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**State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
May 21, 2010
9:00 a.m.**

CALL TO ORDER

Following proper public notification and having determined that a quorum was present, Vice Chair Powell called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Board Room of the Caswell Building. He welcomed those in attendance and those who called in to participate via telephone. Roll was taken by Mr. Richard Sullins and the following members were present in the Board Room:

Linwood Powell, Vice Chair
K. Ray Bailey
State Treasurer Janet Cowell
Lt. Governor Walter Dalton
Representative Jimmie Ford
Stuart B. Fountain
Raichelle Glover
G. Thomas Houlihan

Edwin H. "Eddie" Madden, Jr.
Chester P. Middlesworth
Samuel Powell
Herbert L. Watkins
Senator Allen Wellons
Ann Whitford
James Woody, Jr.

Participating by telephone: Chair Hilda Pinnix-Ragland, G. Gordon "Buddy" Greenwood, B. and Joanne Steiner

Absent: Naomi Daggs, Norma B. Turnage

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Vice Chair reminded Board members of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Vice Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of April 16, 2010 State Board of Community Colleges meeting. Dr. Stuart Fountain seconded the motion and the minutes were unanimously adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Vice Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Dr. Fountain moved that the following items be moved from “For Future Action” to “For Action”

Attachment POL 5, entitled “Adopt 23 N.C.A.C. 02C .0503 “Donated or Loaned Property”, and Attachment POL 6, entitled “Review for Approval for Renewal of Proprietary Schools for Licensure”

The motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice Chair

Dr. Houlihan requested that Attachment PROG 10b, entitled “Program Application Summary Evaluation Report (Draft) for Edgecombe Community College, Historic Preservation Technology (A35110)” be removed from the Consent Agenda and indicated to members of the Board that this item will be taken under consideration by the Program Services Committee at a future date.

Vice-Chair Powell granted the request.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

No changes were requested.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

PERSONNEL COMMITTEE, James Woody, Jr., Vice Chair

No changes were requested.

APPROVAL OF THE CONSENT AGENDA

Representative Ford moved, and Dr. Sam Powell seconded, that the Consent Agenda be approved as amended. The amended Consent Agenda was approved. Items appearing on the Consent Agenda were as follows:

Consent Agenda Items:

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Approval of Proprietary School Licensure (Attachment POL 8)

PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice Chair

Curriculum Program Applications, New to the System (Attachment PROG 7)

Curriculum Standard Revisions (Attachment PROG 8)

2010 - 2011 Cooperative-Innovative High School Programs Application Approvals
(Attachment PROG 9)

Curriculum Program Applications (Fast Track for Action) (Attachment PROG 10)

Continuing Education Master Course List (Attachment PROG 11)

A. New Course Approvals

B. Course Modifications

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 12)

Basic Skills: Courses of Instruction

Continuing Education: Courses of Instruction

Curriculum: Program Application

Curriculum: Program of Study Revisions

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair

Open Source Collaborative Moodle Learning Management System (Attachment FC-8)

Enterprise Learning Management System – Blackboard Learning System Level III Upgrade,
Contract Renewal (Attachment FC-9)

Service Agreement with ITS for NC Learning Object Repository (NCLOR) Hosting
(Attachment FC-10)

The Learning Edge – North Carolina Learning Object Repository (NCLOR) – Contract Renewal
(Attachment FC-11)

Client Relationship Management System Contract Renewal with Center Dynamics USA, LLC
and The North Carolina Community College Small Business Center Network
(Attachment FC-12)

New Allocation to Select College Small Business Centers for Project GATE 2010 – 2011 Year 3
(Attachment FC-13)

Service Agreement with the North Carolina Rural Center for the GATE Program – Year 3
(Attachment FC-14)

Service Agreement with the Employment Security Commission of North Carolina for NC STARS
and Career Readiness Certification Websites and Data Collection Systems (Attachment FC-15)

NC REAL Enterprises Contract (Attachment FC-16)

Basic Skills Pathways to Employment Programs (Attachment FC-18)

FINANCIAL AND CAPITAL NEEDS COMMITTEE (Continued)

Basic Skills Funds for Community Based Organizations (Attachment FC-19)
Basic Skills Comprehensive Family Literacy Programs (Attachment FC-20)
Basic Skills English Literacy/Civics Education Projects (Attachment FC-21)
Comprehensive Adult Student Assessment System (CASAS) Training Grants (Attachment FC-22)
Professional Development Contract with Appalachian State University – Adult Basic Skills
Professional Development (ABSPD) (Attachment FC-23)
Project IDEAL Distance Learning Grants (Attachment FC-24)
Environmental, Safety, and Health Compliance Services Contract Renewal (Attachment FC-25)
Two Percent Transfer Restriction (Attachment FC-26)
Construction/Property/Authorization Report/Vance-Granville Community College Discussion
(Attachment FC-27)

APPROVAL OF THE AGENDA

Dr. Fountain moved, and Mr. Watkins seconded, that the Agenda be adopted as amended. The motion was unanimously adopted by the Board.

NCACCP, Dr. Robert Keys, President, North Carolina Association of Community College Presidents

In the absence of Dr. Keys, Dr. Mary Kirk provided the Board with an update on behalf of the Presidents Association. She thanked members of the Board for being involved with all of the community colleges. The presence of a State Board Member at commencement exercises and at the participation in the Listening Tours speaks volumes to faculty and staff as well as the local presidents. Dr. Kirk reiterated how much the presidents appreciate the Board's continuous active involvement.

Dr. Kirk reported that most of the colleges have held their commencement exercises and noted that the graduation ceremony is the President's own reward in that they get to see the excitement from both the student and their families as they cross the stage to receive their diploma. Dr. Kirk mentioned that some of the Board Members have delivered commencement addresses at the colleges, and again expressed her appreciation for Board Members being actively involved.

Dr. Kirk reported that registration for Summer sessions has begun, and it appears that enrollment will be up for these summer sessions and will likely be higher again for the Fall semester.

Currently, the Presidents' Association is preparing for their Summer Quarterly Meeting. One item on their Agenda will be a recommendation for a Request for Proposal (RFP) for Investment so that the colleges receive a better rate of investment. The NCACCP Summer Quarterly Meeting will be held at Brunswick Community College and then hope to have a finalized budget to be able to plan for the upcoming year. With regards to the budget, as a whole, the Presidents are pleased with the Senate's budget proposal that has been proposed.

Vice –Chair Linwood Powell thanked Dr. Kirk for her update and report to members of the Board. He also elaborated on the importance of Board Members being actively involved in graduation ceremonies statewide and took the opportunity to recognize Lieutenant Governor Dalton who has delivered at least three commencement speeches.

NCACCT, Mr. George Regan, President, North Carolina Association of Community College Trustees

Mr. Regan reported that most of the community colleges are in the midst of their graduations and he indicated that Robeson Community College held their Curriculum Graduation last evening and Lt. Governor Dalton was their guest speaker.

Mr. Regan reported that the NCACCT is undergoing a leadership change. Effective July 1, 2010, there will be new officers at the Association as follows:

- Ms. Helen Collins – who is a member of the Board of Trustees at Edgecombe Community College and will be the new NCACCT President,
- Mr. Bob Comer – who is a member of the Board of Trustees at Surry Community College and will be the new NCACCT Vice President; and
- Ms. Lyn Austin – who is with the Chair of the Board of Trustees at Johnston Community College and will be the new NCACCT Secretary/Treasurer.

In addition to the new appointments, Mr. Regan reported that they have added two additional Trustees who will also start on July 1, 2010. The new Trustees are Charles J. Harrell, who is Chair of the Board of Trustees at Fayetteville Technical Community College and John Watts who is a member of the Board of Trustees at Catawba Valley Community College.

Mr. Regan reported that the Trustees Association is very active with the Legislators and the feedback they have received has been positive. The Trustees are finishing up their work with the Senators and are getting ready to work with the members of the House. The next NCACCT Meeting will be their Leadership Seminar, which is scheduled to take place September 8 – 10, 2010 in Asheville. More information will be provided in a future report to the Board.

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

On behalf of the Policy Committee, Dr. Fountain made the motion that both items, which were previously on the Agenda as a For Future Action item and then were subsequently moved to For Action on the Agenda, be approved by the Board:

- Attachment POL 5, Adopt 23 N.C.A.C. 02C .0503 “Donated or Loaned Property”
- Attachment POL 6, Review for Approval for Renewal of Proprietary Schools for Licensure

Dr. Fountain requested to amend the motion regarding adoption of Attachment POL 6 to request that line item number seven (7), entitled “Bess-Jackson Nurse Aide Training School” be removed from the listing.

Attachment POL 5 was adopted by the Board and Attachment POL 6 was adopted as amended.

On behalf of the Policy Committee, Dr. Fountain made a motion that the following item also be adopted by the Board:

Attachment POL 7, entitled “Adopt 23 N.C.A.C. 02C .0506 “Special Purchasing Delegations”

By unanimous voice vote this motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice Chair

On behalf of the Program Services Committee Dr. Houlihan made a motion that the following be adopted by the Board:

Attachment PROG 6, entitled “Code Green Super Curriculum Improvement Project (CIP) for 2010 - 2012 Lead Colleges”

By unanimous voice vote this motion was adopted by the Board.

FINANCIAL AND CAPITAL NEEDS, Mr. Herbert Watkins, Chair

Mr. Watkins requested that President Ralls provide an update relating to the status of the budget. Following Dr. Ralls’ remarks, Mr. Watkins moved on behalf of the Finance and Capital Needs Committee that each of the following items be adopted by the Board:

Attachment FC-6, entitled “College Information System Software Annual Maintenance and Support Services Agreement – Datatel”

Attachment FC-7, entitled “MCNC Broadband Connectivity Contract”

Attachment FC-17, entitled “Code Green Super Curriculum Improvement Projects (CIP) for 2010 – 2012 Funding Cycle Request for Funding “

By unanimous voice vote each motion was adopted by the Board.

PERSONNEL COMMITTEE, James Woody, Jr., Vice Chair

Mr. Woody moved and Treasurer Cowell properly seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 126-22.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board reconvened in open session.

On behalf the Personnel Committee, Mr. Woody made a motion that the Board approve Ms. Janet Burnette as Interim President at Southwestern Community College effective July 1, 2010 and until such time as a new President is approved by the Board.

By unanimous voice vote this motion was adopted by the Board.

Mr. Woody also reported that College Presidential Evaluations have been received from approximately 15 of the 58 community colleges. The Presidential Evaluations are due to the State Board Affairs Office by June 30, 2010. Mr. Woody also reminded the members of the Board that the evaluation for Dr. Scott Ralls as System President will begin in August and will be concluded at the October State Board Retreat which will take place at Blue Ridge Community College.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

Dr. Houlihan reported that as of this date, 32 Listening Tour stops have been completed and seven additional stops have been scheduled, as indicated on the schedule. As the schedule becomes updated and more stops are added and confirmed, updates and other information will be forwarded by the State Board Affairs Office. Dr. Houlihan expressed his appreciation to members of the Board for their active participation in these Tours and reiterated that the goal for completing all of the Listening Tours is October 31, 2010.

A draft listing of results from the Listening Tours was distributed to members of the Board entitled "Policy Barriers and Concerns Identified during SuccessNC Listening Tours." Dr. Houlihan reported that this information was compiled by members of the Strategic Planning Committee from the feedback received at each of the tours. Concerns at the local college level are listed and a suggested area of influence is highlighted. The area of influence is who would be most apt in providing resolutions to the concerns. Dr. Houlihan reported that during the Strategic Planning Committee meeting, it was agreed that President Ralls would be given the leeway to establish two committees to be led by our Community College Presidents which would be responsible for the continuation of pushing this effort forward. Dr. Houlihan indicated that President Ralls would provide more information regarding this effort as well as provide an update regarding the American Association of Community Colleges Voluntary Framework of Accountability (VFA).

President Ralls indicated that as a result of our Listening Tours, some of the local policies and practices which promote student success, prompts the notion that these ideas that should be shared on a statewide level. An example of this is Developmental Education and the process currently in place and moving towards a modularized program. President Ralls reported that in one committee they would assimilate the information and share the positive, results-oriented ideas, whereas the other group would determine if these ideas aid in establishing our system performance measures and our critical success factors. There is legitimate and compelling criticism of current community college outcome measures, and it is clear that some useful accountability measures need to be devised. The VFA initiative seeks to determine how best to measure community college productivity in ways that are appropriate and sensitive to the mission of these institutions, while also being relevant and rigorous in addressing the legitimate concern of lawmakers and the public interested in the efficiency of its higher education institutions.

President Ralls mentioned that although there is currently nothing close to a national common community accountability framework for community colleges, a tremendous amount of work has already been done in detailing what community colleges should be achieving. Accountability systems have been employed by several states, local government, accreditors, the federal government, researchers, and foundation-funded efforts such as the *Achieving the Dream: Community Colleges Count* and *Bridges to Opportunity* initiatives. At this point, just about every viable metric that might be developed to evaluate community college performance, from the most subjective to the most objective, from what a student learns to what he or she earns, has been

articulated and used in some context. The task for the proposed project, therefore, is not to develop new measurements, but to sort through the plethora of community college evaluation items currently being deployed and develop a broad framework that includes most, if not all, of the significant activities of the nation's community colleges. Given the diversity of existing community colleges—in terms of programs, students, and operating systems—as well as great diversity in data collection capability and focus, institutions will understandably want flexibility concerning the specific accountability measurements to be used in a given area.

Dr. Houlihan asked Kennon Briggs to provide a quick update regarding the partnership between UNC General Administration and the Community Colleges.

Mr. Briggs reported that thanks to the efforts of both President Ralls, President Erskine Bowles, along with the executive teams at the university and the community colleges have partnered and created objectives to help improve seamless education, access and success for our Community College students transferring to the University System, also known as SuccessNC. The focus is on the following: collecting of data and the exchange of data, joint enrollment projection planning, degree production, and the co-branding our Minority Male Mentoring program. Mr. Briggs also reported that some of this group's accomplishments consist of continuously looking at the requirements for transfer as well as the transferability of our students, especially in the areas of General Education and the Science, Technology, Engineering, and Math (STEM). Another issue that is being developed by both the Community College and University Systems is the simplification of the Financial Aid Program.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

In lieu of his regular "President's Report," President Ralls provide an update regarding the state of our budget. The following statement was provided regarding the Senate budget recommendations for 2010 – 2011:

"Our state's Senators get it. They understand that unprecedented numbers of North Carolinians are turning to our 58 community colleges as their hope for economic recovery. The historic enrollment surge coupled with budget cuts and reversions mean our colleges have worked with \$900 or 18 percent less per student than they were budgeted for at the beginning of the academic year. By funding our enrollment growth and limiting our cuts, the Senate is helping our colleges help North Carolina. As the budget process turns to the House, I'm confident their efforts will reveal the same understanding of our colleges' contributions and needs."

President Ralls indicated that overall community colleges feel good about the budget. "We've done so much for so long with so little, that people think we can do everything with nothing." President Ralls indicated that we need to emphasize to the Legislature that colleges have had to deal with significant enrollment growth, and to especially limit cuts and tuition increases, as they are crucial. The per student funding was 18% less compared to the previous year. President Ralls anticipates that more cuts will take place

and encouraged members of the Board to keep up the persistent and vigilant pace at the Legislature.

President Ralls mentioned that he is concerned with a few areas with regard to how much money these programs might receive: prison education funding, funding in arrears, and the elimination of dual enrollment programs. Their concern is that of “double funding”, such programs as “Earn and Learn” and the Huskins provide for high school students to also attend a community college. President Ralls also mentioned that another area of concern is in financial aid and lending as schools are unable to conduct background checks and there are risky financial aid behaviors as they do not want students to be in debt.

CHAIR’S REMARKS

Vice Chair Linwood Powell expressed his appreciation, and that of the Board for all of the hard work that the System Office staff, especially President Ralls and his executive staff are doing.

BOARD MEMBERS QUESTIONS/COMMENTS

Representative Ford commented on the quality of the Listening Tours and noted that the information being gleaned from them will be invaluable. He is also very pleased to hear that the University System is adopting the Minority Male Mentoring program that community colleges have provided.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, July 15, 2010 and Friday, July 16, 2010. At this point in time there will be no State Board meeting in June. However, should an urgent need arise that requires State Board action, a meeting will be scheduled and information will be distributed.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded by Ms. Whitford, the motion was adopted and the Board was adjourned at 10:27 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair