mentioned that committee members will spend time focusing on the future direction of the Community College System. There is a growing consensus that the Board should help to move the system forward in ways that we have not done in the past, and the retreat will give us an opportunity to discuss at length goals and the great challenges that lie ahead.

President Ralls commented that this is a very opportune time, as national attention is being given to community colleges. Our timing to think strategically and planning can dovetail with opportunities that exist on a national level. The advance work that this board has been doing is apropos and places us in a favorable position.

SUMMARY OF CHAIR 'S CLOSING REMARKS

Chair Pinnix-Ragland thanked Dr. Houlihan, Senator Wellons, and Dr. Powell for participating in the Gates Foundation meeting in July to discuss strategic opportunities.

OTHER BUSINESS

No other business was reported.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President R. Scott Ralls' report to the Board is attached as Exhibit 1 and is incorporated herein by reference. His report is available on the NCCCS website at:

http://www.nccommunitycolleges.edu/External_Affairs/President_Reports/Presidents%20Reports%20-%20State%20Board/2008%202009/Aug%2009%20Board%20Report%20FINAL%20082109.pdf

BOARD MEMBERS COMMENTS/QUESTIONS

The Chair took an opportunity to thank members of the Board for their visits to the different college campuses. She indicated that she could feel the excitement in the air. She mentioned that while she was at Surry Community College, there was anticipation of folks wanting to get back to work. The Chair also thanked Lt. Governor Walter Dalton for traveling all over the state and at many of our campuses, always mentioning the vital role of community colleges. She has received lots of notes from individuals across the state expressing appreciation for his visit to campuses.

The Chair asked that Richard Sullins review with the Board members the process for completing the evaluation form for the System President. Mr. Sullins indicated that these forms are to be mailed directly to the Chair and are due back by the end of September. The results of this evaluation will be discussed at the October State Board Retreat.

Orientation for new members of the Board is scheduled for Wednesday, September 16, 2009 and Thursday, September 17, 2009. The Chair encouraged new members to attend and participate in this orientation. She also mentioned that the October Retreat is on target to take place at Fayetteville Tech.

All Board members received a copy of the North Carolina Careers, Career Clusters Guide. The Chair indicated that we partnered with the Department of Public Instruction in the creation of this book which was paid for by a federal grant and will be very useful to counselors at our campuses.

Dr. Powell, on behalf of the Board, expressed thanks to the State Treasurer, Janet Cowell, for "guarding the state's checkbook." Board Members also congratulated Treasurer Cowell on being accepted as a Rodel fellow at the Aspen Institute.

DATE OF NEXT MEETING

Chair Pinnix-Ragland announced the next SBCC meeting will be held on Thursday, September 17, and Friday, September 18, 2009 at the System Office.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mr. Middlesworth to adjourn the meeting. The motion was properly seconded by Ms. Steiner and the meeting was adjourned at 10:39 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair

SBCC
09/18/2009