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State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
April 16, 2010
9:00 a.m.

CALL TO ORDER

Following proper public notification and having determined that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Board Room of the Caswell Building. She welcomed those in attendance and those who called in to participate via telephone. Roll was taken by Mr. Richard Sullins and the following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
K. Ray Bailey
Naomi Daggs
Cynthia O’Neal, on behalf of Lt. Governor,
Walter Dalton
Representative Jimmie Ford
Stuart B. Fountain
G. Gordon “Buddy” Greenwood

G. Thomas Houlihan
Chester P. Middlesworth
Samuel Powell
B. Joanne Steiner
Norma B. Turnage
Herbert L. Watkins
Senator Allen Wellons
Ann Whitford
James Woody, Jr.

Absent: State Treasurer Janet Cowell, Raichelle Glover, Edwin H. “Eddie” Madden, Jr.

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of March 19, 2010 State Board of Community Colleges meeting. Dr. Samuel Powell seconded the motion and the minutes were unanimously adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Chair asked for a report from each committee chair as to any changes they might wish to make to the agenda.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Dr. Fountain requested that the following items be moved from “For Future Action” to “For Action”

Attachment POL 4, entitled “Calendar Waiver for Piedmont Community College,” and
Attachment POL 5, entitled “Calendar Waiver for Sampson Community College”

This motion was unanimously adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

No changes were requested.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

Mr. Watkins indicated that all of the committees’ items were on the Consent Agenda and requested the he be able to provide an update to the Board regarding the 2010 – 2011 Community College Grant Schedule. The Chair indicated that the request would be granted.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. G. Gordon Greenwood

On behalf of the Committee, Mr. Greenwood moved that Attachment AUD 1, entitled “Process for State Board Expenses” be moved from “For Information” to “For Action.”

This motion was unanimously adopted by the Board.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

APPROVAL OF THE CONSENT AGENDA

Representative Ford moved, and Ms. Whitford seconded, that the Consent Agenda be approved as amended. The amended Consent Agenda was approved. Items appearing on the Consent Agenda are as follows:

Consent Agenda Items:

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage, Chair

Curriculum Standard Revisions (Attachment PROG 7)

- Cape Fear Community College
- Nuclear Maintenance Technology (A50390)
- Southwestern Community College
- Cyber Crime Technology (A55210)
- Wayne Community College
- Autobody Repair Diploma (D60100)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 8)

- Wilkes Community College
- Emergency Medical Science (A45340)

Continuing Education Master Course List (Attachment PROG 9)

New Course Approvals:

- R30 Fire and Rescue
 - Fire Officer I (FIP3710)
 - Fire Officer II (FIP3711)
 - Fire Officer I&II (FIP3712)
 - Fire Officer III (FIP3713)
- P40 – Biotechnology
 - Industrial Microbiology (BTC3504)

Course Modifications:

- P40 - Biotechnology
 - Aseptic Manufacturing (BTC3300)
 - GMP Basics & Related Practices (BTC3600)
 - Analytical Chemistry (BTC3800)
- P35 – Industrial Occupations
 - Bladesmith Technology (ISC3401)
- L15 – Emergency Medical Services
 - Critical Care Transport (MED3200)
- P90 – Welding
 - Welding (WLD3106)

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 10)

Curriculum Program of Study Revisions

- James Sprunt Community College
 - Duplin Correctional Center (4125)
 - Automotive Systems Technology (C60160)

Electrical/Electronics Technology (D35220)
Stanly Community College
Albemarle Correctional Institution [4580]
Networking Technology (C25340)

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

Contractual Services – Project Management Services: Extend ITS Memorandum of Understanding (Attachment FC-2)
Allocation of Funds for the North Carolina Motorcycle Safety Education Program (NCMSEP) Fiscal Year (FY) 2010 - 2011 (Attachment FC-3)
Two Percent Transfer Restriction (Attachment FC-4)
Construction/Property/Bond Authorization Report/Vance-Granville Community College Discussion (Attachment FC-5)

APPROVAL OF THE AGENDA

Dr. Fountain moved, and Ms. Daggs seconded, that the Agenda be adopted as amended. The motion was unanimously adopted by the Board.

INTRODUCTION OF NEW PRESIDENTS

Mr. Matt Wood, Chair of the Board of Trustees at the College of the Albemarle, introduced Dr. Kandi Deitemeyer, President of the College of the Albemarle. Mr. Wood discussed the process of selecting COA's new president. Dr. Deitemeyer thanked members of the Board for the opportunity to serve as President of the College and is looking forward to assuming her new responsibilities.

Mr. David Wyatt, Chair of the Board of Trustees at Asheville-Buncombe Technical Community College, came to the podium to share with the State Board the process by which AB Tech's new President, Dr. Hank Dunn, was selected. President Dunn addressed the members of the State Board and thanked them for the opportunity to serve as the new president of Asheville-Buncombe Technical Community College.

OTHER PRESENTATIONS/REPORTS

The Chair recognized Scott R. Daugherty, Assistant Vice Chancellor/Executive Director of the Small Business and Technology Development Center. Ms. Willa Dickens, Associate Vice President for Workforce Development, introduced Mr. Daugherty and mentioned that he has served as the SBTDC's Executive Director since it was founded in 1984. He also serves as the Assistant Vice Chancellor for Extension, Engagement and Economic Development at North Carolina State University.

Mr. Daugherty addressed the members of the Board and provided a quick overview of the Small Business and Technology Development Center (SBTDC). SBTDC is a collaboration of efforts on behalf of the Department of Commerce, the Community College System, and the University System and has been helping North Carolina businesses grow and create new jobs since 1984.

Mr. Daugherty mentioned that specialists at SBTDC provide management counseling and educational services to small and mid-sized businesses throughout North Carolina, for which the services are free of charge and kept confidential. The core service is to provide in-depth management counseling, addressing financing, marketing, human resources, operations, business and strategic planning, and feasibility assessment. Mr. Daugherty also explained that the SBTDC also assists business owners and managers, economic and community development organizations, education institutions and not-for-profit organizations develop strategies and action plans to gain competitive advantage through its Management Education. Mr. Daugherty indicated that SBTDC's Market Development Services were specifically designed to aid growing companies in expanding their markets and increasing competitiveness:

Ms. Dickens announced that George Milsaps will be joining Mr. Daugherty as the Assistant Executive Director of the Small Business and Technology Development Center, effective May 3, 2010.

Ms. Dickens proceeded in the presentation of the Small Business Award for Excellence. Three awards were given to the following:

Eastern Division- College of The Albemarle
Ms. Ginger O'Neal, Small Business Center Director
Central Division - Rowan-Cabarrus Community College
Ms. Barbara Hall, Small Business Center Director
Jeanie Moore, Vice President, Continuing Education
Western and State-wide Recipient - Gaston College
Brad Rivers, Small Business Center Director
Dr. Patricia Skinner, President

NCACCP, Dr. Robert Keys, President North Carolina Association of Community College Presidents

Dr. Keys indicated that he was honored to be the presenter at the Excellence Event, which was held on Wednesday evening, stating that this event was the perfect opportunity to recognize our students, staff, and presidents, and all of the successes at each community college. Dr. Keys mentioned that the Presidents Association was proud to be a financial sponsor for the event, as well as the sponsors for the Governor Robert W. Scott Student Leadership Award and the first ever Dallas Herring Achievement Award. The students that were selected for these two awards represented our colleges very well and were very inspiring to all of us.

Dr. Keys was happy to report that the effort to explore the possibility of outsourcing our college and foundation investments, the work group, under the leadership of Dr. John Dempsey, President at Sandhills Community College and with the support of staff at the System Office, is moving forward. Dr. Keys indicated that he will provide a full report to the Presidents Association and anticipates the conclusion by the end of summer.

Dr. Keys also reported that the Presidents Association was pleased to be involved at the Trustees Association Law Seminar, which was held last week. The Presidents Associations anticipates future

opportunities to work with the Trustees and roundtable discussions regarding issues that are of importance on our campuses. Dr. Keys reminded Board members of the upcoming Presidents Association Spring meeting, which will take place at Alamance Community College on April 21, 22, and 23, 201. The Presidents Association has worked with North Carolina State University to secure the Dallas Herring Lecture speaker who is Frank Chong, Ed. D., Deputy Assistant Secretary for Community Colleges, U.S. Department of Education, Office of Vocational and Adult Education.

NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees

Dr. Hunter introduced NCACCT's new Associate Executive Director, Ms. Jane Meyer. Ms. Meyer is from Leadership North Carolina, some of our Presidents and staff members have benefited by participation over the years in Leadership North Carolina, which means that she is no stranger to our system. Dr. Hunter also took the opportunity to welcome the two new Presidents, both Drs. Deitemeyer and Dunn, and wished them much success at each of their campuses

The Law Seminar held last week was one of the most heavily attended seminars as there were over 400 individuals involved and 56 of the 58 colleges participated. Excellent reviews and feedback were provided which were all very positive. Dr. Hunter indicated that Governor Perdue's speech was very honest and direct, and positive towards the community college system, as she indicated that she will attempt to do what she can for the community colleges with regard to the budget. The highlight of the Law Seminar was the dinner in which an introduction and recognition of three students: Philip Perry - Wayne CC, Cederic Bedis - Durham Tech, and Stephanie Rocket - McDowell CC. These students were the highlight of the Dinner. Each of the students had overcome difficult circumstances in order to complete their education at a community college and were interviewed "Oprah" style and they shared their stories with the assembled group. Dr. Hunter also reported that Representative Joe Tolson and Senator Martin Nesbitt were recognized for their contributions in the 2009 Legislative Session.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

On behalf of the Policy Committee, Dr. Fountain made the motion that both items, listed below, be approved by the Board:

Attachment POL 4, entitled "Calendar Waiver for Piedmont Community College," and
Attachment POL 5, entitled "Calendar Waiver for Sampson Community College"

By unanimous voice vote, each motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma B. Turnage,-Chair

Ms. Turnage indicated that all of the items on the Program Services Committee Agenda were on the Consent Agenda and had no items to present for action before the Board.

FINANCIAL AND CAPITAL NEEDS, Mr. Herbert Watkins, Chair

Mr. Watkins indicated that all of the items on the Finance and Capital Needs Committee Agenda were on the Consent Agenda. He then proceeded with an update from the Finance and Capital Needs Committee regarding the 2010 – 2011 Community College Grant Schedule.

The Schedule was approved at our March 19, 2010 State Board meeting and at that time, members were advised that changes were under consideration that could require further action by the Board. Ms. Haygood provided additional information relating to these changes in the federal Pell Grant program.

Ms. Haygood reported that the federal government has completed its update of the Pell Grant Payment Schedule. The Community Colleges Grant works in concert with both the Pell and Education Lottery Scholarship to provide a new base for our Financial Aid Programs. As of today, we believe that additional State Board action will not be necessary. Should changes occur, this Committee would like to have the opportunity to meet prior to the next regular State Board meeting as this issue is time-sensitive.

On behalf of the Finance and Capital Needs Committee, Mr. Watkins made the motion to have the Board authorize this committee to meet, if so required in interim, to act upon this Schedule and to be later ratified by the full Board. By unanimous voice vote, the motion was adopted by the Board.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. G. Gordon “Buddy” Greenwood, Chair

On behalf of the Accountability and Audit Committee, Mr. Greenwood made the motion that Attachment AUD 1, entitled, “Process for State Board Expenses” be approved by the Board.

By unanimous vote, the motion was so adopted by the Board.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

Dr. Houlihan reported that as of April 9, 2010, a total of 19 Listening Tour stops have been completed, with approximately 12 additional tours scheduled thus far. There are two common “themes” that have come from these Listening Tours. The first commonality is that of partnerships. For example, Johnston Community College has partnered with the public schools in their area. Secondly, the teams that go on these Listening Tours take the time to listen to the responses at each campus of what barriers exist that prevent the college from meeting the needs of the students. Dr. Houlihan mentioned that as a Board we set different policies, and that it is important for us to hear about these barriers and to prevent making policies which create barriers. The effort of the Listening Tours is gaining momentum and that this is only the first step. If we as Board members are doing our jobs well, then this Strategic Plan will be the guiding force for our work well into the future.

Dr. Houlihan asked the members of the Board to become active in these Listening Tours and to participate at the campuses close by. There are quite a few “Listening Tours” in coming weeks. The latest schedule for the Listening Tours can be obtained from the System Office.

Dr. Houlihan asked Kennon Briggs to discuss the partnership between UNC General Administration and the Community Colleges.

Mr. Briggs reported that thanks to the efforts of both President Ralls, President Erskine Bowles, along with teams of university and community colleges, they have partnered and created objectives to improve seamless education and access and success for our Community College students transferring to the University System and have set timelines to accomplish and follow through on. Mr. Briggs indicated that he is the point person on behalf of the Community Colleges and Ms. Norma Houston fills a similar role for the University System. This past Tuesday, both Mr. Briggs and Ms. Houston presented their findings to the General Oversight Committee. Mr. Briggs reported that the feedback was positive and members of the Oversight Committee were happy to see that the University System and the Community College System were collaborating so well.

Mr. Briggs also reported that some of this group’s accomplishments consist of continuously looking at the requirements for transfer as well as the transferability of our students, especially in the areas of General Education and the Science, Technology, Engineering, and Math (STEM). Also the University System is looking to emulate our Male Minority Mentoring Program and will use this as a model to develop a program of their own. Another issue that is being developed by both the Community College and University Systems is the simplification of the Financial Aid Program.

PRESIDENT’S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls’ report is available on the NCCCS website as listed below, and will be included as Exhibit I in the official State Board records.

http://www.ncccs.cc.nc.us/External_Affairs/President_Reports/Presidents%20Reports%20-%20State%20Board/2010/Presidents_Report_April_2010.pdf

CHAIR’S REMARKS

The Chair reminded members of the Board to take a look at the new artwork that is displayed on the walls of the Caswell Building. She expressed heartfelt thanks to all of the State Board members for their attendance and participation at the Excellent Event. She also asked that the members become actively involved in the Listening Tours which are in their areas.

BOARD MEMBERS QUESTIONS/COMMENTS

Dr. Linwood Powell informed members of the Board that Representative Jimmie Ford was recently selected to receive the “Order of the Long Leaf Pine” from Governor Perdue for his continued work and support of 32 boards, commissions and organizations across the State of North Carolina.

DATE OF NEXT MEETING

The next meeting of the State Board will be held on Thursday, May 20, and on Friday, May 21, 2010, and will be held in the State Board Room of the Caswell Building in Raleigh, North Carolina.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded by Ms. Whitford, the motion was adopted and the Board was adjourned at 10:34 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair