

1 23 NCAC 02D .0325 is proposed for amendment as follows:

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3 **23 NCAC 02D .0325 LIMITATIONS IN REPORTING STUDENT MEMBERSHIP HOURS**

4 (a) Student hours shall not be reported for budget/FTE which result from:

5 (1) Conferences or visits.

6 (2) Seminars or Meetings.

7 (3) Programs of a service nature rather than instructional classes.

8 (4) Enrollment of high school students not in compliance with 23 NCAC 02C .0301 and 02C .0305.

9 (5) Unsupervised classes.

10 (6) Proficiency or challenge exams except that the actual time required to take the exam may be
11 counted in membership; students shall be registered in the class consistent with Paragraph (a) of
12 Rules .0202 and .0203 of this Subchapter.

13 (7) Homework assignments.

14 (8) Inter-institutional or intramural sports activities including those of prison inmates.

15 (9) Effective July 1, 1993, no budget/FTE shall be generated by occupational extension students after
16 their first repetition of an occupational extension course. Students who take an occupational
17 extension course more than twice within a five-year period shall pay their cost for the course based
18 on the amount of funds generated by a student membership hour for occupational extension
19 multiplied by the number of actual hours the class is to be taught. These students shall not
20 generate budget/FTE. The funds collected from these students shall be used by the colleges to
21 offer additional educational courses. This Subparagraph does not apply to fire, rescue, or law
22 enforcement training courses taken by fire, rescue, or law enforcement personnel.

23 ~~(10) Learn and Earn Online Courses.~~

24 (b) A statement on occupational extension course repetitions consistent with the requirements of this rule shall be
25 included in college advertisements, schedules and catalogs. Students shall be notified during registration that they
26 will be charged the full cost of courses which they have taken twice within a five-year period and in which they wish
27 to enroll. Students shall be primarily responsible for monitoring course repetitions; however, the colleges shall
28 review records and charge students full cost for courses taken more than twice.

29 (c) Senior citizens who are legal residents of North Carolina and who wish to enroll in an occupational extension
30 course, shall not be required to pay for taking the course twice. Senior citizens who take an occupational extension
31 course more than twice within a five-year period shall pay their cost for the course based on the amount of funds
32 generated by a student membership hour for occupational extension multiplied by the number of actual hours the
33 class is to be taught. These senior citizens shall not generate budget/FTE. The funds collected from these senior
34 citizens shall be used by the colleges to offer additional educational courses.

35 (d) Students may repeat occupational extension courses more than once if the repetitions are required for
36 certification, licensure, or recertification. The colleges shall submit annual reports to the State Board of Community

1 Colleges naming the students and the certification, licensure or recertification requirements that necessitated the
2 repetition.

3 (e) Self-supporting classes shall not be reported for regular budget purposes (those classes supported by student fees
4 or a class in which instruction is provided gratis); all recreational extension classes fall in this category.

5 (f) Occupational extension instruction shall not be offered in sheltered workshops and adult developmental activity
6 centers (ADAP) except sheltered workshops and ADAP centers may contract with the community college to provide
7 occupational extension courses on a self-supporting basis.

8 (g) Educational programs offered in a correctional department setting shall report full-time equivalent (FTE) student
9 hours on the basis of contact hours.

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11 *History Note: Authority G.S. 115D-5;*

12 *Eff. September 1, 1988;*

13 *Temporary Amendment Eff. October 15, 1992, for a period of 180 days to expire on April 15,*
14 *1993;*

15 *Amended Eff. September 1, 1993;*

16 *Temporary Amendment Eff. November 1, 1993, for a period of 180 days or until the permanent*
17 *rule becomes effective, whichever is sooner;*

18 *Amended Eff. April 1, 2010; June 1, 2008; April 1, 1997; June 1, 1994.*