



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Dr. R. Scott Ralls, President

July 23, 2008

MEMORANDUM

TO: College Tech Prep Grant Recipients

FROM: Ted W. Summey, Section Chief, Career Technical Education, NCDPI
Robert J. Witchger, Associate Director, College Tech Prep, NCCCS

SUBJECT: College Tech Prep Reviews

College Tech Prep (CTP) 2007-08 grant reviews will be conducted during the month of September. The reviews will focus on the goals and objectives presented in your funded proposal and the outcomes, as viewed by consortium members and the evaluator. Each consortium will submit the following documents at the review.

1. **Executive Summary** - One or two page summary of the consortium goals, objectives, and outcomes of your project.
2. **Closeout Budget** - 2007-2008 budget showing all expenditures (separate HS and CC).
3. **Articulation Agreement** - A copy of your local HS and CC Agreement.
4. **Best Practice** - One or two page summary of your best practice, written for website publication. Please include: project title, location, contact information, description, and results.
5. **Evaluator's Report** - Two page narrative summarizing evaluation methodology, findings, and recommendations.
6. **Data Packet** - A summary of success indicators. This should be e-mailed to Bob Witchger, witchgerb@nccommunitycolleges.edu, one week before your evaluation.

Each consortium will be allotted up to thirty minutes to present its program. Please include how the funding made a difference, how the secondary and postsecondary partnerships are progressing, how progress on articulated programs is progressing, and how the students are benefiting academically and technically because of the CTP partnership. You are encouraged to conduct this presentation in a succinct manner through the use of narrative and various media. After each presentation there will be 15-minutes for questions and discussion by the review panel. All sessions are open to the public. You are encouraged to attend other presentations to gain new ideas and learn about other College Tech Prep initiatives.

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Please note the new expanded data packet developed for this 2006-2008 grant cycle. It was written in Excel to offer a more accurate recording of data and calculations of percentages required in the report.

The attached schedule outlines your CTP review date, time and location. Again, the attached **Data Packet**, is to be **e-mailed** to Bob Witchger **one week before your evaluation**. Questions related to the schedule, or the review, should be addressed to Bob Witchger at (919) 807-7126, or witchgerb@nccommunitycolleges.edu.

Thank you for your assistance and attention. We look forward to seeing you in September.

RJW/dm

Attachments

c: Presidents
Dr. Delores A. Parker
Ms. Elizabeth C. Brown

S08-043
Paper & E-mail Copies

College Tech Prep Project Final Reviews 2007-2008

Raleigh – Monday, September 8, 2008

Location/Room: TBA

Host/Contact: TBA

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
1-1	Wayne County Schools Wayne CC	9/8	11:30	
2-2	Carteret County Schools Carteret CC	9/8	2:00	
3-3	Brunswick County Schools Brunswick CC	9/8	3:30	

Raleigh – Tuesday, September 9, 2008

NC Community College System

Location/Room: Conference Room 467

Host/Contact: Darice McDougald 919-807-7219

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
4-1	Alamance-Burlington Schools Alamance CC	9/9	8:00	NCCCS
5-2	Perquimans County Schools Edenton-Chowan Schools College of the Albemarle	9/9	9:45	NCCCS
6-3	Beaufort County Schools Beaufort County CC	9/9	11:30	NCCCS
7-4	Hyde County Schools Beaufort County CC	9/9	2:00	NCCCS
8-5	Washington County Schools Beaufort County CC	9/9	3:30	NCCCS

Raleigh – Wednesday, September 10, 2008
NC Community College System
Location/Room: Conference Room 467
Host/Contact: Darice McDougald 919-807-7219

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
9-1	Johnston County Schools Johnston CC	9/10	8:00	NCCCS
10-2	Robeson County Schools Robeson CC	9/10	9:45	NCCCS
11-3	Pitt County Schools Pitt CC	9/10	11:30	NCCCS
12-4	Craven County Schools Craven CC	9/10	2:00	NCCCS
13-5	<i>Vance, Granville, Franklin, Warren County Schools Vance-Granville CC (Innovative)</i>	9/10	3:30	NCCCS

Raleigh – Thursday, September 11, 2008
NC Community College System
Location/Room: Conference Room 467
Host/Contact: Darice McDougald 919-807-7219

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
14-1	Sampson County, Clinton City Schools Sampson CC	9/11	8:00	NCCCS
15-2	Onslow County Schools Coastal Carolina CC	9/11	9:45	NCCCS
16-3	Dare County Schools College of The Albemarle	9/11	11:30	NCCCS
17-4	OPEN	9/11	2:00	NCCCS
18-5	OPEN	9/11	3:30	NCCCS

Raleigh – Friday, September 12, 2008
NC Community College System
Location/Room: Conference Room 467
Host/Contact: Darice McDougald 919-807-7219

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
19-1	Richmond County Schools Richmond CC	9/12	8:00	NCCCS
20-2	Edgecombe County Schools Edgecombe CC	9/12	9:45	NCCCS
21-3	Person County Schools Piedmont CC	9/12	11:30	NCCCS
22-4	OPEN	9/12	2:00	NCCCS

**Evaluation benchmarking will take place after the reviews

Winston-Salem – Monday, September 15, 2008
Hawthorne Inn
Location/Room: TBA
Host/Contact: Hotel Reservations 336-777-3000

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
23-1	OPEN	9/15	11:30	Hawthorne
24-2	OPEN	9/15	2:00	Hawthorne

Winston-Salem – Tuesday, September 16, 2008
Hawthorne Inn
Location/Room: TBA
Host/Contact: Hotel Reservations 336-777-3000

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
25-1	<i>Buncombe, Madison County Asheville City Schools Asheville-Buncombe TCC (Innovative)</i>	9/16	8:00	Hawthorne
26-2	Henderson, Transylvania County Schools Blue Ridge CC	9/16	9:45	Hawthorne
27-3	Cherokee, Clay, Graham County Schools Tri-County CC	9/16	11:30	Hawthorne
28-4	Caldwell County Schools Caldwell CC	9/16	2:00	Hawthorne
29-4	Rutherford County Schools Isothermal CC	9/16	3:30	Hawthorne

Winston-Salem – Wednesday, September 17, 2008
Hawthorne Inn
Location/Room: TBA
Host/Contact: Hotel Reservations 336-777-3000

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
30-1	Catawba, Hickory, Alexander County, Newton-Conover City Catawba Valley CC	9/17	8:00	Hawthorne
31-2	Davidson County Schools Davidson County CC	9/17	9:45	Hawthorne
32-3	Surry, Yadkin County Mt. Airy, Elkin City Schools Surry CC	9/17	11:30	Hawthorne
33-4	Cleveland County Schools Cleveland CC	9/17	2:00	Hawthorne

Winston-Salem – Thursday, September 18, 2008
Hawthorne Inn
Location/Room: TBA
Host/Contact: Hotel Reservations 336-777-3000

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
34-1	Winston-Salem Forsyth County Schools Forsyth TCC	9/18	8:00	Hawthorne
35-2	Stokes County Schools Forsyth TCC	9/18	9:45	Hawthorne
36-3	Iredell-Statesville Schools, Mooresville Graded School Mitchell CC	9/18	11:30	Hawthorne
37-4	Guilford County Schools Guilford TCC	9/18	2:00	Hawthorne

Winston-Salem – Friday, September 19, 2008
Hawthorne Inn
Location/Room: TBA
Host/Contact: Hotel Reservations 336-777-3000

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
38-1	Wilkes, Ashe, Alleghany County Schools Wilkes CC	9/19	8:00	Hawthorne
39-2	Charlotte-Mecklenburg Schools Central Piedmont CC	9/19	9:45	Hawthorne

**Evaluation benchmarking will take place after the reviews

College Tech Prep Secondary Data 2007-2008		LEA:	Prepared by:							
Class of 2008	1 For the Class of 2008				Number	%				
	For the class of 2008 list the postsecondary intentions of (CTP and CUP/CTP) completers. One Sheet should summarize all secondary data for Consortium		Four Year University	1	100%					
		Two-Year Community College	0	0%						
		Military	0	0%						
		Employment	0	0%						
		Apprenticeship	0	0%						
			1							
	2 For the Class of 2008									
	For the Class of 2008, list (course of study completion students) the following information by LEA		College University Prep	1	33%					
			College Tech Prep	1	33%					
		College University/College Tech Prep	1	33%						
		Career Prep	0	0%						
		Occupational Prep	0	0%						
			3							
3 For the HS class of 2008, the number of CTP and CUP/CTP students receiving services from WIA										
		Tutoring	0							
		Alternative Secondary School Services	0							
		Summer Employment	0							
		Paid/Unpaid Work Experience	0							
		Occupational Skill Training	0							
		Leadership Development	0							
		Supportive Services	0							
		Adult Mentoring	0							
		Follow-Up Services	0							
		Guidance and Counseling	0							
Class of 2008	4 Postsecondary CREDIT EARNED by Secondary Students - For the HS class of 2008									
	Technical Credit Earned		Articulated		Dual Enrollment		Huskins			
	Number of CTP and CTP/CUP Students that earned Technical Credit	# Students	0	0	0	0	0			
	Number of Technical Credit Hours earned by CTP Students	# Hours	0	0	0	0	0			
	Number of Technical Credit Hours earned by CUP/CTP Students	# Hours	0	0	0	0	0			
	Number of CTP and CTP/CUP Students enrolled in advance placement courses	# Students								
	Non Technical Credit Earned		Articulated		Dual Enrollment		Huskins			
	Number of CTP and CTP/CUP students that earned NonTechnical Credit	# Students	0	0	0	0	0			
	Number of NonTechnical Credit Hours earned by CTP Students	# Hours	0	0	0	0	0			
	Number of NonTechnical Credit Hours earned by CUP/CTP Students	# Hours	0	0	0	0	0			
Number of CTP and CTP/CUP Students enrolled in advance placement courses	# Students									
5 Graduating Class of 2008										
Number of CTP and CTP/CUP Graduates for the class of 2008 (auto calculates)					2					
Number of CTP and CTP/CUP Graduates that earned a HS diploma and an associate degree					1	50%				
Number of CTP and CTP/CUP Graduates receiving industry certification or licensure (list the number and specific licensure or certification on the attached sheet "A")					1	50%				
Faculty	6 Professional Development									
	During the 2007-2008 academic year, indicate the number of hours of professional development provided in each area.									
	Professional Development		Non CTE Faculty		CTE Faculty		Counselors		Administrators	
		#	Hrs	#	Hrs	#	Hrs	#	Hrs.	
CTP Funded	0	0	0	0	0	0	0	0	0	
Other Funds	0	0	0	0	0	0	0	0	0	

College Tech Prep Postsecondary Data 2007-2008		College:	Prepared by:
Class of 2007	1 For the HS Class of 2007		
	HS CUP Completers enrolled at the Community College	1	20%
	HS CTP Completers enrolled at the Community College	1	20%
	HS CUP/CTP Completers enrolled at the Community College	1	20%
	HS Career Completers enrolled at the Community College	1	20%
	HS Occupational Completers enrolled at the Community College	1	20%
	Total	5	
	2 Mean GPA for the Class of 2007		
	Mean GPA for HS CUP completers	1	
	Mean GPA for HS CTP completers	1	
Mean GPA for HS CUP/CTP completers	1		
Mean GPA for HS Career completers	1		
Mean GPA for HS Occupational completers	1		
Mean GPA	1		
Class of 2007 Remediation	3 Total Completers Placing in Remedial English		
	HS CUP completers Placing In Remedial English	1	100%
	HS CTP completers Placing In Remedial English	1	100%
	HS CUP/CTP completers Placing In Remedial English	1	100%
	HS Career completers Placing In Remedial English	1	100%
	HS Occupational completers Placing In Remedial English	1	100%
	Total	5	
	4 Total Completers Placing in Remedial Reading		
	HS CUP completers Placing In Remedial Reading	1	100%
	HS CTP completers Placing In Remedial Reading	1	100%
	HS CUP/CTP completers Placing In Remedial Reading	1	100%
	HS Career completers Placing In Remedial Reading	1	100%
	HS Occupational completers Placing In Remedial Reading	1	100%
	Total	5	
	5 Total Completers Placing in Remedial Math		
HS CUP completers Placing In Remedial Math	1	100%	
HS CTP completers Placing In Remedial Math	1	100%	
HS CUP/CTP completers Placing In Remedial Math	1	100%	
HS Career completers Placing In Remedial Math	1	100%	
HS Occupational completers Placing In Remedial Math	1	100%	
Total	5		
Class of 2007	6 Mean Hours of Credit earned the first year in college for all 2007 Graduates Enrolled at the CC		
	Mean hours of Credit earned for HS CUP completers	1	
	Mean hours of Credit earned for HS CTP completers	1	
	Mean hours of Credit earned for HS CUP/CTP completers	1	
	Mean hours of Credit earned for HS Career completers	1	
	Mean hours of Credit earned for HS Occupational completers	1	
	Mean	1	
	7 Credit Awarded by the Community College to HS Students		
	For the HS Class of 2007		
	Total number of CTP and CTP/CUP Enrolled at Community College	# Students	Articulated Dual Huskins
The number of TECHNICAL credit hours awarded to CTP and CTP/CUP students	# Hours	0 0 0	
The number of NON TECHNICAL credit hours awarded to CTP and CTP/CUP students	# Hours	0 0 0	
Class of 2005	8 Employment		
	Number of CTP & CTP/CUP graduates from the HS Class of 2005, enrolled in Fall 2005 Semester	1	
	For the HS Class of 2005 the number and percentage of the CTP & CTP/CUP students who are Employed	1	100%
	For the HS Class of 2005 the number and percentage of the CTP & CTP/CUP students employed in a related field no later than 12 months after their graduation date	1	100%
	9 Completion		
	For the HS Class of 2005 list the number and percentage of the CTP students who graduated with an (AS, AA, AFA, and AAS)	1	100%
	For the HS Class of 2005 list the number and percentage of the CTP students who continued in Postsecondary Education	1	100%
For the HS Class of 2005 list the number and percentage of the CTP students who continued in an Apprenticeship Program	1	100%	
Class of 2005	10 For the HS Class of 2005, the number completing industry certification or state recognized certification or licensure		
	Total number of CTP and CTP/CUP students completing industry certification or state recognized certification or licensure. Please use an additional sheet to list specific certifications and licensures with the number of students earning each.	Number	0
Faculty	11 Professional Development		
	During the 2007-2008 academic year, indicate the number of hours of professional development provided in each area.		
	Professional Development		
		General Faculty	CTE Faculty Counselors Administrators
	# Hrs	# Hrs # Hrs # Hrs	
CTP Funded	0 0	0 0 0 0	

