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**State Board of Community Colleges
Fayetteville Technical Community College
Fayetteville, North Carolina
October 16, 2009
9:00 a.m.**

CALL TO ORDER

Following proper public notification and having determined that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:01 a.m. in the Board Room of the Tony Rand Student Center on the campus of Fayetteville Technical Community College. She welcomed those in attendance. The following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
K. Ray Bailey
Pam Wortham
Lt. Governor Walter Dalton
Naomi Daggs
Jimmie Ford
Stuart B. Fountain
Jonathan Furnas

Raichelle Glover
G. Thomas Houlihan
Edwin H. "Eddie" Madden, Jr.
Chester P. Middlesworth
Samuel Powell
Norma B. Turnage
Herbert L. Watkins
Ann Whitford

Absent: G. Gordon "Buddy" Greenwood, Joanne Steiner, Allen Wellons, and James Woody, Jr.

After calling the meeting to order, the Chair recognized and thanked Dr. Linwood Powell for recommending Fayetteville Technical Community College to host our State Board Planning Session and Meeting. Dr. Powell is a product of FTCC, including service as its Interim President, and he continues to have a tremendous impact on the State Board and here in Fayetteville. She also recognized the current leadership of Dr. Larry Keen, and his team that included Joe Alley, Brent Michaels, Wanda Dail, Bob Ervin, David Sullivan and others who were involved in creating the proper atmosphere for the State Board to do some very important work. She also recognized the Associate Vice President for Student Services at FTCC, Valeria Collins and thanked her for attending our meeting.

The Chair expressed her conviction that we should always try, as circumstances allow, to visit our college campuses to see first-hand the incredible work that our faculty and staff continue to do.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have. Having so requested and hearing none, the Chair directed that the record reflect no conflicts or potential conflicts of interest were reported or identified.

WELCOME

Dr. Keen welcomed the State Board of Community Colleges to Fayetteville Technical Community College and expressed his appreciation for the way in which State Board members have interacted with students and staff of FTCC. Dr. Keen mentioned that has been a unique pleasure to have the State Board members and System Staff at FTCC and have the opportunity to showcase the impact that the College has in serving two different, but related, constituencies: Cumberland County and the American military.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of the September 18, 2009 State Board of Community Colleges meeting. Mr. Ford seconded the motion and the minutes were unanimously adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Chair asked for a report from each committee chair as to any changes they might wish to make to the agenda.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

On behalf of the Policy Committee, Dr. Fountain requested that the rules be suspended to move the following from For Future Action to Action:

- Initiate Rule-making process to permanently adopt 23 N.C.A.C. 02D .0329 "Maintenance of Plant Flexibility" (Attachment POL 3)
- Initiate Rule-making process to amend 23 N.C.A.C. 03A .0101 "Definitions and Application for Initial License" (Attachment POL 4)
- Initiate Rule-making process to amend 23 N.C.A.C. 03A .0102 "Application for Renewal of License" (Attachment POL 5)
- Initiate Rule-making process to adopt 23 N.C.A.C. 03A .0116 "Administration of the Student Protection Fund" (Attachment POL 6)

The Board adopted the motion.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

No changes were requested

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

On behalf of the Committee on Financial and Capital Needs Committee, Mr. Watkins requested that Attachment FC-5 entitled "Contract Renewal – General Education Development (GED) Scoring Services," be removed from the Consent Agenda. The Chair granted his request.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

No changes were requested.

CALENDAR COMMITTEE, Raichelle Glover, Chair

No changes were requested.

Representative Ford moved, and Ms. Daggs seconded, that the Agenda be adopted as amended. Without objection, the motion was approved.

APPROVAL OF THE CONSENT AGENDA

Dr. Fountain moved to approve the Consent Agenda. Without objection, the motion was approved. Consent Agenda items are as follows:

Consent Agenda Items

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Approval of Proprietary School Licensure: (Attachment POL 9)
Connecticut School of Broadcasting

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

2009 Excellence in Teaching Awards (Attachment PROG 3)
Curriculum Standard Revisions (Attachment PROG 4)
Curriculum Procedures Reference Manual Revision (Attachment PROG 5)
Additions to Special Curriculum Programs Application List (Attachment PROG 6)
Curriculum Program Applications, Fast Track for Action (Attachment PROG 7)
Continuing Education Master Course List (Attachment PROG 8)
New Course Approvals
Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 9)
Attachment B – Continuing Education

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

Budget Allocations for 2-1 Summary – FY 2009 - 2010 (Attachment FC-3)

Construction/Property/Bond Authorization Report (Attachment FC-8)

OTHER PRESENTATIONS/REPORTS

NCACCP, Dr. Robert Keys, President

Dr. Keys commented on the way that Dr. Keen spoke last night with a great deal of passion and commitment for his institution and the students that they serve. Dr. Keys said that very same passion and commitment can be felt on 57 other campuses who have stepped up to become agents of change in their own communities. In this time of economic uncertainty, that devotion to duty holds the key to an economic recovery and later expansion.

Dr. Keys thanked members of the Board for providing leadership from the top in the Strategic Planning process during the past few days. This process was refreshing, personally inspiring, and much appreciated by the other College Presidents who were included in those discussions. Focusing not only on the numbers of graduates, but paying attention also to the primary core issues of how to deal with the under-prepared student through our developmental education programs will pay big dividends for North Carolina in days yet to come. While this is not a new issue amongst the colleges, it is one that is quickly reaching a critical mass. It is reassuring to know that the Board and System are as equally concerned as the Presidents about the primary vision of the institutions, which remains the success of its students.

Dr Keys indicated that the Executive Committee met in September and supported Dr. Ralls' suggestion that our two recognition events be combined into one. Dr. Keys reported that the Presidents are in full support of combining the events. The Presidents feel strongly that recognition is not only appropriate, but also essential in our system to celebrate our successes and raise the bar for those that will come later. Likewise, the Presidents support the recommendation from Dr. Ralls to delay the next System Conference to 2011 due to budget considerations.

The Presidents Association also agreed with some discussion over the benefits of encouraging each of the colleges and their local Board of Trustees to contact the Governor's Office in support of Executive Order 21, entitled "Reduce Monthly Budget Allotments for the 2009-10 Fiscal Year" exempting the Community Colleges from the five percent withholding budget cut. Dr. Keys mentioned that while he is not able to provide the Board with statistics of who did or did not contact the Governor's Office, he assured the members of the Board that an overwhelming majority of colleges made some form of contact via written letters and correspondence or by their Board's action of locally adopting a resolution exempting the Community College from Executive Order 21.

The Presidents Association will conduct its quarterly meeting during the week of October 28, 2009 at the ECM at Gaston College. Two State Board members – Mr. K. Ray Bailey and Dr. Sam Powell - will be participating as liaisons to the Presidents Association.

NCACCT, Mr. George Regan, North Carolina Association of Community College Trustees

Mr. Regan thanked the Board for the invitation to be involved in the Planning Sessions which took place during the last two days. Mr. Regan reported that Patsy Rose, a long time member of the Trustees Association, was not eligible for reelection to the Executive Committee and that her seat will now be filled by Mr. Larry Kernea, Chairman of the Board at Tri-County Community College in Murphy.

Mr. Regan indicated that given the effects of the budget crunch, and after consulting with the presidents and trustees, a decision was made to cancel the Association's fall meeting. We are looking forward to our Law Conference which will take place in April 2010. We had only 23 trustees and staff from North Carolina to attend the ACCT National Conference in September. Travel restrictions continue to have an impact on the work of the Trustees Association, but the strong partnerships with the State Board, the System Office, and the Presidents Association will ensure that the work of education and training will go on.

NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Jonathan Furnas, President

Mr. Furnas reported that the 2009 N4CSGA Fall Conference in Asheville was a huge success. There were 32 colleges represented by the 225 delegates, advisors, and guests who attended. On behalf of the N4CSGA he thanked the following individuals for their contribution to the conference:

- Dr. Scott Ralls – attended the Welcoming Ceremony
- Mr. K. Ray Bailey – spoke on behalf of the State Board during the Welcoming Ceremony
- Mr. Jimmie Ford – spoke on behalf of the State Board during the Banquet
- Mr. Van Wilson – was the conference opening Keynote Speaker.

Mr. Furnas also reported that at the Conference, Dr. Delores Parker was recognized and honored for her years of service at the System Office.

Mr. Furnas indicated that the N4CSGA will conduct interviews for vacant positions on Saturday, October 24, 2009 and the interviews will be held at the System Office.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

The Board received upon the recommendation of the Policy Committee:

On behalf of the Policy Committee, Dr. Fountain moved that the following item be approved by the Board:

- Initiate Rule-making process to permanently adopt 23 N.C.A.C. 02D .0329 "Maintenance of Plant Flexibility" (Attachment POL 3)

By unanimous voice vote, the motion was adopted by the Board.

The following items pertain to the Proprietary Schools:

Initiate Rule-making process to amend 23 N.C.A.C. 03A .0101 “Definitions and Application for Initial License” (Attachment POL 4)

Initiate Rule-making process to amend 23 N.C.A.C. 03A .0102 “Application for Renewal of License” (Attachment POL 5)

Initiate Rule-making process to adopt 23 N.C.A.C. 03A .0116 “Administration of the Student Protection Fund” (Attachment POL 6)

On behalf of the Policy Committee, Dr. Fountain moved that the above items be approved by the Board. By unanimous voice vote, the motion was adopted by the Board.

On behalf of the Policy Committee, Dr. Fountain moved that the following item be approved by the Board:

Initiate Rule-making Process to Amend 23 N.C.A.C. 02C .0305 “Education Services for Minors” (Attachment POL 7)

By unanimous voice vote, the motion was adopted by the Board.

On behalf of the Policy Committee, Dr. Fountain moved that the following item, Attachment POL 8, be approved by the Board:

Initiate Rule-making Process to Amend 23 N.C.A.C. 02D .0325 “Limitations in Reporting Student Membership Hours” (Attachment POL 8)

By unanimous voice vote, the motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

Ms. Turnage indicated that while the Committee did not have any action items, she asked that Ms. Daggs, Chair for the Excellence in Teaching Selection Committee, be recognized by the Chair to provide the Board with an update regarding the “Excellence in Teaching” award.

The Chair recognized Ms. Daggs.

Ms. Daggs reported that in the past few days of the Board’s Planning Session, there has been a great deal of discussion regarding “passion and commitment.” Ms. Daggs mentioned that the State Board of the NC Community College System established the "Excellence In Teaching" program in 1985, sponsored by Wachovia. This program is designed to provide statewide recognition of teachers who exemplify the highest quality and standards throughout the NC Community College System. The objective of this award is to identify and individually recognize North Carolina Community College System faculty who have consistently demonstrated excellence in teaching to their students and college.

Ms. Daggs also informed the Board of the Selection Criteria: where the recipient had demonstrated the following:

1. Interactions with students that focus on their successful development as whole persons.

2. Effective classroom environments that result in motivated students and successful learning.
3. Innovations in teaching methods including the effective use of technology.
4. Professional development activities and experiences that enhance teaching effectiveness.
5. Leadership roles beyond the classroom related to the practice and profession of teaching.
6. Past recognition and awards received as a faculty member.
7. Overall consistent and excellent job behaviors that exhibit unselfish devotion and significant contributions to student, College, and System success which exceed normal expectations.

Ms. Daggs stated that both the Screening Committee interviews and State Board Committee interviews have now been completed.

The recipient of the “Excellence in Teaching” award for 2009 is Ms. Robin Harris, Lead Instructor and Assistant Professor of Associate Degree Program in Nursing at the College of The Albemarle. The Board will be asked, in November, for their approval of the recipient and recognition of the remaining four finalists.

FINANCIAL AND CAPITAL NEEDS, Mr. Herbert L. Watkins, Chair

On behalf of the Financial and Capital Needs Committee, each of the items listed below was presented by Mr. Watkins presented to the Board. Upon a recommendation from the Committee, Mr. Watkins moved that the Board approve each of the following:

Prison Education Funds Allocation: Department of Correction Allocation for Increased Capacity or New Prisons (Attachment FC-2)

Request to Increase Contract Delegation from \$25,000 to \$50,000 (Attachment FC-4)

Contract Renewal – General Education Development (GED) Scoring Services (Attachment FC-5)

New Allocation to Edgecombe Community College Small Business Center for Project GATE 2009 - 2010 (Attachment FC-6)

Allocation of Resources for Career Readiness Certification (CRC) – 2009 - 2011 (Attachment FC-7)

With a motion for approval of each of the items listed above and by unanimous voice vote, the motions were so adopted by the Board.

Mr. Watkins wished to make members aware of a potential situation that has not come before the Committee on Financial and Capital Needs, although it is likely to appear at some undetermined date in the future. At a meeting of the Committee earlier this year, the IT Staff presented to the Committee results from their functionality assessments of Blackboard and Moodle. The results of this assessment indicated that both were equally capable of meeting the needs of the System. Further, it was anticipated that the IT staff would return to the Committee at a future date with a recommendation to award the contract. This has not yet occurred. In the interim, Blackboard has written an unsolicited rebuttal to the IT staff’s assessment. Chairman Watkins indicated that he has reviewed this document and it is his belief that it has the potential to be inflammatory and

contentious at some future point. Mr. Watkins indicated that this item could possibly appear before the Board as a For Action item in the future, and he so wished to inform the Board ahead of time in the event that it does.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

Dr. Linwood Powell moved and Mr. Middlesworth seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees. The motion was properly seconded by Mr. Middlesworth.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board reconvened in open session.

Dr. Powell reported that it is the duty of the State Board to annually evaluate the performance of the System President. He mentioned that he had the privilege of serving on the committee which recommended Dr. Ralls for the position of System President and that it is his belief that he wears the face of the System well. Dr. Powell reported that the annual performance evaluation has been completed by the State Board and indicated that Dr. Ralls has exceeded the expectations of the Board and was given a “superior” rating.

On behalf of the Personnel Committee, Dr. Powell moved that the Board approve the hiring of Ms. Sherry O’Neal as the Director of Internal Communications, to be effective November 1, 2009 at an annual salary of \$69,000. With a second to the motion being unnecessary, the motion was adopted by the Board on a voice vote.

CALENDAR COMMITTEE, Ms. Raichelle Glover, Chair

Ms. Glover presented the proposed dates for the 2010 State Board Meeting Calendar. She mentioned that the State Board does not typically meet in the months of June and December. On behalf of the Calendar Committee, Ms. Glover moved that the Board approve the 2010 State Board Calendar as presented. By unanimous voice vote, the motion was adopted by the Board.

NEW BUSINESS

No new business was reported.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls began his report by recognizing the work of Mr. Richard Sullins and Ms. Marg Young in the State Board Affairs Office for their work in planning and coordinating the details of the meetings over the past few days. He indicated that his report for the month of October would consist largely of information that was presented to the Legislative Oversight Committee for Education earlier in the week (Exhibit 1). This report is available on the NCCCS website listed below:

http://www.ncccs.cc.nc.us/External_Affairs/President_Reports/Presidents%20Reports%20-%20State%20Board/2008%202009/October%20Presidents%20Report%20-%20Budget%20and%20Enrollment%2010.16.09.pdf

SUMMARY OF CHAIR 'S CLOSING REMARKS

Chair Pinnix-Ragland recognized and thanked Lt. Governor Walter Dalton for his participation and his report on Wednesday on the work of the JOBS Commission, which will play a critical role in the re-tooling of North Carolina's economy. She also thanked members of the State Board for their level of commitment in attending each of the scheduled board meetings and expressed her hope that participation will remain high. The Chair asked that all members include the 2010 dates of the State Board meetings on their calendars.

With regard to President Ralls' presentation, the Chair wanted to especially thank the presidents, the trustees, and the faculty and staff at the local community colleges for the continued commitment and dedication to the goal of serving students, regardless of the stress and strain caused by increased enrollment growth. Our legislators expressed confidence in us through our budget allocations this year, and the Board is most grateful for both their support and their trust, particularly thanking Lt. Governor Walter Dalton and State Treasurer Janet Cowell for their continued support and assistance in the fulfillment of our mission. Dr. Fountain suggested that the Board create a letter to be sent to each of the colleges expressing our appreciation and indicating our recognition of the efforts being made by both faculty and staff across the system during these difficult days. Ms. Weiner indicated that this would be done.

Chair Pinnix-Ragland took the opportunity to thank some of the individuals that made the meetings of the past several days engaging and informative, as well as providing an opportunity for the community college family to come together for the initial steps toward charting a course for the future. She thanked Ms. Elsie Childres, a trustee from Western Piedmont Community College, for making the trip to participate in these meetings. The Chair recognized the spouses of some of the Board Members that came to participate: Ms. Shervie Powell, Ms. Maxine Middlesworth, Ms. Catherine Watkins, Ms. Vicky Keen, and Mayor Fred Turnage.

She thanked the staff members, Dr. Houlihan and the Strategic Planning Committee, for so successfully carrying out the planning sessions that took place on Wednesday and again on Thursday morning. The Chair also recognized Mr. Jim Johnson from the Terry Sanford School at Duke University, Dr. Margaretta Mathis from the University of Texas at Austin, and Ms. Linda Suggs and Ms. Diane Troyer of the Gates Foundation, all of whom served as presenters or facilitators of the discussions. She extended a special thank you to Dr. Larry Keen and his staff at

Fayetteville Tech for hosting the Board during its fall planning session and Board meeting, and for setting the standard by which the Board will make visits to other campuses in the future.

BOARD'S COMMENTS AND REMARKS

Representative Ford reminded the Board of the Minority Male Mentoring Conference on November 6, 2009 at the Sheraton Imperial Hotel in Research Triangle Park, and encouraged those Board members who could to attend. The Chair asked Mr. Sullins to provide information on registration for the Conference to each member of the Board.

DATE OF NEXT MEETING

The next meeting of the State Board will be held on Thursday, November 19, and Friday, November 20, 2009, in the State Board Room of the Caswell Building in Raleigh, North Carolina.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mr. Watkins to adjourn the meeting. The motion was properly seconded by Representative Ford and the meeting was adjourned at 10:58 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair