



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

December 30, 2003

**To: Chief Academic Officers
Student Development Administrators**

From: Bob Witchger, Associate Director, College Tech Prep

Subject: College Tech Prep Articulation Agreement Update

Thank you for assisting in the nominating of your faculty for the College Tech Prep Articulation Project which will take place on Thursday, January 21, 2004 at the Holiday Inn – Brownstone, Raleigh, NC. Attached is the master list for your review and comment.

We are in need of additional faculty nominations in the following areas:

1. Agriculture
2. Environmental Sciences
3. Furniture and Cabinet Making
4. Masonry
5. Automotive Service
6. Graphic Arts

If you can, please help by nominating faculty to one of these under-represented panels using the attached nomination form. If you nominated a faculty person who has not yet been selected (see-attached sheets) and they would be able to serve on one of these panels, please advise so we can make adjustments.

Nominated faculty were selected using the following process. All faculty nominations were grouped according to panel and given an identification number. We used a random number generator <http://www.random.org/nform.html> to select faculty to serve on the panels. Invitations were sent to selected faculty by e-mail on Monday, December 22, 2003. We anticipate confirmation of their acceptance by Friday, January 9, 2004. We will do a second read of the faculty nomination list to strive for equitable representation within parameters of nominated faculty. We are working to make this a collegial process. If you feel that one of your nominees needs to be on a particular committee, please e-mail Bob Witchger and we will work to honor your request. We will be appointing group facilitators for each panel next week.

Again, thanks for your time and attention in this project.

Attachments

c: Presidents
Delores A. Parker
Elizabeth Brown

CC03-226
E-Mail