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**State Board of Community Colleges  
Caswell Building, 200 West Jones Street  
Raleigh, North Carolina  
February 18, 2011  
9:00 a.m.**

**CALL TO ORDER**

Following proper public notification, Chair Pinnix-Ragland called the meeting of the State Board of Community Colleges (SBCC) to order at 9:00 a.m. in the Board Room of the Caswell Building. She welcomed those in attendance and those who called in to participate via telephone. Mr. Jenkins called roll and the following members were present:

Hilda Pinnix-Ragland, Chair  
Linwood Powell, Vice Chair  
State Treasurer Janet Cowell  
K. Ray Bailey  
Naomi Daggs  
Lt. Governor Walter Dalton  
Representative Jimmie Ford  
Stuart B. Fountain  
Raichelle “Rai” Glover  
Earl W. Laws, Jr.

Edwin H. “Eddie” Madden, Jr.  
Chester P. Middlesworth  
Samuel Powell  
Joanne Steiner  
Norma B. Turnage  
Herbert L. Watkins  
Senator Allen Wellons  
Ann Whitford  
James Woody, Jr.

Absent: G. Gordon Greenwood

Participated via Telephone: G. Thomas Houlihan

Mr. Jenkins reported to the Chair that a quorum was present.

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

The Chair reminded Board members of the ethical requirements for those who serve as public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item appearing on the agenda. Having so requested and hearing of none, the Chair asked that the record reflect that no conflicts or potential conflicts of interest were reported or identified.

**APPROVAL OF THE MINUTES**

Mr. Middlesworth made a motion to approve the minutes of January 21, 2011 State Board of Community Colleges meeting. Dr. Sam Powell seconded the motion and the minutes were unanimously adopted by the Board.

**CHANGES TO AND APPROVAL OF AGENDA**

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows.

**POLICY COMMITTEE, Dr. Stuart B. Fountain, Chair**

No changes were requested.

**PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck-Turnage, Chair**

Ms. Turnage made a motion and requested that the rules be suspended for each item below, that each item be moved from “For Future Action” to “Action,” and placed on the Consent Agenda:

- Small Business Center network Program Guidelines Revision (Attachment PROG 5)
- Cooperative Innovative high School Program Approval (Attachment PROG 6)

Each motion was unanimously adopted by the Board.

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Herbert L. Watkins, Chair**

Mr. Watkins made a motion to add the following item to the agenda as a “For Information” item:

- Discussion of Budget Update

This motion was properly seconded by Ms. Glover and unanimously adopted by the Board.

**PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair**

Dr. Powell requested that the Personnel Committee report be moved on the Agenda to immediately follow the President’s Report.

This motion was properly seconded by Dr. Fountain and unanimously adopted by the Board.

**STRATEGIC PLANNING COMMITTEE, Herbert L. Watkins, Vice-Chair**

No changes were requested.

**APPROVAL OF THE CONSENT AGENDA**

Mr. Ford moved and Ms. Glover seconded, that the Consent Agenda be approved. In a unanimous voice vote, the Board approved the Consent Agenda.

Items appearing on the revised Consent Agenda were as follows:

**PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck-Turnage, Chair**

Small Business Center network Program Guidelines Revision (Attachment PROG 5)

Cooperative Innovative High School Program Approval (Attachment PROG 6)

Basic Skills Plus Program Approvals (Attachment PROG 7)

Curriculum Programs Applications (Fast Track for Action) (Attachment PROG 8)

**FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair**

Construction/Property/Bond Authorization Report (Attachment FC 7)

**APPROVAL OF THE AGENDA**

Mr. Madden moved, and Ms. Glover seconded that the Agenda be adopted as revised. This motion was unanimously adopted by the Board.

**NCACCP, Dr. Mary Kirk, President, North Carolina Association of Community College Presidents**

Dr. Kirk reported that the Presidents Association met, as a whole, at its quarterly meeting in January. The highlights from the January quarterly meeting were twofold. The first item was regarding the Academic Excellence Event Awards Luncheon. The Presidents Association is supporting that function with a donation made from non-state funds. Second, Dr. Kirk reported that a great deal of discussion was had with regard to the alternative funding model. The Finance Committee of the Presidents Association and some of the System Office Staff have been working at ways to meet the request made from Governor Perdue relating to budget cuts for the next year. The Finance Committee brought forward an action item to support an alternative funding model. This model was distributed to all Presidents in December, which allowed for adequate review prior to the January quarterly meeting. The budget priorities were approved that were in support of budget cuts of up to \$25 million from the Alternative Funding Model. This model would only be implemented if the budget cuts were to exceed seven percent.

The Executive Committee Meeting was held yesterday, February 17, 2011. The highlight was the release of the governor's budget. Dr. Kirk reported that during the committee meeting, members came up with two "H" words. The first word is that of "help." Help is required from the Trustees Association, from every college president, staff, faculty, and community members. Dr. Kirk indicated that "help" is needed in educating the Legislators about what the community colleges do for this state and how important it is to have those priorities funded, including our enrollment growth.

The second "H" word is that of "hope." Dr. Kirk indicated that with all of us working together, we will be successful in advancing the needs and priorities of the community colleges to Legislators while they develop a budget. Regardless of the outcome, Dr. Kirk mentioned that she knows that all of the community colleges and its "family" will continue to have hope as we continue to do what we do best, which is to train the workforce of North Carolina.

On behalf of the President's Association, Dr. Kirk thanked members of the Board, and of the System Office for their continued dedication and hard work.

Chair Pinnix-Ragland thanked Dr. Kirk for her report. Chair Pinnix-Ragland also took the opportunity to welcome some special guests. She welcomed Mayland Community Colleges Board of Trustees Chair, William E. Arrowood.

Chair Arrowood reported that Dr. Boyd began as new President at Mayland in January and is excited about the opportunities that Mayland CC has to offer. Dr. Boyd holds a PhD in Educational Leadership from Clemson University, a Master of Criminal Justice Administration from Oklahoma City University, and a Bachelor of Science in Criminal Justice from the University of Wisconsin-Platteville. He served as an officer in the United States Army where he participated in executive leadership positions, taught leadership and decision-making practices to Army officers, and created and implemented strategic plans. After working with the United States Department of Agriculture, Dr. Boyd worked as a business owner before taking on the position as Director for Marketing and Recruitment for Charleston Southern University's Beach Program. He has also served in the positions of Chair of the Criminal Justice Department at Horry-Georgetown Technical College (HGTC), Interim Provost at the Grand Strand Campus of HGTC, and served as an elected member of the Horry County Council.

**NCACCT, Dr. Donny Hunter, Executive Director, North Carolina Association of Community College Trustees**

In following up to Dr. Kirk's report to the Board, Dr. Hunter reported that the Trustees would be more than ready and able to provide assistance that the Presidents Association might need. Dr. Hunter reported that the budget continues to remain the focus as it relates to the community colleges.

On a recent trip to Washington D. C., Dr. Hunter indicated that an item of concern for the Trustees is the Pell Grant Program is being challenged. Dr. Hunter did mention that the limiting of the Pell Grant will not be of a major concern for students in North Carolina, as the students here do not max out the Pell Grant. The Trustees Association has been quite busy in trying to anticipate the direction of the new leadership within government. The Trustees are looking at laws currently in place, which affect the ways in which a Trustee does their job. Some of these regulations and statutes apply to "Industrial Education Centers" versus the community colleges of today. Trustees are looking at ways to update the laws, regulations and statutes and make them more current and specific.

**N4CSGA, Mr. Earl W. Laws, Jr., President**

Mr. Laws reported that the N4CSGA Ad Hoc Committee met on February 5, 2011 to begin revisions to the N4CSGA Constitution. The committee consists of four students and two advisors. The Ad Hoc Committee was able to make suggested revisions to at least half of the constitution during this meeting. The next meeting will be held on February 26, 2011.

Mr. Laws also reported that the Spring Conference will be held at the Sheraton Imperial Hotel located in Durham on April 1 through 3, 2011. The Conference Banquet will be held on April 2, 2011 at 7:00 pm. Mr. Laws reminded members of the Board that if you are planning on attending the Conference Banquet, please RSVP to Charletta Sims Evans by Friday, March 4, 2011.

The N4CSGA Division Meetings were held on February 12, 2011. The Theme for the Division Meetings was: "900,000 Strong, 58 Ways, 1 Purpose." At these division meetings, students were engaged in community service projects, such as:

Western Division met at Haywood Community College and participated in a community service project at Haywood Soup Kitchen,

Central Division met at Alamance Community College, and participated in a community service project in a local Burlington Manor Assisted Living Home, and

Eastern Division met at the Workforce Development Center at Robeson Community College and participated in a community service project, "Give 2 the Troops."

Students received a T-shirt for their efforts in helping within their communities.

Caldwell Community College and Technical Institute recently hosted students from San Paulo, Brazil. The students attended a Charlotte Bobcats basketball game and watched the play, "To Kill A Mockingbird." They also participated in several events such as skiing and snowboarding. Each of these students also received a certificate for their completion of 80 hours in the ESL Labs at a graduation ceremony held at the J.E. Broyhill Civic Center.

Finally, Mr. Laws reported that the N4CSGA Executive Board will hold its next meeting on February 19, 2011 beginning at 10:00 a.m. at Wake Technical Community College.

### **STANDING COMMITTEE REPORTS**

The Chair reminded members of the Board that is not necessary to second a motion when an item is being recommended on behalf of the corresponding committee.

#### **POLICY COMMITTEE, Dr. Stuart Fountain, Chair**

On behalf of the Policy Committee, Dr. Fountain made the following motion:

Initiate the Rule-making Process to Amend 23 N.C.A.C. 02D .0203 "Fees for Extension Programs" (Attachment POL 4)

By unanimous voice vote, this motion was adopted by the Board.

#### **PROGRAM SERVICES COMMITTEE, Ms. Norma Bulluck-Turnage, Chair**

On behalf of the Program Services Committee, Ms. Turnage informed members of the Board that all of their items appear on the Consent Agenda; therefore, there are no items to present before the Board.

#### **FINANCIAL AND CAPITAL NEEDS COMMITTEE, Mr. Herbert L. Watkins, Chair**

On behalf of the Financial and Capital Needs Committee, Mr. Watkins called upon Ms. Jennifer Haygood, Chief Financial Officer of the System Office, to discuss the Governor's proposed budget. Information was passed to members of the Board regarding the System Office's "Budget Priorities" and the "proposed budget" as provided by the Governor, Beverly Perdue. Ms. Haygood reminded members of the Board that the proposed figures from the Governor's proposed budget are not law, but, are a starting point for budget discussion relating specifically to the community colleges. (This item will be included in the official records as Exhibit I.)

On behalf of the Financial and Capital Needs Committee, Mr. Watkins made the following motion to approve each of the following items:

Service Agreement with Asheville-Buncombe Technical Community College for Building Operator Certificate Train-the-Trainer Courses (Attachment FC 3),

Service Agreement with four Community Colleges for Building Operator Certificate Training Courses (Attachment FC 4),

Service Agreement with Forsyth Technical Community College for National Association of Manufacturing (NAM) Certification System (Attachment FC 5),

Allocation to Craven Community College for Girls in Science Program (Attachment FC 6)

By unanimous voice vote, each of the items as listed above was adopted by the Board.

**STRATEGIC PLANNING COMMITTEE, Mr. Herbert L. Watkins, Vice-Chair**

Mr. Watkins reported that status update reports were provided to the committee from both the Innovative Ideas Committee, Co-Chaired by Dr. Mary Rittling, President at Davidson Community College and Dr. Bill Ingram, President at Durham Technical Community College; and by the Performance Measures Committee, which is Co-Chaired by Dr. Dennis Massey, President at Pitt Community College and Dr. Molly Parkhill, President at Blue Ridge Community College.

Mr. Watkins reported that a draft of Performance Measurement Outcomes will be presented to the President's Association in March

Finally, Mr. Watkins reported that Ms. Weiner will forward the link to the SuccessNC website on Monday, February 21, 2011. Ms. Weiner indicated that this website is still a work in progress, however, is usable.

**NEW BUSINESS**

No new business was brought before the Board.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Ralls recognized the second System Office MVP - **Sharon Rosado**.

Nominated for Outstanding Performance by a co-worker, Sharon Rosado is the Manager of Administrative & Facility Services. Sharon has worked for the System office since 2000. Prior to coming to Raleigh, she worked at Coastal Carolina Community College.

Part of the nomination write-up for Ms. Rosado is as follows:

“Sharon demonstrates an outstanding ability to exceed expectations. In addition, she assumes responsibility for ensuring that the service and overall quality being delivered to

her customers is received in a timely fashion and complies with the North Carolina Community College System's policies and procedures. Sharon is an outstanding role model for all employees, and continues to demonstrate a passion and drive for her work, a pervasive commitment to quality, and relentless attention to details."

The Board applauded Ms. Rosado on her accomplishment.

The complete nomination write-up for the System Office MVP Awards is available at the NCCCS website, as listed below, and will be included as Exhibit II in the official State Board records:

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/System%20Office%20MVP%20Awards.htm#Rosado>

President Ralls then provided his "Presidents Report" which is available on the NCCCS website, as listed below, and will be included as Exhibit III in the official State Board records:

[http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011\\_February\\_PresidentsReport.pdf](http://www.nccommunitycolleges.edu/pr/PresidentsReports/2011/2011_February_PresidentsReport.pdf)

**PERSONNEL COMMITTEE, Dr. Linwood Powell, Chair**

Dr. Linwood Powell moved and Mr. Herbert Watkins properly seconded that the Board enter into closed session pursuant to N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged, pursuant to N.C.G.S. 115D-27 and N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

By voice vote, the motion was adopted and the Board entered into closed session.

The Board reconvened in open session.

On behalf the Personnel Committee, Dr. Linwood Powell made a motion that the Board approve the following item:

Ms. Janet Burnette, the Executive Vice President at Southwestern Community College be the approved as the Interim President, effective February 9, 2011

This motion was properly seconded by Dr. Fountain, and by unanimous voice vote, this motion was adopted by the Board.

On behalf of the Personnel Committee, Dr. Linwood Powell made a motion that the following individuals receive an Excellence Award, which is awarded on behalf of the State Board of Community Colleges

**EXCELLENCE IN TEACHING:** Marian Dillahunt, Instructor of Developmental English/Reading at Vance Granville Community College

**STAFF MEMBER OF THE YEAR:** Mark Best, Director of Workforce Readiness and Special Programs, Craven Community College

**PRESIDENT OF THE YEAR:** Dr. Patricia Skinner, Gaston College

**I.E. READY AWARD:** Dr. Bob H. Greene

**DISTINGUISHED PARTNERS IN EXCELLENCE:** Jackson and Sons, Inc. and Wayne Community College, Goldsboro, NC

The presentation of these awards will be given at the Excellence Event, scheduled for April 14, 2011.

**CHAIR'S REMARKS/DATE OF NEXT MEETING**

The Chair reviewed our Board Meeting Calendar, and in an effort to be budget conscious, she indicated that the State Board will meet in March and that this meeting will be held as a one-day telephonic meeting, more information will be forthcoming.

**ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mr. Middlesworth to adjourn the meeting. After being properly seconded by Representative Ford, the motion was adopted and the Board was adjourned at 10:37 a.m.

RESPECTFULLY SUBMITTED BY:  
*Secretary*

APPROVED BY:

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Dr. R. Scott Ralls, System President

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Ms. Hilda Pinnix-Ragland, Chair