



Transcript Request for GED® Test Scores: 1942 - 2001

Please read the following information before completing and submitting this request form

- Please do not send multiple request forms for the same order.
- Originating fax machines provide confirmation of a successful transmission. We do not verify receipt of faxes.
- We provide GED® transcripts and duplicate diplomas from 1942 - 2001 free of charge
- We do not accept records requests over the phone or Internet
- We do not provide verifications over the phone or Internet
- For transcripts, verifications and diplomas from 2002 and later, please go to <http://www.gedtestingservice.com/testers/gedrequest-a-transcript>

We are unable to provide transcripts, verifications and diplomas from 2002 and later

- Your signature and full Social Security Number are required. Not providing all requested information will delay processing.
- NC Adult High School transcripts are obtained from the college where the diploma was awarded; not the HSE Records Office
- We **do not** fax transcripts. Please allow 10-25 business days to process requests.

Student Information	
Name	Name used during testing (maiden name, etc.)
Current Mailing Address	Date of Birth
Current City, State and ZIP Code	Where did you test? (NC Community College, correctional facility, etc.)
Full Social Security Number	Daytime Contact Telephone Number
What is the approximate year you tested?	Student Signature

To obtain a GED® transcript for a credential received in the military prior to September 1974, please contact: DANTES Test Control 1-877-471-9860

Transcript 1: Mail to the address below.	Transcript 3: Mail to the address below.
Name	Name
Street Address (include Apartment, Lot, Suite or Unit numbers)	Street Address (include Apartment, Lot, Suite or Unit numbers)
City, State and ZIP Code	City, State and ZIP Code
Transcript 2: Mail to the address below.	Duplicate Diploma: Mail to home address
Name	Name
Street Address (include Apartment, Lot, Suite or Unit numbers)	Street Address (include Apartment, Lot, Suite or Unit numbers)
City, State and ZIP Code	City, State and ZIP Code

Please send this form via mail or fax to:
NCCCS High School Equivalency (HSE) Records Office:
5016 Mail Service Center, Raleigh, NC 27699-5016
 Jan 2017

FAX: 919-807-7172 or 919-807-7164

<http://www.nccommunitycolleges.edu/college-and-career-readiness/high-school-equivalency>