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**State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
January 14, 2010
2:00 p.m.
Telephonic Meeting**

CALL TO ORDER

Following proper public notification and having determined that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 2:01 p.m. in the Board Room of the Caswell Building. She welcomed those in attendance and those who have called in to participate via telephone. Roll was taken by Mr. Sullins and the following members were present via telephone:

Hilda Pinnix-Ragland, Chair*
Linwood Powell, Vice Chair*
K. Ray Bailey
Lt. Governor Walter Dalton
Naomi Daggs
Jimmie Ford
Stuart B. Fountain*
Jonathan Furnas
Raichelle Glover
G. Gordon "Buddy" Greenwood

G. Thomas Houlihan
Edwin H. "Eddie" Madden, Jr.
Chester P. Middlesworth
Samuel Powell
Joanne Steiner
Norma B. Turnage
Allen Wellons
Ann Whitford
James Woody, Jr.*

Absent: Treasurer Janet Cowell and Herbert Watkins

*Attended from the Caswell Building

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Chair asked Mr. Sullins to enter into the record that no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of the November 20, 2009 State Board of Community Colleges meeting. Ms. Steiner seconded the motion and the minutes were unanimously adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Chair asked for a report from each committee chair as to any changes they might wish to make to the agenda.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

On behalf of the Policy Committee, Dr. Fountain requested that the following changes be made:

“Approval of Proprietary School Licensure” (Attachment POL 6) was inadvertently left off of the Consent Agenda.

Dr. Fountain made the motion to place this item on the Consent Agenda. The motion was properly seconded by Mr. Woody and unanimously adopted by the Board.

Dr. Fountain requested that the rules be suspended and the following item be moved from For Future Action to For Action:

Initiate Rule-making Process to Adopt 23 N.C.A.C. 02C .0506, “Special Purchasing Delegations” (Attachment POL 2)

The motion was properly seconded by Mr. Ford and unanimously adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

No changes were requested

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Allen Wellons, Vice-Chair

No changes were requested.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

No changes were requested.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

AWARDS COMMITTEE, Ms. Joanne Steiner, Chair

No changes were requested.

Dr. Fountain moved, and Dr. Linwood Powell seconded, that the Agenda be adopted as amended. Without objection, the motion was approved.

APPROVAL OF THE CONSENT AGENDA

Mr. Woody moved and Mr. Ford seconded, that the Consent Agenda be approved as presented. Without objection, the Board approved the Consent Agenda. Items appearing on the Consent Agenda are as follows:

Consent Agenda Items

POLICY COMMITTEE, Dr. Stuart S. Fountain, Chair

Approval of Proprietary School Licensure (Attachment POL 6)
Providence Training Institute Inc.
Asheville Sunrise School of Dental Assisting
Charlotte Sunrise School of Dental Assisting

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

Curriculum Standard Revision (Attachment PROG 4)
Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 5)
Attachment A – Continuing Education
Attachment B – Curriculum Program Application

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Allen Wellons, Vice Chair

Basic Skills English Literacy/Civics Education Projects (Attachment FC-10)
State Board Reserve Projects – January 2010 Expenditure Report (Attachment FC-11)
Two Percent Transfer Restriction (Attachment FC-12)
Construction/Property/Bond Authorization Report (Attachment FC-13)

OTHER PRESENTATIONS/REPORTS

NCACCP, Dr. Robert Keys, President

Dr. Keys reported that the Presidents Association has not met since the November State Board meeting. He indicated that each of the 58 Community College Presidents continue to deal with unprecedented enrollment increases. These increases appear to be continuing into the spring semester. Dr. Keys indicated that the Presidents were very appreciative of the two percent reversion relief from the earlier five percent budget reduction requested by Governor Perdue in Executive Order 21. Reducing college reversions from five to three percent will enable each of the community colleges to meet the needs of the students by adding class sections and employing part time faculty to accommodate the increased enrollment for this spring semester. The NCACCP appreciates the Trustees, State Board members and others who helped to move this issue.

The Presidents Associations' next meeting is scheduled to take place at Pitt Community College on January 21, 22, and 23, 2010. The meeting will kick off on Wednesday afternoon. Dr. Keys indicated that they have worked with State Board Office staff in creating a new President's Orientation Program which will continue throughout the year. The first session for the President's Orientation will take place on Wednesday, January 21, 2010 preceding the Presidents Association scheduled meeting, and will focus on finance and capital projects. Kennon Briggs and Jennifer Haygood will conduct this session for our new Presidents. The President's Orientation Program is not just for new presidents, in fact there will be a few senior presidents who will be participating in this orientation session.

Janet Cowell is scheduled to address the Presidents regarding the “Financial Literacy Program” which was presented to State Board members in November as well as a presentation being given by the Franklin Street Partners on investment opportunities for institutional and foundation funds.

Dr. Keys indicated that during the Presidents Association meetings next week, there will be discussion about the initiative regarding tobacco-free colleges. It is expected that the Association will have recommendations which will come back to the State Board in the future. Dr. Keys mentioned that while the presidents realize that establishing a tobacco-free campus is the prerogative of the local Board of Trustees, we believe that the local Boards will benefit greatly in having a position statement or at least encouragement from the State Board to move in that direction.

Dr. Keys also reported that the presidents are very actively involved in the “Code Green” leadership team by working heavily with the CIP initiative, which will result in code green initiatives being implemented across our curricula.

NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees

Dr. Hunter reported the Trustees have been very hard at work with the Presidents, the System Office staff, and State Board members, on the Joint Legislative Planning Committee. A meeting for the Joint Legislative Planning Committee is scheduled for January 27, 2010. The Trustees are also working on their Law Seminar which is scheduled to take place on April 8 and 9, 2010. State Board members will be receiving more information as details are completed. The Trustees Association is planning on inviting the Governor to attend the Law Seminar and to thank her for the two percent reversion relief, as well as inviting some of the members of the General Assembly who were particularly helpful in the most recent session.

Dr. Hunter reported that the Executive Board had met on January 8, 2010 in Greensboro, where the highlight of that meeting was the conversation with both President Ralls and Kennon Briggs relating to budgets and strategic planning.

NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Jonathan Furnas, President

Mr. Furnas reported that the N4CSGA will hold its Division Meeting on Saturday, February 13, 2010 and will be held at Rowan-Cabarrus, Western Piedmont, and Craven Community Colleges. After the meeting each division will hold a community service project to benefit the local community. The N4CSGA Spring Conference will be held on March 5 through 7, 2010 and will be held at the Sheraton Imperial Hotel and Convention Center in Research Triangle Park. All State Board members are invited to attend the banquet which will be held on Saturday, March 6, 2010 at 7:00 p.m. Representative Jimmie Ford will be the banquet’s keynote speaker.

Mr. Furnas indicated that during the conference, elections will be held for next year's Executive Board Officers and that the following awards will be given to those who have made significant contributions to their college and to the N4CSGA:

Daryl Mitchell Award for Outstanding Students,
Dr. Michael Taylor Award,
The Dowe Award,
The Eddie Myers Outstanding Advocacy Award,
The Outstanding Community Service Award,
Top "C" Campus Award,
The Bryan Pugh Award,
The Karen Yerby Award, and
The Ray Jefferies Award

Finally, Mr. Furnas reported that the next N4CSGA Executive Board meeting will be held on Saturday, January 16, 2010 at Peace College.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

The Board received upon the recommendation of the Policy Committee:

A motion by Dr. Fountain on behalf of the Policy Committee that the following item be approved by the Board:

Initiate Rule-making Process to Adopt 23 N.C.A.C. 02C .0506, "Special Purchasing Delegations"
(Attachment POL 2)

By unanimous voice vote, the motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

Ms. Turnage indicated that all of the items on the Program Services Committee Agenda are on the Consent Agenda and has no items to present for action before the Board.

FINANCIAL AND CAPITAL NEEDS, Mr. Allen Wellons, Vice-Chair

The items listed below were presented by Mr. Wellons on behalf of the Committee to the Board.

Upon a recommendation from the Committee, Mr. Wellons moved that the Board approve each item as listed:

ADA Compliance Project for Virtual Learning Community Quality Assessment Center
(Attachment FC-8), and

Compensatory Education Voices Together Project (Attachment FC-9)

With a motion for approval for each item having been made on behalf of the Committee, the motions were so adopted by the Board.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

Dr. Linwood Powell moved and Dr. Fountain properly seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 126-22.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board reconvened in open session.

On behalf the Personnel Committee, Dr. Linwood Powell made a motion that the Board approves each of the following:

Dr. Dale McInnis be approved as President of Richmond Community College, effective March 1, 2010.

This motion was properly seconded by Dr. Fountain.

By unanimous voice vote, the motion was adopted by the Board.

Mr. Bruce Humphrey be promoted to Associate Vice President for Information Resources and Technology, effective February 1, 2010, at an annual of \$122,000.00.

This motion was properly seconded by Mr. James Woody.

By unanimous voice vote, the motion was adopted by the Board.

STRATEGIC PLANNING COMMITTEE, Dr. Houlihan, Chair

Dr. Houlihan reported that the committee is continuing its work and is moving forward with the “Listening Tours” and asked President Ralls to update members of the Board. President Ralls reported that this committee is ready to move forward in scheduling a “Listening Tour” at college campuses across the state. President Ralls mentioned that he would discuss setting up these sessions during the President’s Association meeting, scheduled for next week.

President Ralls described the “listening tours” as an opportunity for faculty, staff, and students to meet with members of the State Board, Vice Presidents from the System Office to introduce SuccessNC, discuss its importance, and to learn about best practices taking place on the college campuses. President Ralls also indicated that these listening tours would aid in determining which policies may be preventing colleges from accomplishing the goal of creating student success and, from a policy perspective, what things should be incorporated to improve student success. Performance metrics, shared best practices, and facilitative policies in these exchanges will lead to ensuring greater student success and the sharing of processes.

AWARDS COMMITTEE, Ms. Joanne Steiner, Chair

Ms. Steiner reported that individuals for the “Academic Excellence in Teaching,” “Staff Person of the Year,” “President of the Year,” and “Academic Excellence Awards” have been selected for this year. The names of these recipients will not be disclosed until individuals have been notified. Ms. Steiner further reported that selections for both the “I.E. Ready Award” and the “Distinguished Partners in Excellence” awards have been selected and both will be notified by our Board Chair, Ms. Hilda Pinnix-Ragland. The Academic Excellence Awards and the Day of Recognition events are being combined into one celebratory event, tentatively titled “An Evening of Excellence” and will be held on Wednesday, April 14, 2010 at the McKimmon Center.

NEW BUSINESS

No new business was reported.

PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls’ report is available on the NCCCS website as listed below, and will be included as Exhibit I in the official State Board records.

http://www.ncccs.cc.nc.us/External_Affairs/President_Reports/Presidents%20Reports%20-%20State%20Board/2010/Presidents_Report_January_2010.pdf

DATE OF NEXT MEETING

The next meeting of the State Board will be held on Thursday, February 18, and Friday, February 19, 2010, in the State Board Room of the Caswell Building in Raleigh, North Carolina.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mr. Middlesworth to adjourn the meeting. After being properly seconded by Ms. Steiner, the motion was adopted by the Board on a voice vote and the meeting was adjourned at 2:38 p.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair