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**State Board of Community Colleges**  
**Rowan-Cabarrus Community College**  
**North Carolina Research Campus**  
**October 21, 2011**  
**9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chair Hilda Pinnix-Ragland called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. at Rowan-Cabarrus Community College North Carolina Research Campus in Kannapolis. The Chair welcomed those in attendance and those who called in to participate via telephone. Mr. Jenkins called roll and the following members were present:

Mr. K. Ray Bailey  
Representative Jimmie Ford  
Dr. Stuart B. Fountain  
Ms. Jann Lowder  
Mr. Eddie Madden\*  
Mr. Phillip Markovich  
Ms. Cynthia O'Neal\*  
Dr. Linwood Powell

Dr. Samuel Powell  
Mr. Lynn Raye  
Dr. Darrell Saunders  
Ms. Carolyn Smith  
Ms. Joanne Steiner  
Senator Allen Wellons  
Ms. Ann Whitford  
Mr. James Woody, Jr.

Absent: Dr. G. Tom Houlihan and Ms. Norma Turnage

\*Participated by Telephone

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

**APPROVAL OF THE MINUTES**

Representative Jimmie Ford made a motion to approve the minutes of the September 15 meeting of the State Board of Community Colleges. Mr. Samuel Powell seconded the motion and the minutes were unanimously adopted by the Board by voice vote.

**CHANGES TO AGENDA**

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

**POLICY COMMITTEE, Ms. Joanne Steiner, Chair**

No changes were requested.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Vice Chair**

No changes were requested.

**FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair**

Mr. Bailey made a motion to move Attachment FC 3 from Information to For Action. Mr. James Woody seconded the motion and was unanimously approved by voice vote.

**STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair**

No changes were requested.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Dr. Linwood Powell, Chair**

No changes were requested.

**PERSONNEL COMMITTEE, Dr. Stuart Fountain, Chair**

No changes were requested.

**CHANGES TO AND APPROVAL OF THE AGENDA**

Vice Chair Fountain moved and Dr. Sam Powell seconded that the Agenda be approved as amended. By unanimous voice vote, the Agenda was adopted by the Board.

**CHANGES TO AND APPROVAL OF THE CONSENT AGENDA**

Mr. Bailey moved and Mr. Ford seconded that the Consent Agenda be approved as presented. By unanimous voice vote, the Board approved the Consent Agenda.

Items appearing on the Consent Agenda were as follows:

**PROGRAM SERVICES COMMITTEE, Ms. Norma Turnage, Chair**

Curriculum Standard Revision (Attachment PROG 3)

Asheville-Buncombe Technical Community College – Surgical Technology [A45740]

**FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair**

Budget Allocations for 2-1 Summary – FY 2011-12 (Attachment FC 4)

Construction and Property Report (Attachment FC 8)

**Reports:**

**NCACCP, Dr. Dennis Massey, President, North Carolina Association of Community College Presidents**

Dr. Massey praised the presentations from the Performance Measures Committee and the Innovative Ideas Committee that were given during the Planning Meeting of the State Board. He was not only

proud of the Presidents but the work from System Personnel and Campus personnel for their contributions that went into these presentations. This was a showcase of the talent that is at all 58 of our community colleges.

Dr. Massey stated that the North Carolina Association of Community College Presidents will hold their quarterly meeting on Wednesday, October 26-28, 2011 at Davidson County Community College. Discussion will be on some of the same topics covered during the planning meeting - Career and College Promise and Developmental Education Initiative.

Dr. Massey spoke about how busy the Presidents are with the Trustees Association and that some Presidents are going through their SACS evaluations. For the tenth year, Pitt Community College would be hosting a Holiday Show at the Convention Center as a fundraiser for student scholarships for the college.

The Chair thanked Dr. Massey for his report and his work for the planning retreat.

**NCACCT, Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees**

No report.

**N4CSGA, Mr. Phillip Markovich, President**

Mr. Markovich gave the report for the N4CSGA.

The N4CSGA Executive Board met on September 17, 2011 at Wake Technical Community College.

- Treasurer Erin Adkins was officially sworn in to the Executive Board.
- The Local Interactions chair released results of the survey intended to determine what issues were most important to community college students.
  - There were a total of 51 responses to the survey. The Potential Merger, 2012-2013 Tuition Increase, and Financial Literacy were all determined to be very important, however, the issue that was most important to the students was the 2012-2013 Tuition Increase.
- The Constitutional Amendment Sheet was approved by the Executive Board.
- The Operational Guidelines Ad-Hoc Committee met on September 16 and continued work on the Operational Guidelines.

The N4CSGA Division Meetings were held on September 24, 2011 at Pitt Community College, Durham Technical Community College, and Surry Community College. All of the meetings included a common agenda with workshops on parliamentary procedure, issues management, and officer roundtable discussion to go along with the business meetings.

Mr. Markovich met with UNCASG President Atul Bhula on September 30 to discuss assignments for UNCASG board members during the upcoming fall conference.

The N4CSGA Fall Conference took place on October 7-9, 2011 at the Asheville Crowne Plaza in Asheville, NC. There were leadership workshops held along with the two business meetings.

- Mr. Markovich thanked Dr. Hank Dunn and Dr. Mary Kirk for their participation as keynote speakers during the welcome and banquet.
- Mr. Markovich recognized guests who attended:

- Representative Jimmie Ford
- Dr. Brenda Kays, President, Stanly Community College
- Dr. and Mrs. Stan and Michelle Sidor, President, South Piedmont Community College
- Ms. Wanda White and Mr. Van Wilson, System Office
- Dr. Laura Leatherwood, VP Student and Workforce Development, Asheville-Buncombe Technical Community College
- Ms. Dottie Stafford-Ortega, Director of Student Affairs, Tri-County Community College

The N4CSGA Executive board will meet again on November 12, 2011 at Wake Technical Community College.

The Chair thanked Mr. Markovich for his report and participation during the planning meeting.

### **STANDING COMMITTEE REPORTS**

#### **POLICY COMMITTEE, Ms. Joanne Steiner, Chair**

Ms. Steiner stated that Policy Committee had nothing to report.

#### **PROGRAM SERVICES COMMITTEE, Mr. Samuel Powell, Vice Chair**

On behalf of the Program Services Committee, Mr. Samuel Powell recommended and so moved that the following item be approved by the members of the Board:

Career and College Promise Operating Procedures (Attachment PROG 4)

Dr. Saunders seconded the motion and it was properly unanimously voice adopted by the board.

On behalf of the Program Services Committee, Mr. Samuel Powell recommended and so moved that the following item be approved with possible minor revisions by the members of the Board:

Career and College Promise Core 44 College Transfer Pathways Curriculum Standards (Attachment PROG 5)

- Business and Economics [P1012B]
- Engineering and Mathematics [P1042B]
- Humanities and Social Sciences [P1012A]
- Life and Health Sciences [P1042A]

Mr. Raye seconded the motion and it was properly unanimously voice adopted by the board.

The Chair thanked Dr. Samuel Powell for standing in for Mr. Houlihan during the Planning Meeting and Program Committee Meeting.

#### **FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair**

On behalf of the Finance and Capital Needs Committee, Mr. Bailey recommended and so moved that the following item be approved by members of the Board:

Special Construction Delegation Guidelines (Attachment FC 3)

The motion was properly unanimously voice adopted by the Board.

On behalf of the Finance and Capital Needs Committee, Mr. Bailey recommended and so moved that the following item be approved by members of the Board:

Allocation for North Carolina State Level Assessment Training (Attachment FC 5)

The motion was properly unanimously voice adopted by the Board.

On behalf of the Finance and Capital Needs Committee, Mr. Bailey recommended and so moved that the following item be approved by members of the Board:

Prison Education Fund Allocations to Vance-Granville Community College for New Programming at Warren Correctional Institution (Attachment FC 6)

The motion was properly unanimously voice adopted by the Board.

On behalf of the Finance and Capital Needs Committee, Mr. Bailey recommended and so moved that the following item be approved by members of the Board:

Blue Ridge Community College Request for an Installment Purchase Contract (Attachment FC 7)

The motion was properly unanimously voice adopted by the Board.

**PERSONNEL COMMITTEE, Dr. Stuart Fountain, Chair**

On behalf of the Personnel Committee, Dr. Stuart Fountain made a motion that the Board approve the following:

Salary Increases Greater than 10 percent and More Than \$10,000

The motion was properly unanimously voice adopted by the Board.

**STRATEGIC PLANNING COMMITTEE, Dr. Samuel Powell, Vice Chair**

Dr. Powell stated the Strategic Planning Committee had nothing to report.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit A in the official State Board records.

[http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011\\_October\\_PresidentsReport.pdf](http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011_October_PresidentsReport.pdf)

President Ralls recognized Ms. Jeannie Moore, Vice President for Continuing Education at Rowan-Cabarrus Community College, who talked about the closing of Pillowtex and the steps that followed

for Rowan-Cabarrus Community College. She spoke about a student, Paula Lail, who was a twenty-four year employee who was forced, with the closing of Pillowtex, to go back to school for training in a new field. Paula went into the Heating and Air Conditioning Program (AHR) but was challenged when she tried to enroll in the program. Her response was that she was mechanically inclined and felt this would be a good fit. She was a dean's list student. Paula asked Jeannie to tell the Board that when she was in the program she was asked to take the study skill course. That course helped her to focus and develop the skills that she needed to be successful in the program. Paula has a job with Hussmann-Ingersoll Rand which she began after graduation in 2004. She received her diploma along with certificates. Ms. Moore said the technical programs were seeing great enrollment and the students are finding jobs. She also shared the story of a students working in one of the labs on the Research Campus. The student asked the teacher if it would be possible for the machinist program at the college to make a replacement part for a broken piece on the equipment in the lab. Ms. Moore will keep the board informed of the status.

### **CHAIR'S REMARKS**

The Chair recognized Ms. Carla Howell, Mr. Bryan Jenkins, and Ms. Sandra Hall for their work on the Planning and Board Meetings. She thanked the board for their participation and she felt this was the best planning meeting of the State Board.

She paid a special recognition to the newest Board members for their participation – Dr. Saunders, Mr. Raye and Ms. Lowder. The Chair said there will be a training session for new members but it will be after the two new members are approved.

Dr. Fountain thanked Rowan-Cabarrus for hosting our meeting. Dr. Linwood Powell asked everyone to keep Dr. Stuart Fountain's mother, who is in declining health, in our prayers. The Chair asked everyone to also keep Ms. Whitford in their prayers.

President Ralls expressed appreciation to everyone on their work with SuccessNC.

### **NEW BUSINESS**

No new business.

### **BOARD MEMBERS QUESTIONS/COMMENTS**

No questions or comments.

### **DATE OF NEXT MEETING**

The next State Board Meeting will be held on Thursday, November 17, 2011 and Friday, November 18, 2011 and will take place in the State Board Room of the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

### **EXPIRING TERMS AND VACANCIES**

The Chair stated there are currently no terms expiring and there are 2 vacancies for the membership of the State Board.

**APPROVED: November 18, 2011**

**ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mr. Steiner to adjourn the meeting. After being properly seconded by Mr. Ford, the motion was adopted by unanimous voice vote and the Board was adjourned at 10:25 p.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Ms. Hilda Pinnix-Ragland, Chair