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**State Board of Community Colleges  
Blue Ridge Community College  
180 West Campus Drive  
Flat Rock, NC 28731  
October 15, 2010  
9:00 a.m.**

**CALL TO ORDER**

Following proper public notification and having determined that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Thomas Gallery at Blue Ridge Community College. She welcomed those in attendance and those who called in to participate via telephone. Roll was taken by Mr. Richard Sullins and the following members were present:

Ms. Hilda Pinnix-Ragland, Chair  
Dr. Linwood Powell, Vice Chair  
Mr. K. Ray Bailey  
Ms. Naomi Daggs  
Representative Jimmie Ford  
Dr. Stuart B. Fountain  
Mr. G. Gordon "Buddy" Greenwood  
Ms. Raichelle Glover  
Dr. G. Thomas Houlihan

Mr. Earl W. Laws, Jr.  
Mr. Edwin H. "Eddie" Madden, Jr.  
Mr. Chester P. Middlesworth  
Lt. Governor Walter Dalton  
Dr. Samuel Powell  
Ms. Joanne Steiner\*  
Ms. Norma Bulluck Turnage  
Senator Allen Wellons  
Mr. James Woody, Jr.

Absent: State Treasurer Janet Cowell, Mr. Herbert L. Watkins, and Ms. Ann Whitford

\*Participated by telephone

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

The Chair reminded Board members of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda.

Having so requested and hearing none, the Chair asked that the record reflect that she would abstain from the voting process during the Financial and Capital Needs Committee report on Attachment FC-7 as part of the Consent Agenda, as a potential conflict could exist. Otherwise, no conflicts or potential conflicts of interest were reported or identified.

**APPROVAL OF THE MINUTES**

Mr. Middlesworth made a motion to approve the minutes of the September 16, 2010 meeting of the State Board of Community Colleges. Ms. Glover seconded the motion and the minutes were unanimously adopted by the Board.

The Chair recognized Dr. Molly Parkhill, President of Blue Ridge Community College. On behalf of the students, faculty, staff, and trustees of the college, Dr. Parkhill took the opportunity to thank members of the Board for coming to Blue Ridge for their Planning and State Board meeting. Dr. Parkhill took a moment to recognize the individuals who were behind the scenes in making the Board's visit such an outstanding success. Members of the Board also thanked these individuals with a round of applause and a standing ovation.

Dr. Parkhill informed the Board that there were participants from the Leadership Institute who were observing this State Board Meeting. The Leadership Institute team is made up of both faculty and staff who are participating in a program which promotes and strengthens leadership potential.

The Chair recognized Ms. Janet Burnette, Chief Financial Officer and Interim President at Southwestern Community College, to introduce their new president, Dr. Richard J. Collings.

Ms. Burnette mentioned that the Southwestern Community College Board of Trustees was pleased to select Dr. Richard Collings as the fifth president of the college. As a previous president of Wayne State College in Nebraska, Dr. Collings was chosen from an outstanding pool of national candidates. The Board was most impressed with his breadth of experience, leadership qualities and educational credentials and feel he will be a great asset to the college and the communities it serves.

Dr. Collings addressed members of the Board and thanked them for the opportunity to serve as president at Southwestern. He recalled working on partnerships with Asheville-Buncombe Technical Community College, Haywood, Blue Ridge, and Southwestern Community Colleges, and others, while he was Chief Academic Officer at Western Carolina University, and his desire was to serve as president of a college that takes teaching and learning seriously. He has found that at Southwestern.

**CHANGES TO AND APPROVAL OF AGENDA**

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

**POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair**

On behalf of the Policy Committee, Dr. Fountain made a motion that the rules be suspended to move the following item from "For Information" on the Agenda to "For Action":

Amendments to Customized Training Guidelines (Attachment POL 3)

This motion was properly seconded by Representative Ford and was unanimously adopted by the Board.

**PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck Turnage, Chair**

On behalf of the Program Services Committee, Ms. Turnage made a motion to suspend the rules and requested that the following items be moved from “For Action” on the Agenda to the “Consent Agenda”:

Annual Report to the General Assembly on Compliance of NC Community Colleges with Criteria and Standards to Regulate the Operation of College Transfer Programs (Attachment PROG 3)

Cooperative –Innovative Program Application Approvals (Attachment PROG 5)

Curriculum Standard Revisions (Attachment PROG 6)

This motion was properly seconded by Dr. Sam Powell and unanimously adopted by the Board.

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Senator Allen Wellons, Vice-Chair**

No changes were requested.

**PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair**

No changes were requested.

**STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair**

No changes were requested.

**APPROVAL OF THE CONSENT AGENDA**

Representative Ford moved and Ms. Daggs seconded, that the Consent Agenda be approved as revised. In a unanimous voice vote, the Board approved the Consent Agenda.

Items appearing on the Consent Agenda were as follows:

**REVISED Consent Agenda Items:**

**PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair**

Annual Report to the General Assembly on Compliance of NC Community Colleges with Criteria and Standards to Regulate the Operation of College Transfer Programs (Attachment PROG 3)

Cooperative –Innovative Program Application Approvals (Attachment PROG 5)

Curriculum Standard Revisions (Attachment PROG 6)

Continuing Education Master Course List (Attachment PROG 7)

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Senator Allen Wellons, Vice-Chair**

Annual Report on Multi-Campus College and Off-Campus Expenditures: 2009 – 2010 (Attachment FC-6)

Construction/Property/Bond Authorization Report (Attachment FC-7)

Blackboard Inc. Online Help Desk (Attachment FC-8)

**APPROVAL OF THE AGENDA**

Dr. Fountain moved, and Mr. Greenwood seconded, that the Agenda be adopted as presented. The motion was unanimously adopted by the Board.

**NCACCP, Dr. Mary Kirk, President, North Carolina Association of Community College Presidents**

Dr. Kirk thanked the Board for including her in its Planning meeting. Dr. Kirk indicated that she learned quite a bit and experienced a great opportunity to discuss different issues with many of the Board members. She looks forward to taking the information from this Planning meeting and sharing it with the Presidents Association.

Dr. Kirk reported that the Presidents Association will be meeting on October 27 – 29, 2010 at Wilkes Community College. This will be the first quarterly meeting since the summer. There are many issues and updates that will be discussed at this meeting.

**NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees**

Dr. Hunter reported that the Trustees Association has been busy. The Trustees have just completed their Fall Seminar. Approximately 300 individuals attended and participated in this event. The Trustees are now preparing for and looking forward to working with the General Assembly in the upcoming session.

**N4CSGA, Mr. Earl W. Laws, Jr., President**

Mr. Laws reported that a letter was sent informing each SGA President and their Advisor of the proposed amendments to bring more clarity to the N4CSGA Constitution. The letter explained why a motion made at the central division seeking clarification, was vetoed by Mr. Laws. The letter also asked for a response to a survey provided by the N4CSGA to address any voiced concerns that each SGA may have by October 12, 2010.

The N4CSGA Executive Board held a special teleconference on October 9, 2010 to finalize plans for the fall conference. The Fall Conference Banquet will be held on October 30, 2010 at 7:00 p.m. Mr. Laws also reported that the Executive Board will hold its next meeting at Wake Technical Community College on October 16, 2010 at 11:00 am.

There are currently six vacant positions on the N4CSGA Executive Board.

Finally, Mr. Laws reported that he will be in attendance for the “Target 2020, My Education, Our Future” hosted by the Bill and Melinda Gates Foundation on October 22 through 24, 2010, in Charlotte, NC.

**STANDING COMMITTEE REPORTS**

**POLICY COMMITTEE, Dr. Stuart Fountain, Chair**

On behalf of the Policy Committee, Dr. Fountain moved that the following item be approved by members of the Board:

Amendments to Customized Training Guidelines (Attachment POL 3)

Representative Ford properly seconded the motion and by unanimous voice vote, the motion was adopted by the Board.

**PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck Turnage, Chair**

On behalf of the Program Services Committee, Ms. Turnage moved that the following be approved by members of the Board:

Basic Skills Plus Guidelines (Attachment PROG 4)

Dr. Houlihan properly seconded the motion and by unanimous voice vote, the motion was adopted by the Board.

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Senator Allen Wellons, Vice-Chair**

On behalf of the Financial and Capital Needs Committee, Senator Wellons moved that each of the following items be approved by members of the Board:

North Carolina Space Grant Allocation to Mitchell Community College (Attachment FC-2), in the amount of \$3,000.

This motion was properly seconded by Mr. Greenwood and adopted by the Board by unanimous voice vote.

Service Agreement with Gaston College for Developing Advanced Learning Software (Attachment FC-3), in the amount of \$143,500.

This motion was properly seconded by Ms. Glover and by unanimous voice vote, adopted by the Board.

Service Agreement with Wake Technical Community College for Operations of the Mobile Launch Pad for Critical Careers (Attachment FC-4), in the amount of \$101,500.

This motion was properly seconded by Ms. Glover and adopted by the Board by unanimous voice vote.

Allocation to Wake Technical Community College for Compensatory Education Program of Study, Correlation Guide, and Training (Attachment FC-5), in the amount of \$115,000.

Being properly seconded by Mr. Greenwood, by unanimous voice vote, this motion was adopted by the Board.

**PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair**

Dr. Powell reported that the annual evaluation has been conducted on the performance of the System President, President Ralls. Dr. Powell asked that the Chair provide the report to members of the Board.

The Chair thanked members of the Board for responding and providing input on the evaluation of Dr. Ralls. She indicated that 20 out of 21 evaluations were received with many great comments. The Chair and members of this Board are very appreciative of Dr. Ralls' outstanding leadership internally, to the system, which is to the 58 community colleges, its students, and to the trustees. Chair Pinnix-Ragland indicated that wonderful comments have also been received from individuals on a national level as well as in communities across the state.

**STRATEGIC PLANNING COMMITTEE, Dr. Thomas Houlihan, Chair**

Dr. Houlihan reported that this Planning Meeting has gone extremely well. He expressed his appreciation to both Dr. Mark Milliron and to Dr. Tom Bailey for their expertise and exchange relating to strategic planning or as Dr. Milliron refers to as "strategic focus." Again, the three guiding goals of our strategic focus are:

- Student access
- Student success, and
- Program quality

Dr. Houlihan mentioned that with regard to these goals, two sub-committees, the Innovation Ideas Committee and the Performance Measures Committee, provided an update at yesterday's Strategic Planning Committee meeting. The Chairs of these committees, which consists of college presidents and staff, that the focus of efforts is not just centered around the State Board, but that it also involves the presidents at the community colleges, who will be tasked with implementation, but their input, ideas, and direction relating to innovation and performance outcomes will be sought.

Dr. Houlihan also indicated that Ms. Weiner is creating an evaluation of what has been done to date and will have that information available to this Board at its next meeting.

Finally, Dr. Houlihan reported more than 13,000 miles were tracked for the Listening Tours, which is indicative of the importance of listening to our customers, receiving input and feedback from all of the 58 community colleges on best practices in student access, student success, and program quality.

**NEW BUSINESS**

No new business was brought before the Board.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit I in the official State Board records.

[http://www.nccommunitycolleges.edu/pr/PresidentsReports/2010/Presidents\\_Report\\_October\\_2010.pdf](http://www.nccommunitycolleges.edu/pr/PresidentsReports/2010/Presidents_Report_October_2010.pdf)

**CHAIR'S REMARKS**

Chair Pinnix-Ragland again thanked Dr. Parkhill and all of individuals involved in making the October Planning Meeting and State Board Meeting a huge success. She also thanked the spouses of our Board members for attending and joining us during these days in the mountains.

Senator Wellons made the comment that the gallery that the Board met in, the Thomas Gallery, is named for former State Senator Bo Thomas, who passed away following a bicycle accident. However, his death became the inspiration behind a law in which children are required to wear helmets while riding their bicycles.

Dr. Sam Powell addressed members of the Board and mentioned that in Attachment PROG 7, relates to Honda Aircraft Company in Greensboro. Dr. Powell reminded members of the Board that this is what we do, bring business and industry here to North Carolina, and to provide a workforce who received their training at a community college. Approximately 700 jobs will be created as a result of Honda being in North Carolina.

**DATE OF NEXT MEETING**

The next State Board meeting is tentatively scheduled as a telephonic meeting for Thursday, November 18, 2010 and Friday, November 19, 2010 in the State Board Room of the North Carolina Community College System Office, Caswell Building, in Raleigh, North Carolina. More information regarding the November Board meeting will be forthcoming, and Board members should be watching for updates since the schedule is subject to change.

**ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded by Senator Wellons, the motion was adopted and the Board was adjourned at 10:07 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Ms. Hilda Pinnix-Ragland, Chair