



The North Carolina Adult ESOL Certificate Pathway for Professional Development

(Effective 06/2016)

The North Carolina Community College System's College and Career Readiness Section announces the **North Carolina Adult ESOL Certificate**. This certificate is designed for NC Basic Skills instructors and staff.

We are pleased to announce the pathway for professional development for our funded community college and community-based practitioners. The **NC Adult ESOL Certificate** is a hybrid learning model that includes **both** online and face-to-face coursework. Our partner, LINCS (Literacy Information and Communication System), provides your free, online access to the ELL-U/LINCS courses. This is a national resource and, thus, NCCCS does NOT have access to certificates or any other information. For any technical assistance, contact your **local** technical support.

Our other partner, ABSPD (Appalachian Basic Skills Professional Development), provides CEU credits for all the face-to-face coursework. By following the ESOL Training Plan located at the end of this document, you will achieve the **North Carolina Adult ESOL Certificate**.

GETTING STARTED:

(1) **REGISTER FOR ONLINE COURSEWORK WITH LINCS.**

Follow the steps on Pages 2 – 4 below to register. The ELL-U course list is at:
<https://lincs.ed.gov/programs/ell-u/online-courses>

(2) **LABEL AND SAVE YOUR LINCS CERTIFICATE OF COMPLETION.
THEN EMAIL AS AN ATTACHMENT TO KAREN BROWN.**

LABEL AS: LastNameFirstname_Agency_Your AgencyEmail.

EMAIL TO: kbrown@nccommunitycolleges.edu

(3) **REGISTER FOR FACE-TO-FACE COURSES VIA NCCCS TRAINING CALENDAR:**

<https://docs.google.com/spreadsheets/d/1Pv4f29WlsE0fafpWFs4IzfhZOCU3lMp-dsL7pMmfC28/edit?pref=2&pli=1#gid=0>

**** NOTE: It is required that pre-requisite corresponding online coursework be completed and the Certificate of Completion be sent to Karen Brown before you attend the classroom portion of the training.**

(4) **APPLYING FOR YOUR *North Carolina Adult ESOL Certificate*:**

<https://docs.google.com/forms/d/1QxmmxPeWD9qXPeymIp0QdELjGGXJV2hGjDXi5xd3yCs/viewform?c=0&w=1>

**** NOTE: This is a new process to apply for your ESOL Credential online.**

For questions, contact Karen Brown kbrown@nccommunitycolleges.edu or at (919) 807-7140.

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Literacy Information and Communication System (LINCS) is an innovative, accessible, easy-to-use, and free learning portal supported by the U.S. Department of Education. LINCS provides English for Speakers of Other Languages (ESOL) practitioners with unlimited access to free, high quality online professional development and learning opportunities. Here practitioners can access evidence-based instruction training, leading adult ESOL experts, and resources, while helping to build a community of practice for ESOL professionals



Registering for LINCS

Participants are encouraged to become familiar with the LINCS site prior to the webinar by registering as a LINCS user. **To register:**

<p>1. Visit https://auth.lincs.ed.gov/idp/Authn/UserPassword</p>	
<p>2. Click on “Create User/Sign up” tab.</p>	

3. **Create an Account for LINCS** by filling out the online form. **BE SURE TO ENTER ORGANIZATION!**

Remember to make note of your password and the e-mail address you entered for LINCS. You will use these to log in every time.

Tech Support Note:

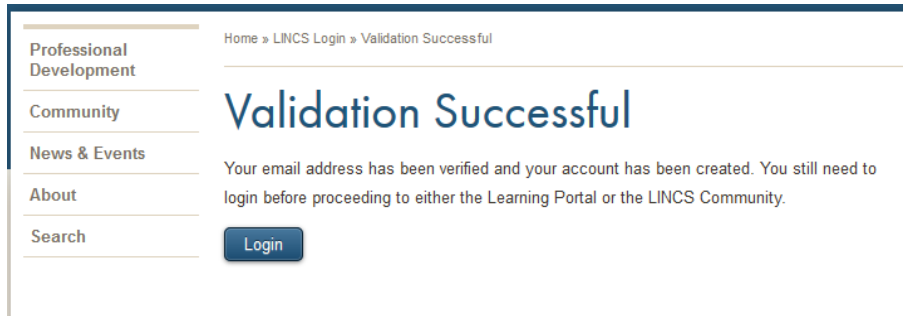
If you forget your password, use the “Lost password” to retrieve it.

You will be required to enter the e-mail address you used to register.

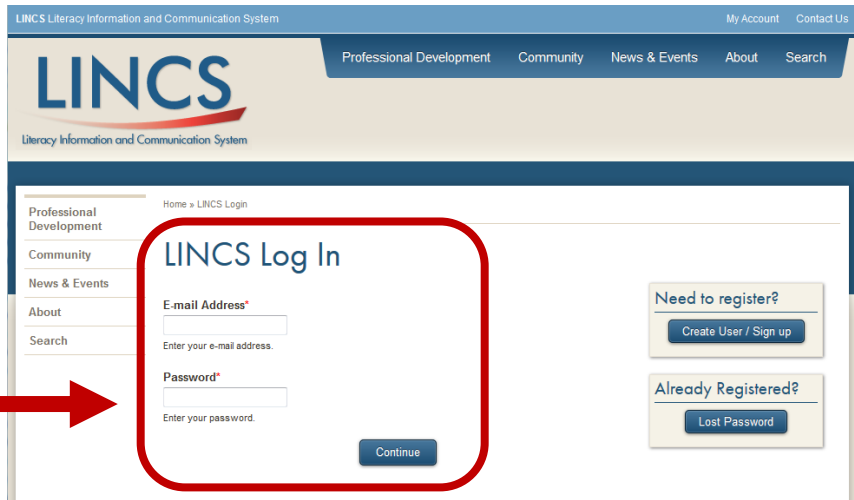
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4. Check your e-mail to **verify your e-mail address/activate your account**.
Within 1-2 minutes you should receive an e-mail from communitysupport@lincs.edu.gov. Follow the directions in the email in order to “activate” your account.
5. You will be taken to a web page stating “Validation Successful”. **Click on the Login button** on hat page.



6. **Log in to your account** (to verify that everything works right)



7. If successful, logging in, you will see a Learning Portal button.
- *At this point,*** to register for an ELL-U course:
- a) Click on the Learning Portal button
 - b) See step 4 below.



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Technical Requirements for LINCS ELL-U Online Courses:

- Non-frustrating internet access from a desktop or laptop computer.
- Browser setting that allow pop-ups, javascript and scripted windows.
- An updated version of Adobe Acrobat Reader (or equivalent).
- The ability to save documents to your hard drive or portable media (like a USB flash drive).
- Access to local technical support in case of problems.

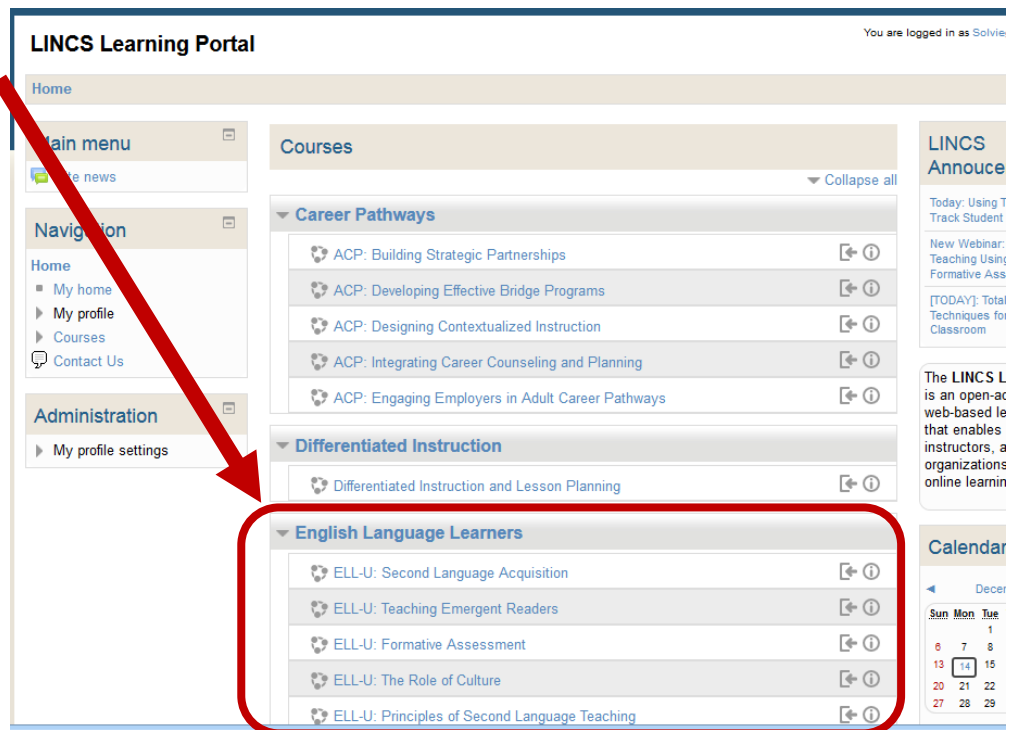
Registering for an Online Course

All LINCS users can enroll in an online course using the steps below:

1. Go to <http://lincs.ed.gov> .
2. Click on Log in to Learning Portal
3. Log in to LINCS (see step 6 above)



4. Select and click on the desired LINCS ELL-U course.
5. Click on the Enroll Me button
6. Click on the 'Training Module' link and then Enter in order to launch the course in a new window.



Returning to an Online Course

Each ELL-U course is designed to take you 2-3.5 hours to complete. You can, however, complete the course over several sessions.

To return to an ELL-U course at the point you left off, simply follow steps 1-4 above and you should be returned to your last course point.

Course Technical Support: If you have trouble accessing specific items or completing activities within the course, CONTACT YOUR LOCAL TECHNICAL SUPPORT FIRST.

If you cannot log in to LINCS or your local support person finds something within the course is broken, report it via: <http://lincs.ed.gov/contact-us> . [Note that response to this submission may be slow.]



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NC Adult ESOL Certificate Training Plan

Introduction: The NC Community College’s College and Career Readiness Section offers the NC Adult ESOL Certificate to instructors/staff and programs funded in the NC Community College System. Through a collaborative effort with NC ELA experts, LINCS (Literacy Information and Communication System), and with Appalachian State’s Continuing Education Program, NC instructors and staff can achieve the *North Carolina Adult ESOL Certificate*. The online courses can be found at <http://lincs.ed.gov/programs/ell-u/online-courses>

The graphic below shows the flow of teacher participation. **All** participants **must** complete the LINCS **Online Pre-requisite Courses** that correspond with the face-to-face course. Participants may take the online and face-to-face courses in any order, but the online corresponding pre-requisite course **MUST** be completed with the certificate of completion sent to Karen Brown **BEFORE** attending the face-to-face course. After completing the five LINCS Online Courses and the six face-to-face courses, teachers will have completed all **six** strands for a total of forty-seven (47) training hours.

FIVE LINCS online courses + **SIX** ESOL face-to-face courses
= **NC Adult ESOL Certificate**

Activities Pathway for Professional Development

LINCS <http://lincs.ed.gov/programs/ell-u/online-courses>

(See NCCCS Training Calendar) _

- ONLINE STRAND A: **Second Language Acquisition** + NCCCS ESOL 01
- ONLINE STRAND B: **Teaching Emergent Readers** + NCCCS ESOL 02
- ONLINE STRAND C: **Formative Assessment** + NCCCS ESOL 03
- ONLINE STRAND D: **Principles of Second Language Teaching** + NCCCS ESOL 04
- ONLINE STRAND E: **Second Language Acquisition**** + NCCCS ESOL 05
- ONLINE STRAND F: **Role of Culture** + NCCCS ESOL 06

** STRANDS A and E have the same required pre-requisite online course.



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Activities Pathway for Professional Development (Effective June 2016)

Online via LINCS (**Strand A and E have same online)

<http://lincs.ed.gov/programs/ell-u/online-courses>

Face-to-face via Training Academy

(See NCCCS Training Calendar)

LINCS Online STRAND A** Second Language Acquisition: Myths, Beliefs, and What the Research Shows 2 hours	AND	ESOL 01: Second Language Acquisition for Teachers of Adult English Language Learners 4 hours
LINCS Online STRAND B Teaching Adults ELLs Who are Emergent Readers 2.5 hours	AND	ESOL 02: Literacy Approaches with Adult English Language Learners Emergent Readers 6 hours
LINCS Online STRAND C Formative Assessment to Inform Quality Adult ESL Instruction 2 hours	AND	ESOL 03: Formative Assessment for Learning for Adult English Language Learners 6 hours
LINCS Online STRAND D Principles of Second Language Teaching: Planning, Implementing, and Managing Instruction 3.5 hours	AND	ESOL 04: Effective Lesson Planning for Adult English Language Learners 6 hours
LINCS Online STRAND E** Second Language Acquisition: Myths, Beliefs, and What the Research Shows 2 hours	AND	ESOL 05: Principles and Techniques of ESL Methodology 6 hours
LINCS Online STRAND F Role of Culture in the Education of Adult English Language Learners 3 hours	AND	ESOL 06: Cultural Competence and the Education of Adult English Language Learners 6 hours