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**State Board of Community Colleges**  
Caswell Building, 200 West Jones Street  
Raleigh, North Carolina  
May 20, 2011  
9:00 a.m.

**CALL TO ORDER**

Following proper public notification, Vice Chair Dr. Linwood Powell called the meeting of the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Board Room of the Caswell Building. The Vice Chair welcomed those in attendance and those participating via telephone. Mr. Jenkins called roll and the following members were present:

Mr. K. Ray Bailey	Mr. Edwin Madden, Jr.
Ms. Naomi Daggs	Mr. Chester P. Middlesworth
Treasurer Janet Cowell	Ms. Cynthia O'Neal representing
Representative Jimmie Ford	Lt. Governor Walter Dalton
Dr. Stuart B. Fountain	Dr. Samuel Powell
Ms. Raichelle Glover	Herbert L. Watkins
Dr. G. Thomas Houlihan	Ms. Ann Whitford
Mr. Earl W. Laws, Jr.	Mr. James Woody, Jr.

**On the Telephone:** Ms. Joanne Steiner, Ms. Norma Turnage, and Senator Allen Wellons

**Absent:** Ms. Hilda Pinnix-Ragland and Mr. G. Gordon "Buddy" Greenwood

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

The Vice Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing of none, the Vice Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

**APPROVAL OF THE MINUTES**

Mr. Middlesworth made a motion to approve the minutes of the April 15, 2011 meeting of the State Board of Community Colleges. Mr. Bailey seconded the motion and the minutes were unanimously adopted by the Board.

**CHANGES TO AGENDA**

The Vice Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

**POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair**

Dr. Fountain requested that the following items be moved from “For Future Action” to “For Action” on the Agenda:

Approval to Renew Proprietary Schools Licensure for Fiscal Year 2011 – 2012 (Attachment POL 4)  
Calendar Exception for Central Piedmont Community College (Attachment POL 5)

**PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice-Chair**

Dr. Houlihan requested that the following items be moved from “For Action” on the Agenda to the “Consent Agenda”:

Basic Skills Revised State Plan 2010 – 2011 (Attachment PROG 6)  
Curriculum Program Applications (New-to-the-System) (Attachment PROG 7)  
Nonprofit Leadership and Management [A25XXX] - Forsyth Technical Community College

**FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair**

Mr. Watkins requested that the following items be removed from the “Consent Agenda” and placed on the Agenda “For Action”:

Allocations for Virtual Learning Community Centers (Attachment FC 9)  
Allocations for English Literacy/Civics Education Projects (Attachment FC 14)  
Code Green Super Curriculum Improvement Projects (CIP) for 2010 – 2012 Funding Cycle  
(Attachment FC 16)

**PERSONNEL COMMITTEE, James J. Woody, Jr., Vice-Chair**

No changes were requested.

**STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair**

No changes were requested.

**APPROVAL OF THE AGENDA**

Representative Ford moved and Mr. Bailey seconded that the Agenda be approved as amended. By unanimous voice vote the Agenda was adopted by the Board.

**CHANGES TO AND APPROVAL OF THE CONSENT AGENDA**

Dr. Fountain moved and Representative Ford seconded that the Consent Agenda be approved as presented. By unanimous voice vote, the Board approved the Consent Agenda.

Items appearing on the Consent Agenda were as follows:

**POLICY COMMITTEE, Dr. Stuart Fountain, Chair**

Approval of Proprietary School Licensure (Attachment POL 5)

Discovery Diving, Co., Beaufort, NC

**PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice-Chair**

Basic Skills Revised State Plan 2010 – 2011 (Attachment PROG 6)

Curriculum Program Applications (New-to-the-System) (Attachment PROG 7)

Nonprofit Leadership and Management [A25XXX] - Forsyth Technical Community College

Curriculum Program Applications (Existing Program) (Attachment PROG 8)

Emergency Medical Science [A45340] - Mayland Community College

Sustainable Agriculture [A15410 - Wayne Community College

Curriculum Standard Revisions (Attachment PROG 9)

Nuclear Technology [A50460] - Cape Fear Community College

Historic Preservation Technology [A35110] - Edgecombe Community College

Industrial Systems Technology [A50240] - Nash Community College

Curriculum Program Applications, (Fast Track for Action) (Attachment PROG 10)

Occupational Therapy Assistant [A45500] - Central Piedmont Community College

Healthcare Business Informatics [A25510] - Nash Community College

Human Services Technology [A45380] - Nash Community College

Human Services Technology/Gerontology [A4538B] - Nash Community College

Healthcare Business Informatics [A25510] - Richmond Community College

Health Information Technology [A45360] - Richmond Community College

Practical Nursing (Diploma) [D45660] - Robeson Community College

Continuing Education Master Course List (Attachment PROG 11)

Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 12)

Brown Creek Correctional Institution - South Piedmont Community College

**FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair**

Contract for Enterprise Learning Management System and Online Student Support Services  
(Attachment FC 5)

Contract for Moodle Open Source Collaborative (Attachment FC 6)

Contract Renewal for North Carolina Learning Object Repository (NCLOR) (Attachment FC 7)

Allocations for Virtual Learning Community Centers (Attachment FC 9)

Service Agreement for Family Literacy Initiative (Attachment FC 10)

Service Agreement for Adult Basic Skills Professional Development (ABSPD) (Attachment FC 11)

Allocations for Basic Skills Funds for Community Based Organizations (Attachment FC 12)

Allocations for Basic Skills Pathways to Employment Programs (Attachment FC 13)

Allocations for English Literacy/Civics Education Projects (Attachment FC 14)

Code Green Super Curriculum Improvement Projects (CIP) for 2010 – 2012 Funding Cycle  
(Attachment FC 16)

**FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair**

*([Consent Agenda] Continued)*

Contract for Environmental, Safety, and Health Compliance (Attachment FC 17)

Contract Renewal with Center Dynamics (Attachment FC 18)

Two Percent Transfer Restriction (Attachment FC 19)

Construction/Property/Authorization Report (Attachment FC 20)

**Reports:**

**NCACCP, Dr. Mary Kirk, President, North Carolina Association of Community College Presidents**

Dr. Kirk reported that across the state, community colleges have been busy with their commencement exercises and preparing for the start of the summer session. Dr. Kirk indicated that at her college, Montgomery Community College, System President, Dr. Scott Ralls, was the guest speaker.

Dr. Kirk reported that the Executive Committee met yesterday and were provided with updates from the System Office Staff. A report regarding the Community College Efficiency Study will be available to the public on June 7, 2011 or shortly thereafter. Dr. Kirk also reported that at the Presidents Association Summer Meeting, they will recognize six (6) Community College Presidents who will be retiring. The NCACCP Summer Meeting will be hosted by Haywood Community College, located in Clyde, North Carolina.

Finally, Dr. Kirk reported that the Presidents have been steadfast in their efforts in working with the issues relating to the budget.

**NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees**

Dr. Hunter reported that the Trustees Association has been working on the budget and has been working with both the Senate and of the Legislature.

Dr. Hunter reported that the Trustees Association is busy preparing for its Fall Leadership Seminar, which will be held in September 2011 in Wilmington, North Carolina. The Spring Seminar will be held in downtown Raleigh. More information and invitations will be forwarded as these timeframes approach.

**N4CSGA, Mr. Earl W. Laws, Jr., President**

On behalf of the 2010-2011 N4CSGA Executive Board, it has been an honor to serve the students of the North Carolina Community College System.

I would like to thank each and every one of you for your dedicated leadership, service, and support to our students within the North Carolina Community College System and the N4CSGA. It has been an honor to work with each of you. I would like to extend a special thank you to my mentor, Mrs. Hilda Pinnix-Ragland.

On May 7, 2011, the 2010-2011 N4CSGA Executive Board transitioned the newly elected and appointed officers to their positions. At the transition meeting, the officers and Advisory Council meet with each of the new officers to explain their responsibilities and role on the Executive Board. Mr. Laws announced the new 2011-2012 N4CSGA Executive Board Officers and Advisory Council:

President – Mr. Phillip Markovich (Durham Tech CC)  
Vice President – Ms. NaTasha Moody (Robeson CC)  
Secretary – Mrs. Barbara Crumbacker (Lenoir CC)  
Parliamentarian – Mr. Reginald Terry (Durham Tech CC)  
Local Interactions Chair – Ms. Marysue Antonucci (Forsyth Tech CC)  
Western Division Representative - Mr. Derek McHenry (Wilkes CC)  
Eastern Division Representative – Ms. Jennifer Barr (Lenoir CC)  
Senior Advisor – Ms. Melody Wiggins (Wake Tech CC)  
Advisor – Ms. Samara Taft (Lenoir CC)  
Advisor – Ms. Melody Braswell (Stanly CC)  
Trustee – Mrs. Charletta Sims-Evans (NCCCS)

Currently there are three (3) vacant positions on the N4CSGA Executive Board: Treasurer, Special Populations Chair, and Central Division Representative. The 2011-2012 N4CSGA Executive Board will hold their bonding session on June 27-29, 2011 at Peace College.

Caldwell Community College and Technical Institute will be taking their first Study Abroad group to Brazil from June 17 – July 6, 2011. Five students have been individually selected to participate, which include three curriculum and two early college students. Two advisors will also be in attendance.

Finally, Mr. Laws introduced to members of the Board, the new N4CSGA President, Mr. Phillip Markovich.

## **STANDING COMMITTEE REPORTS**

### **POLICY COMMITTEE, Dr. Stuart Fountain, Chair**

On behalf of the Policy Committee, Dr. Fountain requested that each of the following items be approved:

Approval to Renew Proprietary Schools Licensure for Fiscal Year 2011 – 2012 (Attachment POL 4)

By unanimous voice vote, this motion was adopted by the Board.

Calendar Exception for Central Piedmont Community College (Attachment POL 5)

By unanimous voice vote, this motion was adopted by the Board.

### **PROGRAM SERVICES COMMITTEE, Dr. G. Thomas Houlihan, Vice-Chair**

On behalf of the Program Services Committee, Dr. Houlihan reported that all of their committee items are listed on the Consent Agenda, however took the opportunity to report on the following item:

2010 Passing Rates for Nursing Graduates in the NCCS (Attachment PROG 3)

**FIVE YEAR NCLEX PASSING RATES - PN**

	2006	2007	2008	2009	2010
<b>National Pass Rate</b>	88.3	88	87	86	87
<b>State Pass Rate</b>	94	94	93	95	95
<b>NC CC Pass Rate</b>	95	95	94	96	97.6

- National Council Licensure Examination for Practical Nurses (NCLEX-PN) the 2008 - 2010 national pass rate average 87%
- Benchmark - 95% of the National Pass Rate Average; this year's benchmark is 83%
- All PN programs pass rates were 83% or higher

**FIVE YEAR NCLEX PASS RATES - RN**

	Candidate	2006	2007	2008	2009	2010
<b>National Pass Rate</b>	All RN	88	87	87	88	88
<b>State Pass Rate</b>	All RN	90	89	89	89	89
<b>NC CC Pass Rate</b>	ADN	89	86	89.7	88.5	88.2

- National Council Licensure Examination for Registered Nurses (NCLEX-RN) 2008-2010 national pass rate average 88%
- Benchmark - 95% of the National Pass Rate Average; this year's benchmark is 83%
- Eight ADN programs were below 83%

**FINANCE AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair**

On behalf of the Finance and Capital Needs Committee, Mr. Watkins recommended and so moved that each of the following items be approved by members of the Board:

Contract for College Information System Software Maintenance Agreement – Datatel  
(Attachment FC 2)

Contract for College Information System Software Support Services – Datatel (Attachment FC 3)

Contract for Datatel Portal – Services Only for System Implementation (Attachment FC 4)

Contract for V-Scope Explorer: Anatomy & Physiology (Attachment FC 8)

**FINANCE AND CAPITAL NEEDS COMMITTEE  
(Continued)**

Allocations for Virtual Learning Community Centers (Attachment FC 9)

Allocations for English Literacy/Civics Education Projects (Attachment FC 14)

Allocation for Prison Education: Catawba Valley Community College/Alexander Correctional Institution (Attachment FC 15)

Code Green Super Curriculum Improvement Projects (CIP) for 2010 – 2012 Funding Cycle (Attachment FC 16)

By unanimous voice vote each motion, as listed above, was individually approved by the Board.

Mr. Watkins then requested that the members of the State Board grant approval for the Finance and Capital Needs Committee to meet telephonically in June to discuss financial and budget issues.

This motion was properly seconded by Dr. Fountain and was adopted by the Board by unanimous voice vote.

**PERSONNEL COMMITTEE, James J. Woody, Jr., Vice-Chair**

Mr. Woody moved and Mr. Bailey properly seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 126-22.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board then reconvened in open session.

On behalf the Personnel Committee, Mr. Woody made a motion that that the Board approve each of the following:

Dr. George “Randy” Parker as President of Guilford Technical Community College

This motion was properly seconded by Mr. Laws and was adopted by the Board by unanimous voice vote.

Ms. Rae Marie Smith act as Interim President at Guilford Technical Community College, effective July 1, 2011

This motion was properly seconded by Dr. Fountain and was adopted by the Board by unanimous voice vote.

**PERSONNEL COMMITTEE  
(Continued)**

Dr. Donald Tomas as President at Southwestern Community College

This motion was properly seconded by Mr. Madden and was adopted by the Board by unanimous voice vote.

Two (2) appointments to the Applied Textile Technology Center Advisory Board at Gaston Community College:

Ted Smith and Jane Johnson

This motion was properly seconded by Dr. Fountain and was adopted by the Board by unanimous voice vote.

**STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair**

Dr. Houlihan reported that the Strategic Planning Committee discussed the following items:  
Innovative Ideas and Performance Measures Committees' Update  
SuccessNC Initiatives

**NEW BUSINESS**

President Ralls reminded members of the Board that the North Carolina Community College System's 50<sup>th</sup> Anniversary Celebration is approaching. A committee Chaired by Ed Wilson will consist of three (3) subcommittees:

- Finance Committee
- Events Planning Committee
- Commemoration Committee

An outline of this Anniversary Celebration will be included as Exhibit I in the official State Board records.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Ralls announced the May 2011 "System Office MVP Award" recipient, Chreatha Alston. The nomination is available at the link below and will be included as Exhibit II in the official State Board records. President Ralls also announced that due to our telephonic State Board meeting in March, the March 2011 award was presented Tracy McPherson at the May State Board meeting. This nomination can also be viewed at the link below.

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/System%20Office%20MVP%20Awards.htm#CAIAlston>

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit III in the official State Board records.

[http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011\\_May\\_PresidentsReport.pdf](http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011_May_PresidentsReport.pdf)

**CHAIR'S REMARKS**

Vice-Chair Powell reminded members of the Board that there will be a telephonic meeting for the Finance and Capital Needs Committee in June. Detailed information regarding this meeting will be communicated by e-mail.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, July 14, 2011 and Friday, July 15, 2011 and will take place in the State Board Room of the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mr. Middlesworth to adjourn the meeting. After being properly seconded by Mr. Madden the motion was adopted and the Board was adjourned at 10:32 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Ms. Hilda Pinnix-Ragland, Chair