

STATE BOARD OF COMMUNITY COLLEGES

**Prison Education Funds Allocation:
Start-Up Funds for Small Colleges**

Request: The State Board is requested to approve the allocation of a total of \$125,334 to the colleges listed below for start-up of specified Continuing Education courses at designated Department of Correction (DOC) state prisons:

College/Designated Prison	New Continuing Education Course(s)	Allocation
Montgomery Community College <i>Southern Correctional Institution</i>	HOR-3307 Horticulture HOS-3041 Quantity Food Service OSC-3602 Office Practices	\$6,650
Martin Community College <i>Bertie Correctional Institution</i>	ELC-3014 Electricity and Electronics	\$15,499
Halifax Community College <i>Caledonia Correctional Institution</i>	HOS-3043 Custodial/Environmental Services	\$37,317
Pamlico Community College <i>Pamlico Correctional Institution</i>	DEN-3200 Intro to Denture Fabrication HEA-3002 Anatomy and Physiology SAF-3017 First Aid	\$52,000
Roanoke-Chowan Community College <i>Odom Correctional Institution</i>	BSP 2000 English As A Second Language (ESL)	\$3,8134
Bladen Community College <i>Bladen Correctional Center</i>	HRD-3001 Employability Skills CAR-3124 Carpentry	\$10,054
	Total:	\$125,334

Rationale: In 1999, the NC General Assembly appropriated recurring funds in the amount of \$50,000 to allow small community colleges that could not otherwise afford to provide services to provide education and training for inmates housed in facilities located in the colleges' respective service areas (S.L. 1999-237). The legislative intent was to provide funds for the start-up of instructional programming at prisons served by small community colleges. Start-up funding is necessary because community colleges have no funds appropriated for the initiation (or start-up) of Curriculum, Basic Skills, or Occupational Continuing Education programming. Start-up costs typically include faculty salaries, instructional supplies, and/or related instructional equipment. This funding is allocated specifically for start-up costs because colleges will generate FTE during the first year of instruction to support continuation of instruction. The recommended allocation of \$125,334 represents the FY 2011-2012 legislative allocation of \$50,000, plus \$75,334 of unexpended funds carried forward from previous years due to changes in local prisons educational programming needs.

Method of Allocation: The System Office provided the Department of Correction (DOC) with a list of eleven colleges meeting the definition of “small” college, defined as colleges with 2011-12 FTE budgeted enrollment of less than 1,900 (avg. = 1,364 FTE). Since two of these colleges do not have DOC facilities within their service areas; they were not eligible for funding. DOC officials reviewed the educational needs of inmates in the prisons served by the nine eligible small colleges and made these funding recommendations to the System Office. The recommendations are based on selection criteria consistent with priorities established by DOC as a result of the 2010 Legislative Continuation Review of Prisoner Education and resulting legislation.

Conditions of Awards: Colleges must have separate course/program approval by the State Board before it may offer the instruction recommended for funding through this grant. At the end of the fiscal year, unexpended fund balances will be reviewed by DOC and may be approved for carryforward if the initial program start up phase must cross fiscal years due to operational circumstances. Funds will not be approved for carryforward beyond one fiscal year after the initial allocation unless DOC and the System Office jointly determine that special circumstances have prevented the timely startup of the prison education program(s). The primary purpose of these funds is to cover instructor costs for first-year programming start-up, but use for instructional supplies and/or related instructional equipment is not prohibited. The funds must be expended for the courses specified above, unless conditions change at a prison and DOC provides the college with authorization in writing to apply funds to the start-up of other, specified, priority course(s).

Allocation Availability and Funding Source: Funding is available through the State General Fund appropriation for the period of July 1, 2011 through June 30, 2012.

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