Career College Exploration

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ALAMANCE COMMUNITY COLLEGE
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What is Career College?

- A year long post-secondary certificate program through Continuing Education
- Job specific training
- Further development on reading, math and computer skills
- Hands-on practicum experience
What Programs are Available?

Automotive Assistant

Health & Public Services Assistant
Greenhouse/Nursery Assistant

Skills to Learn:

- Safety
- Basic pruning
- Plant/transplant
- Watering
- Understanding different types of soil
- Basic pest management
Basic Skills

Reading

Math/Science

English/Language

Writing

Computer

Career College Newsletter
Human Resource Development (HRD)

- Communication Skills
- Customer Service Skills
- Conflict Resolution
- Managing Your Money
- Job Seeking Skills
- Resume Development
- Career Portfolio
- Computer Skills
When & Where is Career College Offered?

- Full academic year: August - April
- Monday-Thursday: 9am - 3:30pm
- Thursday (Health Assistant): start at 8am
- Friday (Automotive Assistant & Greenhouse Assistant): 9am - 12noon
- Location: Alamance Community College (main campus)
Example of a Schedule

Automotive Assistant

Fall 2015 Schedule
Monday-Friday

9:00am - 11:30am: G 233 (Monday only)
9:00am - 11:30am: Cox Toyota (Tuesday-Friday)
9:00am - 12noon (Friday)

11:30am - 12:30pm: Lunch

12:30pm - 2pm: Basic Skills

2pm - 3:30pm: HRD
Who is Responsible for Applying?

THE STUDENT
What is the Application Process?

- Referral Based

- Complete Application Packet & Submit by the Deadline
  - Application
  - Official High School Transcript
  - Reference forms (3)
  - Psychological Evaluation (most current)
  - IEP
  - Take the TABE test
  - Sign Expectations and Code of Conduct Statement
  - Complete the Student Statement of Interest

Application is available on the ACC website: Career College.
What is the cost and supplies needed?

- Tuition: $183
- Student Accident Insurance: $6
- Total: $189.00

- Health & Public Services Assistant students
  - TB test and flu shot
  - Textbook ($25) - available for purchase in the bookstore
  - Health Care Attire

- Automotive Assistant students
  - Safety glasses
  - Old clothes

- Greenhouse/Nursery Assistant students
  - Textbook ($30) - available for purchase in the bookstore
  - Safety glasses, old clothes

- All students (HRD) - purchase textbook ($30)

- Other Supplies
  - binder, pencils, paper, colored pencils

- Transportation is not provided. It is the responsibility of the student to provide his/her own transportation.
Elon Buddies

- A partnership between ACC and Elon University’s Service Learning program

- Focus on career/occupational development & socialization

- Peer Buddies

- Meets twice a month (1st and 3rd Fridays) at Elon

- Transportation is provided

- Cost: Free
More Elon Buddies Pics

Best Buddies Bowling
Who to Contact?

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