College Staff Training Offered in Partnership with Ellucian

Target Audience: The Target Audience for this class is IT staff responsible for managing and implementing Colleague.

Date: August 17-21, 2015

Register by Date: August 15, 2015

Delivery Method: via Webinar

Time: 10:30 a.m. – 4:30 p.m.  
Log in 30 minutes before class start time.

Facilitator(s): Steve Cavin, Ellucian

Prerequisites: Complete Introduction to the Datatel Training Lab Research Fundamentals.

Course Description: Colleague Administration: Fundamentals provides a technical overview of the Colleague environment and provides system administrators with important information necessary for implementing, administering, and supporting Colleague.

Advanced Preparation: Prior to class:
- Print and bring the documentation indicated for the class that is located on the CIS Training Materials web page.

Course Objectives: After completing this session, participants will be able to:
- Gain a working knowledge of the Colleague architecture.
- Use the Colleague release system to manage software updates.
- Describe the relationship between operating system, database, and application security layers.
- Establish user accounts.
- Create security classes and assign process execution privileges to users.
• Identify information resources available to Colleague administrators.
• Learn best practices and strategies for administration practices.
• Learn critical information in an easy to follow format by experienced instructors.

Directions for Joining the Webinar:
Join the webinar session by using the meeting link and telephone bridge information provided to you via email.

A limited number of phone lines are available for the call; therefore, all participants from one institution should meet in the same room with a speakerphone, computer with Internet access, and a projection unit to display the presentation. Contact your college’s IT Department Help Desk if you need assistance.

Course Evaluation: Thank you for attending this training class. The goal of the College User Support Team is to provide the best possible training solutions for the Community College System. You can help us continually improve our training sessions by completing the evaluation for this class. At the conclusion of this class, you will receive an email at the email address you submitted during registration. This email will include a link to our training evaluation. Please complete this evaluation within ten days of receipt. Your input provides our team with valuable feedback about our services.