

STATE BOARD OF COMMUNITY COLLEGES

Memorandum of Understanding with the North Carolina Department of Public Instruction
for a Career Guide

Request:

The State Board is asked to approve funding, not to exceed \$75,000, to reimburse the North Carolina Department of Public Instruction for one-third of their cost to create, produce, publish, and train counselors to use a new career guidance document (career guide) developed to satisfy requirements of the *Carl D. Perkins Career and Technical Education Act of 2006* (Perkins Act) and the *North Carolina Five-Year State Plan for the Carl D. Perkins Career and Technical Education Act of 2006* (State Plan). NCDPI and NCCCS will jointly schedule training sessions to train counselors on the use of the new career guide.

Rationale:

The proposed project involves the development, publication, distribution, and training for staff to use a Career Guide. NCDPI has contracted with a sole source external vendor for the design, layout, editing, and printing of the career guide.

Training and workshops shall be provided for relevant faculty and staff by the third-party vendor and in cooperation with representatives from NCDPI and NCCCS. The third-party vendor, to be contracted by NCDPI, will provide training personnel, training presentations, and related training materials for counselor training.

Background:

Section 118 of the Perkins Act requires states to provide technical assistance and develop and disseminate products and services related to occupational and employment information. Activities required to meet the objectives of the two agencies, regarding "Career Clusters," are described in the State Plan, section II (A)(2)(k). Additionally, State Plan, section II (A)(8) references "development of publications" for technical assistance.

Method of Procurement:

In accordance with practice of the State of North Carolina, there is no requirement for competition or approval by outside purchasing authorities for contracts between state agencies.

Contract Amount and Time Period:

To be paid before June 30, 2009 at a cost not to exceed \$75,000.

Fund Source:

Carl D. Perkins Career and Technical Education Act of 2006, Title I, Section 124, State Leadership Activities is the source of funding.

Contact Person:

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919/807-7128