NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
James C. Williamson, Ph. D.
President

May 1, 2017

Dr. Mary E. Rittling, President
Davidson County Community College
Post Office Box 1287
Lexington, North Carolina 27293

Dear Dr. Rittling:

Enclosed is the final report of findings for the Compliance Review, conducted fiscal year 2016-2017, at Davidson County Community College, pursuant to North Carolina General Statute 115D-5(m). There were no material findings for the sample of records pulled from the Institution Class Reports (ICR), programs, policies, and procedures for the 2015-2016 reporting period.

I commend you and your staff for the excellent manner in which you followed record keeping procedures prescribed by the State Board of Community Colleges (SBCC).

Thank you for cooperating with the North Carolina Community College System (NCCCS) Compliance Services staff during the performance of the compliance review.

Sincerely,

Bryan W. Jenkins, CPA
Executive Director of Accountability & State Board Affairs

c: Kennon White, Chair, Davidson County CC Board of Trustees
Beth Wood, North Carolina State Auditor
Jennifer Haygood, Chief of Staff
Elizabeth C. Self, Director of Accountability & Compliance Training
Anne O. Miller, Compliance Examiner

North Carolina Community College System

Compliance Review Final Report for Davidson County Community College
Review Conducted: Fiscal Year 2016-2017
Records Reviewed: Summer Semester 2015 - Spring Semester 2016

METHODOLOGY

A compliance review was conducted at Davidson County Community College by the North Carolina Community College System (NCCCS) Compliance Services staff to ensure the data used to allocate State funds among the community colleges were reported accurately for the 2015-2016 reporting period. The review was conducted on a selected sample of the data relevant to this period.

The major components of the Compliance Review conducted during fiscal year 2016-2017 are outlined in SBCCC Numbered Memo CC16-051 FY 2016-2017 Compliance Services College Assignments and Compliance Review Procedures. The scope of the Compliance Review includes, but is not limited to, the major components noted in CC16-051. Based on the various reviews conducted as outlined in CC16-051, additional information may be requested for clarification or to provide a clearly defined way to ensure compliance with North Carolina General Statute § 115D-5 and Title 1 of the State Board of Community Colleges Code.

FINDINGS SUMMARY

Based on the site review, no material findings were identified.

The college personnel responsible for adherence to North Carolina General Statutes and the State Board of Community Colleges Code, as well as other State Board of Community Colleges requirements, and the maintenance of curriculum and continuing education records should be commended for the accuracy and order of their record keeping systems.

The cooperation of the president and staff during the course of the Compliance Review is appreciated.

Submitted: Anne O. Miller, Compliance Examiner
Dates of Compliance Review: February 8 – March 7, 2017