Full-Time Plus for North Carolina Community College Grant (NCCCG)
College Staff Training

Target Audience: The target audience for this class includes financial aid professionals responsible for the implementation of Full-Time Plus for the North Carolina Community College Grant (NCCCG).

Date: August 3, 2016

Register by Date: August 2, 2016

Delivery Method via Webinar

Time: 9:00 a.m. – 11:00 a.m.
Log in 30 minutes before class start time.

Facilitator(s): Brandi Massey, Subject Matter Expert – Financial Aid

Prerequisites: None

Course Description: This course covers the setup within Colleague to administer the NCCCG for Full-Time Plus requirements, including parameter setup as well as the new transmittal subroutine.

Advanced Preparation: Prior to class:
- Print and bring the class documentation, if available, published via the NCLOR at http://explorethelor.org. To request access to the NCLOR, refer to the CIS Documentation website at: http://www.nccommunitycolleges.edu/college-user-support/cis-documentation
- Webinars are conducted using either Blackboard or Skype for Business. Please ensure your connections to both applications function properly prior to attending a CUST webinar. If you need assistance, please contact your college's IT Department.

Course Objectives: After completing this session, participants will be able to:
- Set up parameters on XSGPAR.
- Understand transmittal placement on AAXL.
- Refer to examples of the transmittal process with new amounts (FATR).

**Directions for Joining the Webinar:**

Join a webinar session by using the meeting link and telephone bridge information provided to you via the "Class Information" email. If you cannot locate the "Class Information" email from Diana Spears (spearsd@nccommunitycolleges.edu), please contact the College User Support Team at (919) 807-7178 or InternalCUST@nccommunitycolleges.edu and someone will assist you.

A limited number of phone lines are available for the call; therefore, all participants from one institution should meet in the same room with a speakerphone, computer with Internet access, and a projection unit to display the presentation. **Contact your college’s IT Department Help Desk if you need assistance.**

**Course Evaluation:**

Thank you for attending this training class. The goal of the College User Support Team is to provide the best possible training solutions for the Community College System. You can help us continually improve our training sessions by completing the evaluation for this class. At the conclusion of this class, you will receive an email at the email address you submitted during registration. This email will include a link to our training evaluation. Please complete this evaluation within ten days of receipt. Your input provides our team with valuable feedback about our services.