



Activity # 1

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 1/10/1991) came into office to apply for FNS on today. Client stated he lives with a friend rent and utility free. He has no income and no resources.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 2

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 4/10/1990) comes into the local DSS agency today to apply for FNS benefits. She is married to Unique Name (D.O.B 5/1/1991). They have a son, Unique Name (D.O.B. 6/15/2014). They have no income. They are responsible for paying \$200 a month rent.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 3

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 7/19/1978) came into the local agency today to apply for FNS. Her address is 123456 Fort Wayne in Carthage NC 28327. She lives with her spouse Unique Name (D.O.B. 6/19/1977) and her son Unique Name (D.O.B. 4/12/2012). She does not work. Her spouse works for Lowes and is paid bi-weekly in the amount of \$650.00.

They have rent in the amount of \$200.00 a month and they are responsible for the electric bill to heat/cool. They have a checking account with BB&T with a balance of \$500.00.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 4

Title: Food & Nutrition Services Application

Scenario

Ms. Unique Name comes into the local DSS agency today to apply for FNS benefits. Her DOB is 4/10/1980. She is a single mother of two children-Unique Name (D.O.B. 1/2/2007) Unique Name (D.O.B. 2/14/2011). She works at WalMart 30 hours a week and makes \$8.00hr. She is paid bi-weekly on Fridays. She is responsible for paying \$500 month rent including utilities. She receives \$200 a month child support for her children.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 5

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 12/17/1984) comes in the local agency today to apply for FNS benefits. She has no income and no expenses.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 6

Title: Food & Nutrition Services Application

Scenario

Mr. Unique Name (D.O.B. 8/24/1981) came into the local agency to apply for FNS today. He is a single father that has recently lost his job. His last income was received in April 2015. Mr. Unique Name's son is Unique Name (D.O.B. 1/12/2005). He is responsible for paying rent in the amount of \$400 month. The rent includes utilities. Mr. Unique Name does not receive child support for his son.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 7

Title: Food & Nutrition Services Application

Scenario

Unique Name goes into the local DSS agency today to apply for FNS benefits. He is single with no children. His DOB is 5-17-1987. He works at ABC Concrete and is paid \$10/hr and works 20 hours a week. He is paid weekly on Fridays. He is not responsible for any bills at this time.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 8

Title: Food & Nutrition Services Application

Scenario

Mrs. Unique Name (D.O.B. 6/15/1979) comes into the agency on 6/19/2015 to apply for FNS. She lives at 1111 Elm Way in Carthage, NC 28327. She works for Food Lion, where she is paid \$150.00 bi-weekly. She has one child, Unique Name, (D.O.B. 6/13/2006). They are living with a friend at this time and pay no rent. They have no resources.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 9

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 6/18/1956) comes into the local Agency on 6/20/2015 to apply for FNS. He lives at 626369 Old Henry Rd in Robbins NC 27325. He is getting Social Security in the amount of \$600.00 a month. He has two grandchildren that live with him. They are Unique Name (D.O.B. 12/15/1999) and Unique Name (D.O.B. 3/19/2001). Each children is getting \$100.00 in social security monthly. He is paying \$100.00 a month in rent. He has a checking account with First Bank with a balance of \$350.00.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 10

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B 10/20/1992) came in the agency on 7/10/2015 to apply for FNS. She lives at 610 Old Me Way Rd in Robbins NC 27325. She is not working. She lives with a friend. She pays no rent and has no resources.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 11

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 5/10/1977) came into the agency today to apply for FNS. She lives at 65 Jump St in Carthage, NC 28327. She lives with her boyfriend, Unique Name (D.O.B. 6/15/1971). She has a child, Unique Name (D.O.B. 7/13/2014). He has a child, Unique Name (D.O.B. 10/18/2005). She works for Pinehurst Surgical where she is paid 10.50 an hour and gets 37 hours a week. She is paid bi-weekly. Her boyfriend works for Southern States where he gets 9.36 an hour and works 36 hours a week. He is paid weekly.

They incur rent in the amount of \$350.00 a month. The electric bill is for heating/ cooling. Daycare costs \$60.00 for both kids. Her Ex-boyfriend pays child support to her for her child. This is court order support that goes to the client. She has a checking account with Capital Bank with a balance of \$25.68 and her boyfriend has an account with First Citizens with a balance of \$85.92.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 12

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 10/4/1987) came into the office today to apply for FNS for self, boyfriend and 3 children. Boyfriend, Unique Name (D.O.B. 3/21/1986), daughter by previous relationship, Unique Name (D.O.B. 4/10/2009), two children with boyfriend, Unique Name (D.O.B. 7/3/2012) and Unique Name (D.O.B. 9/9/2014). She works for Pinehurst, LLC, she makes \$9.25 per hour at 35 hours per week and she is paid bi-weekly. She receives child support from Unique Name of \$97.00 every two weeks. Boyfriend receives UIB of \$292.00 per week. They do not have any other income.

Your client stated they incur rent of \$850.00 per month and pay the electric bill for heating/cooling. Boyfriend pays child support and it is court ordered and comes out of his UIB check of \$35.00 per week. The child support goes to the mother, Unique Name and the child's name is Unique Name. They have a checking with a balance of \$41.84 and saving with a balance of \$25.00 with NCSECU.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 13

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 11/15/1979) came into the office to apply for FNS for himself, his wife and 2 children: wife, Unique Name (D.O.B. 12/8/1979), daughter, Unique Name (D.O.B. 6/18/2000) and son, Unique Name (D.O.B. 9/1/2010). The client stated he works for Burger King and makes \$8.75 per hour for 30 hours per week and is paid weekly. His wife works for Pinehurst Medical part-time. She makes \$9.00 per hour at 15-20 hours per week and is paid bi-weekly.

The client stated he has a Class G Drug charge and was convicted May 5, 2010. Their rent is \$800 per month and they are responsible for electric bill for cooling and has gas for heat. They pay \$50 per week daycare for children. They have a checking account with the balance of \$182.15.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 14

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 2/3/1985) came into office yesterday to apply for FNS for self and 2 young children: Daughters, Unique Name (D.O.B. 8/21/2009) and Unique Name (D.O.B. 9/20/2012).

The client states that she works for Techimark and has been there for 2 years. She makes \$350.00 per week and is paid weekly on Fridays.

She pays rent of \$500 per month and has electric bill for heat/cooling. She pays daycare cost of \$100.00 per week for both children. She has a checking account with a balance of \$180.54.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid



Activity # 15

Title: Food & Nutrition Services Application

Scenario

Unique Name (D.O.B. 4/11/1950) came into office to apply for FNS on today for herself only. She stated she receives SSA of \$880.00 per month. She has no other income. She incurs \$121.00 per month in rent and is responsible for the electric bill to heat/cool home. She has a checking account with Wells Fargo with a balance of \$784.13.

Verifications Provided

N/A

Expected Eligibility

Case Eligible

Key Job Aids

- Searching for Persons Procedure
- Registering Persons Job Aid
- Application to Case Job Aid
- Searching for Applications Procedure
- Match Client Job Aid