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State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
January 21, 2011
9:00 a.m.

CALL TO ORDER

Following proper public notification and having determined that a quorum was present, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Board Room of the Caswell Building. She welcomed those in attendance and those who called in to participate via telephone. The following members were present:

Hilda Pinnix-Ragland, Chair
Linwood Powell, Vice Chair
State Treasurer Janet Cowell
K. Ray Bailey
Naomi Daggs
Cynthia O'Neal, on behalf of Lt. Governor,
Walter Dalton
Representative Jimmie Ford
Stuart B. Fountain

Raichelle "Rai" Glover
G. Thomas Houlihan
Earl W. Laws, Jr.
Edwin H. "Eddie" Madden, Jr.
Chester P. Middlesworth
Samuel Powell
Norma B. Turnage
Ann Whitford
James Woody, Jr.

Absent: Herbert L. Watkins

Participated via Telephone: G. Gordon Greenwood, B. Joanne Steiner, and Senator Allen Wellons

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing none, the Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

APPROVAL OF THE MINUTES

Mr. Middlesworth made a motion to approve the minutes of November 19, 2010 State Board of Community Colleges meeting. Dr. Sam Powell seconded the motion and the minutes were unanimously adopted by the Board.

CHANGES TO AND APPROVAL OF AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows.

POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair

Dr. Fountain made a motion and asked that item Attachment POL 4, entitled “Approve Response to Rules Modification and Improvement Program (“RMIP”) Comments” be moved from “For Future Action” to “For Action” on the Agenda. This motion was properly seconded by Representative Ford and was unanimously adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck Turnage, Chair

Ms. Turnage made a motion and asked that item Attachment PROG 4, entitled “Cooperative-Innovative Program Application Approval” which is on the Consent Agenda be removed. Mr. Middlesworth properly seconded the motion and was unanimously adopted by the Board.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Dr. Powell, SBCC Vice Chair

No changes were requested.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

No changes were requested.

TECHNOLOGY COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

STRATEGIC PLANNING COMMITTEE, Dr. G. Thomas Houlihan, Chair

No changes were requested.

APPROVAL OF THE CONSENT AGENDA

Treasurer Cowell moved and Ms. Daggs seconded, that the Consent Agenda be approved. In a unanimous voice vote, the Board approved the Consent Agenda.

Items appearing on the revised Consent Agenda were as follows:

PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck Turnage, Chair

Program Application Process – Special Applications List and Procedures (Attachment PROG 2)

Program Application Process – Impact Assessment Form (Attachment PROG 3)

Basic Skills Plus Program Approvals (Attachment PROG 5)

Curriculum Standard Revisions (Attachment PROG 6)

Curriculum Program Applications, Fast Track for Action (Attachment PROG 7)
Continuing Education Master Course List (Attachment PROG 8)
Courses of Instruction to Captive/Co-opted Groups (Attachment PROG 9)

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins. Chair

State Board Reserve Projects – January 2010 Expenditure Report (Attachment FC-6)
Two Percent Transfer Restriction (Attachment FC-7)
Construction/Property/Bond Authorization Report (Attachment FC-8)

APPROVAL OF THE AGENDA

Representative Ford moved, and Dr. Fountain seconded, that the Agenda be adopted as presented. The motion was unanimously adopted by the Board.

NCACCP, Dr. G. Dennis Massey, Vice-President, North Carolina Association of Community College Presidents

Dr. Dennis Massey, President at Pitt Community College, provided State Board members with an update of the NCACCP. Dr. Massey reported that the Presidents Association will meet on January 26-28, 2011 for their quarterly meeting which will be held at Beaufort Community College. A number of discussions will take place at this meeting including discussions regarding our funding formula changes and the alternative tiers, the Code Green Initiatives as well as discussions regarding the state budget.

NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees

Dr. Hunter reported that the Trustees Association's primary focus is on the upcoming legislative session and to developing a unified message from the College Presidents and Trustees, System Office Staff, and others who will be getting to know and meet with the new members of the legislation. Dr. Hunter also reported that they have completed six regional meetings and the NCACCT Executive Board meeting, all of which turned out to be beneficial and productive meetings.

Dr. Hunter reported that the NCACCT were preparing for their Law Seminar which takes place in April. More information will be provided regarding this seminar.

N4CSGA, Mr. Earl W. Laws, Jr., President

Mr. Laws reported that the N4CSGA Executive Board held interviews for positions on the N4CSGA Executive Board on December 11, 2010 and welcomed William Hill from Nash Community College, who is now the N4CSGA Parliamentarian. The N4CSGA has six vacant positions on its Executive Board.

Mr. Laws reported that communications were sent to local SGA advisors requesting participation in an Ad Hoc Committee which will be tasked in revising the N4CSGA's Constitution. At this time, only three students have volunteered to participate.

The N4CSGA is now in the process of planning the Spring Conference. The Spring Conference will be held at the Sheraton Imperial Hotel located in Durham on April 1-3, 2011. The conference banquet will be held on April 2, 2011 at 7:00 p.m. and invited members of the State Board to attend the banquet.

Mr. Laws also reported that a meeting was held on January 15, 2011 to discuss the upcoming Division Meetings and Spring Conference. N4CSGA Division Meetings will be held on February 12, 2011. At the division meetings, students will engage in community service projects. The following is a listing of where the Division Meetings will take place:

Western Division will be held at Haywood Community College
Central Division will be held at Alamance Community College
Eastern Division will be held at Robeson Community College

Finally, Mr. Laws mentioned that the next N4CSGA Executive Board meeting will take place at Wake Technical Community College on February 26, 2011 at 10:00 am.

STANDING COMMITTEE REPORTS

The Chair reminded members of the Board that it is not necessary to second a motion when an item is being recommended on behalf of the corresponding committee.

POLICY COMMITTEE, Dr. Stuart Fountain, Chair

On behalf of the Policy Committee, Dr. Fountain made the following motions:

Approve Response to Rules Modification and Improvement Program (“RMIP”) Comments
(Attachment POL 4)

Dr. Fountain indicated that approval of this item authorizes the System Office President to prepare and submit responses to comments. By unanimous voice vote, this motion was adopted by the Board.

Adopt the Amendment to 23 N.C.A.C. 02C .0301 “Admission to Colleges” (Health and Safety Exception) (Attachment POL 5)

By unanimous voice vote, this motion was adopted by the Board.

Adopt the Amendment to 23 N.C.A.C. 02D .0202 “Tuition and Fees for Curriculum Programs”
(Attachment POL 6)

By unanimous voice vote, this motion was adopted by the Board.

Adopt 23 N.C.A.C. 02C .0213 “School Absence for Religious Observances” – Permanent Timeline
(Attachment POL 7)

By unanimous voice vote, this motion was adopted by the Board.

PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck Turnage, Chair

On behalf of the Program Services Committee, Ms. Turnage requested that the following item be tabled For Future Action

Cooperative-Innovative Program Application Approval (Attachment PROG 4)

By unanimous voice vote, this motion was adopted by the Board.

FINANCIAL AND CAPITAL NEEDS COMMITTEE, Dr. Linwood Powell, SBCC Vice-Chair

On behalf of the Financial and Capital Needs Committee, Dr. Linwood Powell motioned that the following items be approved:

Prison Education Funds Allocation: Start-Up Funds for Small Colleges (Attachment FC-4), and Allocation of Developmental Education Initiative Math Redesign Grants (Attachment FC-5)

By unanimous voice vote, each motion was adopted by the Board.

PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair

Dr. Linwood Powell moved and Mr. Middlesworth properly seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board reconvened in open session.

On behalf the Personnel Committee, Dr. Linwood Powell made a motion that the Board approve the following item:

Dr. Frank Sells be approved as the Interim President of Brunswick Community College, effective January 1, 2011

This motion was properly seconded by Mr. Middlesworth and was adopted by the Board by unanimous voice vote.

TECHNOLOGY COMMITTEE, Dr. Thomas Houlihan, Chair

Dr. Houlihan reported on responses received from a survey conducted in November 2010. (Responses to this survey are included as Exhibit II). Based on the responses, Dr. Houlihan reported the Technology Committee came to the conclusion that everyone favors that our Committee and Board meetings be conducted face-to-face over a two-day period. Dr. Houlihan indicated that more information

Dr. Houlihan indicated that at the Technology Committee meeting, a motion was made and unanimously approved the following:

“Enable the State Board Chair and System President, upon consultation with the Professional Staff, to work within the annual meetings calendar and determine the method and format of State Board Meetings, such as: two-day, one-day, or telephonic; based upon the breadth and substance of the agenda, committee workloads, fiscal and other factors, as deemed by the Board Chair and President, to be pertinent. Board members will be notified as far in advance as practicable as to the format of the next meeting.”

Dr. Houlihan reported that this type of flexibility allows for the Board to be conscious of unnecessary expenditures.

STRATEGIC PLANNING COMMITTEE, Dr. Thomas Houlihan, Chair

Dr. Houlihan reported that two sub-committees were created to assist in the implementation and development of “best practices.” The sub-committees are as follows:

- Innovative Ideas led by Dr. Rittling and Dr. Ingram
- Performance Measures Committee, which is led by Dr. Massey and Dr. Parkhill

Dr. Houlihan reported that with the assistance of these individuals, they will help to facilitate discussion and implementation of these “best practices.” A presentation with a newly created website related to the outcomes from the recent Listening Tours was made to members of the Board.

Dr. Houlihan also reported that information regarding the Bill and Melinda Gates Foundation, Completion by Design Initiative was handed out. Dr. Houlihan reported that the Gates Foundation has selected North Carolina as one of five finalists, for a “site visit” which is scheduled for February 21 – 22, 2011. The Completion by Design (CbD) is a five-year investment that will enable groups of community college campuses within states to collaborate on the design and implementation of a model pathway to completion. The model pathway will draw from the body of research and experience to systematically implement a range of proven and promising practices from intake to completion. The Foundation expects successful projects to restructure the student experience, build linkages and interdependencies among the systems that touch the lives of the students, and establish clear accountability to student success in order to increase rates of high-quality credential completion for the target population of low-income young adults. The Foundation expects state systems to implement policy support and scale best practices system wide. The lead college in this endeavor is Guilford Technical Community College. Also involved are Central Piedmont, Davidson County, Martin, and Wake Technical Community Colleges. The amount of money involved in this grant is \$36 million over five years.

Dr. Houlihan asked President Ralls to present on the System Office Priorities for 2011. President Ralls reported that in keeping with our system’s strategic planning initiative, SuccessNC, the focus is on bringing more college-ready students into high-quality educational and workforce training programs that will allow them to be well prepared for the post-recession economy as either an employee or entrepreneur. President Ralls mentioned that the following areas of continued focus:

- Improve Student Success
 - Enhance Math Capabilities
 - Redesign Developmental Education
 - Further Minority Advancement
 - Develop new Performance Measures
- Increase Student Access
 - Expand Health Care Programs
 - Facilitate College Readiness Standards
 - Accelerate Degree Production

- Ensure Program Excellence
- Strengthen Technical Education
- Accelerate Job Training and Entrepreneurship
- Focus Technology-Enhanced Initiatives

NEW BUSINESS

No new business was brought before the Board.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls' report is available on the NCCCS website, as listed below, and will be included as Exhibit I in the official State Board records.

http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011_January_Presidents_Report.pdf

President Ralls also reported that the System Office administration created the "MVP Award" as an opportunity for members of the community college family to recognize System Office staff members who go beyond their expected job duties, provide extraordinary service and technical assistance, and are positive leaders or team players. Employees may be nominated by a System Office peer, an employee of a NC Community College, a trustee or a State Board member. Nominations for the "MVP Award" are accepted before the 15th of each month and should be turned into the System Office's Human Resource office.

Dr. Scott Ralls announced the first recipient of the System Office MVP Award - **Wayne Madry**. He was nominated for Outstanding Performance and is a System Office employee stationed at Mitchell Community College. Mr. Madry is a Subject Matter Expert in College Continuing Education and Basic Skills for the Western Region and has worked in this role since June of 2008.

The Board applauded Mr. Madry on his accomplishment.

President Ralls indicated that before his monthly report to this Board he will present the MVP Award recipient.

CHAIR'S REMARKS

The Chair introduced Bryan Jenkins to members of the Board and she indicated that Mr. Jenkins will be the new liaison to the State Board. She reminded members that when they are travelling and representing the Board that they need to notify the State Board Affairs Office prior to their travel.

DATE OF NEXT MEETING

The State Board is scheduled to meet in Raleigh on Thursday, February 17, 2011 for the Issues Luncheon and Board Committee Meetings and on Friday, February 18, 2011 for the full State Board Meeting. The Chair reminded members of the Board that prior to the Issues Luncheon on Thursday, mandatory Ethics training will be conducted at 9:00 a.m. in the State Board Room located in the Caswell Building in Raleigh, North Carolina by the North Carolina State Ethics Commission.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded by Mr. Middlesworth, the motion was adopted and the Board was adjourned at 10:26 a.m.

RESPECTFULLY SUBMITTED BY:
Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Ms. Hilda Pinnix-Ragland, Chair

