**(Revised 10/18/2016)**

# STATE BOARD OF COMMUNITY COLLEGES
## Mr. Scott Shook, Chair
## October 21, 2016

**Pitt Community College**
Craig F. Goess Student Center
1986 Pitt Tech Road
Winterville, NC 28590

**Wednesday, October 19, 2016**

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|---|---|---|
| Chamber of Commerce Power Luncheon | 11:30 a.m. | Hilton Greenville |
| Planning Session | 1:30 p.m. | Hilton Greenville |

**Thursday, October 20, 2016**

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|---|---|---|
| Morning Planning Session | 8:00 a.m. | Craig F. Goess Student Center, Room 138 |

**COMMITTEE MEETING**

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|---|---|---|
| Personnel Committee | 11:15 a.m. | Craig F. Goess Student Center, Room 135 |

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|---|---|---|
| **ISSUES LUNCHEON** | 12:00 p.m. | Craig F. Goess Student Center, Room 138 |

## Pitt Community College VISIONS Program and Capital Projects

Presenters: President G. Dennis Massey

**COMMITTEE MEETINGS**

| | | |
|---|---|---|
| Finance Committee | 1:30 p.m. | Craig F. Goess Student Center, Room 135 |
| Programs Committee | 1:30 p.m. | Craig F. Goess Student Center, Room 132 |
| Strategic Planning Committee | 1:30 p.m. | Craig F. Goess Student Center, Room 137 |
| Accountability and Audit | 3:00 p.m. | Craig F. Goess Student Center, Room 137 |
| Policy Committee | 3:00 p.m. | Craig F. Goess Student Center, Room 135 |
| Legislative Affairs Committee | 3:30 p.m. | Craig F. Goess Student Center, Room 137 |
| Chair's Agenda Review | 4:15 p.m. | Craig F. Goess Student Center, Room 137 |

**Friday, October 21, 2016**

| | | |
|---|---|---|
| **BOARD MEETING** | 9:00 a.m. | Craig F. Goess Student Center, Room 137 |

- Call to Order
- Roll Call
- Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest
- Approval of Minutes from September 16, 2016 Meeting
- Approval of Agenda
- Approval of Consent Agenda (*Consent Agenda items are listed on the Consent Agenda and are designated by [CA] on the Full Agenda*)

**Reports:**

- NC Association of Community College Presidents, Dr. Deborah Lamm, President
- NC Association of Community College Trustees, Dr. Donny Hunter, President & CEO
- NC Comprehensive Community College Student Government Association (N4CSGA), Ms. Kirsten Stovall, President
- University of North Carolina Board of Governors, Mr. Henry Hinton, Member

**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

**For Ratification**

Candidate for Candidate for Vice President, Chief Financial Officer
Candidate for Associate Vice President of Student Services

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

**For Information**

Estimated Receipts (Attachment FC 1)
SBCC Code Report – October 2016 (Attachment FC 2)
Summary of 2015-16 State Funded Financial Aid Programs for Community College Student (Attachment FC 3)

**For Future Action**

2017 Budget Priorities (Attachment FC 4)
Forsyth Technical Community College Multi-Campus Center Request (Attachment FC 5)

**For Action**

Review Public Comments for 1E Subchapter 900.1 – "Curriculum Tuition Fees" (Attachment FC 6)
Budget Allocation for 2-1 Summary FY 2016-17 (Attachment FC 7) [CA]
Allocation for North Carolina Space Grant (Attachment FC 8) [CA]
Allocation for RN to BSN Competency-Based Education (Attachment FC 9) [CA]
Construction and Property (Attachment FC 10) [CA]

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

**For Information**

Curriculum Program Application as Approved by the System President (Attachment PROG 1)
Curriculum Program Termination as Approved by the System President (Attachment PROG 2)

**For Future Action**

The State Board of Community Colleges and The Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement (Attachment PROG 3)

**For Action**

Curriculum Program Application (AE) (Attachment PROG 4) [CA]
Curriculum Program Application (New to System) (Attachment PROG 5) [CA]
Curriculum Program Application (Fast Track for Action) (Attachment PROG 6) [CA]
Curriculum Standard Revision (Attachment PROG 7) [CA]
Combined Course Library – Continuing Education (Attachment PROG 8) [CA]

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

**For Information**

Virginia Workforce Certification Initiative (Attachment PLAN 1)
Joint Strategic Plan/IT Plan (Attachment PLAN 2)
Update on Existing Industry Protocols
Cross-training of Workforce and Economic Development Partners
Input from Committee on Outreach to Industry Associations

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

**For Information**

Update on Martin Community College (*Discussion Only*)

**POLICY COMMITTEE, Mr. Ernie Pearson, Chair**

**For Information**

SBCC Code Report – October 2016 (Attachment POL 1)

**For Future Action**

Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 200 – "Public Input" (Attachment POL 2)

**LEGISLATIVE AFFAIRS COMMITTEE, Mr. Jim Rose, Chair**

**For Information**

Update on Legislative Agenda for 2017-19 Biennium
Update on Hurricane Matthew

**For Action**

2017 Legislative Priorities (Attachment LEG 1)

**NEW BUSINESS**

**PRESIDENT'S REPORT**

**BOARD MEMBERS QUESTIONS/COMMENTS**

**DATE OF FUTURE MEETINGS**

The next State Board meeting is scheduled for Thursday, November 17, 2016 through Friday, November 18, 2016 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

**Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-6970 or by e-mail at stateboard@nccommunitycolleges.edu**

# CONSENT AGENDA

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

Budget Allocation for 2-1 Summary FY 2016-17 (Attachment FC 7)
Allocation for North Carolina Space Grant (Attachment FC 8)
Allocation for RN to BSN Competency-Based Education (Attachment FC 9)
Construction and Property (Attachment FC 10)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Curriculum Program Application (AE) (Attachment PROG 4)
Curriculum Program Application (New to System) (Attachment PROG 5)
Curriculum Program Application (Fast Track for Action) (Attachment PROG 6)
Curriculum Standard Revision (Attachment PROG 7)
Combined Course Library – Continuing Education (Attachment PROG 8)

# State Board of Community Colleges

**Caswell Building, 200 West Jones Street**
**Raleigh, North Carolina**
**September 16, 2016**
**9:00 a.m.**

## CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

## ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

Dr. Breeden Blackwell
Ms. Lisa Estep
Representative Jimmie Ford
Mr. Bobby Irwin
Mr. Schorr Johnson (rep for Treasurer Janet Cowell
Mr. Todd Johnson
Ms. Janet Lowder
Mr. Bill McBrayer
Mr. Ernie Pearson
Dr. Samuel Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Mr. Scott Shook
Ms. Yolanda Stith*
Ms. Kirsten Stovall
Mr. Jerry Vaughan
Mr. Hal Weatherman (rep for Lt. Governor Dan Forest)*
Dr. Candler Willis

*Attended by telephone
Absent: Mr. Lee Roberts; Mr. James Rose and Mr. Clark Twiddy

## ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

## APPROVAL OF THE MINUTES

Dr. Powell made a motion to approve the minutes of the August 19, 2016 meeting of the State Board of Community Colleges. Mr. McBrayer seconded the motion and the minutes were unanimously approved.

## CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

**CALENDAR COMMITTEE, Mr. Bobby Irwin, Chair**
Mr. Irwin stated Calendar Committee has no changes.

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**
Ms. Lowder stated Personnel Committee have four items for consideration.

**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**
Mr. Raye stated Finance Committee has no changes.

**PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair**
Dr. Powell stated Program Services Committee would like to take Annual Report to the Joint Legislative Education Oversight Committee on NC Works Career Coach Program (Attachment PROG 5) off Consent Agenda.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**
Dr. Saunders stated Strategic Planning Committee has no changes.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jerry Vaughan, Vice-Chair**
Mr. Vaughan stated Accountability and Audit Committee has no changes.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**
Mr. Pearson stated Policy Committee would like to move POL 2 from Future Action to Action.

**LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair**
Dr. Blackwell stated Legislative Affairs Committee has no changes.

**APPROVAL OF THE AGENDA**
Representative Ford made a motion to approve the agenda, Dr. Blackwell seconded the motion, and the motion was unanimously approved by voice vote.

**APPROVAL OF THE CONSENT AGENDA**
Mr. Raye made a motion to approve the consent agenda as recommended, Ms. Estep seconded the motion, and the motion was unanimously approved by voice vote.

**Items approved on the Consent Agenda were as follows:**
**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**
Allocation of Special Capital Improvement Appropriations (Attachment FC 3)
Allocations for Integrated English Literacy and Civics Education Programs (Attachment FC 4)
Forsyth Technical Community College Request for Off-Campus Center Approval (Attachment FC 5)
Specialized Course List for Public Safety Waivers Authorized Under G.S. 115D-5(b)(2) (Attachment FC 6)
Construction and Property (Attachment FC 8)

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**
Special Program Application Process Modification (Attachment PROG 6)
Curriculum Program Application (Fast Track for Action) (Attachment PROG 7)

Curriculum Standard Revision (Attachment PROG 8)
Combined Course Library – Continuing Education (Attachment PROG 9)

**REPORTS:**

**Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents**

President Lamm reviewed highlights of the NCACCP meeting held in Charlotte on September 8, 2016.

- The association thanks Dr. Blackwell for attending the September meeting and welcomes all members to visit.
- Discussed the legislative agenda and agreed to endorse the overarching priorities: budget stability, enrollment and completion, and recruitment and retention of faculty and staff. Funding strategies were identified for each of the priorities. These will be discussed again at the October meeting.
- The presidents discussed the legislative strategy of having a Rapid Response Team that would be comprised of system office staff and presidents who have influential legislators within their service area.
- An advocacy workshop will be held in October to help train presidents about lobbying and communicating with legislators.
- The Presidents are proposing a Community College Day of Celebration in the General Assembly in spring 2017.
    - Presidents, trustees, faculty, staff, and students would participate.
    - Meet in the auditorium of the legislative building for press conference.
    - Share the community colleges story and system's budget priorities.
    - Visit Chambers to be recognized.
    - Visit local legislative delegations.
    - Each prosperity zone would hold local press conference to discuss the system's budget priorities leading up to the central event in Raleigh.
- The Community College Coalition is being spearheaded by Dr. Hunter and Ms. Woodson of the Trustee's Association. The Presidents would help develop a coalition of Champions from businesses, associations, and other groups to tout how valuable community colleges are to their communities and regional workforce.
- The recommendation of faculty titles was discussed. The Presidents determined that the titles should be determined at the local level for the following reasons:
    - Not all colleges have titles, such as instructor, assistant professor, and professor.
    - Some colleges have money attached to each title and some do not and are in name only. Financing a system-wide initiative would take additional budget dollars.
    - Some colleges have turned over the initiative to the Faculty Senate for implementation or other comparable groups.
- Next association meeting will be held in conjunction with the System Office Conference, October 9 & 10, at the Raleigh Conference Center.

**Dr. Donny Hunter, President, North Carolina Association of Community College Trustees**

Dr. Donny Hunter updated the board on the Leadership Seminar.

- Largest attendance
- 55 of 58 colleges represented

- Thanked President Williamson for being keynote speaker as well as Ms. Shanté Martin for being on the law panel, Ms. Haygood and Ms. Shuping for participating.
- Both gubernatorial candidates were able to speak and took questions. They both spoke highly of the Community College System.
- The Trustees endorsed a concept of a coalition. The idea is to bring to all of the community college groups at one time. There will be people asked to participate from each area. Dr. Hunter stated that he hopes that the State Board will also endorse and participate in this idea.
- Thanked the members of the State Board who were able to attend the Leadership Seminar
- The Law and Legislative Seminar will be held this spring in Raleigh and encouraged the board members to attend. Ms. Estep asked for the date, Dr. Hunter said he will forward to State Board Affairs for the information to be distributed.

**Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association**

Ms. Stovall shared an update from N4CSGA

- N4CSGA held a meeting on August 27th and continued discussions for fall conference.
- The board discussed modernizations that would encourage students to continue attending conferences and divisional meetings. These changes would also allow the meeting to run smoother and more efficiently.
- Discussed the agenda for regional meetings which help students to prepare for the conference. They will participate in roundtables and workshops that will be similar to the conference events. These meetings will be held concurrently on September 24th at Johnston Community College, Gaston College, and Alamance Community College.
- The Local Interactions Survey will close September 16, 2016. The results will be presented for discussion at the division meetings.

**COMMITTEE REPORTS**

**CALENDAR COMMITTEE, Mr. Bobby Irwin, Chair**

On behalf of the Calendar Committee, Mr. Irwin recommended and moved the following item be approved by the board:

CAL 01 – 2017 SBCC Calendar

The motion was unanimously approved by voice vote.

**PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair**

The Board went into closed session pursuant to North Carolina General Statute sections 143-318.11(a)(1) and 143-318.11 (a)(6) following a motion by Ms. Lowder, Mr. McBrayer seconded and approved via voice vote.

Mr. Jenkins reviewed the information on the two college presidential candidates.

President Williamson reviewed the search process used to select Mr. Jim Parker who is currently the Deputy State CIO, IT Procurement and Strategic Sourcing at Department of Information Technology.

There was discussion about the salary, the diversity of the candidates, and Mr. Parker's reasoning for wanting this position.

Ms. Lowder moved to go back into open session with second from Mr. Raye, approved via voice vote.

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On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

> Approval of Mr. David Heatherly as President of Coastal Carolina Community College

The motion was unanimously approved by voice vote.

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On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

> Approval of Dr. Kandi Deitemeyer as President of Central Carolina Community College

The motion was unanimously approved by voice vote.

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On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

> Approval of Mr. Jim Parker as Senior Vice President of Technology Solutions and Distance Learning effective September 19, 2016 at a salary of $165,000

The motion was unanimously approved by voice vote.

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On behalf of the Personnel Committee, Ms. Lower recommended and moved the following item to be approved by the board:

> Authorization for the Personnel Committee to meet telephonically prior to October 21, 2016 if necessary to approve system office EPA position recommendations subject to the ratification by the board.

The motion was unanimously approved by voice vote.

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**FINANCE COMMITTEE, Mr. Lynn Raye, Chair**

ERP System Planning

Mr. Raye asked Ms. Batchelor and Ms. Haygood to review the status of the ERP (Enterprise Resource Planning) system design and planning. Ms. Haygood reminded the board that the in this year's budget bill, there was a provision that directed the State Board, in consultation with Department of IT, to begin the design and planning for a modernized or replacement ERP. The current ERP is a customized version of Colleague developed by Ellucian. The System Office will review business requirements and will likely issue an RFP for vendors to bid on a modernized or replacement ERP. Ms. Haygood stated Ms. Batchelor has led this project. This will be one of the most ambitious and largest operational projects the system

will undertake over the next several years. The vendor hired to help us with planning project segment of the search would not be eligible to apply to host the solution. The current software solution is hosted at the System Office and at the local colleges. One consideration will be a cloud or hosting mechanism. Much of the current software used by the system is highly modified. One of the goals is for the system to be less customized. Ms. Batchelor stated there will be two RFPs; a vendor helping research the solution and the actual solution.

Mr. Vaughan inquired about the effect of legislation consolidating Community College IT under Department of IT on the ERP. Ms. Haygood stated the system will have to give a report in 2018 about the impact on the system. Ms. Haygood stated the ERP solution needs to be updated to meet our technology needs.

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State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations (Attachment FC 7)

Ms. Haygood shared this is a request to use State Board Reserve funds to continue with the activities identified to create better pathways for RN to BSN completion and improve the communication of the pathways with the students. This money would be used for marketing and media campaigns to help communicate information to the students as well as development of a RN to BSN competency based education program.

Ms. Stith asked about the history of this issue. Dr. Chapman briefed the board about the work done by the ad hoc committee. Ms. Haygood and Dr. Chapman reviewed how much has been spent and how the funds approved will be utilized. Ms. Estep requested a report on the communications strategy. Dr. Chapman agreed to provide that information.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations (Attachment FC 7)

The above item was approved by voice vote.

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RN to BSN Competency-Based Education (Attachment FC 9)

Ms. Haygood stated this item is to delegate the authority to President Williamson to select and award $75,000 Perkins Fund grant to a UNC Institution. President Williamson approving this award will allow the institution to start their work effective October 1, 2016.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

RN to BSN Competency Based Education (Attachment FC 9)

The above item was approved by voice vote.

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Ms. Haygood stated this item is a correction to the 2016-17 Allocation Policies. Ms. Stith asked what we will do in the future to assure that an error will not occur again. Ms. Haygood stated the division is reviewing internal changes to the process to assure this will not occur in the future.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Allocation Supplement for Small Business Centers (Attachment FC 10)

The above item was approved by voice vote.

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Mr. Raye pointed out that over 100 Construction and Property proposals have been approved in the last few months.

**PROGRAMS COMMITTEE, Dr. Sam Powell, Chair**

Dr. Powell asked Dr. Chapman to review the information item, Career and College Promise Operating Procedures Update 2016 Pre-ACT College Readiness Benchmarks (Attachment PROG 1). Dr. Chapman shared in 2012, the legislature directed the State Board of Education and the State Board of Community Colleges to establish Career and College Promise. This project is allows dual enrollment and creates stronger pathways for students.

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Dr. Powell asked Dr. Chapman to review Attachment PROG 5. Dr. Chapman stated this report is for the first year of the Career Coach Program. The legislation requires annual reporting from the local partnerships and then the system compiles the information to be reported to the Joint Legislative Education Oversite Committee. The State Board is asked to establish the benchmarks of the effectiveness of the program.

Twenty-eight colleges and local school systems applied and fourteen partnerships were awarded. Recommendations were focused and based on partnership connected to local impact. The fourteen college service area partnerships awarded are serving 52 high schools. Dr. Chapman reviewed the meetings, activities, and areas of focus since the career coaches were hired.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Annual Report to the Joint Legislative Education Oversight Committee on NC Works Career Coach Program (Attachment PROG 5)

The above item was approved by voice vote.

**STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair**

Dr. Saunders drew attention to the updated October Planning Meeting schedule.

**ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair**

Mr. Jenkins updated the board on activities in relation to Martin CC and South Piedmont CC. Chairman Shook appointed a task force made up of Bryan Jenkins, James Williamson, Jennifer Haygood, Scott Shook, Lisa Estep, Linwood Powell, and George Fouts. After discussion, the Accountability and Audit Committee decided to further clarify the issues to be reviewed at each college.

On behalf of the Accountability and Audit Committee, Representative Ford recommended and moved the following item be approved by the board:

> To amend the portion of the motion previously adopted directing System Office staff or other representatives to obtain and Martin Community College and South Piedmont Community College to provide, any information related to: 1) the most recent financial audit; 2) employee turnover; 3) spending issues; 4) insurance procurement; 5) organizational structure; 6) strategy to rectify any deficiencies in items 1 through 5 above by replacing it with the following:
> To assess Martin Community College's ability to maintain prescribed standards of administration and instruction, I move that the State Board of Community Colleges direct System Office staff or other representatives to obtain and Martin Community College to provide, any information related to: 1) the most recent financial audit; 2) employee turnover; 3) spending issues; 4) procurement; 5) organizational structure; 6) local board governance; 7) strategies to rectify any deficiencies in items 1 through 6 above and
>
> Direct System Office staff or other representatives to inquire of and obtain information from South Piedmont Community College related to financial audit findings and the planned response to address said findings.

The above item was approved by voice vote.

Mr. Raye shared that South Piedmont has had a lot of turnover in board and president over the past few years. Hopefully their issues have been primarily due to those changes.

**POLICY COMMITTEE, Mr. Ernest Pearson, Chair**

Mr. Pearson asked Mr. Corl to give an update about the investigation into Priority Nursing College.

Mr. Corl shared a summary of the investigative report. Priority Nursing College has been investigated and the recommendation by the State Board of Proprietary Schools is revocation of the license based on the following:

- The nature and seriousness of the violations.
    - Failed to maintain adequate standards of instruction
    - The school owner failed to maintain good reputation and character.
    - Students do not feel safe attending and are supported by the Guilford County Workforce who provides funding.
    - Charges are still pending and the owner was charged with filing a false police report
- The treatment of the students in the matter.
    - The owner did nothing on the behalf of the students to be make them whole.

- The students were kept administratively enrolled even after told that they would be withdrawing. The students were told that they would be financially responsible for not only what was owed, but also for their scholarship amount.

Ms. Martin stated if the board approves the motion to revoke the school's license, the owner will receive a notice of intent. The school will have 10 business days to request an informal hearing which will be conducted by Ms. Martin's office. If the school owner does not ask for a hearing, the revocation will official.

Ms. Stovall asked if the license is revoked, will the owner be allowed to start a new school. Mr. Corl stated his reputation may prevent him from getting another license approved.

Ms. Estep asked how the students can be helped. Mr. Corl said that the students are at NCA&T finishing the program. Most of the money owed will be to NC Works which sponsored the students. If the revocation takes place, the bond would take effect once the school is closed.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Initiate the process to revoke the license of Priority Nursing College based on the Priority Nursing College Initial Recommendation and Investigative Report – September 2016 (Attachment POL 02)

The above item was unanimously approved by voice vote.

**LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair**

Dr. Blackwell stated Legislative Affairs had a guest speaker, Senator Ralph Hise.

Ms. Shuping gave an update on the Legislative Priority Items and the hope is that these items will be approved at the October Planning Meeting. The System plans to align the plan with Align4NC Works so that our goals fit into a multi-year plan.

The goal is to bring a legislative agenda to the State Board at the October Planning Meeting.

**PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES**

President Williamson shared that the following events have been occurring since the last board meeting:

- Three more Regional Tours have been held since the last meeting. These meetings have been beneficial and President Williamson has been asked to start conducting these sessions every two years.
- Meetings with key legislators and state leaders continue.
- President Williamson met with the Beaufort County Community College about their upcoming presidential search.
- Visited with President Britt at Martin Community College.
- Spoke at the Trustee Association Leadership meeting in Charlotte.
- Completed all of the internal division meetings with the System Office.

- Visited with President Hinshaw Mr. McBrayer and toured the Manufacturing Solutions Center, the Furniture Academy, and Lexington Home Brands facilities.

Upcoming events:

- OSBM presentation Sept 23 where the system is being asked to present suggestions for a two percent reduction and what our funding priorities are for the next fiscal year. Ms. Haygood said that there are high level conversations with all agencies to discuss budget priorities and the 2% reduction.
- Remaining three Regional meetings this month
- Answering questions at the system level about the funding formula.

President Williamson presented the MVT award:

- IT Contract Team (Reeves, Kaminsky, and Rogers) for September 2016 – recommended by Anne Shaw

**BOARD MEMBERS QUESTIONS/COMMENTS**

Ms. Stith requested the status of the construction projects and are they meeting timeline for completion. Would like update on numbers in relation to HUB participation. Ms. Haygood said the colleges are required to track HUB participation in Interscope. Currently no Connect NC Bond money has been expended yet.

**DATE OF NEXT MEETING**

The next State Board Meeting will be held on Wednesday, October 19, 2016 through Friday, October 21, 2016 at Pitt Community College in Greenville, North Carolina. More information regarding this meeting will be communicated.

**EXPIRING TERMS AND VACANCIES**

There are currently no terms expiring and no vacancies for the membership of the State Board.

**ADJOURNMENT**

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. Raye unanimously approved by voice vote at 10:57 a.m.

RESPECTFULLY SUBMITTED BY:
*Secretary*

APPROVED BY:

_____
James C. Williamson, PhD, System President

_____
Mr. Scott Shook, Chair

***AGENDA***

**State Board of Community Colleges**
**FINANCE COMMITTEE**

**Pitt Community College**
**Craig F. Goess Student Center Room 135**
**October 20, 2016 – 1:30 p.m.**

**Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes**
- September 15, 2016

**For Information**
- Estimated Receipts (Attachment FC 1)
- SBCC Code Report – October 2016 (Attachment FC 2)
- Summary of 2015-16 State Funded Financial Aid Programs for Community College Students (Attachment FC 3)

**For Future Action**
- 2017 Budget Priorities (Attachment FC 4)
- Forsyth Technical Community College Multi-Campus Center Request (Attachment FC 5)

**For Action**
- Review Public Comments for 1E Subchapter 900.1 – "Curriculum Tuition Fees" (Attachment FC 6)
- Budget Allocation for 2-1 Summary FY 2016-17 (Attachment FC 7) [CA]
- Allocation for North Carolina Space Grant (Attachment FC 8) [CA]
- Allocation for RN to BSN Competency-Based Education (Attachment FC 9) [CA]
- Construction and Property (Attachment FC 10) [CA]

**New Business**

**Adjourn**

**FINANCE COMMITTEE**
**September 15, 2016 - 1:30 p.m.**

**Members Present:**

Lynn Raye
Lisa Estep
Janet Lowder
Todd Johnson
Scott Shook

**System Office Staff and Others:**

Jennifer Haygood, NCCCS
Brandy Andrews, NCCCS
Julie Batchelor, NCCCS
Debbie Batten, NCCCS
Dorrine Fokes, NCCCS
Nancy Gaj, NCCCS
Arthur Hohnsbehn, NCCCS
Cheryl Kaminski, NCCCS
Joy Martin, NCCCS
James Williamson, NCCCS President
Rondra McMillan, NCCCS
Cindy Mixter, NCCCS
Margaret Roberton, NCCCS
Linda Weiner, NCCCS
Brett Altman, NCGA Fiscal Research
Bryan Conrad, OSBM
Lisa Fox, NCGA Fiscal Research

**CALL TO ORDER**

Mr. Lynn Raye called the meeting to order at 1:30 p.m.

**ROLL CALL**

Carmen Cargill took the roll of the Finance Committee members.

**ETHICS AWARENESS AND CONFLICT OF INTEREST**

Mr. Raye read the required ethics statement. There were no conflicts of interest.

**AGENDA**

Mr. Raye asked for a motion to approve the agenda for the meeting as presented. Ms. Lowder moved, seconded by Ms. Estep.

**MINUTES**

Mr. Raye asked for a motion to approve the minutes of the August 18, 2016, meeting as presented. Mr. Johnson moved and Ms. Estep seconded the motion.

**FOR INFORMATION**

SBCC Code Report – September 2016 (Attachment FC 1)

Ms. Haygood reviewed the SBCC Code Report for September 2016. Ms. Haygood stated that the report details the status of the "Curriculum Tuition Refunds" rule which was initiated in August 2016. Ms. Haygood further stated that this rule seeks to amend the policy related to tuition refunds for students who in the future will have their residency determined by a new centralized state-wide residency determination system. This rule is currently in the written



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comments phase and any comments received will be reviewed by the Board at the October meeting.

FY 2015-16 Year-End State Board Reserve Report (Attachment FC 2)
Ms. Haygood presented the FY 2015-16 Year-End State Board Reserve Report. Ms. Haygood stated that State Board Reserve Fund is provided annually for feasibility studies, pilot projects, start-up of new programs, and innovative ideas. Ms. Haygood provided a brief overview of the various expenditures.

ERP System Planning (For Discussion Only)
Ms. Haygood reminded the Committee that the General Assembly has instructed the NC Community College System to begin the process of modernization or replacement of the current Enterprise Resource Planning System (ERP System). The ERP System handles all core administrative functions at all 58 colleges, including student accounts and grades, financial systems, Human Resources, and Payroll. Ms. Haygood stated that this process is a significant undertaking and will be a multi-year project. Ms. Haygood introduced Ms. Julie Batchelor and Mr. Arthur Hohnsbehn to provide the Committee with an overview of what this endeavor will entail and answer questions. A lengthy discussion followed.

**For Action**
Allocation of Special Capital Improvement Appropriations (Attachment FC 3)
Ms. Haygood stated that the Board is asked to approve the allocation of $3.4 million to Gaston College for the Center for Advanced Manufacturing and $200,000 to Mitchell Community College for site development at the former Davis Hospital site. Funding for these specific capital improvement projects was included in the 2016 Conference budget. Ms. Haygood further stated that approval of this allocation allows the NCCCS to transfer the funds into a non-reverting capital improvement account until the colleges have submitted plans for approval of the stated projects.

Ms. Estep moved, seconded by Mr. Todd Johnson, and the Committee approved the Allocation of Special Capital Improvement Appropriations to Gaston College and Mitchell Community College.

Allocations for Integrated English Literacy and Civics Education Programs (Attachment FC 4)
Ms. Haygood reviewed the request to approve allocations for ten Integrated English Literacy and Civics Education (IELCE) Programs in the amount of $378,210. Ms. Haygood stated that this is the second round of allocations for this program, with the first round of funding allocated at the July 2016 Board meeting. Ms. Nancy Gaj detailed the application review and approval process which was used to determine the colleges and CBOs recommended for funding.

Mr. Johnson moved and Ms. Lowder seconded the motion. The Committee approved the allocations for Integrated English Literacy and Civics Education Programs in the amount of $378,210.

Forsyth Technical Community College Request for Off-Campus Center Approval (Attachment FC 5)
Ms. Haygood reviewed the request by Forsyth Technical Community College to designate the new Stokes County location as an off-campus center (OCC). Ms. Haygood provided a brief history of the request stating that the Legislature appropriated funds in 2011, and subsequently, Stokes County appropriated $6 million to establish the site, which is scheduled to open in December 2016.

Mr. Todd Johnson moved, seconded by Ms. Lowder and the Committee approved the request by Forsyth Technical Community College for OCC designation at the Stokes County location.

Specialized Course List for Public Safety Waivers Authorized Under G.S. 115D-5(b)(2) (Attachment FC 6)
Ms. Haygood reviewed the request to approve the Specialized Course List for Public Safety Waivers as required by statute. Ms. Haygood stated that in September 2015, the State Board approved the process to revise the list which allows the System President to approve revisions and then provide the Board with an annual update. Ms. Haygood further stated that the General Assembly expanded the waivers list to include firefighters, EMS personnel, and rescue and lifesaving personnel whose duty station is located on a military installation.

Mr. Todd Johnson moved, seconded by Ms. Lowder and the Committee approved the Specialized Course List for Public Safety Waivers Authorized Under G.S. 115D-5(b)(2) as presented.

State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations (Attachment FC 7)
Ms. Haygood reviewed the request to approve up to $85,000 in State Board Reserve Funds to continue working on nursing initiatives to provide a seamless RN to BSN articulation between the NC Community College System and the University of North Carolina. Ms. Haygood recalled the three recommendations approved by the State Board at the January 2016 meeting.

> (1) Expand the Regionally Increasing Bachelors in Nursing (RIBN) collaboration between North Carolina community colleges and universities.
>
> (2) Expand statewide partnerships between the NC Community College System and the University of North Carolina by increasing the number and capacity of RN to BSN online programs, and the collaborative development of a competency-based BSN completion program at one of the UNC System nursing schools.
>
> (3) Monitor the RN to BSN Uniform Articulation (3+1) Agreement (which was effective Fall 2015) by performing data analysis and assessment of the university admission capacity to enroll students in the program.

Ms. Renee Batts provided and in-depth review of the RIBN program for the Committee and answered questions.

Ms. Lowder moved, seconded by Ms. Estep and the Committee approved up to $85,000 in State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations.

Construction and Property (Attachment FC 8) [CA]
Ms. Haygood reviewed the agenda items and called attention to the additional details, specific to Connect NC Bonds, provided in Attachment FC 8A.

After Ms. Haygood completed her review of all projects, Ms. Lowder moved, seconded by Ms. Estep and the following Construction and Property projects were approved.

1. **Project Approval – New**

   A. Central Piedmont Community College – Project No. 2047 – Advanced Technology Center Classroom Building Replacement – Main Campus – Estimated cost is $33,363,000, composed of all local funds. **Reference Item B in Section 4 – Acquisition and Disposal of Real Property**.

2. **Project Approval – New – Connect NC Bonds (Additional detail found on Attachment A).**

   A. Central Piedmont Community College – Project No. 2013 – Commercial Driving License Program Driving Course and Lab Building (Instructional Classrooms) – Merancas Campus – Estimated cost is $3,745,433, composed of all state funds **(Connect NC Bonds – 46620/New Construction)**. Note: Contingent upon Board of Trustees approval which is expected on September 14, 2016.

   B. Cleveland Community College – Project No. 2211 – Advanced Manufacturing Building (Instructional Classrooms) – Main Campus – Estimated cost is $8,000,000, composed of $4,857,581 state funds available for planning **(Connect NC Bonds – 46620/New Construction)**. Note: Contingent upon Board of Trustees approval which is expected on September 13, 2016.

   C. Craven Community College – Project No. 2184 – Barker Hall First Stop Renovation (Student Services) – Main Campus – Estimated cost is $495,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

   D. Davidson County Community College – Project No. 2192 – Finch and Reich Building Cooling Tower Replacement (Instructional Classrooms) – Main Campus – Estimated cost is $120,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

   E. Davidson County Community College – Project No. 2193 – Brinkley Building HVAC Renovation (Instructional Classrooms) – Main Campus – Estimated cost is $550,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

F. Davidson County Community College – Project No. 2194 – Davie Community Building Chiller Replacement (Instructional Classrooms) – Davie County – Estimated cost is $150,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

G. Davidson County Community College – Project No. 2195 – Training Grounds Pavement Resurface (Training Surface – Fire/Truck Driver) – Davie County – Estimated cost is $150,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

H. Halifax Community College – Project No. 2200 – Student Access Door Retrofit (Instructional Classrooms) – Main Campus – Estimated cost is $200,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

I. Halifax Community College – Project No. 2215 – Buildings 300, 400, and 500 (Instructional Classrooms) Roof Renovations – Main Campus – Estimated cost is $430,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

J. Halifax Community College – Project No. 2216 – Buildings 100, 300, 400, 500, & 600 (Instructional Classrooms) HVAC Renovations – Main Campus – Estimated cost is $170,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

K. Halifax Community College – Project No. 2217 – Buildings 100, 300, 500 and 600 (Instructional Classrooms) Boiler and Chiller Replacements – Main Campus – Estimated cost is $260,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

L. Halifax Community College – Project No. 2218 – Buildings 300, 500 and Library Building (Instructional Classrooms) Restroom Renovations – Main Campus – Estimated cost is $250,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

M. Halifax Community College – Project No. 2219 – Buildings 100 and 500 (Instructional Classrooms) Air Handler Repair and Replacement – Main Campus – Estimated cost is $250,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

N. Halifax Community College – Project No. 2220 – Buildings 100, 300, 400, 500 and 600 (Instructional Classrooms) Flooring and Wall Renovations – Main Campus – Estimated cost is $600,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

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O. Nash Community College – Project No. 2227 – Buildings B and I (Instructional Classrooms) Brewing, Distillation and Fermentation Culinary Classroom Renovation – Main Campus – Estimated cost is $48,730, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

P. Rowan-Cabarrus Community College – Project No. 2225 – Motorsport Management Building (Instructional Classrooms) Renovation – Cabarrus County – Estimated cost is $486,000, composed of all state funds **(Connect NC Bonds – 46620 Repairs and Renovations). Reference Item E in Section 4 – Acquisition and Disposal of Real Property**.

Q. Sandhills Community College – Project No. 2222 – Owens Auditorium (Instructional Classrooms) Renovation – Main Campus – Estimated cost is $3,816,267, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

R. South Piedmont Community College – Project No. 2212 – Garibaldi Building (Instructional Classrooms) Air Handler Replacement – Main Campus – Estimated cost is $400,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

S. South Piedmont Community College – Project No. 2213 – Watson Building (Anson County Early College) HVAC Replacement – Main Campus – Estimated cost is $250,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

T. South Piedmont Community College – Project No. 2214 – Center for Technology and Health Education 2nd Floor Renovation – Union County – Estimated cost is $1,500,000, composed of all state funds **$1,500,000 (Connect NC Bonds – 46620 Repairs and Renovations).**

U. Tri-County Community College – Project No. 2224 – McSwain Building (Instructional Classrooms) HVAC Replacement – Main Campus – Estimated cost is $480,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations).**

V. Tri-County Community College – Project No. 2226 – Driving Safety Pad – (Instructional Programs) Main Campus– Estimated cost is $450,000, composed of all state funds **(Connect NC Bonds – 46620/New Construction).**

**3. Project Approval – Amended – Connect NC Bonds**

A. Beaufort County Community College – Project No. 2191 – ADA Upgrades – Main Campus – Estimated cost is $749,474, composed of all state funds (46620). Project is amended to increase funds by $90,674 state funds **(Connect NC Bonds – 46620/Repairs and Renovations).**

**4. <u>Acquisition and Disposal of Real Property</u>**

A. Carteret Community College – The Board of Trustees of Carteret Community College requests permission as per G.S. 115D-15 to lease a building located at 3909 Arendell Street, Morehead City, North Carolina at the fair market value of $700 per month.

B. Central Piedmont Community College – The Board of Trustees of Central Piedmont Community College requests permission as per G.S. 115D-20 to acquire approximately .27 acres of property, with a building approximately 3,284 square feet located at 1218 and 1220 Charlottetowne Avenue, Charlotte, North Carolina. The Board of Trustees requests permission as per G.S. 115D-15 to dispose of the building by demolition. This property will support the growth of the Main Campus. Project No. 2114 has been assigned for the reimbursement and accounting purposes of $1,066,680 state funds **(<u>Connect NC Bonds – 46620/New Construction</u>)** for the purchase and site preparation of the property. **Reference Item A in Section 1 - Project No. 2047 – Advanced Technology Building.**

C. Central Piedmont Community College – The Board of Trustees of Central Piedmont Community College requests permission as per G.S. 115D-20 to acquire by donation from Mecklenburg County 15.6 acres of property with a building approximately 12,823 square feet, located at 11700 Verhoeff Drive and 12332 Statesville Road, Huntersville, North Carolina. This property will support the growth of the Merancas Campus.

D. Mitchell Community College – The Board of Trustees of Mitchell Community College requests permission as per G.S. 115D-20 to acquire by purchase, with local funds, approximately .73 acres of property, with a building approximately 1,956 square feet located on at 632 Cherry Street, Statesville, North Carolina (Parcel I.D. #4734752030). The Board of Trustees requests permission as per G.S. 115D-15 to demolish the structure.

E. Rowan-Cabarrus Community College – The Board of Trustees of Rowan-Cabarrus Community College (Cabarrus County) requests permission as per G.S. 115D-20 to acquire approximately 2.08 acres of property, with a building approximately 90,605 square feet located at 650 Concord Parkway, Concord, North Carolina (Parcel I.D. #5611902793). This property is located at the Cabarrus Business & Technology Center and will support the Motorsports, Automotive and Continuing Education programs. Project No. 2231 has been assigned for the reimbursement and accounting purposes of $1,050,000 state funds (**<u>Connect NC Bonds – 46620/New Construction)</u>** for the purchase of the property. **Reference Item P in Section 2 – Project No. 2225 – Motorsport Management Building Renovation.**

F. Tri-County Community College – The Board of Trustees of Tri-County Community College requests permission as per G.S. 115D-20 to acquire approximately .5 acres of property, with a building approximately 1,100 square feet. Project No. 2228 has been

assigned for reimbursement and accounting purposes of $125,000 state funds (**Connect NC Bonds – 46620/New Construction)**. This property adjoins the Main Campus.

RN to BSN Competency-Based Education (Attachment FC 9)

Ms. Haygood presented the request for the State Board of Community Colleges to delegate authority to President James C. Williamson to award up to $75,000 in Perkins Career and Technical Education Leadership Funds to the selected School of Nursing with a Registered Nurse (RN) to Bachelors of Science in Nursing (BSN) degree completion program within the University of North Carolina's System effective October 1, 2016. The selected School of Nursing will develop a competency-based BSN completion program. The allocation would be subject to ratification by the State Board at its October meeting.

Ms. Estep moved and Ms. Lowder seconded the motion. The Committee approved the delegation of authority to award up to $75,000 in Perkins Career and Technical Education Leadership Funds to President James C. Williamson, subject to ratification by the State Board at its October meeting.

Allocation Supplement for Small Business Centers (Attachment FC 10)

Ms. Haygood reviewed the request for the State Board to approve $55,466 to supplement the Small Business Center budgets at 25 colleges. Ms. Haygood stated that this supplemental funding request is needed to rectify an error in the original allocations approved by the State Board on August 19, 2016.

Ms. Haygood advised that the error in the original allocations was due to a spreadsheet problem in which a hidden column mistakenly and incorrectly factored in raw data resulting in 25 colleges receiving less funding while 33 colleges received more funding than should have been provided by the allocations formula. Ms. Haygood further advised that once the error was discovered, immediate steps were taken to correct it and recalculate the allocations. This request for $55,466 increases the allocations for the 25 colleges that received less funding than they should have, making them "whole." The request does not reduce allocations to those colleges that received more funding than they should have.

Mr. Shook moved, seconded by Ms. Estep, and the Committee approved the Allocation Supplement for Small Business Centers in the amount of $55,466.

**Adjournment**

Mr. Johnson motioned, seconded by Mr. Shook and the meeting was adjourned at 3:03 p.m.

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# STATE BOARD OF COMMUNITY COLLEGES
## ESTIMATED TUITION AND FEES COLLECTED THROUGH
## September 30, 2016

| | 2014-15 | 2015-16 | 2016-17 | INCR/DECR OVER PRIOR YEAR |
|---|---|---|---|---|
| BUDGETED RECEIPTS | $ 357,932,547 | $ 350,495,365 | $ 341,978,024 | -2.4% |
| ACTUAL NET RECEIPTS COLLECTED | 125,044,746 | 124,932,585 | 132,581,721 | 6.1% |
| BUDGETED RECEIPTS UNCOLLECTED | $ 232,887,801 | $ 225,562,780 | $ 209,396,303 | |
| PERCENT OF BUDGET COLLECTED | 34.9% | 35.6% | 38.8% | |

| | | |
|---|---|---|
| PERCENT OF BUDGET BENCHMARK (3 year average) | | 37.1% |
| COLLECTION BENCHMARK | $ | 126,879,860 |
| DIFFERENCE BETWEEN ACTUAL & BENCHMARK (3 year average) | $ | 5,701,861 |
| PERCENT OVER-REALIZED / (SHORTFALL) | | 4.5% |

| | | |
|---|---|---|
| PERCENT OF BUDGET BENCHMARK (last year) | | 36.9% |
| COLLECTION BENCHMARK | $ | 126,505,219 |
| DIFFERENCE BETWEEN ACTUAL & BENCHMARK (last year) | $ | 6,076,502 |
| PERCENT OVER-REALIZED / (SHORTFALL) | | 4.8% |

**FY 2016-17 BUDGETED RECEIPTS REFLECTS THE**
**FOLLOWING LEGISLATIVE ADJUSTMENTS:**

**$ (16,476,737) ENROLLMENT DECLINE ADJUSTMENT**
**$ 8,069,396 TUITION INCREASE ADJUSTMENT***
**$ (110,000) IN-STATE TUITION FOR VETERAN ADJ.**

**$ (8,517,341) -0.02% BUDGETED RECEIPTS DECREASE**

***Represents the annualization of the tuition increase effective January 1, 2016.**

**Attachment FC 2**

**STATE BOARD OF COMMUNITY COLLEGES**

**SBCC Code Report**

| RULE ACTION | RULEMAKING PROCESS | EXPECTED DATE | STATUS |
|---|---|---|---|
| **AMEND 1E SBCCC 900.1 – "Curriculum Tuition Refunds"** | Initiation of Rulemaking Process | August 19, 2016 | **COMPLETED** |
| | Publication on NCCCS Website | August 23, 2016 | **COMPLETED** |
| | Written Comment Period Ends | September 22, 2016 | **COMPLETED** |
| | Review Comments with SBCC Committee | October 20, 2016 | **PENDING** |
| | 2nd Written Comment Period Ends (if substantive changes) | November 1, 2016 | |
| | Hearing Date (if applicable) | N/A | |
| | Presented to SBCC for Adoption | November 18, 2016 | |
| | Prospective Effective Date of Rule | February 1, 2017 | |

| | | | |
|---|---|---|---|
| **AMEND 3B SBCCC Subchapter 200 – "Public Input"** | Initiation of Rulemaking Process | October 21, 2016 | **PENDING** |
| | Publication on NCCCS Website | October 25, 2016 | |
| | Written Comment Period Ends | November 24, 2016 | |
| | Review Comments with SBCC Committee | December 15, 2016 | |
| | 2nd Written Comment Period Ends (if substantive changes) | December 27, 2016 | |
| | Hearing Date (if applicable) | N/A | |
| | Presented to SBCC for Adoption | January 20, 2017 | |
| | Prospective Effective Date of Rule | February 1, 2017 | |

**STATE BOARD OF COMMUNITY COLLEGES**
**Summary of 2015-16 State Funded Financial Aid Programs for Community College Students**

**The N. C. Community College Grant Program –**Since 1991, the State Board of Community Colleges has been authorized by G.S. 115D-40.1(c) to approve disbursement of need based financial assistance to community college students. During the 2015-16 fiscal year, 26,047 students received $14,382,864 in Community College Grants. This represents a decrease of 1,820 students and an increase of $85,429 from the $14,297,435 disbursed during 2014-2015. This increase is due to the increase in the average award to eligible need-based students. These grants are based upon the eligibility guidelines which are standard federal financial aid methodology. They are targeted to students who receive little or no Pell assistance and are below the Hope Scholarship Tax Credit threshold. The average award for students from this funding source was $552.

**Targeted Assistance –** Since 2001, the State Board of Community Colleges has been authorized by G.S. 115D-40.1(b) to allocate no more than ten percent (10%) of the funds appropriated for Financial Assistance for Community College students to:

(1) Students who do not qualify for need-based assistance but who enroll in low enrollment programs that prepare students for high-demand occupations, and
(2) Students with disabilities who have been referred by the Division of Vocational Rehabilitation and are enrolled in a community college.

During the 2015-16 fiscal year, colleges self-reported Targeted Assistance Funds totaling $416,350 were awarded at 53 colleges that requested assistance for students in credit programs and non-credit programs. (Attachment A)

**Less Than Half Time** – Since 2003, the State Board of Community Colleges has authorized "*The Less than Half-Time"* program which provides need-based assistance to students enrolled 6 hours or less (less than half-time) in certificate, diploma or associate degree programs. During the 2015-16 fiscal year, colleges self-reported the Less than Half-Time Grant program provided $94,545 in assistance to 35 colleges. (Attachment A)

**Contact Person:**
Dr. Wanda White, Director
Financial Aid and Student Success

**Attachment 3A**

**North Carolina Community College**
**Targeted Assistance and Less Than Half Time**
**2015-16 Fund Expenditure**
**(As Reported by Colleges)**

| Colleges | College Allocation | Targeted Assistance | | | Less than Half Time | | | Aggregated Award | Unexpended Funds |
|---|---|---|---|---|---|---|---|---|---|
| | | # Students | Total Awarded | Avg. Award | # Students | Total Awarded | Avg. Award | | |
| Alamance | $9,895 | 2 | $ 532 | $ 266.00 | 27 | $ 2,790 | $ 103 | $ 3,322 | $6,573 |
| Asheville-Buncombe | $13,726 | 0 | $ - | $ - | 0 | $ - | $ - | $ - | $13,726 |
| Beaufort County | $5,829 | 37 | $ 4,929 | $ 133.22 | 8 | $ 900 | $ 113 | $ 5,829 | $0 |
| Bladen | $5,092 | 37 | $ 5,092 | $ 137.62 | 0 | $ - | $ - | $ 5,092 | $0 |
| Blue Ridge | $5,057 | 12 | $ 4,277 | $ 356.42 | 7 | $ 780 | $ 111 | $ 5,057 | $0 |
| Brunswick | $3,648 | 6 | $ 3,171 | $ 528.50 | 5 | $ 476 | $ 95 | $ 3,647 | $1 |
| Caldwell | $8,120 | 21 | $ 7,580 | $ 360.95 | 4 | $ 540 | $ 135 | $ 8,120 | $0 |
| Cape Fear | $18,433 | 22 | $ 13,433 | $ 610.59 | 43 | $ 5,000 | $ 116 | $ 18,433 | $0 |
| Carteret | $4,447 | 7 | $ 3,727 | $ 532.43 | 6 | $ 720 | $ 120 | $ 4,447 | $0 |
| Catawba Valley | $8,926 | 0 | $ - | $ - | 51 | $ 6,060 | $ 119 | $ 6,060 | $2,866 |
| Central Carolina | $10,109 | 7 | $ 10,109 | $ 1,444.14 | 0 | $ - | $ - | $ 10,109 | $0 |
| Central Piedmont | $38,284 | 78 | $ 38,284 | $ 490.82 | 0 | $ - | $ - | $ 38,284 | $0 |
| Cleveland | $7,966 | 31 | $ 6,436 | $ 207.61 | 14 | $ 1,530 | $ 109 | $ 7,966 | $0 |
| Coastal Carolina | $9,784 | 30 | $ 9,784 | $ 326.13 | 0 | $ - | $ - | $ 9,784 | $0 |
| College of the Albemarle | $5,226 | 11 | $ 5,226 | $ 475.09 | 0 | $ - | $ - | $ 5,226 | $0 |
| Craven | $7,771 | 36 | $ 7,765 | $ 215.69 | 0 | $ - | $ - | $ 7,765 | $6 |
| Davidson County | $10,891 | 9 | $ 5,441 | $ 604.56 | 47 | $ 4,740 | $ - | $ 10,181 | $710 |
| Durham | $10,718 | 16 | $ 7,771 | $ 485.66 | 5 | $ 2,947 | $ 589 | $ 10,718 | $0 |
| Edgecombe | $9,427 | 35 | $ 9,427 | $ 269.34 | 0 | $ - | $ - | $ 9,427 | $0 |
| Fayetteville | $28,946 | 30 | $ 16,250 | $ 541.67 | 114 | $ 11,520 | $ 101 | $ 27,770 | $1,176 |
| Forsyth | $20,500 | 85 | $ 20,500 | $ 241.18 | 0 | $ - | $ - | $ 20,500 | $0 |
| Gaston | $13,159 | 0 | $ - | $ - | 87 | $ 10,590 | $ 122 | $ 10,590 | $2,569 |
| Guilford | $35,937 | 41 | $ 25,167 | $ 613.83 | 95 | $ 10,770 | $ 113 | $ 35,937 | $0 |
| Halifax | $4,533 | 9 | $ 4,533 | $ 503.67 | 0 | $ - | $ - | $ 4,533 | $0 |
| Haywood | $5,634 | 44 | $ 4,850 | $ 110.23 | 6 | $ 784 | $ 131 | $ 5,634 | $0 |
| Isothermal | $5,886 | 18 | $ 4,730 | $ 262.78 | 12 | $ 1,140 | $ 95 | $ 5,870 | $16 |
| James Sprunt | $4,591 | 9 | $ 4,501 | $ 500.11 | 1 | $ 90 | $ 90 | $ 4,591 | $0 |
| Johnston | $9,364 | 15 | $ 7,204 | $ 480.27 | 20 | $ 2,160 | $ 108 | $ 9,364 | $0 |
| Lenoir | $7,905 | 15 | $ 6,995 | $ 466.36 | 2 | $ 910 | $ 455 | $ 7,905 | $0 |
| Martin | $2,685 | 12 | $ 2,475 | $ 206.25 | 2 | $ 210 | $ 105 | $ 2,685 | $0 |
| Mayland | $3,104 | 14 | $ 2,024 | $ 144.57 | 10 | $ 1,080 | $ 108 | $ 3,104 | $0 |
| McDowell | $3,311 | 8 | $ 2,501 | $ 312.63 | 8 | $ 810 | $ 101 | $ 3,311 | $0 |
| Mitchell | $7,098 | 19 | $ 3,828 | $ 201.47 | 28 | $ 3,270 | $ 117 | $ 7,098 | $0 |
| Montgomery | $2,563 | 19 | $ 2,053 | $ 108.05 | 4 | $ 510 | $ 128 | $ 2,563 | $0 |
| Nash | $8,293 | 28 | $ 8,293 | $ 296.18 | 0 | $ - | $ - | $ 8,293 | $0 |
| Pamlico | $1,778 | 2 | $ 725 | $ 362.50 | 5 | $ 1,053 | $ 211 | $ 1,778 | $0 |
| Piedmont | $4,359 | 5 | $ 3,376 | $ 675.20 | 9 | $ 870 | $ 97 | $ 4,246 | $113 |
| Pitt | $23,918 | 46 | $ 23,000 | $ 500.00 | 0 | $ - | $ - | $ 23,000 | $918 |
| Randolph | $7,291 | 10 | $ 1,900 | $ 190.00 | 46 | $ 3,321 | $ 72 | $ 5,221 | $2,070 |
| Richmond | $8,020 | 11 | $ 5,590 | $ 508.18 | 9 | $ 2,430 | $ 270 | $ 8,020 | $0 |
| Roanoke-Chowan | $3,301 | 13 | $ 2,701 | $ 207.77 | 4 | $ 600 | $ 150 | $ 3,301 | $0 |
| Robeson | $7,260 | 0 | $ - | $ - | 30 | $ 6,832 | $ 228 | $ 6,832 | $428 |
| Rockingham | $4,520 | 15 | $ 4,520 | $ 301.33 | 0 | $ - | $ - | $ 4,520 | $0 |
| Rowan-Cabarrus | $17,718 | 15 | $ 14,763 | $ 984.20 | 0 | $ - | $ - | $ 14,763 | $2,955 |
| Sampson | $4,055 | 29 | $ 3,500 | $ 120.69 | 2 | $ 210 | $ 105 | $ 3,710 | $345 |
| Sandhills | $8,425 | 20 | $ 8,425 | $ 421.25 | 0 | $ - | $ - | $ 8,425 | $0 |
| South Piedmont | $4,177 | 38 | $ 3,595 | $ 94.61 | 0 | $ - | $ - | $ 3,595 | $582 |
| Southeastern | $4,890 | 16 | $ 4,548 | $ 284.25 | 0 | $ - | $ - | $ 4,548 | $342 |
| Southwestern | $5,470 | 11 | $ 5,470 | $ 497.27 | 0 | $ - | $ - | $ 5,470 | $0 |
| Stanly | $6,290 | 0 | $ - | $ - | 50 | $ 6,290 | $ 126 | $ 6,290 | $0 |
| Surry | $6,477 | 28 | $ 6,477 | $ 231.32 | 0 | $ - | $ - | $ 6,477 | $0 |
| Tri-County | $4,385 | 13 | $ 2,193 | $ 168.69 | 21 | $ 2,192 | $ 104 | $ 4,385 | $0 |
| Vance-Granville | $7,442 | 8 | $ 3,652 | $ 456.50 | 1 | $ 90 | $ 90 | $ 3,742 | $3,700 |
| Wake | $34,693 | 47 | $ 34,691 | $ 738.11 | 0 | $ - | $ - | $ 34,691 | $2 |
| Wayne | $9,040 | 22 | $ 8,701 | $ 395.50 | 4 | $ 330 | $ 83 | $ 9,031 | $9 |
| Western Piedmont | $6,878 | 18 | $ 6,878 | $ 382.11 | 0 | $ - | $ - | $ 6,878 | $0 |
| Wilkes | $7,290 | 66 | $ 7,290 | $ 110.45 | 0 | $ - | $ - | $ 7,290 | $0 |
| Wilson | $5,467 | 63 | $ 5,467 | $ 86.78 | 0 | $ - | $ - | $ 5,467 | $0 |
| | | | | | | | | $ - | |
| **Total** | **$550,000** | | **$ 416,350** | **$ 20,151** | | **$ 94,545** | **$ 4,919** | **$ 510,895** | **$39,105** |

# DRAFT 2017-19 BUDGET PRIORITIES

| GOAL | LEGISLATIVE PRIORITY | FY 2017-18 | FY 2018-19 |
|---|---|---|---|
| **HIGHLY SKILLED WORKFORCE PIPELINE**<br>• Business & industry must have quick and easy access to a highly-skilled, well-trained workforce.<br>• Students must have an awareness of and access to quality, well-paying career opportunities. | **Invest in Workforce Training.**<br>• Start-Up Fund. Provide a recurring source of funds for start-up of high cost workforce programs.<br>• Increased Funding for Workforce Programs. Incentivize colleges to better respond to industry needs by providing additional funds for short-term workforce training that leads to industry credentials. Also, provide non-recurring funds in 2017-18 to study workforce program costs. | $3,000,000 R<br>$15,186,795<br>$98,500 NR | $4,500,000 R<br>$15,186,795<br>Based on study |
| | **Fund Additional Career Coaches.** Promote workforce training options for students by imbedding additional Career Coaches in high schools. | $1,100,000 | $1,840,000 |
| | **Increase Student Completion.** Improve student completion rates by investing in student supports. | $22,634,940 | $22,634,940 |
| | **Reward Colleges for Outcomes.** Reward colleges for preparing students for better-paying jobs through additional performance-based funding. | $3,000,000 | $3,000,000 |
| **ACCESSIBLE & AFFORDABLE EDUCATION**<br>• Students need opportunities for college access at a savings to both the student *and* the State. | **Community College Transfer Incentive.** Reward completion and incentivize students to choose a NC community college transfer program by providing a scholarship to students who complete an associate degree and then transfer to a senior institution. | $5,000 per student who completes AA/AS and transfers to a UNC or NCICU institution<br>State cost offset by savings from students who would have otherwise started at UNC<br>Student savings: $20,000+ | |
| **STRENGTHEN COMMUNITY COLLEGES' FOUNDATIONS**<br>• To continue to provide business & industry with a *highly-skilled workforce pipeline* & to provide students with *accessible & affordable education*, community colleges must have a *solid & stable foundation.* | **Budget Stabilization.** Mitigate significant enrollment changes experienced by colleges by incorporating a stop-loss provision into the enrollment growth model and funding an enrollment growth reserve. | $4,303,566<br>$5,000,000 | $4,303,566<br>$5,000,000 |
| | **Raise Faculty & Staff Salaries.** Continue to request funds to raise faculty & staff salaries. | $20 million + any salary increases provided to State employees | |
| | **Use Performance Based Carry Forward Funds for Bonuses.** Allow existing PBF carryforward funds to be used to provide one-time bonuses to faculty & staff. | No cost, provides additional flexibility | |

**STATE BOARD OF COMMUNITY COLLEGES**
**Forsyth Technical Community College Request for Multi-Campus Center Approval**

**Request:** Forsyth Technical Community College (Forsyth Tech) requests the State Board provide preliminary approval to designate the Transportation Technology Center as a multi-campus center (MCC). The site is located at 4255 North Patterson Ave., Winston-Salem, NC. By granting preliminary approval, the State Board agrees to include the MCC funding (approximately $526,000) for this location in its 2017 budget requests submitted to OSBM. Final State Board approval is contingent on the General Assembly appropriating additional MCC funds for the location.

**Background:** Forsyth Tech received Off-Campus Center approval for the Automotive and Transportation Technical Center in Winston-Salem in November 2007. This 139,000 sq. ft. state of the art facility, located on 13 acres, opened in 2012. It houses the following curriculum programs: Diesel and Heavy Equipment Technology, Automotive Systems Technology, Race Car Technology (Richard Childress Race Car), Collision Repair and Refinishing Technology, and Motorcycle Mechanics. It is the only one of its kind in the southeast and is also the home of the International Center and other Economic and Workforce Development classes - such as ESL (English as a second language), OBD, Auto Safety Inspections, Forklift Training, and Photography.

**Rationale:** Forsyth Tech provided the following justification for MCC designation.

1. **An adequate population base must exist to support the multi-campus operation.**

   Winston-Salem has an adequate population base to support multi-campus operations at Forsyth Tech. The population of Forsyth County is 369,000 (2015). The College also serves Stokes County with a population of 46,000. The Center is the only location in either county for the specific associate degree and diploma programs offered there.

2. **Programs and services provided are based on appropriate student demand and needs.**

   The instructional programs and services are designed to meet student needs. Complete curriculum programs at the Center include Automotive Technology, Collision Repair and Refinishing, Motorcycle Service, and Race Car Technology. Strong consistent enrollment attests to student needs being met. Student services include on-site student advising, cashier operations, and a Center Bookstore. Student counseling, financial aid assistance, and library services are provided on a planned schedule by staff from the main campus, by appointment, or through technology-based service delivery. The College also offers Career and College Readiness classes and English as a Second Language at the Center drawing upon the socioeconomic and ethnic diversity of northwest Winston-Salem neighborhoods. Thus, the Center provides the full array of instruction and services to support student attainment of associate degrees and other credentials.

3. **Programs and services provided through multi-campus centers comply with the *Criteria for Accreditation* of the Commission on Colleges of the Southern Association of Colleges and Schools.**

   The programs and service at the Center comply with the SACS-COC Criteria for Accreditation. The Center was approved by SACS-COC on November 11, 2011.

4. **Adequate county government maintenance and operation of physical plant support is available.**

   Forsyth County provides for the maintenance and operation of the Center in an annual allocation within the overall County portion of the Forsyth Tech budget (as noted in the College's DCC 2-1 report).

5. **An instructional program and services plan has been developed which includes appropriate details concerning program mix, staffing, and instructional support functions.**

   The programs and services at the Transportation Technology Center are included in the College's strategic planning and tactical (annual) planning process. Each instructional program at the Center and the Center as a whole develops an annual plan. These plans are based on enrollment and student outcome data and include projected staff, current expense, and equipment needs which drive College budget decisions for the Center and its programs.

6. **The multi-campus center does not have a negative impact on institutions in contiguous areas.**

   Since the Center opened in January 2012, community colleges in contiguous counties have not experienced a significant impact. Given the Center's geographic location in metropolitan Winston-Salem and near the center of Forsyth County, no additional impact is anticipated.

7. **Students enrolled at a multi-campus location must be able to complete at least one associate degree at the campus that requests the multi-campus designation.**

   Students can complete Associate in Applied Science degrees and related diplomas and certificates in Automotive Technology, Collision Repair and Refinishing, Motorcycle Service, and Race Car Technology.

8. **The duplication of instructional support and other cost expenses are justifiable from <u>cost effectiveness</u> and <u>quality</u> perspectives.**

   Forsyth Tech draws upon College-wide resources for instructional and student services to provide support for the Center, ensuring that the quality of services at the

Transportation Technology Center are consistent with the services provided on the main campus and at other off-campus locations. For example, financial aid specialists have the main campus as their "home base" but go to the Center on a regularly scheduled basis to provide support to students there. They also use teleconferencing to connect with students at the Center. This system provides a cost efficient means of providing these services across the College.

9. **The multi-campus operation must enroll a minimum of 300 budget FTE.**

   The Transportation Technology Center enrolls more than the minimum requirement for multi-campus centers (Forsyth Tech Institutional Research data):

| **Academic Year** | **BFTE** |
|---|---|
| 2012-2013 | 499.0 |
| 2013-2014 | 505.3 |
| 2014-2015 | 512.4 |

**Conditions of Approval:** Staff recommends that the college be required to provide a copy of the SACS-COC approval letter dated November 11, 2011 (as referenced in item 3 above) be provided to the System Office for our files.

**Contact:**
Jennifer Haygood
Chief of Staff

# STATE BOARD OF COMMUNITY COLLEGES

## Public Comments

## Proposed Amendment of 1E SBCCC 900.1 – "Curriculum Tuition Refunds"

**Comment Period Ending 22 September 2016**

| | Page and Line Number | Commenter | Public Comment | System Office Recommendation |
|---|---|---|---|---|
| 1. | Page 3, lines 5-14 | Student Development Administrators Association (SDAA) | The SDAA recommended the following options:<br><br>**Preferred Option:** No change. This option fully aligns with the current state refund policy. This option maintains the practice that students receive a final initial classification prior to the start of the term and, therefore, can decide prior to the start of the term if they wish to officially withdraw. Any change to residency classification due to verification after the start of the term should be effective the next term. Students should not be penalized because of a state or local process that is not completed in a timely manner. The source of refunds should be from state funds.<br><br>**Option 2:** The student withdraws from the course section prior to the 10% point of the academic period or course section. This option partially aligns the proposed amendment with the current state refund policy. This option allows for the comprehensive workflows between functional areas to stay mostly intact by establishing a deadline at the beginning of the semester. However, there are still other processing and | The SBCC will not have the authority to implement SDAA's preferred option because all students will not have a final residency determination prior to the start of the term under the new Residence Determination System (RDS). For students who apply a few weeks prior to the start of the term, it is expected that RDS will have completed verifications of student application information, and those students will have a final residency determination prior to the start of the term. However, for students who apply within a few days or after the start of the term, the RDS will not be set up to complete verifications and make a final residency determination prior to the first day of the term.<br><br>However, the System Office believes that it is good public policy to simultaneously buffer the hardship some students could potentially encounter by receiving a final residency determination on or after the 10 |

| | Page and Line Number | Commenter | Public Comment | System Office Recommendation |
|---|---|---|---|---|
| | | | reporting problems with this option, such as some students receiving a partial refund and some receiving a full refund. Further this option does not remedy the FTE loss for colleges, because students cannot be counted for FTE if they did not pay for the course. The source of refunds should be from state funds.<br>**Option 3:** The State Education Assistance Authority (SEAA) determines the student is a nonresident for tuition purposes prior to or on the 10th business day of the term and student official withdraws from the course section within 10 business days of the college notifying the student of the change in residence status. This option aligns the proposed amendment with historical residency reclassification practices. This option establishes the same deadline expected for students who challenge the initial classification. However, there are still other processing and reporting problems with this option, such as some students receiving a partial refund and some receiving a full refund. Further, this option does not remedy the FTE loss for colleges, because students cannot be counted for FTE if they did not pay for the course. The source of refunds should be from state funds. | percent point of the course section or academic term through no fault of their own as well as allay some of the administrative burden on our colleges caused by issuing refunds or collecting additional tuition after the census date. To address these concerns, **the System Office recommends** amending the proposed rule to provide that a student's final residency determination made on or after the 10 percent point of the course section or academic term that would result in the student being assessed the out-of-state tuition rate be applied to the following term.<br><br>**The System Office also recommends** that the proposed subsection (c)(1) be amended to clarify that SEAA's determination prior to verification is an "initial" determination. |

| | Page and Line Number | Commenter | Public Comment | System Office Recommendation |
|---|---|---|---|---|
| 2. | Page 3, lines 5-14 | Randolph CC | The commenter recommended not amending 1E SBCCC 900.1. The commenter stated that the current version of 1E SBCCC 900.1 fully aligns with the current state refund policy. Further, the current version of 1E SBCCC 900.1 "maintains the practice that students receive a final initial classification prior to the start of the term, and therefore, can decide prior to the start of the term if they wish to officially withdraw. Any change to residency classification due to verification after the start of the term should be effective the next term." The commenter expressed a concern that the proposed amendment to 1E SBCCC 900.1 would penalize the student and the college. The proposed amendment would financially harm both the student and the college. Therefore, the source of the refund should come from state funds. | While the SBCC does not have the authority to implement a portion of this commenter's suggestion because all students will not have a final residency determination prior to the start of the term under the new Residence Determination System (RDS), the System Office's recommendation above will address a portion of this commenter's recommendation. **The System Office recommends** amending the proposed rule to provide that a student's final residency determination made on or after the 10 percent point of the course section or academic term that would result in the student being assessed the out-of-state tuition rate be applied to the following term. |

**State Board of Community Colleges Code**

**Title 1 – COMMUNITY COLLEGES**

## CHAPTER E. STUDENT TUITION AND FEES

## SUBCHAPTER 900. REFUNDS

### 1E SBCCC 900. 1 Curriculum Tuition Refunds

(a) The following definitions apply to this provision:

(1) "Academic period" – An academic term or subdivision of an academic term during which a college schedules a set of course sections.

(2) "Non-regularly scheduled course section" – A course section that meets the definition of "non-regularly scheduled course section" found in 1G SBCCC 200.93(c).

(3) "Off-cycle course section" – A regularly scheduled course section that is not offered consistent with an academic period.

(4) "Officially Withdraw" – The removal of a student from a course section by one of the following methods:

(A) The student notifies the authorized college official, as defined by the college's published procedures for withdrawal, of the student's intent to disenroll in a course section as outlined in the college's published procedures for withdrawal; or

(B) The college removes the student from the course section because the college cancels the course section or for any other reason authorized by written college policy.

(5) "On-cycle course section" – A regularly scheduled course section that is offered consistent with an academic period.

(6) "Regularly scheduled course section" – A course section that meets the definition of "regularly scheduled course section" found in 1G SBCCC 200.93(b).

(b) Unless otherwise required by law, community colleges shall not issue a tuition refund using State funds except under the following circumstances:

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(1) On-Cycle Course Sections:

(A) A college shall provide a 100 percent refund to the student if the student officially withdraws or is officially withdrawn by the college prior to the first day of the academic period as noted on the college calendar.

(B) A college shall provide a 100 percent refund to the student if the college cancels the course section in which the student is registered.

(C) After an on-cycle course section begins, a college shall provide a 75 percent refund to the student if the student officially withdraws or is officially withdrawn by the college from the course section prior to or on either of the following, as determined by local college policy and noted on the college calendar:

(i) The 10 percent point of the academic period, or

(ii) The 10 percent point of the course section.

(2) Off-Cycle Course Sections:

(A) A college shall provide a 100 percent refund to the student if the student officially withdraws or is officially withdrawn by the college prior to the first day of the off-cycle course section.

(B) A college shall provide a 100 percent refund to the student if the college cancels the course section in which the student is registered.

(C) After an off-cycle course section begins, a college shall provide a 75 percent refund to the student if the student officially withdraws or is officially withdrawn by the college from the course section prior to or on the 10 percent point of the course section.

(3) Non-Regularly Scheduled Course Sections:

(A) A college shall provide a 100 percent refund to the student if the student officially withdraws or is officially withdrawn by the college prior to the first day of the non-regularly scheduled course section.

(B) A college shall provide a 100 percent refund to the student if the college cancels the course section in which the student is registered.

(C) After a non-regularly scheduled course section begins, a college shall provide a 75 percent refund to the student if the student officially withdraws or is

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officially withdrawn by the college from the non-regularly scheduled course section prior to or on the 10th calendar day after the start of the course section.

(c) Notwithstanding section (b), if the State Education Assistance Authority makes a final validation determination prior to the 10 percent point of the course section or academic term, as determined by local college policy and noted on the college calendar, a college shall provide a 100 percent refund using State funds if all of the following conditions apply:

(1) At the time of the student's registration, the State Education Assistance Authority made an initial determination[~~determined~~] that the student was a resident for tuition purposes, as defined in G.S. 116-143.1(a).

(2) After validation of the information provided in the student's residency application, the State Education Assistance Authority subsequently determines that the student was a nonresident for tuition purposes, as defined in G.S. 116-143.1(a).

(3) The student officially withdraws from the course section within 10 calendar days of the college notifying the student of the change in residency status.

(c1) If the State Education Assistance Authority makes a final validation determination that a student is a nonresident for tuition purposes, as defined in G.S. 116-143.1(a), after the 10 percent point of the course section or academic term, as determined by local college policy and noted on the college calendar, the college shall apply the nonresident tuition determination to the following term.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*
*Eff. ~~May 16, 2014.~~May 16, 2014;*
*Amended Eff. February 1, 2017.*

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NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
College Budget Summary
Fiscal Year 2016-17

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Alamance Community College** | | | | | | | | | | | | |
| State | 3,745,283 | 13,042,887 | 3,495,788 | 2,517,637 | 1,833,582 | - | - | - | 24,635,177 | 1,101,423 | 924,168 | 26,660,768 |
| County | 585,995 | - | - | - | - | 2,445,626 | - | - | 3,031,621 | - | 15,540,000 | 18,571,621 |
| Institutional | 110,000 | 23,000 | 243,000 | 250 | - | - | 882,000 | 9,152,550 | 10,410,800 | - | - | 10,410,800 |
| Total | $4,441,278 | $13,065,887 | $3,738,788 | $2,517,887 | $1,833,582 | $2,445,626 | $882,000 | $9,152,550 | $38,077,598 | $1,101,423 | $16,464,168 | $55,643,189 |
| **Asheville-Buncombe Technical Community College** | | | | | | | | | | | | |
| State | 7,251,750 | 20,061,243 | 4,227,913 | 3,443,442 | 3,043,285 | - | - | - | 38,027,633 | 1,975,683 | 1,362,000 | 41,365,316 |
| County | 322,532 | - | - | - | - | 7,790,789 | - | - | 8,113,321 | - | 50,000 | 8,163,321 |
| Institutional | 710,454 | 3,053,165 | 1,270,669 | 145,030 | 93,111 | 56,491 | 3,475,487 | 6,653,779 | 15,458,185 | 3,954,314 | 1,207,000 | 20,619,499 |
| Total | $8,284,736 | $23,114,408 | $5,498,582 | $3,588,472 | $3,136,396 | $7,847,280 | $3,475,487 | $6,653,779 | $61,599,139 | $5,929,997 | $2,619,000 | $70,148,136 |
| **Beaufort County Community College** | | | | | | | | | | | | |
| State | 2,565,471 | 4,473,162 | 1,841,078 | 1,084,764 | 1,044,127 | - | - | - | 11,008,602 | 414,245 | 749,474 | 12,172,321 |
| County | 521,826 | - | - | - | - | 1,942,300 | - | - | 2,464,126 | 18,000 | 81,000 | 2,563,126 |
| Institutional | 177,010 | 91,000 | 61,000 | 650 | 27,000 | | 1,172,002 | 5,054,000 | 6,582,662 | - | 100,000 | 6,682,662 |
| Total | $3,264,307 | $4,564,162 | $1,902,078 | $1,085,414 | $1,071,127 | $1,942,300 | $1,172,002 | $5,054,000 | $20,055,390 | $432,245 | $930,474 | $21,418,109 |
| **Bladen Community College** | | | | | | | | | | | | |
| State | 1,832,237 | 4,560,723 | 1,076,658 | 708,506 | 840,909 | - | - | - | 9,019,033 | 425,062 | - | 9,444,095 |
| County | 181,808 | - | - | - | - | 732,601 | - | - | 914,409 | - | - | 914,409 |
| Institutional | 76,459 | 121,429 | 65,000 | 5,000 | 75,000 | 30,000 | 912,000 | 3,905,000 | 5,189,888 | - | - | 5,189,888 |
| Total | $2,090,504 | $4,682,152 | $1,141,658 | $713,506 | $915,909 | $762,601 | $912,000 | $3,905,000 | $15,123,330 | $425,062 | $0 | $15,548,392 |
| **Blue Ridge Community College** | | | | | | | | | | | | |
| State | 2,609,592 | 6,366,019 | 2,144,650 | 1,299,510 | 1,024,077 | - | - | - | 13,443,848 | 514,888 | 1,350,050 | 15,308,786 |
| County | 249,861 | 271,198 | - | - | 348,263 | 2,157,299 | - | - | 3,026,621 | - | 731,000 | 3,757,621 |
| Institutional | 346,965 | 2,105,521 | 846,397 | 32,276 | 21,964 | - | 439,417 | 6,568,781 | 10,361,321 | - | - | 10,361,321 |
| Total | $3,206,418 | $8,742,738 | $2,991,047 | $1,331,786 | $1,394,304 | $2,157,299 | $439,417 | $6,568,781 | $26,831,790 | $514,888 | $2,081,050 | $29,427,728 |
| **Brunswick Community College** | | | | | | | | | | | | |
| State | 2,611,990 | 5,118,621 | 1,954,061 | 930,164 | 812,411 | - | - | - | 11,427,247 | 508,515 | - | 11,935,762 |
| County | 628,090 | - | 140,000 | - | 151,708 | 2,903,963 | - | - | 3,823,761 | - | - | 3,823,761 |
| Institutional | 46,247 | 258,933 | 1,284,512 | 10 | 81,345 | - | 993,785 | 2,988,632 | 5,653,464 | - | - | 5,653,464 |
| Total | $3,286,327 | $5,377,554 | $3,378,573 | $930,174 | $1,045,464 | $2,903,963 | $993,785 | $2,988,632 | $20,904,472 | $508,515 | $0 | $21,412,987 |

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
College Budget Summary
Fiscal Year 2016-17

| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | 9XX CI Projects | CURRENT & CAPITAL TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
| **Caldwell Community College** | | | | | | | | | | | | |
| State | 5,942,956 | 9,901,950 | 2,894,640 | 1,921,896 | 2,075,071 | - | - | - | 22,736,513 | 1,095,713 | 283,960 | 24,116,186 |
| County | 815,139 | - | - | 27,300 | 52,315 | 3,257,995 | - | - | 4,152,749 | 210,000 | - | 4,362,749 |
| Institutional | 379,071 | 455,066 | 187,158 | 7,590 | 394,824 | 12,000 | 1,720,815 | 5,230,838 | 8,387,362 | - | - | 8,387,362 |
| Total | $7,137,166 | $10,357,016 | $3,081,798 | $1,956,786 | $2,522,210 | $3,269,995 | $1,720,815 | $5,230,838 | $35,276,624 | $1,305,713 | $283,960 | $36,866,297 |
| **Cape Fear Community College** | | | | | | | | | | | | |
| State | 8,753,670 | 28,360,045 | 4,352,968 | 4,539,381 | 3,159,610 | - | - | - | 49,165,674 | 2,043,520 | 1,459,000 | 52,668,194 |
| County | 1,133,584 | - | - | - | - | 10,112,236 | - | - | 11,245,820 | 50,000 | 27,712,279 | 39,008,099 |
| Institutional | 251,125 | 1,794,329 | 17,900 | - | 51,500 | 85,325 | 8,799,997 | 26,165,999 | 37,166,175 | - | 474,600 | 37,640,775 |
| Total | $10,138,379 | $30,154,374 | $4,370,868 | $4,539,381 | $3,211,110 | $10,197,561 | $8,799,997 | $26,165,999 | $97,577,669 | $2,093,520 | $29,645,879 | $129,317,068 |
| **Carteret Community College** | | | | | | | | | | | | |
| State | 2,312,015 | 5,232,604 | 1,549,697 | 831,174 | 864,782 | - | - | - | 10,790,272 | 358,955 | - | 11,149,227 |
| County | 290,391 | - | - | - | - | 2,173,609 | - | - | 2,464,000 | - | 980,000 | 3,444,000 |
| Institutional | 29,945 | 220,208 | 124,685 | 67,799 | 877,144 | - | 134,164 | 3,137,122 | 4,591,067 | 248,539 | - | 4,839,606 |
| Total | $2,632,351 | $5,452,812 | $1,674,382 | $898,973 | $1,741,926 | $2,173,609 | $134,164 | $3,137,122 | $17,845,339 | $607,494 | $980,000 | $19,432,833 |
| **Catawba Valley Community College** | | | | | | | | | | | | |
| State | 4,989,991 | 12,688,677 | 2,491,802 | 3,596,387 | 2,069,341 | - | - | - | 25,836,198 | 1,091,262 | 250,000 | 27,177,460 |
| County | 472,911 | 95,468 | 12,386 | 26,086 | 21,305 | 3,403,248 | - | - | 4,031,404 | - | 26,617,982 | 30,649,386 |
| Institutional | - | - | - | - | 719,000 | - | 3,903,037 | 9,676,695 | 14,298,732 | - | - | 14,298,732 |
| Total | $5,462,902 | $12,784,145 | $2,504,188 | $3,622,473 | $2,809,646 | $3,403,248 | $3,903,037 | $9,676,695 | $44,166,334 | $1,091,262 | $26,867,982 | $72,125,578 |
| **Central Carolina Community College** | | | | | | | | | | | | |
| State | 5,829,929 | 14,179,007 | 4,556,944 | 4,324,864 | 2,602,191 | - | - | - | 31,492,935 | 1,425,123 | - | 32,918,058 |
| County | 250,470 | - | - | - | - | 4,029,236 | 252,250 | - | 4,531,956 | 231,500 | - | 4,763,456 |
| Institutional | 100,000 | 1,412,012 | 218,802 | 2,574,000 | 2,110,147 | - | 947,503 | 8,856,503 | 16,218,967 | - | - | 16,218,967 |
| Total | $6,180,399 | $15,591,019 | $4,775,746 | $6,898,864 | $4,712,338 | $4,029,236 | $1,199,753 | $8,856,503 | $52,243,858 | $1,656,623 | $0 | $53,900,481 |
| **Central Piedmont Community College** | | | | | | | | | | | | |
| State | 17,559,948 | 41,261,188 | 9,213,841 | 12,414,437 | 9,707,220 | - | - | - | 90,156,634 | 3,659,338 | 9,636,457 | 103,452,429 |
| County | 6,674,880 | 1,667,032 | 715,852 | 1,757,559 | 1,886,529 | 21,828,097 | - | - | 34,529,949 | - | 54,301,298 | 88,831,247 |
| Institutional | 958,327 | 3,454,442 | 4,587,026 | 77,972 | 1,890,129 | 70,678 | 24,501,117 | 35,908,517 | 71,448,208 | 13,313 | 2,567,634 | 74,029,155 |
| Total | $25,193,155 | $46,382,662 | $14,516,719 | $14,249,968 | $13,483,878 | $21,898,775 | $24,501,117 | $35,908,517 | $196,134,791 | $3,672,651 | $66,505,389 | $266,312,831 |

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
College Budget Summary
Fiscal Year 2016-17

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Cleveland Community College** | | | | | | | | | | | | |
| State | 2,898,563 | 8,334,808 | 2,346,818 | 2,670,915 | 1,063,095 | - | - | - | 17,314,199 | 777,460 | 705,000 | 18,796,659 |
| County | 270,000 | - | - | - | - | 1,684,872 | - | - | 1,954,872 | 230,000 | - | 2,184,872 |
| Institutional | 82,692 | 148,590 | 114,113 | - | - | - | 325,323 | 11,553,484 | 12,224,202 | - | - | 12,224,202 |
| Total | $3,251,255 | $8,483,398 | $2,460,931 | $2,670,915 | $1,063,095 | $1,684,872 | $325,323 | $11,553,484 | $31,493,273 | $1,007,460 | $705,000 | $33,205,733 |
| **College of the Albemarle** | | | | | | | | | | | | |
| State | 3,328,179 | 6,532,850 | 1,409,162 | 1,848,615 | 1,163,268 | - | - | - | 14,282,074 | 610,717 | 3,450,000 | 18,342,791 |
| County | 247,002 | - | - | - | - | 2,207,636 | - | - | 2,454,638 | - | 675,646 | 3,130,284 |
| Institutional | 452,122 | 720,000 | 85,000 | 65,000 | 336,295 | 34,982 | - | 3,099,541 | 4,792,940 | 150,000 | 240,000 | 5,182,940 |
| Total | $4,027,303 | $7,252,850 | $1,494,162 | $1,913,615 | $1,499,563 | $2,242,618 | $0 | $3,099,541 | $21,529,652 | $760,717 | $4,365,646 | $26,656,015 |
| **Coastal Carolina Community College** | | | | | | | | | | | | |
| State | 4,190,394 | 14,722,723 | 2,912,309 | 3,213,296 | 1,826,395 | - | - | - | 26,865,117 | 1,061,103 | - | 27,926,220 |
| County | 516,927 | - | - | - | - | 3,720,639 | - | - | 4,237,566 | 482,500 | 3,606,794 | 8,326,860 |
| Institutional | 341,146 | 83,950 | 721,484 | - | 140,096 | - | 2,612,776 | 9,337,446 | 13,236,898 | - | - | 13,236,898 |
| Total | $5,048,467 | $14,806,673 | $3,633,793 | $3,213,296 | $1,966,491 | $3,720,639 | $2,612,776 | $9,337,446 | $44,339,581 | $1,543,603 | $3,606,794 | $49,489,978 |
| **Craven Community College** | | | | | | | | | | | | |
| State | 4,288,244 | 7,717,074 | 2,104,749 | 1,804,493 | 2,068,922 | - | - | - | 17,983,482 | 772,642 | 109,091 | 18,865,215 |
| County | 552,108 | - | - | - | - | 2,930,840 | - | - | 3,482,948 | - | 500,000 | 3,982,948 |
| Institutional | 513,517 | 1,061,395 | 244,548 | 38,750 | 570,367 | - | 1,536,748 | 5,711,629 | 9,676,954 | - | - | 9,676,954 |
| Total | $5,353,869 | $8,778,469 | $2,349,297 | $1,843,243 | $2,639,289 | $2,930,840 | $1,536,748 | $5,711,629 | $31,143,384 | $772,642 | $609,091 | $32,525,117 |
| **Davidson County Community College** | | | | | | | | | | | | |
| State | 4,684,752 | 10,826,439 | 2,422,113 | 1,795,204 | 3,028,682 | - | - | - | 22,757,190 | 1,019,610 | 1,800,000 | 25,576,800 |
| County | 270,834 | - | - | - | - | 3,614,437 | - | - | 3,885,271 | - | 1,457,000 | 5,342,271 |
| Institutional | 743,672 | 512,892 | 413,707 | - | 959,998 | - | 904,914 | 16,717,531 | 20,252,714 | - | 8,450,576 | 28,703,290 |
| Total | $5,699,258 | $11,339,331 | $2,835,820 | $1,795,204 | $3,988,680 | $3,614,437 | $904,914 | $16,717,531 | $46,895,175 | $1,019,610 | $11,707,576 | $59,622,361 |
| **Durham Technical Community College** | | | | | | | | | | | | |
| State | 5,143,813 | 12,020,950 | 3,214,022 | 3,266,722 | 2,867,144 | - | - | - | 26,512,651 | 698,896 | - | 27,211,547 |
| County | 1,201,975 | - | - | - | - | 4,804,729 | - | 1,273,740 | 7,280,444 | - | 3,364,293 | 10,644,737 |
| Institutional | 549,955 | 1,061,000 | 654,975 | 185,000 | - | - | 381,500 | 18,002,646 | 20,835,076 | - | - | 20,835,076 |
| Total | $6,895,743 | $13,081,950 | $3,868,997 | $3,451,722 | $2,867,144 | $4,804,729 | $381,500 | $19,276,386 | $54,628,171 | $698,896 | $3,364,293 | $58,691,360 |

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**
**College Budget Summary**
**Fiscal Year 2016-17**

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Edgecombe Community College** | | | | | | | | | | | | |
| State | 3,013,997 | 7,542,694 | 1,534,504 | 2,059,000 | 1,263,710 | - | - | - | 15,413,905 | 772,564 | - | 16,186,469 |
| County | 198,700 | - | - | - | - | 1,482,300 | - | - | 1,681,000 | - | - | 1,681,000 |
| Institutional | 75,000 | 75,000 | 75,000 | 409,000 | - | - | 2,200,000 | 14,123,000 | 16,957,000 | - | - | 16,957,000 |
| Total | $3,287,697 | $7,617,694 | $1,609,504 | $2,468,000 | $1,263,710 | $1,482,300 | $2,200,000 | $14,123,000 | $34,051,905 | $772,564 | $0 | $34,824,469 |
| **Fayetteville Technical Community College** | | | | | | | | | | | | |
| State | 10,599,880 | 32,292,248 | 11,367,820 | 5,216,582 | 6,129,283 | - | - | - | 65,605,813 | 2,908,917 | 585,805 | 69,100,535 |
| County | 1,581,980 | 274,037 | - | 256,334 | 400 | 9,504,619 | - | - | 11,617,370 | 70,265 | 32,766 | 11,720,401 |
| Institutional | 350,000 | 1,944,525 | 25,081 | - | 1,196 | - | 10,268,044 | 42,766,026 | 55,354,872 | - | - | 55,354,872 |
| Total | $12,531,860 | $34,510,810 | $11,392,901 | $5,472,916 | $6,130,879 | $9,504,619 | $10,268,044 | $42,766,026 | $132,578,055 | $2,979,182 | $618,571 | $136,175,808 |
| **Forsyth Technical Community College** | | | | | | | | | | | | |
| State | 7,273,946 | 25,301,029 | 4,449,695 | 5,041,373 | 3,799,793 | 300,000 | - | - | 46,165,836 | 2,222,900 | 157,000 | 48,545,736 |
| County | 3,151,161 | - | - | - | - | 6,667,270 | - | - | 9,818,431 | 112,700 | 5,504,840 | 15,435,971 |
| Institutional | - | 3,837,174 | 536,980 | - | - | - | 3,660,068 | 26,815,393 | 34,849,615 | 70,000 | - | 34,919,615 |
| Total | $10,425,107 | $29,138,203 | $4,986,675 | $5,041,373 | $3,799,793 | $6,967,270 | $3,660,068 | $26,815,393 | $90,833,882 | $2,405,600 | $5,661,840 | $98,901,322 |
| **Gaston College** | | | | | | | | | | | | |
| State | 5,456,815 | 15,975,610 | 2,102,572 | 4,083,389 | 3,161,211 | - | - | - | 30,779,597 | 533,070 | 3,400,000 | 34,712,667 |
| County | 488,988 | - | - | - | - | 4,596,091 | - | - | 5,085,079 | 697,219 | 2,700,000 | 8,482,298 |
| Institutional | - | 780,500 | 204,895 | 217,000 | 771,600 | - | 5,669,958 | 10,020,000 | 17,663,953 | - | 1,500,000 | 19,163,953 |
| Total | $5,945,803 | $16,756,110 | $2,307,467 | $4,300,389 | $3,932,811 | $4,596,091 | $5,669,958 | $10,020,000 | $53,528,629 | $1,230,289 | $7,600,000 | $62,358,918 |
| **Guilford Technical Community College** | | | | | | | | | | | | |
| State | 12,833,193 | 32,711,910 | 6,723,069 | 6,012,484 | 4,791,070 | - | - | - | 63,071,726 | 2,716,194 | 1,591,998 | 67,379,918 |
| County | 1,758,829 | 574,161 | - | - | - | 12,217,010 | - | - | 14,550,000 | 100,000 | 22,227,016 | 36,877,016 |
| Institutional | 1,296,171 | 243,821 | 499,993 | 1,032,620 | 197,620 | 250,000 | 8,265,365 | 61,804,879 | 73,590,469 | 1,904,280 | 2,950,000 | 78,444,749 |
| Total | $15,888,193 | $33,529,892 | $7,223,062 | $7,045,104 | $4,988,690 | $12,467,010 | $8,265,365 | $61,804,879 | $151,212,195 | $4,720,474 | $26,769,014 | $182,701,683 |
| **Halifax Community College** | | | | | | | | | | | | |
| State | 2,391,397 | 4,037,386 | 1,315,235 | 1,025,620 | 700,289 | - | - | - | 9,469,927 | 121,293 | - | 9,591,220 |
| County | 99,070 | - | - | - | - | 1,246,908 | - | - | 1,345,978 | - | - | 1,345,978 |
| Institutional | 3,000 | 1,141,130 | 19,000 | - | 1,029,928 | - | 283,500 | 2,690,139 | 5,166,697 | - | - | 5,166,697 |
| Total | $2,493,467 | $5,178,516 | $1,334,235 | $1,025,620 | $1,730,217 | $1,246,908 | $283,500 | $2,690,139 | $15,982,602 | $121,293 | $0 | $16,103,895 |

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**
**College Budget Summary**
**Fiscal Year 2016-17**

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Haywood Community College** | | | | | | | | | | | | |
| State | 2,750,620 | 5,671,222 | 1,058,284 | 816,491 | 733,017 | - | - | - | 11,029,634 | 539,006 | - | 11,568,640 |
| County | 512,640 | - | - | - | - | 1,895,029 | - | - | 2,407,669 | 135,000 | - | 2,542,669 |
| Institutional | 86,088 | 330,623 | 241,422 | - | 4,090 | - | 2,386,543 | 3,638,769 | 6,687,535 | - | 1,014,834 | 7,702,369 |
| Total | $3,349,348 | $6,001,845 | $1,299,706 | $816,491 | $737,107 | $1,895,029 | $2,386,543 | $3,638,769 | $20,124,838 | $674,006 | $1,014,834 | $21,813,678 |
| **Isothermal Community College** | | | | | | | | | | | | |
| State | 2,551,350 | 5,561,186 | 1,270,331 | 1,823,507 | 1,025,808 | - | - | - | 12,232,182 | 600,428 | 500,000 | 13,332,610 |
| County | 322,491 | - | - | 19,615 | - | 2,070,635 | - | - | 2,412,741 | 50,000 | 750,000 | 3,212,741 |
| Institutional | 678,000 | 755,500 | 129,000 | 2,500 | - | - | 2,560,000 | 4,588,000 | 8,713,000 | 150,000 | 300,000 | 9,163,000 |
| Total | $3,551,841 | $6,316,686 | $1,399,331 | $1,845,622 | $1,025,808 | $2,070,635 | $2,560,000 | $4,588,000 | $23,357,923 | $800,428 | $1,550,000 | $25,708,351 |
| **James Sprunt Community College** | | | | | | | | | | | | |
| State | 2,559,005 | 3,257,715 | 914,638 | 558,118 | 638,888 | - | - | - | 7,928,364 | 440,329 | - | 8,368,693 |
| County | 210,210 | - | - | - | - | 1,678,790 | - | - | 1,889,000 | 45,000 | 620,994 | 2,554,994 |
| Institutional | - | 1,320,182 | - | - | - | - | 1,074,000 | 3,147,948 | 5,542,130 | - | - | 5,542,130 |
| Total | $2,769,215 | $4,577,897 | $914,638 | $558,118 | $638,888 | $1,678,790 | $1,074,000 | $3,147,948 | $15,359,494 | $485,329 | $620,994 | $16,465,817 |
| **Johnston Community College** | | | | | | | | | | | | |
| State | 4,124,254 | 10,859,177 | 2,265,857 | 3,648,824 | 2,648,761 | - | - | - | 23,546,873 | 1,068,006 | - | 24,614,879 |
| County | 741,400 | - | 535,587 | - | - | 3,413,600 | - | - | 4,690,587 | 810,856 | 2,012,172 | 7,513,615 |
| Institutional | 309,020 | 320,275 | 512,607 | 362,022 | 40,065 | - | 1,269,453 | 8,685,570 | 11,499,012 | - | 500,000 | 11,999,012 |
| Total | $5,174,674 | $11,179,452 | $3,314,051 | $4,010,846 | $2,688,826 | $3,413,600 | $1,269,453 | $8,685,570 | $39,736,472 | $1,878,862 | $2,512,172 | $44,127,506 |
| **Lenoir Community College** | | | | | | | | | | | | |
| State | 4,700,246 | 9,449,688 | 5,634,559 | 2,200,737 | 1,193,256 | - | - | - | 23,178,486 | 1,128,810 | 1,085,142 | 25,392,438 |
| County | 289,256 | - | - | - | - | 2,129,259 | - | - | 2,418,515 | 20,919 | 616,404 | 3,055,838 |
| Institutional | 400,581 | 589,649 | 671,827 | 62,100 | 270,861 | - | 1,072,671 | 5,487,405 | 8,555,094 | - | 1,550 | 8,556,644 |
| Total | $5,390,083 | $10,039,337 | $6,306,386 | $2,262,837 | $1,464,117 | $2,129,259 | $1,072,671 | $5,487,405 | $34,152,095 | $1,149,729 | $1,703,096 | $37,004,920 |
| **Martin Community College** | | | | | | | | | | | | |
| State | 2,144,343 | 2,000,000 | 1,248,427 | 483,257 | 472,168 | - | - | - | 6,348,195 | 327,212 | - | 6,675,407 |
| County | 147,789 | - | - | - | - | 771,646 | - | - | 919,435 | - | 100,000 | 1,019,435 |
| Institutional | 6,407 | 182,455 | 5,700 | 1,000 | - | - | 493,200 | 1,614,324 | 2,303,086 | - | - | 2,303,086 |
| Total | $2,298,539 | $2,182,455 | $1,254,127 | $484,257 | $472,168 | $771,646 | $493,200 | $1,614,324 | $9,570,716 | $327,212 | $100,000 | $9,997,928 |

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**
**College Budget Summary**
**Fiscal Year 2016-17**

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Mayland Community College** | | | | | | | | | | | | |
| State | 2,384,172 | 3,200,379 | 2,571,709 | 852,073 | 811,563 | - | - | - | 9,819,896 | 504,481 | - | 10,324,377 |
| County | 133,757 | - | - | - | - | 835,523 | - | - | 969,280 | 53,200 | - | 1,022,480 |
| Institutional | 25,000 | 57,600 | 29,975 | 2,000 | 828,345 | - | 113,065 | 1,990,827 | 3,046,812 | 558,000 | 425,000 | 4,029,812 |
| Total | $2,542,929 | $3,257,979 | $2,601,684 | $854,073 | $1,639,908 | $835,523 | $113,065 | $1,990,827 | $13,835,988 | $1,115,681 | $425,000 | $15,376,669 |
| **McDowell Technical Community College** | | | | | | | | | | | | |
| State | 1,960,413 | 4,293,835 | 1,291,682 | 535,877 | 657,938 | - | - | - | 8,739,745 | 228,644 | - | 8,968,389 |
| County | 263,362 | - | - | - | - | 756,154 | - | - | 1,019,516 | 20,000 | 98,400 | 1,137,916 |
| Institutional | - | 20,000 | 5,000 | - | - | - | 377,500 | 2,055,000 | 2,457,500 | - | - | 2,457,500 |
| Total | $2,223,775 | $4,313,835 | $1,296,682 | $535,877 | $657,938 | $756,154 | $377,500 | $2,055,000 | $12,216,761 | $248,644 | $98,400 | $12,563,805 |
| **Mitchell Community College** | | | | | | | | | | | | |
| State | 3,225,624 | 7,381,047 | 1,938,764 | 1,721,300 | 1,505,282 | - | - | - | 15,772,017 | 720,360 | 1,000,000 | 17,492,377 |
| County | 649,820 | - | - | - | - | 2,594,585 | - | - | 3,244,405 | 405,000 | 550,325 | 4,199,730 |
| Institutional | 350,000 | 187,000 | - | - | 238,293 | - | 718,919 | 4,447,000 | 5,941,212 | - | - | 5,941,212 |
| Total | $4,225,444 | $7,568,047 | $1,938,764 | $1,721,300 | $1,743,575 | $2,594,585 | $718,919 | $4,447,000 | $24,957,634 | $1,125,360 | $1,550,325 | $27,633,319 |
| **Montgomery Community College** | | | | | | | | | | | | |
| State | 1,686,454 | 3,022,216 | 1,007,450 | 427,045 | 534,469 | - | - | - | 6,677,634 | 350,932 | 1,053,771 | 8,082,337 |
| County | 39,714 | - | - | - | - | 711,086 | - | - | 750,800 | - | - | 750,800 |
| Institutional | 28,531 | 45,000 | 42,000 | - | - | - | 70,250 | 1,429,051 | 1,614,832 | - | - | 1,614,832 |
| Total | $1,754,699 | $3,067,216 | $1,049,450 | $427,045 | $534,469 | $711,086 | $70,250 | $1,429,051 | $9,043,266 | $350,932 | $1,053,771 | $10,447,969 |
| **Nash Community College** | | | | | | | | | | | | |
| State | 3,303,517 | 10,467,391 | 2,199,419 | 1,496,475 | 1,440,585 | - | - | - | 18,907,387 | 613,315 | 1,985,150 | 21,505,852 |
| County | 275,029 | - | - | - | - | 1,724,971 | - | - | 2,000,000 | 32,000 | 218,000 | 2,250,000 |
| Institutional | 118,971 | 1,793,207 | 534,500 | 1,500 | 112,703 | - | 4,201,500 | 11,823,316 | 18,585,697 | - | - | 18,585,697 |
| Total | $3,697,517 | $12,260,598 | $2,733,919 | $1,497,975 | $1,553,288 | $1,724,971 | $4,201,500 | $11,823,316 | $39,493,084 | $645,315 | $2,203,150 | $42,341,549 |
| **Pamlico Community College** | | | | | | | | | | | | |
| State | 1,488,238 | 2,019,646 | 713,404 | 807,632 | 402,178 | - | - | - | 5,431,098 | 91,751 | 4,193,233 | 9,716,082 |
| County | 59,102 | 13,000 | 8,231 | - | - | 485,695 | - | - | 566,028 | - | - | 566,028 |
| Institutional | 69,265 | 41,546 | 133,503 | - | 101,836 | - | 165,475 | 833,902 | 1,345,527 | - | 600,000 | 1,945,527 |
| Total | $1,616,605 | $2,074,192 | $855,138 | $807,632 | $504,014 | $485,695 | $165,475 | $833,902 | $7,342,653 | $91,751 | $4,793,233 | $12,227,637 |

# NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
## College Budget Summary
## Fiscal Year 2016-17

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Piedmont Community College** | | | | | | | | | | | | |
| State | 2,703,084 | 4,798,184 | 2,267,051 | 1,357,808 | 852,570 | - | - | - | 11,978,697 | 60,317 | 39,308 | 12,078,322 |
| County | 206,788 | - | 10,000 | - | - | 1,168,108 | - | - | 1,384,896 | 136,180 | 222,206 | 1,743,282 |
| Institutional | 126,151 | 1,299,642 | 174,166 | 3,670 | - | - | 1,543,634 | 2,746,019 | 5,893,282 | 10,706 | - | 5,903,988 |
| Total | $3,036,023 | $6,097,826 | $2,451,217 | $1,361,478 | $852,570 | $1,168,108 | $1,543,634 | $2,746,019 | $19,256,875 | $207,203 | $261,514 | $19,725,592 |
| **Pitt Community College** | | | | | | | | | | | | |
| State | 6,387,200 | 25,148,818 | 3,562,704 | 6,037,831 | 4,081,505 | - | - | - | 45,218,058 | 2,025,940 | 1,500,000 | 48,743,998 |
| County | 345,347 | - | - | - | - | 5,350,279 | - | - | 5,695,626 | 100,000 | 17,350,000 | 23,145,626 |
| Institutional | 99,135 | 1,148,577 | 898,582 | 94,970 | 402,315 | - | 6,481,695 | 43,688,671 | 52,813,945 | - | - | 52,813,945 |
| Total | $6,831,682 | $26,297,395 | $4,461,286 | $6,132,801 | $4,483,820 | $5,350,279 | $6,481,695 | $43,688,671 | $103,727,629 | $2,125,940 | $18,850,000 | $124,703,569 |
| **Randolph Community College** | | | | | | | | | | | | |
| State | 3,642,199 | 8,620,684 | 2,461,918 | 1,303,016 | 1,322,808 | - | - | - | 17,350,625 | 806,596 | 600,000 | 18,757,221 |
| County | 465,607 | - | - | - | - | 2,023,893 | - | - | 2,489,500 | 2,500 | 2,502,400 | 4,994,400 |
| Institutional | 178,000 | 928,000 | 60,000 | - | - | - | 1,405,000 | 5,900,000 | 8,471,000 | - | - | 8,471,000 |
| Total | $4,285,806 | $9,548,684 | $2,521,918 | $1,303,016 | $1,322,808 | $2,023,893 | $1,405,000 | $5,900,000 | $28,311,125 | $809,096 | $3,102,400 | $32,222,621 |
| **Richmond Community College** | | | | | | | | | | | | |
| State | 2,981,682 | 8,261,735 | 2,807,966 | 1,595,129 | 1,103,617 | - | - | - | 16,750,129 | 749,823 | - | 17,499,952 |
| County | 283,978 | - | - | - | - | 1,878,885 | - | - | 2,162,863 | 60,000 | - | 2,222,863 |
| Institutional | 85,000 | - | 10,000 | 75,000 | 108,433 | - | 202,000 | 6,942,613 | 7,423,046 | - | - | 7,423,046 |
| Total | $3,350,660 | $8,261,735 | $2,817,966 | $1,670,129 | $1,212,050 | $1,878,885 | $202,000 | $6,942,613 | $26,336,038 | $809,823 | $0 | $27,145,861 |
| **Roanoke-Chowan Community College** | | | | | | | | | | | | |
| State | 2,093,773 | 2,494,842 | 922,977 | 609,318 | 356,839 | - | - | - | 6,477,749 | 184,500 | 6,323,517 | 12,985,766 |
| County | 99,872 | - | - | - | - | 955,967 | - | - | 1,055,839 | 10,000 | 233,000 | 1,298,839 |
| Institutional | - | 46,000 | 46,500 | 292,468 | 400,085 | - | 107,000 | 2,597,500 | 3,489,553 | - | 100,000 | 3,589,553 |
| Total | $2,193,645 | $2,540,842 | $969,477 | $901,786 | $756,924 | $955,967 | $107,000 | $2,597,500 | $11,023,141 | $194,500 | $6,656,517 | $17,874,158 |
| **Robeson Community College** | | | | | | | | | | | | |
| State | 3,422,463 | 6,805,438 | 3,531,407 | 1,198,149 | 1,458,250 | - | - | - | 16,415,707 | 647,559 | - | 17,063,266 |
| County | 250,311 | - | - | 1,580 | - | 2,253,881 | - | - | 2,505,772 | 193,050 | - | 2,698,822 |
| Institutional | 260,000 | 1,925,000 | 110,000 | - | 95,593 | - | 298,000 | 6,365,000 | 9,053,593 | - | - | 9,053,593 |
| Total | $3,932,774 | $8,730,438 | $3,641,407 | $1,199,729 | $1,553,843 | $2,253,881 | $298,000 | $6,365,000 | $27,975,072 | $840,609 | $0 | $28,815,681 |

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
College Budget Summary
Fiscal Year 2016-17

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Rockingham Community College** | | | | | | | | | | | | |
| State | 2,775,169 | 5,605,829 | 1,250,833 | 994,806 | 482,844 | - | - | - | 11,109,481 | 519,760 | 600,000 | 12,229,241 |
| County | 353,524 | - | - | - | 304,397 | 1,706,552 | - | - | 2,364,473 | - | 1,021,358 | 3,385,831 |
| Institutional | 1,202,571 | 252,075 | 106,493 | 33,909 | 461,943 | - | 1,183,966 | 2,898,163 | 6,139,120 | - | 647,500 | 6,786,620 |
| Total | $4,331,264 | $5,857,904 | $1,357,326 | $1,028,715 | $1,249,184 | $1,706,552 | $1,183,966 | $2,898,163 | $19,613,074 | $519,760 | $2,268,858 | $22,401,692 |
| **Rowan-Cabarrus Community College** | | | | | | | | | | | | |
| State | 7,329,001 | 15,188,547 | 7,414,346 | 5,493,834 | 2,511,534 | - | - | - | 37,937,262 | 1,531,308 | 2,586,000 | 42,054,570 |
| County | 718,662 | - | - | - | - | 4,072,412 | - | - | 4,791,074 | 615,000 | 1,656,587 | 7,062,661 |
| Institutional | 50,000 | 694,972 | 180,000 | 55,867 | 274,103 | - | 1,263,000 | 13,096,000 | 15,613,942 | - | 1,000,000 | 16,613,942 |
| Total | $8,097,663 | $15,883,519 | $7,594,346 | $5,549,701 | $2,785,637 | $4,072,412 | $1,263,000 | $13,096,000 | $58,342,278 | $2,146,308 | $5,242,587 | $65,731,173 |
| **Sampson Community College** | | | | | | | | | | | | |
| State | 2,211,316 | 4,884,954 | 2,341,462 | 809,823 | 851,510 | - | - | - | 11,099,065 | 502,319 | - | 11,601,384 |
| County | 169,318 | - | - | - | - | 1,338,409 | - | - | 1,507,727 | 459,642 | - | 1,967,369 |
| Institutional | 102,710 | 137,043 | 54,454 | - | - | - | 938,613 | 3,329,000 | 4,561,820 | 250,000 | - | 4,811,820 |
| Total | $2,483,344 | $5,021,997 | $2,395,916 | $809,823 | $851,510 | $1,338,409 | $938,613 | $3,329,000 | $17,168,612 | $1,211,961 | $0 | $18,380,573 |
| **Sandhills Community College** | | | | | | | | | | | | |
| State | 4,501,161 | 11,878,712 | 2,315,315 | 2,227,000 | 1,657,898 | - | - | - | 22,580,086 | 300,778 | 2,226,069 | 25,106,933 |
| County | 733,000 | - | - | - | - | 3,994,189 | - | - | 4,727,189 | - | 1,652,156 | 6,379,345 |
| Institutional | 310,000 | 350,000 | 75,000 | 20,000 | 85,000 | 10,000 | - | 7,316,123 | 8,166,123 | - | 701,309 | 8,867,432 |
| Total | $5,544,161 | $12,228,712 | $2,390,315 | $2,247,000 | $1,742,898 | $4,004,189 | $0 | $7,316,123 | $35,473,398 | $300,778 | $4,579,534 | $40,353,710 |
| **South Piedmont Community College** | | | | | | | | | | | | |
| State | 3,609,114 | 3,860,363 | 5,476,531 | 1,183,394 | 1,679,115 | - | - | - | 15,808,517 | 63,000 | 2,150,000 | 18,021,517 |
| County | 171,000 | - | - | - | - | 4,242,207 | - | 64,000 | 4,477,207 | - | 233,250 | 4,710,457 |
| Institutional | 266,008 | 427,722 | 350,139 | 159,945 | 42,753 | 19,959 | 332,336 | 3,245,657 | 4,844,519 | - | - | 4,844,519 |
| Total | $4,046,122 | $4,288,085 | $5,826,670 | $1,343,339 | $1,721,868 | $4,262,166 | $332,336 | $3,309,657 | $25,130,243 | $63,000 | $2,383,250 | $27,576,493 |
| **Southeastern Community College** | | | | | | | | | | | | |
| State | 2,675,515 | 4,688,926 | 3,169,270 | 1,611,896 | 795,870 | - | - | - | 12,941,477 | 584,530 | 387,500 | 13,913,507 |
| County | 191,802 | - | - | - | - | 1,126,777 | - | - | 1,318,579 | 140,650 | - | 1,459,229 |
| Institutional | 122,700 | 165,000 | 680,000 | 2,800 | 754,000 | - | 1,658,000 | 3,642,317 | 7,024,817 | - | - | 7,024,817 |
| Total | $2,990,017 | $4,853,926 | $3,849,270 | $1,614,696 | $1,549,870 | $1,126,777 | $1,658,000 | $3,642,317 | $21,284,873 | $725,180 | $387,500 | $22,397,553 |

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
College Budget Summary
Fiscal Year 2016-17

| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | CURRENT & CAPITAL TOTAL |
| **Southwestern Community College** | | | | | | | | | | | | |
| State | 3,439,151 | 7,095,001 | 2,588,049 | 2,000,543 | 1,452,284 | - | - | - | 16,575,028 | 751,818 | 1,008,695 | 18,335,541 |
| County | 90,479 | - | - | - | - | 2,223,012 | - | - | 2,313,491 | 17,500 | 1,423,170 | 3,754,161 |
| Institutional | 98,000 | 957,000 | - | - | 1,004,000 | - | 333,000 | 6,758,000 | 9,150,000 | - | - | 9,150,000 |
| Total | $3,627,630 | $8,052,001 | $2,588,049 | $2,000,543 | $2,456,284 | $2,223,012 | $333,000 | $6,758,000 | $28,038,519 | $769,318 | $2,431,865 | $31,239,702 |
| **Stanly Community College** | | | | | | | | | | | | |
| State | 3,496,869 | 7,217,964 | 2,443,145 | 2,380,101 | 1,442,540 | - | - | - | 16,980,619 | 803,496 | - | 17,784,115 |
| County | 262,692 | - | - | - | - | 963,023 | - | - | 1,225,715 | 160,000 | 152,588 | 1,538,303 |
| Institutional | - | - | - | - | - | - | 1,973,000 | 6,641,798 | 8,614,798 | - | - | 8,614,798 |
| Total | $3,759,561 | $7,217,964 | $2,443,145 | $2,380,101 | $1,442,540 | $963,023 | $1,973,000 | $6,641,798 | $26,821,132 | $963,496 | $152,588 | $27,937,216 |
| **Surry Community College** | | | | | | | | | | | | |
| State | 3,509,393 | 8,507,675 | 3,190,293 | 1,908,548 | 1,566,575 | - | - | - | 18,682,484 | 848,680 | 702,000 | 20,233,164 |
| County | 407,023 | - | - | 88,600 | - | 2,116,077 | - | - | 2,611,700 | 507,000 | - | 3,118,700 |
| Institutional | - | 197,000 | - | - | 146,000 | - | 2,020,000 | 5,116,293 | 7,479,293 | - | - | 7,479,293 |
| Total | $3,916,416 | $8,704,675 | $3,190,293 | $1,997,148 | $1,712,575 | $2,116,077 | $2,020,000 | $5,116,293 | $28,773,477 | $1,355,680 | $702,000 | $30,831,157 |
| **Tri-County Community College** | | | | | | | | | | | | |
| State | 2,389,069 | 3,688,028 | 1,214,490 | 593,496 | 642,141 | - | - | - | 8,527,224 | 246,412 | 1,875,000 | 10,648,636 |
| County | - | - | - | - | - | 1,047,418 | - | - | 1,047,418 | - | 277,210 | 1,324,628 |
| Institutional | 173,213 | 108,640 | 119,344 | 1,000 | - | - | 41,500 | 3,196,525 | 3,640,222 | 90,200 | - | 3,730,422 |
| Total | $2,562,282 | $3,796,668 | $1,333,834 | $594,496 | $642,141 | $1,047,418 | $41,500 | $3,196,525 | $13,214,864 | $336,612 | $2,152,210 | $15,703,686 |
| **Vance-Granville Community College** | | | | | | | | | | | | |
| State | 4,704,453 | 9,172,211 | 2,589,756 | 1,458,695 | 1,776,649 | - | - | - | 19,701,764 | 843,536 | 78,793 | 20,624,093 |
| County | 489,471 | 3,750 | - | - | - | 2,022,352 | - | - | 2,515,573 | - | 664,481 | 3,180,054 |
| Institutional | 273,988 | 1,558,811 | 359,751 | 24,603 | 145,500 | - | 2,619,281 | 5,784,470 | 10,766,404 | - | 2,794 | 10,769,198 |
| Total | $5,467,912 | $10,734,772 | $2,949,507 | $1,483,298 | $1,922,149 | $2,022,352 | $2,619,281 | $5,784,470 | $32,983,741 | $843,536 | $746,068 | $34,573,345 |
| **Wake Technical Community College** | | | | | | | | | | | | |
| State | 16,226,799 | 50,991,144 | 11,875,229 | 20,017,513 | 10,633,426 | - | - | - | 109,744,111 | 1,915,665 | 1,104,053 | 112,763,829 |
| County | 7,479,522 | - | - | 860,547 | - | 11,459,931 | - | - | 19,800,000 | 1,000,000 | 500,000 | 21,300,000 |
| Institutional | 1,386,100 | 2,333,160 | 4,545,145 | 9,000 | 1,399,641 | - | 5,141,625 | 85,624,633 | 100,439,304 | - | - | 100,439,304 |
| Total | $25,092,421 | $53,324,304 | $16,420,374 | $20,887,060 | $12,033,067 | $11,459,931 | $5,141,625 | $85,624,633 | $229,983,415 | $2,915,665 | $1,604,053 | $234,503,133 |

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**
**College Budget Summary**
**Fiscal Year 2016-17**

| College | CURRENT OPERATING 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/ Other | 8XX Student Aid | Subtotal | PLANT FUND 9XX Capital (ex. CI) | 9XX CI Projects | CURRENT & CAPITAL TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Wayne Community College** | | | | | | | | | | | | |
| State | 3,722,213 | 11,541,640 | 2,351,794 | 2,005,330 | 1,694,209 | - | - | - | 21,315,186 | 1,038,386 | 970,151 | 23,323,723 |
| County | 503,306 | - | - | 202,950 | - | 3,009,187 | - | - | 3,715,443 | 157,753 | 337,000 | 4,210,196 |
| Institutional | 193,327 | 768,236 | 719,003 | 1,801 | 392,258 | - | 689,122 | 6,924,850 | 9,688,597 | - | - | 9,688,597 |
| Total | $4,418,846 | $12,309,876 | $3,070,797 | $2,210,081 | $2,086,467 | $3,009,187 | $689,122 | $6,924,850 | $34,719,226 | $1,196,139 | $1,307,151 | $37,222,516 |
| **Western Piedmont Community College** | | | | | | | | | | | | |
| State | 2,937,575 | 6,615,754 | 1,896,820 | 1,114,864 | 1,368,026 | - | - | - | 13,933,039 | 704,741 | 500,000 | 15,137,780 |
| County | 346,020 | - | - | - | - | 2,198,309 | - | - | 2,544,329 | - | 433,286 | 2,977,615 |
| Institutional | 98,722 | 204,700 | 203,000 | 1,200 | 376,478 | - | 1,206,900 | 4,064,201 | 6,155,201 | - | - | 6,155,201 |
| Total | $3,382,317 | $6,820,454 | $2,099,820 | $1,116,064 | $1,744,504 | $2,198,309 | $1,206,900 | $4,064,201 | $22,632,569 | $704,741 | $933,286 | $24,270,596 |
| **Wilkes Community College** | | | | | | | | | | | | |
| State | 2,931,641 | 8,731,421 | 2,766,034 | 1,935,989 | 1,694,860 | - | - | - | 18,059,945 | 896,443 | 227,975 | 19,184,363 |
| County | 1,110,186 | - | - | 87,160 | - | 3,039,302 | - | - | 4,236,648 | 134,123 | - | 4,370,771 |
| Institutional | 75,000 | 662,200 | 190,200 | 363,696 | 120,000 | - | 2,700,000 | 7,875,000 | 11,986,096 | - | - | 11,986,096 |
| Total | $4,116,827 | $9,393,621 | $2,956,234 | $2,386,845 | $1,814,860 | $3,039,302 | $2,700,000 | $7,875,000 | $34,282,689 | $1,030,566 | $227,975 | $35,541,230 |
| **Wilson Community College** | | | | | | | | | | | | |
| State | 2,487,433 | 5,321,865 | 1,575,570 | 1,101,613 | 973,475 | - | - | - | 11,459,956 | 545,817 | 283,057 | 12,288,830 |
| County | 659,080 | - | - | - | 21,530 | 1,966,751 | - | - | 2,647,361 | - | 1,433,489 | 4,080,850 |
| Institutional | 150,000 | 250,000 | 100,000 | 150,000 | - | - | 1,670,000 | 6,380,000 | 8,700,000 | 1,000,000 | 1,000,000 | 10,700,000 |
| Total | $3,296,513 | $5,571,865 | $1,675,570 | $1,251,613 | $995,005 | $1,966,751 | $1,670,000 | $6,380,000 | $22,807,317 | $1,545,817 | $2,716,546 | $27,069,680 |
| **Systemwide Total for FY 2016-17** | | | | | | | | | | | | |
| State | 255,162,514 | 631,565,084 | 173,829,592 | 149,959,887 | 113,401,926 | 300,000 | - | - | 1,324,219,003 | 52,013,791 | 60,793,417 | 1,437,026,211 |
| County | 41,446,619 | 2,898,646 | 1,422,056 | 3,327,731 | 2,786,447 | 196,678,244 | 252,250 | 1,337,740 | 250,149,733 | 7,467,557 | 201,140,390 | 458,757,680 |
| Institutional | 14,915,366 | 44,655,897 | 23,788,236 | 6,578,998 | 18,152,559 | 569,435 | 132,299,768 | 635,814,075 | 876,774,333 | 8,399,352 | 23,782,797 | 908,956,482 |
| Total | $311,524,499 | $679,119,627 | $199,039,884 | $159,866,616 | $134,340,932 | $197,547,679 | $132,552,018 | $637,151,815 | $2,451,143,069 | $67,880,700 | $285,716,604 | $2,804,740,373 |

| Systemwide | Current Operating FY 2015-16 | Current Operating FY 2016-17 | Current Operating % Inc./Dec. | Capital Outlay (Ex. CI Projects) FY 2015-16 | Capital Outlay (Ex. CI Projects) FY 2016-17 | Capital Outlay (Ex. CI Projects) % Inc./Dec. | CI Projects FY 2015-16 | CI Projects FY 2016-17 | CI Projects % Inc./Dec. | TOTAL FY 2015-16 | TOTAL FY 2016-17 | TOTAL % Inc./Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| State | 1,306,145,599 | 1,324,219,003 | 1.38% | 57,964,851 | 52,013,791 | -10.27% | 9,661,530 | 60,793,417 | 529.23% | 1,373,771,980 | 1,437,026,211 | 4.60% |
| County | 242,228,949 | 250,149,733 | 3.27% | 8,851,543 | 7,467,557 | -15.64% | 212,022,100 | 201,140,390 | -5.13% | 463,102,593 | 458,757,680 | -0.94% |
| Institutional | 973,064,755 | 876,774,333 | -9.90% | 4,352,283 | 8,399,352 | 92.99% | 28,614,116 | 23,782,797 | -16.88% | 1,006,031,154 | 908,956,482 | -9.65% |
| TOTAL | 2,521,439,303 | 2,451,143,069 | -2.79% | 71,168,677 | 67,880,700 | -4.62% | 250,297,747 | 285,716,604 | 14.15% | 2,842,905,727 | 2,804,740,373 | -1.34% |

**STATE BOARD OF COMMUNITY COLLEGES**
**Allocation for North Carolina Space Grant**

**Request:** The State Board is asked to approve $10,000 to be allocated to seven NC Community Colleges from the North Carolina Space Grant fund. The community colleges are Catawba Valley (lead college), Durham, Southwestern, Craven, Pitt, Rowan-Cabarrus and Edgecombe Community Colleges.

**Background:** The North Carolina Space Grant (NC Space Grant) is a consortium of universities, industries, government agencies and non-profit organizations committed to addressing the Nation's science, technology, engineering and mathematics workforce development needs. The NC Community College System has been participating in and allocating the funds for this program since FY 2010-11. This year, the funding will support seven community colleges competing in the High Altitude Balloon Payload Student Design Competition. This two-semester activity culminates in a final balloon launch and retrieval during the NC Science Festival in April 2017. Teams design, build, test and launch payloads attached to near space weather balloons and retrieve the payloads that gently return to the ground with parachutes once the balloon pops in the upper atmosphere. The payloads collect data and take photos from heights as far up as 100,000 feet.

**Rationale:** The NC Space Grant, in partnership with NASA, advocates for STEM Career Pathway development for students at universities and community colleges. As an affiliate, the NC Community College System developed a plan to expend funds received from the program, which includes providing up to $10,000 in funding for the High Altitude Balloon Payload Student Design Competition. This competition, between the community colleges, addresses NASA's goals to enhance and better promote STEM Career Pathways in North Carolina.

**Method of Allocation:** Catawba Valley Community College will take on the role of lead college for the competition. They will be allocated $5,000 which will cover the cost of the event location, helium for the balloon at the launch event and other event day expenses, such as audio equipment and appropriate permits. The remaining $5,000 will be split among the other six community colleges to cover travel expenses for their teams to participate in the event.

| College | Allocation Amount |
|---|---|
| Catawba Valley Community College | $ 5,000 |
| Craven Community College | $ 833 |
| Durham Technical Community College | $ 833 |
| Edgecombe Community College | $ 833 |
| Pitt Community College | $ 833 |
| Rowan-Cabarrus Community College | $ 834 |
| Southwestern Community College | $ 834 |
| **Total Allocation** | **$ 10,000** |

**Allocation Amount and Time Period:** The allocation of funding is for the period of October 21, 2016 through May 31, 2017.

**Fund Source and Availability:** These funds are available through the NC Space Grant Affiliate Program for the period of July 1, 2016 – June 30, 2017.

**Contact Person:**
Matthew Meyer, Associate Vice President
STEM Innovations and Strategic Planning

**STATE BOARD OF COMMUNITY COLLEGES**
**Allocation for RN to BSN Competency-Based Education**

**Request:** The State Board of Community Colleges, on September 16, 2016, delegated the authority to President James C. Williamson to award the approved Perkins Career and Technical Education State Leadership Funds up to $75,000 to the selected School of Nursing with a Registered Nurse (RN) to Bachelors of Science in Nursing (BSN) degree completion program within the University of North Carolina's System effective October 1, 2016. The State Board is asked to ratify the selection of Winston-Salem State University's School of Nursing for the RN to BSN Competency-Based Education project. Winston-Salem State University will provide fiduciary management, statewide coordination, and project oversight to ensure that curriculum and professional development outcomes are met.

**Background:** In 2010, the Institute of Medicine (IOM) recommended increasing the proportion of baccalaureate prepared nurses to eighty percent by 2020. In 2014, The Future of Community College Nursing Education ad hoc committee began examining the role of the North Carolina Community College System in relationship to the recommendations from the IOM's 2010 report. On January 15, 2016, the State Board of Community Colleges approved the following three recommendations:

(1) Expand the Regionally Increasing Bachelors in Nursing (RIBN) collaboration between North Carolina community colleges and universities.

(2) Expand statewide partnerships between the NC Community College System and the University of North Carolina by increasing the number and capacity of RN to BSN online programs, and the collaborative development of a competency-based BSN completion program at one of the UNC System nursing schools.

(3) Monitor the RN to BSN Uniform Articulation (3+1) Agreement (which was effective Fall 2015) by performing data analysis and assessment of the university admission capacity to enroll students in the program.

**Rationale:** The North Carolina Community College System continues to work on nursing initiatives that will provide seamless academic progression between the Associate Degree in Nursing (ADN) RN and the BSN. Objectives of the project include: (1) incorporation of employer input into the development and redesign of the RN to BSN degree to ensure graduates will meet current and future workforce needs, 2) the review and redesign of the core courses of the RN to BSN completion program into competency based modules, and (3) statewide professional development opportunities and training for community college and university faculty. The RN to BSN Competency-Based Education (CBE) project will provide an additional pathway for the ADN RN to achieve a higher degree.

**Method of Allocation:** In response to recommendation #2 a request for proposal (RFP) was sent to the Provosts of the eleven UNC System RN to BSN Programs on August 18, 2016. Two University of North Carolina Schools of Nursing submitted proposals. The proposals were read and evaluated by a selection committee which included the Director for Competency-Based Education and Assessment at UNC GA, an Associate Chief Nursing Officer in a hospital system, Career and Technical Education Coordinator at the NC Community College System Office, and the Associate Director of Academic Programs at the NC Community College System Office.

The submitted proposals were evaluated based on the following criteria: identification of needs/emerging issues; project design and implementation plan; outcomes/project evaluation; leadership, capacity, and commitment; and budget. Winston-Salem State University's proposal was selected and recommended by the committee. The letter of award by President Williamson was signed and sent to Winston-Salem State University on September 30, 2016.

| University Schools of Nursing Submitting Proposals | Requested Amount | Amount of Award |
|---|---|---|
| Fayetteville State University | $ 71,519 | $ 0 |
| Winston-Salem State University | $ 75,000 | $ 75,000 |

**Allocation Amount and Time Period:** The allocation of $75,000 is for the period of October 1, 2016, through June 30, 2017.

**Fund Source and Availability:** Funding is available from the Carl D. Perkins, Career and Technical Education Act of 2006 State Leadership Funds.

**Contact(s)**

Dr. Lisa M. Chapman
Senior Vice President for Academic Programs and Student Services

**STATE BOARD OF COMMUNITY COLLEGES**
**Construction and Property**
**October 21, 2016**

1. **Project Approval – New**

   A. Central Piedmont Community College – Project No. 2202 – South Energy Plant Infrastructure Upgrades – Main Campus – Estimated cost is $650,000, composed of all local funds.

   B. Central Piedmont Community College – Project No. 2237 – Overcash Center Roof Replacement – Main Campus – Estimated cost is $750,000, composed of all local funds.

2. **Project Approval – Amended**

   A. Gaston College – Project No. 1961 – Center for Advanced Manufacturing – Main Campus – Estimated cost is $7,640,000, composed of $4,240,000 local funds and $3,400,000 state funds (41620). Project is amended to decrease local funds of $873,231 and add state funds of $3,400,000, **(Legislative Appropriation).**

3. **Project Approval – New – Connect NC Bonds (Additional detail found on Attachment A).**

   A. Central Carolina Community College – Project No. 2229 – Economic and Community Development Center (Continuing Education and Basic Skills) Renovation – Lee County – Estimated cost is $495,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

   B. Gaston College – Project No. 2206 – Veterinary Technology Facility – Main Campus – Estimated cost is $4,400,000, composed of all state funds **(Connect NC Bonds – 46620/New Construction)**.

   C. Mayland Community College – Project No. 2221 – Yancey Learning Center (Instructional Classrooms) Roof Replacement – Yancey County – Estimated cost is $75,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

   D. Montgomery Community College – Project No. 2232 – Building 200 (Instructional Classrooms) Roof Replacement – Main Campus – Estimated cost is $200,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

   E. Montgomery Community College – Project No. 2242 – Building 200 (Instructional Classrooms) HVAC Replacement – Main Campus – Estimated cost is $1,000,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

F. Nash Community College – Project No. 2233 – Continuing Education and Public Services Facility ADA Compliance – Main Campus – Estimated cost is $28,400, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

G. Rowan-Cabarrus Community College – Project No. 2234 – Building 300 (Instructional Classrooms) Exterior Renovations – Main Campus – Estimated Cost is $250,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

H. Western Piedmont Community College – Project No. 2235 – Student Access Door (Multiple Instructional Buildings) – Retrofit – Main Campus – Estimated Cost is $325,000, composed of $125,000 local funds, $75,000 state equipment funds and $125,000 state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

I. Wilson Community College – Project No. 2223 – Wilson Buildings L-A and L-F (Instructional Classrooms) Additional Classrooms, Offices and Signage Renovations – Main Campus – Estimated cost is $1,000,000, composed of all state funds **(Connect NC Bonds – 46620/Repairs and Renovations)**.

**4. Project Approval – Amended – Connect NC Bonds**

A. Craven Community College – Project No. 2093 – STEM Building – Havelock Campus – Estimated cost is $4,991,215, composed of $50,000 local funds, $500,000 state equipment funds and $4,441,215 state funds (46620). Project is amended to add $500,000 state equipment funds and $4,441,215 state funds **(Connect NC Bonds – 46620/New Construction). Note: Contingent upon Board of Trustees approval which is expected on October 18, 2016.**

B. Craven Community College – Project No. 2184 – Barker Hall First Stop Renovation (Student Services) – Main Campus – Estimated cost is $1,200,000, composed of $264,575 local funds and $935,425 state funds (46620). Project is amended to add $264,575 local funds and increase $440,425 state funds **(Connect NC Bonds – 46620/Repairs and Renovations). Note: Contingent upon Board of Trustees approval which is expected on October 18, 2016.**

**5. Acquisition and Disposal of Real Property**

A. Rowan-Cabarrus Community College – The Board of Trustees of Rowan-Cabarrus Community College request permission as per G.S. 115D-15 to enter into a five year no-cost lease agreement with the Rowan-Cabarrus Community College Foundation to construct a Solar Photovoltaic Energy System on the college's Buildings 500, 600 and Building 600 Parking Lot. All net proceeds, excluding the costs of maintenance and insurance for the system, will be directed to support the mission of Rowan-Cabarrus Community College in the form of student scholarships.

B. Sandhillls Community College – The Board of Trustees of Sandhills Community College request permission as per G.S. 115D-15 to transfer approximately 18 acres of property located at 3395 Airport Drive, North Carolina to the Moore County Schools for the amount of $1.00. The Board of Trustees determined that the property is unnecessary and undesirable for college use.

**Contact:**
Dorrine Fokes or Wilma Lee
Finance and Operations

| Item | College | Campus or County | Project Number / Name | Brief Description |
|---|---|---|---|---|
| 3A | Central Carolina | Lee County | 2229 - Economic and Community Development Center (Instructional Classrooms) Renovation | This project involves the renovation of the current Telecommunications Building owned by CCCC in the Lee County Industrial Park. The college will be transitioning this space into the Center for Economic and Community Development. It will house many of the college's continuing education and basic skills programs for Lee County. |
| 3B | Gaston | Main Campus | 2206 - Veterinary Technology Facilities | This project consists of the construction of the Veterinary Technology facility, approximately 14,500 square feet, which will include: Administrative area including two offices and a work room. Student areas including a general classroom, computer classroom, and a student lounge/breakroom/locker room. The area in front of the building will house a reception area, three exam rooms, a cat condo and cat exercise area. The area in back of the building will house a treatment area, oxygen tank storage room, two surgery suites, pack scrub room, radiology, developing room, boarding area, interior dog run, pharmacy area, isolation area, food prep and laundry, lab/storage, exterior dog run, receiving and storage. Building systems including electrical service, electrical closet, emergency power service, telecom/data closet, janitor's closet, boiler room, air handler room, sprinkler riser room, toilets. |
| 3C | Mayland | Yancey County | 2221 - Yancey Learning Center (Instructional Classrooms) Roof Replacement | The college needs to replace the roof of the Yancey Learning Center facility. The roof replacement will allow the college to continue offering curriculum instruction and continuing education courses along with basic skills classes at the facility. |
| 3D | Montgomery | Main Campus | 2232 - Building 200 (Instructional Classrooms) Roof Replacement | Building 200, Roof Replacement, this building houses the Learning Resource Center, tiered classrooms used for general and continuing education, computer labs and a large multi-purpose room. Thermoplastic polyolefin (TPO) roof system 47,282 square feet. |
| 3E | Montgomery | Main Campus | 2242 - Building 200 (Instructional Classrooms) HVAC Replacement | Building 200 - HVAC Replacement, Building 200 - This building houses Learning Resource Center, tiered classrooms used for general education and continuing education, Computer Labs and a large multi-purpose room. |
| 3F | Nash | Main Campus | 2233 - Continuing Education and Public Services Facility ADA Compliance | Project involves renovation to the Continuing Education and Public Services multi-purpose facility to install an exterior double door and ADA automatic door openers for life safety and security purposes. This project is needed to ensure the safety of our Continuing Education, Public Services, and College and Career Readiness student population utilizing the facility. |
| 3G | Rowan-Cabarrus | Main Campus | 2234 - Building 300 (Instructional Classrooms) Exterior Renovations | This is a renovation project for Classroom Building 300 on Rowan County's North Campus (Main Campus). The renovation project will include: installation of a foundation drainage system to alleviate moisture intrusion to the lower level, stucco lower level, interior of exterior stairwell, installation of a roof access hatch, replacement of damaged sidewalks, and replacement of landscaping around the building. This project includes no new square footage. The building houses general classrooms, English, Math and History. |
| 3H | Western Piedmont | Main Campus | 2235 - Student Access Door (Multiple Instructional Buildings) - Retrofit | This project will structurally renovate student access doors in the following buildings: Moore, Hildebrand, Learning Resources Center, Carr, Breedan and adjoining spaces of F & J, Patton, C, E, H, K, and Foothills Higher Education building; in order to prepare existing doors to accept and access control system. Doors will be retrofitted to provide electronic strikes, motorized locks or other features to accommodate an automatic lock-down function in the event of an emergency. The structural improvement to doors will be financed through bond funds while the access control system or software will be purchased with state and/or county funds. |

| Item | College | Campus or County | Project Number / Name | Brief Description |
|---|---|---|---|---|
| 3I | Wilson | Main Campus | 2223 - Wilson Buildings L-A and L-F (Instructional Classrooms) Additional Classrooms, Offices and Signage Renovations | Completion of renovation to Buildings L-A and L-F. The renovation of Building L-A will provide three additional classrooms that will be used to provide instruction for the Applied Engineering and Automotive Systems Technology programs. Both program specific and general education courses (English, Math, Psychology, etc.) to support the programs will be taught in these additional classrooms. This renovation will also provide three offices for faculty teaching in the programs, as well as, a conference area that will be used for advisory committee meetings, student/faculty/staff conferences, and general administrative use. A demonstration lab will be a teaching lab set up so that vehicles can be driven into the "classroom" where students will receive interactive instruction, lecture and hands-on access to learn a variety of diagnostic and service skills. The project includes renovations for the exterior of both buildings L-A and L-F including signage for the entire site. |
| 4A | Craven | Havelock Campus | 2093 - STEM Building | This project for a STEM classroom building to be located on the Havelock Campus is being scaled down from the proposed 60,000 sq. ft. as cited in the colleges original NCCCS 3-1 submission to a one-story building with a maximum of 16,578 sq. ft. and parking lot expansion of 51 additional spaces. This project will primarily house the engineering program (Partnership with North Carolina State University) and Early College East. |
| 4B | Craven | Main Campus | 2184 - Barker Hall First Stop Renovation (Student Services) | This project will involve the renovation of a majority of the first floor of Barker Hall. The current space houses the academic skills center, testing center, and administrative offices. The renovation will enable the consolidation of services for the students. The renovated space will house enrollment services, career/transfer center, financial aid, testing, and student accounts. By bringing these services together in the same physical space it will allow the college to improve the quality of service to students and other stakeholders, facilitate sharing of information, and to improve efficiency for the college. |

***AGENDA***

**State Board of Community Colleges**
**PROGRAMS COMMITTEE**
**Pitt Community College**
**Craig F. Goess Student Center, Room 132**
**October 20, 2016 – 1:30 p.m.**

**Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes** –September 15, 2016

**For Information**

- Summary of 2015-16 State Funded Financial Aid Programs for Community College Students (Attachment FC 3)
- Allocation for RN to BSN Competency-Based Education (Attachment FC 9) [CA]

- Curriculum Program Application as Approved by the System President (Attachment PROG 1)
  - Halifax Community College
    - Human Services Technology/Social Services (A4538D)
- Curriculum Program Termination as Approved by the System President (Attachment PROG 2)
  - Davidson County Community College
    - School-Age Education (A55440)

**For Future Action**

- The State Board of Community Colleges and The Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement (Attachment PROG 3)**

**For Action**

***Items for the Consent Agenda***

- Curriculum Program Application (AE) (Attachment PROG 4) [CA]
  - Montgomery Community College
    - Associate in Engineering (A10500)
- *Curriculum Program Application (New to System) (Attachment PROG 5) [CA]
  - Pitt Community College
    - Advanced Medical Coding (Certificate) (C45xxx)
    - Tiered Funding Recommendation – Advanced Medical Coding
    - Exceed Hour Request – Advanced Medical Coding

***AGENDA***

- Curriculum Program Application (Fast Track for Action) (Attachment PROG 6) [CA]
  - Mayland Community College
    - Agribusiness Technology (A15100)
- Curriculum Standard Revision (Attachment PROG 7) [CA]
  - Forsyth Technical Community College
    - Recreational Vehicle Maintenance and Repair Technology (D60310)
- Combined Course Library – Continuing Education (Attachment PROG 8) [CA]
  - New Course Approvals, Modification, and Tier Designations

**New Business**

**Adjourn**

**Reviewed in previous month.*

****The Programs Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.**

# MINUTES

## PROGRAMS COMMITTEE
## September 15, 2016 – 1:30 p.m.

**MEMBERS PRESENT:**

Dr. Sam Powell, chair
Dr. Candler Willis, vice chair
Dr. Breeden Blackwell
Mr. Bill McBrayer
Ms. Kirsten Stovall

**SYSTEM OFFICE STAFF AND OTHERS:**

Dr. Lisa Chapman
Ms. Renee Batts
Ms. Jennifer Frazelle
Mr. Nate Humphrey
Dr. Hilmi Lahoud
Ms. Margaret Roberton
Ms. Gilda Rubio-Festa
Dr. Frank Scuiletti
Dr. Bob Witchger
Ms. Shante Martin
Ms. Linda Suggs, Gates Foundation
Mr. Eric Naisbitt, Sen. Barefoot's office

**CALL TO ORDER**

Dr. Powell called the meeting to order at 1:30 p.m.

**ROLL CALL**

Dr. Powell took the roll of the Programs Committee members. Quorum was present.

**ETHICS AWARENESS AND CONFLICT OF INTEREST**

Dr. Powell read the required ethics statement. There were no conflicts of interest.

**AGENDA**

Dr. Powell asked for a motion to approve the agenda for the meeting as presented. Dr. Blackwell moved, seconded by Dr. Willis.

**MINUTES**

Dr. Powell asked for a motion to approve the minutes of the July 14 2016, meeting as presented. Dr. Blackwell moved, seconded by Mr. McBrayer.

**FOR INFORMATION**

Finance Committee Agenda Items

- Allocations for Integrated English Literacy and Civics Education Programs (Attachment FC 4) [CA]
- State Board Reserve Funding for the Implementation of the Future of Community College Nursing Education Recommendations (Attachment FC 7)
- RN to BSN Competency-Based Education (Attachment FC 9)

Dr. Chapman, Ms. Rubio-Festa, and Ms. Batts provided brief overviews of the items. The committee had no questions or concerns.

Programs Committee Information Items

- Career-and-CollegePromise Operating Procedures Update 2016 Pre-ACT College Readiness Benchmarks (Attachment PROG 1)

Dr. Chapman reviewed the Pre-ACT College Readiness Benchmarks released in this update by ACT.

- Curriculum Program Terminations as Approved by the System President (Attachment PROG 2)

Dr. Chapman presented the following curriculum program termination approvals:

- Asheville-Buncombe Technical Community College
  - Healthcare Business Informatics (A25510)
- Vance-Granville Community College
  - Sustainability Technologies (A40370)

- Curriculum Standard Revisions as Approved by the Senior Vice President/Chief Academic Officer (Attachment PROG 3)

Ms. Frazelle, Ms. Batts, and Dr. Chapman reviewed the curriculum standards that were revised to reflect courses that were archived by the Curriculum Review Committee (CRC).

**FOR FUTURE ACTION:**

- Curriculum Program Application (New to System) (Attachment PROG 4) [CA]
  - Pitt Community College
    - Advanced Medical Coding (Certificate) (C45xxx)
    - Tiered Funding Recommendation – Advanced Medical Coding
    - Exceed Hour Request – Advanced Medical Coding

The above items were presented by Ms. Batts.

**FOR ACTION:**

***Items for the Consent Agenda [CA]***

- *Annual Report to the Joint Legislative Education Oversight Committee on NC Works Career Coach Program (Attachment PROG 5) ~~[CA]~~

Dr. Chapman reported that 14 of 28 programs received funding for the 2-year funding cycle. On a motion made by Dr. Blackwell, seconded by Mr. McBrayer, the item was approved for action and removed from the Consent Agenda and forwarded to the full State Board for discussion and approval at the September 18, 2016, meeting.

- *Special Program Application Process Modification (Attachment PROG 6) [CA]

Dr. Chapman and Ms. Frazelle provided rationale for modifying the special application process to allow colleges to respond more quickly to industry need within their service area.

- Curriculum Program Application (Fast Track for Action) (Attachment PROG 7) [CA]
  - Nash Community College
    - Nurse Aide (Certificate) (C45840)

The above item were presented by Ms. Frazelle.

- Curriculum Standard Revision (Attachment PROG 8) [CA]
  - Central Piedmont Community College
    - Hospitality Management (A25110)

Dr. Chapman and Ms. Frazelle presented information on this revision request.

- Combined Course Library – Continuing Education (Attachment PROG 9) [CA]
  - New Course Approvals, Modification, and Tier Designations

Dr. Chapman discussed the requested course approval.

Agenda items 6-9 were discussed individually and grouped together for one motion. On a motion made by Dr. Willis, seconded by Mr. McBrayer, these agenda items were approved for placement on the full board "Consent Agenda" for action at their September 16, 2016 meeting.

**Reviewed in previous month*

**OTHER BUSINESS**

Dr. Powell noted that Ms. Bowers is retiring October 1, 2016, and on behalf of the Programs Committee, thanked her for her service.

**ADJOURN**

The meeting was adjourned at 2:54 p.m. on a motion by Dr. Blackwell, seconded by Mr. McBrayer.

Respectfully submitted,
Carol Bowers
Recording Secretary

**STATE BOARD OF COMMUNITY COLLEGES**

**Curriculum Program Application**
**As Approved by the System President**

The System President has approved the application listed below.

Halifax Community College
Human Services Technology/Social Services (A4538D)

**Contact:**
Ms. Jennifer Frazelle
Director, Academic Programs

**STATE BOARD OF COMMUNITY COLLEGES**
**Curriculum Program Termination**
**As Approved by the System President**

**Information:** The System President has approved the termination as listed below:

**Background:** 1D SBCCC 400.95(b) states the following: *The college shall terminate a curriculum program when there has been no enrollment for two years; a college may request an one-year extension of a curriculum program upon justification of the potential for employment opportunities and student enrollment.*

**Davidson County Community College**

School-Age Education (A55440)
**Rationale:** There has been a decline in the demand for teacher assistant positions. This is no longer an effective career pathway for employment in the college's service area.
Termination Semester: **Fall 2016**

**Contact:**

Ms. Jennifer Frazelle
Director, Academic Programs

**STATE BOARD OF COMMUNITY COLLEGES**
**The State Board of Community Colleges and the**
**Board of Governors of the University of North Carolina**
**Review of the Comprehensive Articulation Agreement**

**Request:** The State Board of Community Colleges is asked to approve the following report to the Joint Legislative Education Oversight Committee:

**Review of the Comprehensive Articulation Agreement that Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of the University of North Carolina**

**Background:** Session Law 2013-72 (HB 903) North Carolina General Statute 116-11(10c) requires the University of North Carolina and the North Carolina Community College System to conduct biannual joint reviews of the Comprehensive Articulation Agreement (CAA) to ensure that the agreement is fair, current, and relevant for all students and institutions and to report their findings to the Joint Legislative Education Oversight Committee, including all revisions to the CAA and reports of noncompliance by November 1st of each year.

**Rationale:** The Comprehensive Articulation Agreement enables North Carolina community college graduates of two-year Associate in Arts (AA) and Associate in Science (AS) degree programs who are admitted to constituent institutions of The University of North Carolina to transfer with junior status. Community college graduates of the AA or AS degree programs who have earned 60 semester hours in approved transfer courses with a grade of "C" or better and an overall GPA of at least 2.0 on a 4.0 scale will receive at least 60 semester hours of academic credit upon admission to a UNC institution.

The Report provides an update on efforts to fully implement the CAA trough addressing the current needs of North Carolina community college students and the growth of UNC academic programs.

**Contact:**
Wesley Beddard, Associate Vice President
Programs

# REVIEW OF THE COMPREHENSIVE ARTICULATION AGREEMENT THAT EXISTS BETWEEN CONSTITUENT INSTITUTIONS OF THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM AND CONSTITUENT INSTITUTIONS OF THE UNIVERSITY OF NORTH CAROLINA

A Report to the:

Joint Legislative Education Oversight Committee, Senate Appropriations Committee on Education/Higher Education, and the House Appropriations Subcommittee on Education

Submitted By

The State Board of Community Colleges, and

The Board of Governors of The University of North Carolina

November 1, 2016

As Required by

Session Law 2013-72 (HB 903)

# THE UNIVERSITY OF NORTH CAROLINA & THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM COMPREHENSIVE ARTICULATION AGREEMENT REPORT TO THE JOINT LEGISLATIVE EDUCATION OVERSIGHT COMMITTEE

**NOVEMBER 1, 2016**

S.L. 2013-72 (HB 903) North Carolina General Statute 116-11(10c) requires The University of North Carolina and the North Carolina Community College System to conduct biannual joint reviews of the *Comprehensive Articulation Agreement* to ensure that the agreement is fair, current, and relevant for all students and institutions and to report their findings to the Joint Legislative Education Oversight Committee, including all revisions to the Comprehensive Articulation Agreement and reports of noncompliance by November 1 of each year. The statute also requires The University of North Carolina and the North Carolina Community College System to jointly develop an articulation agreement advising tool for students, parents, and faculty to simplify the course transfer and admissions process.

## SUMMARY

The revised *Comprehensive Articulation Agreement (CAA)* was signed by the UNC Board of Governors and the State Board of Community Colleges on February 21, 2014. The *CAA* was implemented for Fall 2014. To date there have been no reports of noncompliance by any institution.

The UNC System (UNC) and the NC Community College System (NCCCS) continue to work to enhance educational opportunities for NCCCS students by improving transfer administration via electronic tools and up-to-date course and degree information. The UNC Transfer Student Success Website, the Transfer Navigator, and published Baccalaureate Degree Plans provide students with access to current information that permits them to make the best choice possible in selecting institutions and degree programs. To be sure, additional resources will be needed to support and continue to develop various online degree mapping tools.

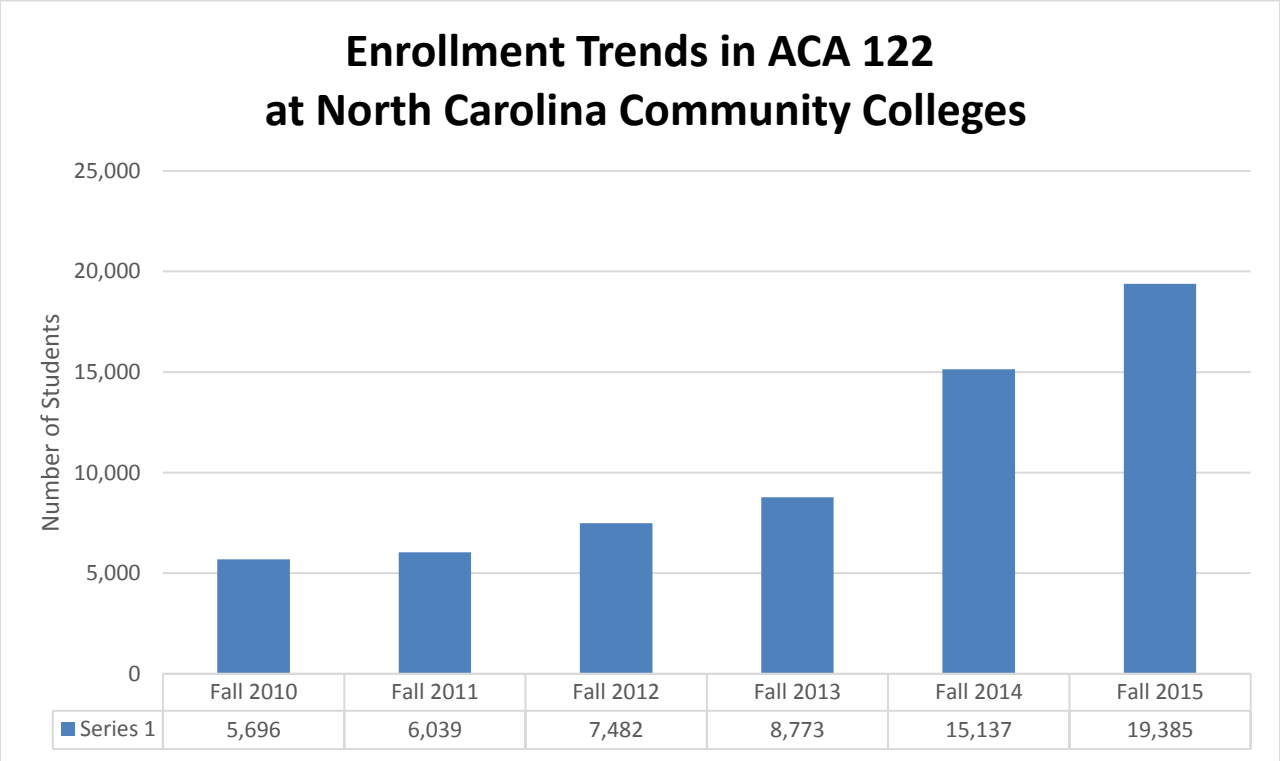
This report provides an update on efforts to fully implement the *CAA* through addressing the current needs of NCCCS students and the growth of UNC academic programs. The Transfer Advisory Committee (TAC) is committed to providing students with the pathway that will best benefit their earning a baccalaureate degree.

The *CAA*, complete with appendices, is available at

http://www.nccommunitycolleges.edu/academic-programs/college-transferarticulation-agreements/comprehensive-articulation-agreement-caa

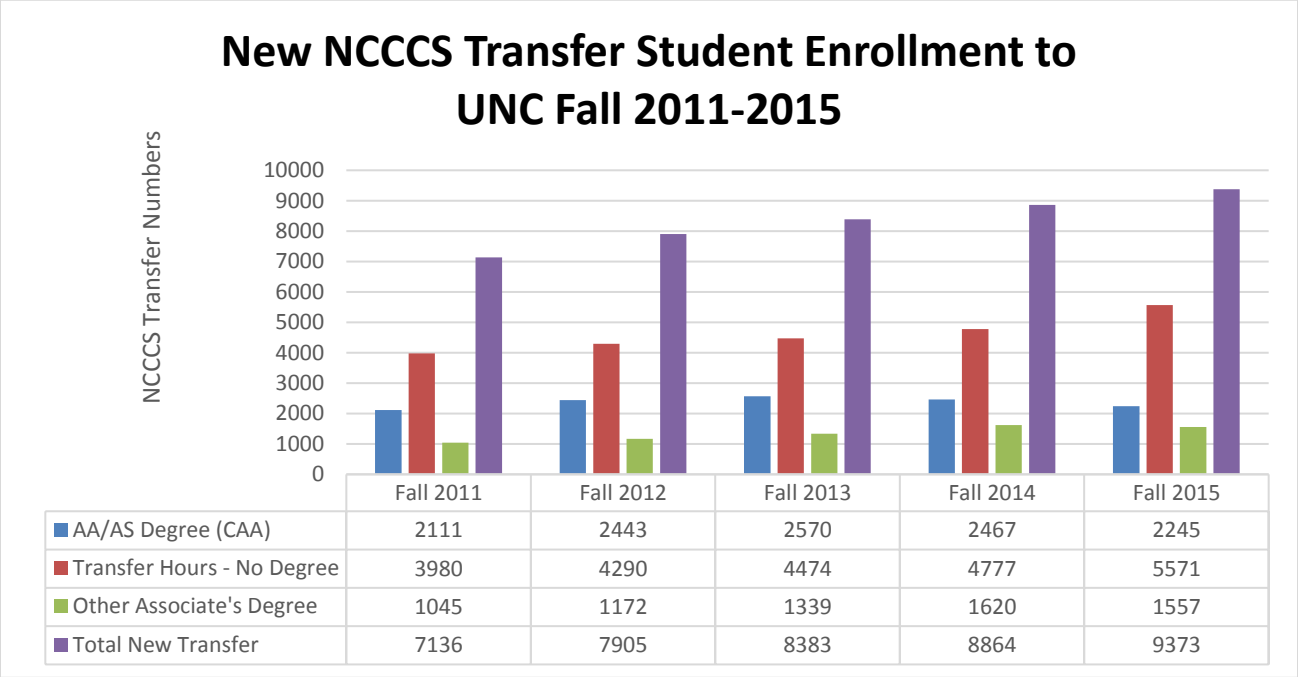
## 2016 *CAA* PROGRESS

**Increase in Student Enrollment in ACA 122** - ACA 122, College Transfer Success, is a required course in the Associate in Arts and Associate in Science curriculum standards. This course helps students develop clear academic and professional goals beyond the community college experience. Topics in this course include the *CAA*, college policies and culture, career exploration, gathering information on senior institutions, strategic planning, critical thinking, and communications skills for a successful academic transition. Upon completion, students will be able to develop an academic plan to transition successfully to senior institutions.




29% increase in Student Enrollment in ACA 122 from fall 2014 to fall 2015.

**Transfer Student Enrollment –** There has been a steady increase in the enrollment of NCCCS transfer students into UNC institutions. The increase is a clear result of the revised *CAA,* proper advising, and the strong collaboration between UNC and NCCCS. Although the *CAA* encourages NCCCS students to earn the Associate Degree before transfer, many students are choosing to do otherwise.




| | Fall 2011 | Fall 2012 | Fall 2013 | Fall 2014 | Fall 2015 |
|---|---|---|---|---|---|
| AA/AS Degree (CAA) | 2111 | 2443 | 2570 | 2467 | 2245 |
| Transfer Hours - No Degree | 3980 | 4290 | 4474 | 4777 | 5571 |
| Other Associate's Degree | 1045 | 1172 | 1339 | 1620 | 1557 |
| Total New Transfer | 7136 | 7905 | 8383 | 8864 | 9373 |

**UNC Transfer Student Success Website** - The UNC Transfer Student Success website was launched on April 15, 2015, and is now fully operational. The website provides students and other stakeholders with current information and data related to all aspects of the transfer experience, i.e., minimum admission requirements, programs, degrees, course equivalencies, scholarships, financial aid, campus contacts, and general resources.

**UNC Data Dashboard** - The Dashboard is an interactive online database that presents students, policy makers, and the general public extensive access to UNC System data on core measures. The Transfer Student database provides a wealth of information and comparative data on enrollment trends, student progress, and graduation rates. The UNC Transfer Student Success website is available at http://www.northcarolina.edu/?q=transfer.

**Baccalaureate Degree Plans (BDPs)**–The Baccalaureate Degree Plan is a critical component of the transfer student process. The plans create a clear transfer pathway by identifying and outlining courses that will lead to timely baccalaureate degree completion. Upon completion of the associate degree, students will have fulfilled the lower-division general education requirements of the receiving institution. Completion and publication of all UNC BDPs was achieved by December 2015. During the *CAA* Compliance Site Visits, the TAC reviews the institution's BDPs.

**Review of 2014 *CAA* -** In January 2016, the Transfer Advisory Committee (TAC) established review teams and a process for reviewing the institutional transfer credit policies and procedures of two UNC institutions per quarter.

**TAC/*CAA* Site Visit Process and Schedule -** UNC-GA will send out the *CAA* Review Form to the scheduled institutions at least one month prior to the visit. The institution will return the form two weeks after receiving it. The appointed site team will connect with the institution's Transfer Point Person to schedule the visit. The Review Form requests information concerning transfer policies and practices of the institution. The Form also requests well as transfer student admissions and performance data, including transfer student completion rates and accumulated credits to baccalaureate degree.

***On Campus Meetings***

1. Interview with Transfer Point Person and others (as suggested by university). Discuss the Review Form. (45 Minutes – 1 Hour)
2. Interview with transfer articulation staff, including the individual charged with oversight of the Baccalaureate Degree Plans. (45 Minutes – 1 Hour)
3. Interview with Transfer / Program Advisors. (45 Minutes – 1 Hour)
4. Interview with Transfer Students. (45 Minutes – 1 Hour)

***CAA Compliance and Feedback Report:*** Upon completion of the site visit, the site team will submit the Report to the entire TAC for review and approval no later than two weeks after site visit. Each Report will combine both narrative and data points and include information obtained from the CAA Review Form and the interviews conducted on the site visit. After review and approval, UNC-GA will send the Report to the university provost and transfer point person for campus distribution.

**TAC CAA Site Visit Schedule**

| | |
|---|---|
| January – March 2016 | UNC Charlotte<br>UNC Greensboro |
| April- June 2016 | Appalachian State University<br>Winston-Salem State University |
| July- September 2016 | East Carolina University<br>Elizabeth City State University |

| | |
|---|---|
| October- December 2016 | NC Central University<br>NC State University |
| January-March 2017 | NC A&T University<br>UNC Chapel Hill |
| April –June 2017 | UNC Asheville<br>Western Carolina University |
| July –September 2017 | UNC Wilmington |
| October-December 2017 | Fayetteville State University<br>UNC Pembroke |

**Completed Site Visits (as of September 30, 2016)** – University of North Carolina Charlotte, University of North Carolina Greensboro, Winston-Salem State University, Appalachian State University, East Carolina University, and Elizabeth City State University

All reviewed institutions are in compliance with the CAA. TAC members have found the completed site visits positive and productive. In particular, the TAC members have been pleased with the effective use of the UNC Data Dashboard by the institutions to make data-informed decisions regarding transfer. Though seamless transfer challenges still exist, the universities, in collaboration with their community college partners, are making concerted efforts to improve the transfer process and to enhance transfer student support and performance. The completed site visits have illuminated both the existing challenges to transfer student success and the best practices institutions have implemented to assist transfer students in achieving their academic and professional goals.

**Best Practices of Transfer Student Success**

- Early transfer credit evaluation upon admission to UNC institution.
- UNC transfer transition advisor outreach prior to matriculation and designated transfer advisor experts.
- UNC transfer advising webinars.
- Mandatory transfer orientations, including online options, and campus tours.
- Faculty-to-faculty collaboration between UNC and NCCCS instructors, including ACA 122 instruction by UNC instructors on community college campus.
- Close collaboration and communication between Admissions and Transfer Services on UNC campus, as well as with academic departments.
- Transfer student mentors to introduce incoming transfers to campus activities and resources.
- Activities, organizations, and publications specifically designed for transfer students.

**Existing Challenges**

- Implement strategies to incentivize Associate Degree completion prior to transfer.
- Develop process for communicating Baccalaureate Degree Plan changes to community college partners.
- Reduce the number of total credit hours (UNC and NCCCS) to Baccalaureate Degree completion.
- Collect additional comparative data of UNC native students and transfer students.
- Enhance communication between UNC and community college partners and between the TAC and campus transfer personnel.
- Leverage existing and new technology to assist transfer students with credit articulation and degree completion.

***CAA* Revisions, December 2015-August 2016**

- Change in classification of the following courses from general education courses to Universal General Education Transfer Component (UGETC) courses:

  *ENG 241 British Literature I*
  *ENG 242 British Literature II*
  *MAT 272 Calculus II*

- Reverse Transfer Policy added. *(As of this Report, over 2100 students have been awarded an Associate Degree through the Reverse Transfer process.)*
- Addition of the following courses to the Transfer Course List:

  *ANT 230 Physical Anthropology*
  *ANT 230A Physical Anthropology Lab*
  *ART 276 Interactive Media Design*
  *MUS 170 Business of Music*
  *MUS 260 Introduction to Music Education*

- Removal of the following courses from the Transfer Course List:

  *EDU 216 Foundations of Education*
  *EDU 221 Children with Exceptionalities*

- Transfer Course Request Form added to *Comprehensive Articulation Agreement* as an appendix.

**STATE BOARD OF COMMUNITY COLLEGES**

Associate in Engineering (A10500) Program Application

**Request:** The State Board of Community Colleges is asked to approve the curriculum program at the listed college, which has met the criteria below:

**Associate in Engineering (A10500)**

Montgomery Community College (effective term Fall 2017)

**Background:** Associate in Engineering program applications must include the following items in order to be placed on the Associate in Engineering program approval request presented to the State Board of Community Colleges as part of the consent agenda:

1. Letter of request from the President of the College indicating the proposed effective term.
2. Copy of the proposed program of study which is compliance with the AE curriculum standard.
3. Copy of the minutes from the Board of Trustees meeting(s) where the proposed program was discussed and approved.
4. Certification of the following which is signed by the college President and Board of Trustees chair:

    a. *The program will enhance the workforce of North Carolina, and will provide educational and training opportunities consistent with the mission of the college.*

    b. *The college has assessed the need for the program and the facilities and resources required to maintain a viable program and certifies that the college can operate this program efficiently and effectively within the facilities and resources available to the college.*

    c. *The college has evidence of sufficient student demand to offer the program and will provide master's credentialed faculty for each course provided under the Associate in Engineering degree.*

**Contact:**

Ms. Jennifer Frazelle
Director

**STATE BOARD OF COMMUNITY COLLEGES**

**CURRICULUM PROGRAM APPLICATION**
**(New to the System)**

The State Board of Community Colleges is asked to approve the curriculum program at the listed college on the condition that equipment funds are available to the college and operating funds generated by the budget formula will permit the offering of the program without any special allocation of funds.

Pitt Community College
Advanced Medical Coding (Certificate) (C45xxx)

**Contact:**
Jennifer Frazelle
Director, Academic Programs

**PROGRAM APPLICATION**
**SUMMARY EVALUATION REPORT**
**Pitt Community College**
**Advanced Medical Coding (Certificate) (C45xxx)**

**Program Planning:** Pitt Community College is seeking approval for the Advanced Medical Coding (Certificate) (C45xxx) program to begin Fall 2017. The planning area is defined as the college's service area of Pitt County. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Pitt Community College on March 22, 2016. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Pitt Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

**Program Rationale:** Pitt Community College (PCC) indicates the following:

- PCC has been a longstanding producer of Registered Health Information Technician (RHIT) credentialed coders in Eastern North Carolina. Graduates of the Health Information Technology (HIT) program are eligible for *entry-level* coding positions in both acute and ambulatory care. Students interested in pursuing *advanced* medical coding education and credentials have been required to seek training online via the American Health Information Management Association (AHIMA), local workshops, self-guided study and on the job training. East Carolina University (ECU) previously offered a baccalaureate degree in Health Information Management and was another source of credentialed coders for the area. In 2013, ECU transitioned to a master's level program and focused more on informatics and less on the practical application of codes. The termination of the baccalaureate program created a educational gap in NC.
- An aging population will require more medical services, and health information technicians will be needed to organize and manage the older generations' health information data. Moreover, the number of individuals who have access to health insurance is expected to continue to increase because of federal health insurance reform. (U.S. Department of Labor, 2016)
- According to the American Health Information Management Association (AHIMA), the job demand for coders has increased for all levels of education and credentialing. Approximately 12,000-50,000 new jobs are anticipated by 2017 (AHIMA, 2016).

- According to the Department of Labor, the Health Information Technologists and especially the coding professional continues to be ranked among the fastest growing professions in the United States. The profession continues to see a fifteen percent projection increase.
- Passing the Certified Coding Specialist (CCS) exam for both the Certified Coding Specialist-Physician-Based (CCS-P) and/or CCS credential represents high-level achievement and proficiency in inpatient and outpatient coding. An article in *The Journal of AHIMA* notes the benefit of certification includes: a potential growth opportunity as a coder, possible salary increases, and heightened employer confidence in skills and knowledge (Horn, 2015).
- In October 2015, when industry transitioned from ICD-9 to ICD-10 coding, the actual time spent coding records increased significantly for most medical record types. Previously, coders in ICD-9 could skim documentation in the medical record to ensure what the physician documented matched the operative report. Now with ICD-10-Procedure Coding System (PCS), the record must be read in detail in order to capture every aspect of the surgical episode and its intent (Fitzgerald, 2016).
- In 2016, Dunn noted many aspects can factor into coding productivity, but one of the main contributors to the overall decrease in productivity is the relearning factor.
- During orientation, an employer introduces new personnel to their facility and respective policies and procedures. However, when facilities are already taking time to train a student on their computer systems, payor rules and regulations, the additional time needed for actual coding education adds to the burden on the facility. Through completion of the Advanced Medical Coding certificate program, students would receive the more extensive training needed for increased productivity.
- In April 2016, PCC reviewed available coding jobs in North Carolina and found that 71% required either the Certified Coding Specialist (CCS) and/or Certified Coding Specialist-Physician-Based (CCS-P) credential upon hire or within a defined time frame after hire (usually one year). The remaining 29% did not require the CCS and/or CCS-P credentials, but required either the Registered Health Information Technician (RHIT), Registered Health Information Administrator (RHIA), or experience assigning ICD-10 codes. The proposed program would be a viable alternative for new graduates and new hires in need of additional training to obtain these credentials.
- PCC assessed student interest by surveying graduates of their HIT Program. Thirty-seven out of 87 graduates responded to the survey. Ninety-seven percent of the respondents expressed interest in the program.
- PCC assessed local employer's current and future needs related to the program. Nine out of twenty-three employers/personnel responded. All responded that Pitt County (eastern NC) needs an Advanced Medical Coding Program.
- Letters of support for the program were submitted to PCC by the Managers/Directors of Physician East, PA., Vidant SurgiCenter, and Vidant Health.

**Impact of the Proposed Program on Other Programs:** This program would be new to the community college system. Eleven colleges are currently approved to offer the Health Information Technology (A45440) program, including Pitt Community College. An impact assessment was sent to the colleges currently approved to offer the Health Information Technology (A45360) program. **No negative impact responses were received.**

**Implementation of Collaborative Plan:** Not Applicable

**Curriculum Design:** The proposed program of study is in compliance with the proposed curriculum standard.

**Contact:**
Ms. Renee Batts
Associate Director

**PROPOSED** **CURRICULUM STANDARD**

Effective Term
*Fall 2017*
*[2017*03]*

| | | | |
|---|---|---|---|
| Curriculum Program Title | **Advanced Medical Coding (Certificate)** | Program Code | **C45xxx** |
| Concentration | **(not applicable)** | CIP Code | ***51.0707*** |

## *Curriculum Description*

The Advanced Medical Coding curriculum provides the didactic and clinical experience necessary to become competent credentialed coders.

Coursework includes reimbursement, advanced International Classification of Diseases-10th Revision-Clinical Modification/Procedure Coding System (ICD-10-CM/PCS), Current Procedural Terminology (CPT), and Healthcare Common Procedure Coding System (HCPCS).

Graduates may be eligible to take either of the Certified Coding Specialist exams: the Certified Coding Specialist and/or the Certified Coding Specialist-Physician Based (CCS/CCS-P).

*Individuals entering this curriculum must be a graduate of a Commission on Accreditation for Health Informatics and Information Management (CAHIIM) accredited health information program.*

## *Curriculum Requirements**

***[for associate degree, diploma, and certificate programs in accordance with 1D SBCCC 400.97 (3)]***

**I.** **General Education.** Degree programs must contain a minimum of 15 semester hours including at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. Degree programs must contain a minimum of 6 semester hours of communications. Diploma programs must contain a minimum of 6 semester hours of general education; 3 semester hours must be in communications. General education is optional in certificate programs.

**II.** **Major Hours**. AAS, diploma, and certificate programs must include courses which offer specific job knowledge and skills. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit. *(See second page for additional information.)*

**III.** **Other Required Hours.** A college may include courses to meet graduation or local employer requirements in a certificate, diploma, or associate in applied science program. These curriculum courses shall be selected from the Combined Course Library and must be approved by the System Office prior to implementation. Restricted, unique, or free elective courses may not be included as other required hours.

| | **AAS** | **Diploma** | **Certificate**** |
|---|---|---|---|
| Minimum General Education Hours | 15 | 6 | 0 |
| Minimum Major Hours | 49 | 30 | 24 |
| Other Required Hours | 0-7 | 0-4 | 0 |
| **Total Semester Hours Credit in Program** | **64-76** | **36-48** | **24** |

**Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and basic use of computers.*

# *Proposed* *Major Hours*

*[ref. 1D SBCCC 400.97 (3)]*

**A.** **Core.** The subject/course core is comprised of subject areas and/or specific courses which are required for each curriculum program. A diploma program offered under an approved AAS program standard or a certificate which is the highest credential level awarded under an approved AAS program standard must include a minimum of 12 semester hours credit derived from the subject/course core of the AAS program.

**B.** **Concentration** *(if applicable).* A concentration of study must include a minimum of 12 semester hours of credit from required subjects and/or courses. The majority of the course credit hours are unique to the concentration. The required subjects and/or courses that make up the concentration of study are in addition to the required subject/course core.

**C.** **Other Major Hours.** Other major hours must be selected from prefixes listed on the curriculum standard. A maximum of 9 semester hours of credit may be selected from any prefix listed, with the exception of prefixes listed in the core or concentration. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit.

## Advanced Medical Coding (Certificate) (C45xxx)

| | AAS | Diploma | Certificate |
|---|---|---|---|
| **Minimum Major Hours Required** | **49 SHC** | **30 SHC** | **24 SHC**** |
| **A. CORE**<br><br>**Required Courses:**<br>AMC 200 Health Information for Coders 2 SHC<br>AMC 201 Legal and Compliance 2 SHC<br>AMC 202 Coding for Reimbursement 2 SHC<br>AMC 203 Intermediate ICD Diagnose 3 SHC<br>AMC 204 Intermediate ICD Procedure 3 SHC<br>AMC 205 Intermediate CPT Coding 3 SHC<br>AMC 206 Clinical Documentation 3 SHC<br>AMC 207 Advanced Coding Lab I 2 SHC<br>AMC 208 Advanced Coding II 2 SHC<br>AMC 209 Professional Practice Exp. 2 SHC | | | 24 |
| **B. CONCENTRATION** *(not applicable)* | | | **NA** |
| **C. OTHER MAJOR HOURS** *(not applicable)*<br><br>. | | | **NA** |

*Approved by the State Board of Community Colleges on _____.*

*This program is approved by the State Board of Community Colleges to exceed maximum standard hours for a certificate program. [ref. 1D SBCCC 400.95(d)]*

## Advanced Medical Coding Courses

**AMC 200 Health Information for Coders**
Class: 2 Lab: 0 Clinical: 0 Credit: 2

Prerequisites: None
Corequisites: None

This course provides a detailed look at the role of a coder within the healthcare system. Topics include health record content and documentation for all record types, roles and responsibilities of various providers and disciplines, data source reliability and accuracy, policies and procedures to ensure compliance with regulations and standards, and legal and regulatory requirements. Upon completion, students should be able to demonstrate an understanding of the role of coding in the healthcare organization and apply various policies and procedures as they relate to documentation and compliance and comply with regulatory standards.

**AMC 201 Legal and Compliance**
Class: 2 Lab: 0 Clinical: 0 Credit: 2

Prerequisites: None
Corequisites: None

This course covers legal and regulatory processes, privacy and security rules as applied to the coding environment. Topics include legal terminology, health record laws and regulations, internal and external standards and regulations, data security, storage and retrieval, and access and disclosure. Upon completion, students should be able to apply healthcare legal terminology, maintain a legally defensible health record, comply with state and federal privacy and security laws, and adhere to security policies and procedures

**AMC 202 Coding for Reimbursement**
Class: 2 Lab: 0 Clinical: 0 Credit: 2

Prerequisites: None
Corequisites: None

This course covers the revenue cycle and reimbursement for acute and ambulatory care. Topics include payment methodologies and systems, utilization review, case management, billing processes and procedures, and fraud and abuse. Upon completion, students should be able to apply policies and procedures for the use of data required in healthcare reimbursement, evaluate the revenue cycle, and identify potential fraud and abuse.

**AMC 203 Intermediate ICD Diagnoses**
Class: 2 Lab: 3 Clinical: 0 Credit: 3

Prerequisites: None
Corequisites: None

This course covers the proper application of ICD diagnosis coding conventions and guidelines and application of codes. Emphasis is placed on reviewing clinical documentation to determine appropriate code selection. Upon completion, students should be able to accurately assign and sequence diagnosis codes according to the current coding and reporting requirements for acute care and outpatient services

**AMC 204 Intermediate ICD Procedures**
Class: 2 Lab: 3 Clinical: 0 Credit: 3

Prerequisites: None
Corequisites: None

This course covers ICD procedure coding conventions and guidelines, Procedure Coding System (PCS) Table navigation, and application of codes. Emphasis is placed on the interrelationship between anatomy and physiology and the application of procedure codes by reviewing clinical documentation to determine procedure intent and extent. Upon completion, students should be able to navigate the PCS tables to accurately assign and sequence diagnosis codes according to the current coding and reporting requirements for acute care and outpatient services.

**AMC 205 Intermediate CPT Coding**
Class: 2 Lab: 3 Clinical: 0 Credit: 3

Prerequisites: None
Corequisites: None

This course covers the application of Current Procedural Terminology (CPT) and Healthcare Common Procedure Coding System (HCPCS) codes as applied to current coding and reporting requirements. Emphasis is placed on the interrelationship between anatomy and physiology and the application of procedure codes by reviewing clinical documentation. Upon completion, students should be able to apply the official CPT and HCPCS Level II coding guidelines, and apply the appropriate reporting measures such as modifiers.

**AMC 206 Clinical Documentation**
Class: 2 Lab: 3 Clinical: 0 Credit: 3

Prerequisites: None
Corequisites: None

This course covers the importance of clinical documentation and its role in accurate coding. Topics include communication with providers, documentation in the health record, how to formulate ethical queries to clarify conflicting diagnoses, and implications of accurate coding. Upon completion, students should be able to identify discrepancies between supporting documentation and coded data and develop appropriate physician queries

**AMC 207 Advanced Medical Coding I**
Class: 0 Lab: 6 Clinical: 0 Credit: 2

Prerequisites: AMC 203, AMC 204, AMC 205, and AMC 206
Corequisites: None

This course covers the practical application of current ICD diagnosis and CPT guidelines by using encoders to code patient charts. Emphasis is on analyzing and applying current regulations and established guidelines in clinical classification systems by using standard data set definitions and resources. Upon completion, students should be able to accurately code a variety of chart types and recommend coding resources.

**AMC 208 Advanced Medical Coding II**
Class: 0 Lab: 6 Clinical: 0 Credit: 2

Prerequisites: AMC 207
Corequisites: None

This course covers the practical application and evaluation of current ICD diagnosis, procedure, and CPT guidelines by using encoders to code patient charts. Emphasis is on analyzing and applying current regulations and established guidelines in clinical classification systems by using standard data set definitions and resources. Upon completion, students should be able to interpret conventions, formats, instructional notations, and definitions of each classification system to select diagnoses and procedures/services that require coding.

**AMC 209 Professional Practice Exp.**
Class: 0 Lab: 0 Clinical: 6 Credit: 2

Prerequisites: None
Corequisites: None

This course provides supervised clinical coding experience in healthcare settings. Emphasis is placed on the practical application of coding concepts through demonstration of critical thinking and integration of didactic and clinical components. Upon completion, students should be able to demonstrate the comprehensive knowledge required of an advanced level coder.

**STATE BOARD OF COMMUNITY COLLEGES**
**NEW CURRICULUM PREFIX**
**TIERED FUNDING FORMULA RECOMMENDATIONS**

**Request:** The State Board of Community Colleges is asked to assign the following new curriculum prefix to the North Carolina Community College System Tiered Funding Formula:

**Tier 1B-**AMC – Advanced Medical Coding

Rationale: The AMC curriculum prefix is in the area of health care. *Individuals enrolled in AMC courses must be a graduate of a Commission on Accreditation for Health Informatics and Information Management (CAHIIM) accredited health information program.* The HIT curriculum course prefix for Health Information Technology is a Tier 1B classification.

**Background:** On August 15, 2014, the State Board of Community Colleges adopted the 2014-2015 State Aid Allocations and Budget Policies, which included the implementation of a four-tiered funding model. To implement the Tiered Funding Forming Model, all existing curriculum and continuing education course prefixes were assigned to one of four funding levels as defined below:

**Tier 1A:** Includes curriculum budget FTE in health care and technical education courses that train North Carolinians for immediate employment in priority occupations that have documented skills gaps and pay higher wages. This tier also includes FTE in a limited number of continuing education courses that train students for the exact same third-party certification as curriculum courses in Tier 1A.

**Tier 1B:** Includes curriculum budget FTE in other high cost areas of health care, technical education, lab-based science, and college-level math courses. With the implementation of Closing the Skills Gap, Tier 1B also includes FTE in short-term, workforce continuing education courses that help prepare students for jobs in priority occupations and lead to competency-based industry credentials.

**Tier 2:** Includes

a) all other curriculum budget FTE,
b) all Basic Skills budget FTE, and
**c)** budget FTE associated with other continuing education courses that are scheduled for 96 hours or more and are mapped to a third-party credential, certification, or industry-designed curriculum.

**Tier 3:** Includes all other continuing education budget FTE.

Tier 1A is funded at a level equal to 30% higher than Tier 2, while Tier 1B is funded at a level that is 15% higher than Tier 2. Tier 3 is funded at a rate that is 15% less than Tier 2.

**Contact Person:**
Ms. Renee Batts
Associate Director

**REQUEST TO EXCEED MAXIMUM LENGTH OF CERTIFICATE**

Pitt Community College

Advanced Medical Coding (Certificate)(C45xxx)

**Request:** The State Board of Community Colleges is asked to approve a request to allow the following curriculum standard to exceed the maximum length of program hours allowed for a certificate program:

Advanced Medical Coding (Certificate)(C45xxx)

State Board Code requires that curriculum standards reflect the following hour ranges for each program level [Associate in Applied Science (AAS), Diploma and Certificate]:

| Curriculum Standard Categories | AAS | Diploma | Certificate |
|---|---|---|---|
| Minimum General Education Hours | 15 | 6 | 0 |
| Minimum Major Hours | 49 | 30 | 12 |
| Other Required Hours | 0-7 | 0-4 | 0-1 |
| **Total Semester Hours Credit (SHC)** | **64-76** | **36-48** | **12-18** |

The following range of hours is proposed for the Advanced Medical Coding (Certificate) program:

| Curriculum Standard Categories | Advanced Medical Coding Proposed Certificate (Exceeding Hours) |
|---|---|
| Minimum General Education Hours | 0 |
| Minimum Major Hours | 24 |
| Other Required Hours | 0 |
| **Total Semester Hour Credit (SHC)** | **24** |

**Background:** Per 1D SBCCC 400.95(d)**:** *On special approval by the State Board, a degree program title or a stand-alone diploma or certificate program title may exceed the maximum length of programs as set by the curriculum standards. Such an exception shall apply to all colleges approved to offer the curriculum program title. A request for an exception shall be justified based on one or more of the following criteria:*

*(1) Additional time in the program is required by law.*
*(2) Additional time in the program is required by an external regulatory, accrediting, or professional agency recognized by the State Board.*
*(3) Additional time in the program is justified by documented extenuating circumstances such as the following:*
  *(A) Documentation that equivalent programs in other states require additional hours of training to teach the competencies of the curriculum;*
  *(B) Documentation that the program will not be viable without the exception; or*

*(C) Documentation that employers have certified the competencies required for the program and the length of time needed to teach those competencies.*

**Rationale:** The Advanced Medical Coding program requires 24 hours of core courses, which would typically require it to fall into the range of a diploma, however, making it a diploma would require that the student complete 12 additional hours (6 general education and 6 major hours) which are not necessary for employment as an advanced coder. Allowing the Advanced Medical Coding to be classified as a certificate, which exceeds hours, will make the program more viable.

In addition, before a student is admitted into the Advanced Medical Coding program, he/she must already be a graduate of a Commission on Accreditation for Health Informatics and Information Management (CAHIM) accredited health information program which would have required completion of an Associate in Applied Science program. Therefore, the student would already have credit for a minimum of 15 hours of general education. The diploma requires six hours of general education which would be duplicative and unnecessary for the student.

**Contact:**
Ms. Renee Batts
Associate Director

**STATE BOARD OF COMMUNITY COLLEGES**
**CURRICULUM PROGRAM APPLICATION**
**Fast Track for Action [FTFA*]**

**Request:**
The State Board of Community Colleges is asked to approve the curriculum program at the listed college on the condition that equipment funds are available to the college and operating funds generated by the budget formula will permit the offering of this program without any special allocation of funds.

Mayland Community College
Agribusiness Technology (A15100)

**Background:**
Program applications must meet the following criteria in order to be placed on the Fast Track For Action (FTFA) program approval request presented to the State Board of Community Colleges as part of the consent agenda:

- The curriculum program title currently exists within the System and does not require the creation of a new program title and new curriculum standard;
- The application is complete, requires no further analysis or documentation, and has the endorsement of Academic Programs;
- There are no negative impact assessments from other colleges; and
- The college does not go outside of its service area for planning purposes.

**Contact:**
Ms. Jennifer Frazelle
Director

**PROGRAM APPLICATION**
**SUMMARY EVALUATION REPORT**
**Mayland Community College**
**Agribusiness Technology (A15100)**

**Program Planning:** Mayland Community College is seeking approval for the Agribusiness Technology (A15100) program to begin Spring, 2017. The planning area is defined as the college's service area of Avery, Mitchell and Yancey counties. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Mayland Community College on January 11, 2016. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Stanly Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

**Program Rationale:** Mayland Community College (MCC) indicates the following:

- Farmers and other agricultural managers can expect a median pay of $30.85 per hour. (US Bureau of Labor Statistics)
- MCC plans to offer a Career and College Promise high school Agribusiness program if approved for the program.
- Student enrollment in the Future Farmers of America (FFA) chapters in the local three high schools has continued to increase. MCC has already completed their application to start a FAA chapter in order to allow student involvement in FAA as they continue their pathway towards a degree in Agribusiness.
- The Yancey County Government and the Yancey County Economic Development Commission recently created the Yancey County Agricultural Task Force. The role of the Task Force is to shape and enhance agricultural economic development in the county. MCC anticipates that this initiative will lead to increased student demand for the proposed program.
- Graduates of the program will also be able to pursue entrepreneurial opportunities. The college will provide assistance to entrepreneurs through their Small Business Center.
- Both the Mitchell and Yancey County Cooperative Extension Directors are supportive of the proposed program and stated that they: *recognize both the opportunity and*

*imperative of developing a rural infrastructure and support mechanism to create jobs as the basis for long term economic advantage.*

- A letter of support for the proposed program was received from the President of the Mitchell County Farm Bureau who stated: *This project is an essential initiative that will facilitate the growth of rural jobs in our region.*
- Letters of support were received from local businesses such as Tractor Food and Farms and Griffith General Store.
- According to the US Department of Agriculture, *half of all current farmers in the United States are likely to retire in the next decade.*
- *Direct-to-consumer channels such as farmers' markets, roadside stands, u-pick, as well as intermediated channels, such as direct sales to restaurants, institutions, or regional food aggregators, are growing.* (US Department of Agriculture, Trends in US, Local and Regional Food Systems. January 2015)

**Impact of the Proposed Program on Other Programs:** Eight community colleges are approved to offer the Agribusiness Technology program. None of these colleges are in counties contiguous to Mayland Community College's service area. **Therefore, an impact assessment was not required.**

**Implementation of Collaborative Plan:** Not Applicable

**Curriculum Design:** The proposed program of study is in compliance with the State Board approved curriculum standard.

**Curriculum Description as Designated on Curriculum Standard:**
*These curriculum are designed to provide the entrepreneurial and technical skills necessary to manage a profitable, environmentally sound, community based small farm or agricultural business. The objective is the development of a workforce knowledgeable in sustainable agriculture practices. Students will learn the fundamentals of agriculture, focusing on crop production and business. Emphasis is placed on entrepreneurial and field training. Students will also learn the basic principles of our economic system and government policies and programs relating to agriculture. Graduates should qualify for a variety of jobs in agricultural businesses such as equipment, feed, and agricultural supply sales; store management; farm operations; wholesale and retail produce management; nursery operations; and environmental and agricultural education. Agribusiness Technology: A program that prepares individuals to manage agricultural businesses and agriculturally related operations within diversified corporations. Potential course work includes instruction in agriculture, agricultural specialization, business management, accounting, finance, marketing, planning, human resources management, and other managerial responsibilities.*

**Contact:** Ms. Jennifer Frazelle**,** Director

**Attachment PROG 7**

**STATE BOARD OF COMMUNITY COLLEGES**

**CURRICULUM STANDARD REVISIONS**

The State Board is asked to approve revisions to the following curriculum standards:

Forsyth Technical Community College
Recreational Vehicle Maintenance and Repair Technology (D60310)

**Contact Person:**
Ms. Jennifer Frazelle
Director

**CURRICULUM STANDARD REVISION**
**Forsyth Technical Community College**

Recreational Vehicle Maintenance and Repair Technology (Diploma) (D60310)

**Request:** The State Board of Community Colleges is asked to approve Forsyth Technical Community College's request to revise the Recreational Vehicle Maintenance and Repair Technology (Diploma) (D60310) curriculum standard with an effective term of Spring 2017.

**Proposed Revisions:**

- Remove the following archived courses from the Recreational Vehicle Maintenance and Repair Technology program major required courses:
  *RVM 112 RV Preventive Maintenance*
  *RVM 115 Pre-Delivery Inspection*

- Add the following courses to the Recreational Vehicle Maintenance and Repair Technology program major required courses:
  *RVM 180 Heating/Mechanical Systems*
  *TRN 140 Transp Climate Control*

**Rationale**: The following courses were archived by the Curriculum Review Committee in May 2016 due to no enrollment:

*RVM 112 RV Preventive Maintenance*
*RVM 115 Pre-Delivery Inspection*

Forsyth Technical Community College would like to replace the archived courses with RVM 180 and TRN 140 to provide students with the basic skill sets needed to properly service recreational vehicles.

**Vote Results:**
Forsyth Technical Community College is the only college approved to offer Recreational Vehicle Maintenance and Repair Technology (Diploma) (D60310).

**Contact:**
Dr. Frank Scuiletti
Coordinator

# PROPOSED Curriculum Standard for Mobile Equipment Maintenance and Repair

**Career Cluster:** Transportation, Distribution and Logistics **

**Cluster Description:** The planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.

| **Pathway:** Mobile Equipment Maintenance and Repair | **Effective Term:** ~~Fall 2015 (2015*03)~~ Spring 2017 (2017*01) |
|---|---|

## Program Majors Under Pathway

| Program Major / Classification of Instruction Programs (CIP) Code | | | Credential Level(s) Offered | Program Major Code |
|---|---|---|---|---|
| Agricultural Systems Technology | CIP Code | 01.0205 | AAS/Diploma/Certificate | A60410 |
| Alternative Transportation Technology | CIP Code: | 47.0614 | Diploma/Certificate | D60420 |
| Automotive Customizing Technology | CIP Code | 47.0603 | AAS/Diploma/Certificate | A60190 |
| Automotive Light-Duty Diesel Technology | CIP Code | 47.0605 | Diploma/Certificate | D60430 |
| Automotive Restoration Technology | CIP Code | 47.0603 | Diploma/Certificate | D60140 |
| Automotive Systems Technology | CIP Code | 47.0604 | AAS/Diploma/Certificate | A60160 |
| Collision Repair and Refinishing Technology | CIP Code | 47.0603 | AAS/Diploma/Certificate | A60130 |
| Construction Equipment Systems Technology | CIP Code | 47.0302 | AAS/Diploma/Certificate | A60450 |
| Diesel and Heavy Equipment Technology | CIP Code | 47.0613 | AAS/Diploma/Certificate | A60460 |
| Motorcycle Mechanics | CIP Code | 47.0611 | AAS/Diploma/Certificate | A60260 |
| Recreational Vehicle Maintenance and Repair Technology | CIP Code | 47.0618 | Diploma/Certificate | D60310 |

## Pathway Description:

Curriculums in the Mobile Equipment Maintenance and Repair pathway prepare individuals for employment as entry-level transportation service technicians. The program provides an introduction to transportation industry careers and increases student awareness of the diverse technologies associated with this dynamic and challenging field.

Course work may include transportation systems theory, braking systems, climate control, design parameters, drive trains, electrical/electronic systems, engine repair, engine performance, environmental regulations, materials, product finish, safety, steering/suspension, transmission/transaxles, and sustainable transportation, depending on the program major area chosen.

Graduates of this pathway should be prepared to take professional licensure exams, which correspond to certain programs of study, and to enter careers as entry-level technicians in the transportation industry.

*Program Description: Choose one of the following* ***4th paragraphs*** *to use in conjunction with the first three paragraphs of the pathway description above for documentation used to identify each* ***Program Major:***

**Agricultural Systems Technology:** A program that prepares individuals to maintain and repair specialized farm, ranch, and agribusiness power equipment and vehicles. Includes instruction in the principles of diesel, combustion, electrical, steam, hydraulic, and mechanical systems and their application to the maintenance of terrestrial and airborne crop-spraying equipment; tractors and hauling equipment; planting and harvesting equipment; cutting equipment; power sources and systems for silos; irrigation and pumping equipment; dairy, feeding, and shearing operations; and processing systems.

**Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and basic use of computers.*

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**Alternative Transportation Technology:** A program that prepares individuals to apply technical knowledge and skills to the maintenance of alternative fuel vehicles (AFV), hybrid electric vehicles and the conversion of standard vehicles to AFV status. Includes instruction in electrical vehicles, hybrid electric vehicles, liquefied petroleum gas (LPG) vehicles, compressed natural gas (CNG) vehicles, hybrid fuel technology, electrical and electronic systems, engine performance, diagnosis and repair, and conversion/installation.

**Automotive Customizing Technology:** A program that prepares individuals to modify existing automotive vehicle components, fabrication techniques to create custom vehicle components, non-structural damage repair, custom painting and refinishing techniques, custom upholstery and glass removal/replacement/custom modifications, and other automotive technology related systems.

**Automotive Light-Duty Diesel Technology:** A program that prepares individuals to apply technical knowledge and skills to diagnose, adjust, repair, or overhaul light duty diesel vehicles under one ton classification. Includes instruction in electrical systems, diesel-electric drive, engine performance, engine repair, emission systems, and all types of diesel engines related to the light duty diesel vehicle. Includes technicians working primarily with automobile diesel engines.

**Automotive Restoration Technology:** A program that prepares individuals to apply technical knowledge and skills to repair, reconstruct, finish and restore automobile bodies, fenders, and external features of a wide range of classic vehicles typically from year models 1900 - 1970. Includes instruction in internal combustion engines, transmissions, brakes, restoring original sheet metal, upholstery, and wood components, rebuilding starters, generators, and painting and refinishing techniques.

**Automotive Systems Technology:** A program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain all types of automobiles. Includes instruction in brake systems, electrical systems, engine performance, engine repair, suspension and steering, automatic and manual transmissions and drive trains, and heating and air condition systems

**Collision Repair and Refinishing Technology:** A program that prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. Includes instruction in structure analysis, damage repair, non-structural analysis, mechanical and electrical components, plastics and adhesives, painting and refinishing techniques, and damage analysis and estimating.

**Construction Equipment Systems Technology:** A program that prepares individuals to apply technical knowledge and skills in the field maintenance and repair of construction equipment, and in the general maintenance and overhaul of such equipment. Includes instruction in inspection, maintenance, and repair of tracks, wheels, brakes, operating controls, pneumatic and hydraulic systems, electrical circuitry, engines and in techniques of welding and brazing.

**Diesel and Heavy Equipment Technology:** A program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain diesel engines in vehicles such as Heavy Duty Trucks over one ton classification, buses, ships, railroad locomotives, and equipment; as well as stationary diesel engines in electrical generators and related equipment.

**Motorcycle Mechanics:** A program that prepares individuals to apply technical knowledge and skills to repair, service, and maintain motorcycles and other similar powered vehicles. Includes instruction in lubrication and cooling systems, electrical and ignition systems, carburetion, fuel systems and adjustments of moving parts.

**Recreational Vehicle Maintenance and Repair Technology:** A program that prepares individuals to apply technical knowledge and skills to build, test, inspect, repair, service and maintain recreational vehicles, systems, and interior and exterior components. Includes instruction in brake, hydraulic, and towing systems; electrical systems; propane systems and propane and electric appliances; carpentry; plumbing; welding; and structural frames.

**I. General Education Academic Core**

[*Curriculum Requirements for associate degree, diploma, and certificate programs in accordance with 1D SBCCC 400.97 (3)]*: *Degree programs must contain a minimum of 15 semester hours including at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. Degree programs must contain a minimum of 6 semester hours of communications. Diploma programs must contain a minimum of 6 semester hours of general education; 3 semester hours must be in communications. General education is optional in certificate programs.*

# Mobile Equipment Maintenance and Repair

| Recommended General Education Academic Core | | | AAS | Diploma | Certificate |
|---|---|---|---|---|---|
| **Minimum General Education Hours Required:** | | | **15 SHC** | **6 SHC** | **0 SHC** |
| *Courses listed below are recommended general education courses for this curriculum standard. Colleges may choose to include additional or alternative general education courses to meet local curriculum needs.*<br>**Recommended certificate and diploma level curriculum courses. These courses may not be included in associate degree programs.* | | | | | |
| **Communication:** | | | **6 SHC** | **3-6 SHC** | **Optional** |
| *COM 101 | Workplace Communication | 3 SHC | | | |
| COM 110 | Introduction to Communications | 3 SHC | | | |
| COM 120 | Intro Interpersonal Com | 3 SHC | | | |
| COM 231 | Public Speaking | 3 SHC | | | |
| *ENG 101 | Applied Communications I | 3 SHC | | | |
| *ENG 102 | Applied Communications II | 3 SHC | | | |
| ENG 110 | Freshman Composition | 3 SHC | | | |
| ENG 111 | Expository Writing | 3 SHC | | | |
| ENG 114 | Prof Research & Reporting | 3 SHC | | | |
| ENG 116 | Technical Report Writing | 3 SHC | | | |
| **Humanities/Fine Arts:** | | | **3 SHC** | **0-3 SHC** | **Optional** |
| *HUM 101 | Values in the Workplace | 2 SHC | | | |
| HUM 110 | Technology and Society | 3 SHC | | | |
| HUM 115 | Critical Thinking | 3 SHC | | | |
| HUM 230 | Leadership Development | 3 SHC | | | |
| PHI 230 | Introduction to Logic | 3 SHC | | | |
| PHI 240 | Introduction to Ethics | 3 SHC | | | |
| **Social /Behavioral Sciences:** | | | **3 SHC** | **0-3 SHC** | **Optional** |
| ECO 151 | Survey of Economics | 3 SHC | | | |
| ECO 251 | Principles of Microeconomics | 3 SHC | | | |
| *SOC 105 | Social Relationships | 3 SHC | | | |
| SOC 210 | Introduction to Sociology | 3 SHC | | | |
| SOC 215 | Group Process | 3 SHC | | | |
| *PSY 101 | Applied Psychology | 3 SHC | | | |
| *PSY 102 | Human Relations | 2 SHC | | | |
| PSY 118 | Interpersonal Psychology | 3 SHC | | | |
| PSY 135 | Group Processes | 3 SHC | | | |
| PSY 150 | General Psychology | 3 SHC | | | |
| **Natural Sciences/Mathematics:** | | | **3 SHC** | **0-3 SHC** | **Optional** |
| *MAT 101 | Applied Mathematics I | 3 SHC | | | |
| MAT 110 | Mathematical Measurements | 3 SHC | | | |
| MAT 115 | Mathematical Models | 3 SHC | | | |
| MAT 120 | Geometry and Trigonometry | 3 SHC | | | |
| MAT 121 | Algebra/Trigonometry | 3 SHC | | | |
| PHY 110 | Conceptual Physics | 3 SHC | | | |
| PHY 121 | Applied Physics I | 4 SHC | | | |

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**II. Major Hours**. AAS, diploma, and certificate programs must include courses which offer specific job knowledge and skills. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit. Below is a description of each section under Major Hours.

**A. Technical Core.** The technical core is comprised of specific courses which are required for all Program Majors under this Curriculum Standard. A diploma program offered under an approved AAS program standard or a certificate which is the highest credential level awarded under an approved AAS program standard must include a minimum of 12 semester hours credit derived from the curriculum core courses or core subject area of the AAS program.

**B. Program Major(s).** The Program Major must include a minimum of 12 semester hours credit from required subjects and/or courses. The Program Major is in addition to the technical core.

**C. Other Major Hours.** Other major hours must be selected from prefixes listed on the curriculum standard. A maximum of 9 semester hours of credit may be selected from each prefix listed, with the exception of prefixes listed in the core.

| **Mobile Equipment Maintenance and Repair** | **AAS** | **Diploma** | **Certificate** |
|---|---|---|---|
| **Minimum Major Hours Required:** | **49 SHC** | **30 SHC** | **12 SHC** |
| **A. Technical Core:**<br>*Courses required for the diploma program major are designated with an asterisk (*).* | **19-27 SHC** | **17-21 SHC** | |
| ***Fundamental Transportation Skills. Choose one minimum:** | | | |
| TRN 110 Intro to Transport Tech 2 SHC | | | |
| TRN 111 Chassis Maint/Light Repair 4 SHC | | | |
| TRN 112 Powertrain Maint/Light Repair 4 SHC | | | |
| TRN 170 PC Skills for Transp 2 SHC | | | |
| HET 134 Diesel Fuel and Power Sy 3 SHC | | | |
| ***Intermediate Transportation Skills. Choose one minimum:** | | | |
| TRN 120 Basic TranspElectricity 5 SHC | | | |
| TRN 130 Intro to Sustainable Transp 3 SHC | | | |
| TRN 180 Basic Welding for Transp 3 SHC | | | |
| **Specialized Transportation Skills. Choose one minimum:** | | | |
| TRN 140 Transp Climate Control 2 SHC | | | |
| TRN 145 Adv Transp Electronics 3 SHC | | | |
| WLD 110 Cutting Processes 2 SHC | | | |
| **B. Program Major(s).**<br>*For both AAS Degree and Diploma, select one program major plus additional courses from the prefixes listed within the same program major for a minimum of (12) semester hours of credits.* | | | |
| **Agricultural Systems Technology** | | | |
| ELN 112 Diesel Electronics System 4 SHC | | | |
| PME 111 Harvest and Spraying Equip 4 SHC | | | |
| PME 112 Consumer Products 2 SHC | | | |
| PME 121 Component Controls 2 SHC | | | |
| **Alternative Transportation Technology** | | | |
| ATT 115 Green Trans Safety and Service 2 SHC | | | |

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| | | | | | |
|---|---|---|---|---|---|
| ATT | 125 | Hybrid-Electric Transportation | 4 SHC | | |
| ATT | 140 | Emerging Transp Techn | 3 SHC | | |
| **Automotive Customizing Technology** | | | | | |
| AUC | 111 | Auto Customizing Research | 3 SHC | | |
| AUC | 112 | Auto Custom Fabrication | 4 SHC | | |
| AUB | 111 | Painting and Refinishing I | 4 SHC | | |
| **Automotive Light-Duty Diesel Technology** | | | | | |
| LDD | 112 | Intro Light-Duty Diesel | 3 SHC | | |
| LDD | 116 | Diesel Electric-Drive | 4 SHC | | |
| LDD | 181 | LDD Fuel Systems | 4 SHC | | |
| **Automotive Restoration Technology** | | | | | |
| ARS | 112 | Auto Restoration Research | 3 SHC | | |
| ARS | 113 | Automotive Upholstery | 4 SHC | | |
| ARS | 114 | Restoration Skills I | 4 SHC | | |
| **Automotive Systems Technology** | | | | | |
| AUT | 141 | Suspension and Steering | 3 SHC | | |
| AUT | 151 | Brake Systems | 3 SHC | | |
| AUT | 181 | Engine Performance I | 3 SHC | | |
| **Collision Repair and Refinishing Technology** | | | | | |
| AUB | 111 | Painting and Refinishing I | 4 SHC | | |
| AUB | 121 | Non-Structural Damage I | 3 SHC | | |
| AUB | 131 | Structural Damage I | 4 SHC | | |
| **Construction Equipment Systems Technology** | | | | | |
| HYD | 134 | Hyd/Hydrostatic Construction | 4 SHC | | |
| PME | 117 | Equipment Braking Systems | 3 SHC | | |
| PME | 118 | Undercarriage Components | 2 SHC | | |
| PME | 221 | Const Equip Servicing | 2 SHC | | |
| **Diesel and Heavy Equipment Technology** | | | | | |
| HET | 110 | Diesel Engines | 6 SHC | | |
| HET | 114 | Power Trains | 5 SHC | | |
| HET | 125 | Preventive Maintenance | 2 SHC | | |
| | | Or | | | |
| MRN | 121 | Marine Engines | 4 SHC | | |
| MRN | 147 | Marine Power Trains | 4 SHC | | |
| MRN | 150 | Adv. Marine Electricity | 5 SHC | | |
| **Motorcycle Mechanics** | | | | | |
| MCM | 111 | Motorcycle Mechanics | 7 SHC | | |
| MCM | 114 | Motorcycle Fuel Systems | 5 SHC | | |
| MCM | 115 | Motorcycle Chassis | 3 SHC | | |
| **Recreational Vehicle Maintenance and Repair Technology** | | | | | |
| ~~RVM~~ | ~~112~~ | ~~RV Preventive Maintenance~~ | ~~2 SHC~~ | | |
| ~~RVM~~ | ~~115~~ | ~~Pre-Delivery Inspection~~ | ~~2 SHC~~ | | |
| RVM | 160 | RV Water Systems | 4 SHC | | |
| RVM | 180 | Heating/Mechanical Systems | 2 SHC | | |
| TRN | 140 | Transp Climate Control | 2 SHC | | |

**C. Other Major Hours.**

*To be selected from the following prefixes:*

ACC, ARS, ATR, ATT, AUB, AUC, AUM, AUT, BMS, BPR, BTB, BUS, CIS, CSC, CTS, DBA, DDF, DEA, DFT, ELC, ELN, FBG, GRA, HET, HYD, ISC, LDD, LOG, MAC, MCM, MEC, MKT, MPS, MRN, MSM, NOS, PHY, PME, RCT, RVM, SST, TDP, TRN, WBL, WEB, and WLD

*Up to three semester hour credits may be selected from the following prefixes: ARA, ASL, CHI, FRE, GER, ITA, JPN, LAT, POR, RUS and SPA.*

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**III. Other Required Hours**

*A college may include courses to meet graduation or local employer requirements in a certificate (0-1 SHC), diploma (0-4 SHC), or an associate in applied science (0-7 SHC) program. These curriculum courses shall be selected from the Combined Course Library and must be approved by the System Office prior to implementation. Restricted, unique, or free elective courses may not be included as other required hours.*

**IV. Employability Competencies**

Fundamental competencies that address soft skills vital to employability, personal, and professional success are listed below. Colleges are encouraged to integrate these competencies into the curriculum by embedding appropriate student learning outcomes into one or more courses or through alternative methods.

**A. Interpersonal Skills and Teamwork** – The ability to work effectively with others, especially to analyze situations, establish priorities, and apply resources for solving problems or accomplishing tasks.

**B. Communication** – The ability to effectively exchange ideas and information with others through oral, written, or visual means.

**C. Integrity and Professionalism –** Workplace behaviors that relate to ethical standards, honesty, fairness, respect, responsibility, self-control, criticism and demeanor.

**D. Problem-solving** – The ability to identify problems and potential causes while developing and implementing practical action plans for solutions.

**E. Initiative and Dependability** – Workplace behaviors that relate to seeking out new responsibilities, establishing and meeting goals, completing tasks, following directions, complying with rules, and consistent reliability.

**F. Information processing** – The ability to acquire, evaluate, organize, manage, and interpret information.

**G. Adaptability and Lifelong Learning –** The ability to learn and apply new knowledge and skills and adapt to changing technologies, methods, processes, work environments, organizational structures and management practices.

**H. Entrepreneurship –** The knowledge and skills necessary to create opportunities and develop as an employee or self-employed business owner.

**An **Employability Skills Resource Toolkit** has been developed by NC-NET for the competencies listed above. Additional information is located at: http://www.nc-net.info/employability.php*

**The *North Carolina Career Clusters Guide was developed by the North Carolina Department of Public Instruction and the North Carolina Community College system to link the academic and Career and Technical Education programs at the secondary and postsecondary levels to increase student achievement. Additional information about Career Clusters is located at: http://www.nc-net.info/NC_career_clusters_guide.php or http://www.careertech.org.*

*Summary of Required Semester Hour Credits (SHC) for each credential:*

| | AAS | Diploma | Certificate |
|---|---|---|---|
| Minimum General Education Hours | 15 | 6 | 0 |
| Minimum Major Hours | 49 | 30 | 12 |
| Other Required Hours | 0-7 | 0-4 | 0-1 |

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| | | | |
|---|---|---|---|
| **Total Semester Hours Credit (SHC)** | **64-76** | **36-48** | **12-18** |

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**State Board of Community Colleges**
**Combined Course Library - Continuing Education**

**New Course Approvals, Modifications, and Tier Designations**

The State Board is asked to approve the following courses for placement in the Combined Course Library (CCL).

**Request #1 of 16 (New)**

| Course ID | Course Title | Recommended Hours | Program Area | Tier Designation |
|---|---|---|---|---|
| AGR 3002 | Agri-Tech | 126 | C30 – Energy and Agriculture | 3 |

**Description:**
This course is designed to prepare students with the training necessary to obtain employment in the agricultural industry. Topics include agronomy, safety, pesticide application, and equipment operation. Upon completion, students will be eligible for a variety of jobs in the agricultural industry.

**Rationale:**
The agriculture industry as represented by, County Agricultural Extension Agencies, growers, equipment vendors and suppliers, has requested an entry-level operational skills course for agricultural workers. There is a growing demand for new skilled workers in the industry over the next 3 – 5 years.

**Potential Credentials:**

NC Department of Agriculture & Consumer Services Pesticide Certification

Various equipment vendor certifications

**Request #2 - 15 of 16 (New)**

| Course ID | Course Title | Recommended Hours | Program Area | Tier Designation |
|---|---|---|---|---|
| EMS 4100 | Emergency Medical Responder Initial | 60 | L15 – Emergency Medical Services | 3 |
| EMS 4101 | Emergency Medical Responder Refresher | 36 | L15 – Emergency Medical Services | 3 |
| EMS 4102 | Emergency Medical Responder CE | 36 | L15 – Emergency Medical Services | 3 |
| EMS 4103 | EMR to EMT Bridge | 130 | L15 – Emergency Medical Services | 2 |
| EMS 4200 | Emergency Medical Technician Initial | 190 | L15 – Emergency Medical Services | 2 |
| EMS 4201 | Emergency Medical Technician Refresher | 80 | L15 – Emergency Medical Services | 3 |
| EMS 4202 | Emergency Medical Technician CE | 36 | L15 – Emergency Medical Services | 3 |
| EMS 4300 | Advanced Emergency Medical Tech Initial | 256 | L15 – Emergency Medical Services | 2 |
| EMS 4301 | Advanced Emergency Medical Tech Refresher | 100 | L15 – Emergency Medical Services | 3 |
| EMS 4302 | Advanced Emergency Medical Tech CE | 36 | L15 – Emergency Medical Services | 3 |
| EMS 4303 | AEMT to Paramedic Bridge | 372 | L15 – Emergency Medical Services | 2 |

| Course ID | Course Title | Recommended Hours | Program Area | Tier Designation |
|---|---|---|---|---|
| EMS 4400 | Paramedic Initial | 500 | L15 – Emergency Medical Services | 2 |
| EMS 4401 | Paramedic Refresher | 120 | L15 – Emergency Medical Services | 3 |
| EMS4402 | Paramedic CE | 36 | L15 – Emergency Medical Services | 3 |

**Rationale:**
The North Carolina Office of Emergency Medical Services (NCOEMS) has announced new rules that will go into effect January 1, 2017, that will impact courses that they regulate which lead to state-recognized EMS credentials. These new rules impact course titles, hours, and content of certification-related training. These new courses align with these changes and will replace the existing courses that reside within the Combined Course Library (CCL).

**Request #16 of 16 (Modification)**

| Course ID | Course Title | Current Hours | Requested Hours | Tier Designation |
|---|---|---|---|---|
| AUT 3139 | Auto Mechanics - Motorcycle | 40 | 120 | 3 |

**Description:**
This course teaches basic inspection, troubleshooting, and maintenance procedures for the major mechanical components of a motorcycle.

**Rationale:**
Course modification is being requested to respond to industry requests to incorporate a more comprehensive training program including additional hours for operational theory, diagnostics, and performance testing.

**Contact:**
Margaret Roberton, Associate Vice President
Workforce Continuing Education

# ***AGENDA***

**State Board of Community Colleges**
**STRATEGIC PLANNING COMMITTEE**
**Pitt Community College - Craig F. Goess Student Center, Room 137**
**October 20, 2016 – 1:30 p.m.**

**Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes** – September 15, 2016

**For Information**

- Virginia Workforce Certification Initiative *(Attachment PLAN 1)*
- Joint Strategic Plan/IT Plan (*Attachment PLAN 2*)
- Update on Existing Industry Protocols
- Cross-training of Workforce and Economic Development Partners
- Input from Committee on Outreach to Industry Associations

**For Action**

**New Business**

**Adjourn**

*NOTE*: Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-7147 or by e-mail at stateboard@nccommunitycolleges.edu.

**State Board of Community Colleges**
**Strategic Planning Committee**
NC Community College System
Raleigh, NC
September 15, 2016 – 1:30 p.m.

## Call to Order

Dr. Darrell Saunders called the meeting of the Strategic Planning Committee to order at 1:32 pm in the AW Conference Room and welcomed everyone.

| ***Board Members Participating:*** | ***Also Attending:*** |
|---|---|
| Dr. Darrell Saunders | Linda Weiner |
| Mr. Bobby Irwin | Matt Meyer |
| Mr. Jerry Vaughn | Anne Bacon |
| Mr. Ernest Pearson | Bill Schneider |
| Representative Jimmie Ford (*via conference call*) | Lyn Austin |
| | Susan Barbitta |

## Ethics Awareness and Conflicts of Interest

Dr. Saunders asked that Mr. Bobby Irwin read the Ethics Awareness and Conflict of Interest Reminder. He asked the Committee if there were any conflicts or potential conflicts of interest that needed to be identified. Having so requested and hearing none, Mr. Irwin asked that the record reflect that no conflicts of interest or potential conflicts of interest were reported.

## Approval of Agenda

Dr. Saunders asked for a motion to approve the meeting agenda and a motion was made by Mr. Jerry Vaughn and seconded by Mr. Irwin. The motion was adopted.

## Approval of Minutes

Dr. Saunders asked for a motion to approve the minutes of the August 18th meeting and a motion was made by Representative Jimmie Ford and seconded by Mr. Vaughn to approve the minutes. The motion was adopted.

## For Information

*Updates*: Ms. Linda Weiner introduced Ms. Susan Barbitta, Associate Director for Special Projects at the System Office, to provide an update on all the initiatives that are tied to SuccessNC and leading into Align4NCWorks. These are topics that the PLAN Committee has shown interest in. Ms. Barbitta provided a detailed handout on the following updates:

- Military Credit for Prior Learning – A council has been formed called the Military Credit Advisory Council (MCAC). This was mandated by the Legislature, and it consists of four university system members and four System Office staff, which make up the advisory board. Eight disciplines have been identified as careers that military most often go into when they leave service. Nursing was the most prescriptive of the disciplines, so we began with this. The nursing panel met once and will meet again next week. We have used the resources from ACE (American Council on Education) as a guideline. By the end of October, we will have the remaining 7 disciplines gather for one day. This will be an ongoing process.
- Career-and-College-Ready Alignment Partnership – This is a legislative mandate. It is a three-year roll out with 2016/17 being the first year. Legislation says that all high school juniors that currently take the ACT and are not college ready will participate in mandatory remediation their senior year in high school. The Community College System will define the curriculum and professional development, but the actual instruction will take place by high school teachers. This year there are seven college high-school partnerships that are piloting for us; Alamance, Pitt, Randolph, Central Piedmont, Brunswick, Davidson and Asheville-Buncombe. This is a mastery-based curriculum and completed with computerized instruction with an instructor present. This will be implemented statewide by 2018-2019.
- Developmental Education – Have been working for several years on reforming the developmental education initiative. Have been working since 2012 on the math redesign. It is now eight one-credit modules. Have also had new diagnostic and placement tests developed for the State. Based on all of our input, we will be reforming developmental education by improving on what is already established.

*Faculty Titles* – Ms. Weiner said that, based on earlier conversations with our Committee, it was asked (since we were not able to provide community college staff with salary increases), could title changes be adopted from instructor to professor. She said this was discussed with Dr. Williamson and Jennifer Haygood, and they recommended that it be brought up at the NCACCP's Professional Development Committee meeting that was held last week. Prior to that meeting, the Chief Academic Officers actually began this conversation via email, and Dr. Matt Meyer was able to capture all responses on the reply. Ms. Weiner provided a handout listing a compilation of twenty-five institutions that responded. In summary, seven of our community colleges (out of the twenty-five that responded) are considering proposals for faculty ranking, four are currently using a ranking system, and thirteen are using instructor titles. She added that some colleges with a rank system provide additional pay along with the title change and some do not. Ms. Weiner provided this information to the Professional Development & Personnel Committee of the NCACCP . They reviewed it and then took it to the full Association. They determined that, while they appreciate the idea of the title change, they prefer to leave it as a local decision.

*Proposed Agenda for Strategic Planning Meeting* – Ms. Weiner reviewed the revised agenda for the October PLAN meeting (Attachment PLAN 1). She reviewed highlighted areas of confirmed speakers and the general agenda of activities. On behalf of Ms. Weiner, Ms. Anne Bacon stated that there would be a facilitated panel of business leaders at the meeting to discuss thoughts on how our System is working with businesses (what are we doing well, what are our biggest challenges, etc.). Ms. Bacon asked the PLAN Committee to determine what questions they would like to have Ms. Maureen Little, who is the facilitator, ask. Some of the questions suggested were:

- What type of skills do your workers need?
- Have they utilized our services?
- What type of services did they use?
- What was their impression of the quality of community college services?
- How easy was it for you to interface with the college?
- Did you have any difficulty understanding the Customized Industry Training program?
- What would you do to improve the training and education services in community colleges?

*NC Apprenticeship Expansion Grant Update* – Dr. Matt Meyer stated that this grant was submitted on September 6th by the NC Department of Commerce (DOC) to the US Department of Labor (DOL). He noted that the System Office is partnering with DOC on this. He added that the DOL sponsors a group of colleges known as the Registered Apprenticeship College Consortium. This consortium promotes credit for prior learning by guaranteeing individuals who participated in an apprenticeship program (including public or union programs in another state) that they will be awarded credit at one of our community colleges for what they have completed. This grant will also help our colleges sign on to the federal consortium. Through this grant we will be able to hire someone that will be a coordinator to work with the colleges so that they can go to industry and identify opportunities for apprenticeship. This is our second attempt at a larger apprenticeship grant, and this will help to expand apprenticeship in the State within the eight prosperity zones. This grant will highlight four key areas: manufacturing, IT, healthcare, and transportation and logistics.

*Align4NCWorks Update* – Ms. Bacon provided a brief update on Align4NCWorks and stated that our Align4NCWorks plan is now becoming aligned with our legislative strategy and IT plan. She added that the legislature wants to see our strategy tied in with budget requests. We are also planning a strategy with industry associations/businesses to be more proactive in engaging.

A motion was made and seconded to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:54 pm.

Respectfully submitted,
Ms. Jerrie Farmer
Recording Secretary

**STATE BOARD OF COMMUNITY COLLEGES**

**Virginia's Workforce Certification Initiative**

Background

On March 10, 2016, Virginia's Governor signed into law the new Economy Workforce Credentials Grant Fund Program (WCG), a first in the Nation, outcomes-based funding model for short-term training programs leading to high-demand workforce credentials. This legislation provides Virginians with increased access to noncredit training leading to high-value, high-demand workforce credentials and opportunities for a sustainable living wage, while providing Virginia's businesses with the talent they need.

Virginia's Timeline to Credentials for the Workforce

On May 19, 2016, the State Board for Community Colleges (SBCC) received a fully vetted list of 124 different workforce training programs leading to such workforce credentials. This was reviewed and tentatively approved by the SBCC, pending alignment with high-demand fields approved by the Virginia Board of Workforce Development.

On June 23, 2016, the Virginia Board for Workforce Development (VBWD) approved a list of fields aligned with the SBCC's list of training.

On July 1, 2016, the WCG Program officially launched at Virginia's Community Colleges. As a result, eligible students are now paying one-third of the cost of training programs leading to high-demand workforce credentials. Colleges will receive the remaining two-thirds of the cost of these training programs when the student completes training and earns the externally-validated workforce credential.

College presidents and the State Board for Community Colleges will regularly receive WCG progress reports.

New credentials are reviewed and vetted by the Virginia Community College System Office staff and presented to the Virginia State Board for Community Colleges for consideration and approval.

List of approved credentials can be found at the site below.
http://cdn.vccs.edu/wp-content/uploads/2016/10/THE-LIST-web-edition.pdf

**STATE BOARD OF COMMUNITY COLLEGES**
**Joint Strategic Plan/IT Plan**

Historically, state agencies (including the NC Community College System) have been asked to submit a biennial information technology plan. However, for the 2017-2019 biennium, the State Budget Director and the State's Chief Information Officer have teamed up to call for an integrated plan that links each agency's strategic plan with its IT plan and connects strategies to intended outcomes. The plan instructions make it clear that budget expansion requests for Governor's Office consideration and IT procurement requests must be linked to this plan. The NC Community College System has embraced this opportunity for internal alignment and has also integrated its legislative/budget agenda into the plan.

To follow are the goals, program-related strategies and high-level IT goals that are reflected in the near-final plan. The NC Community College System will submit the joint plan October 31, and it will be our plan from July 2017-June 2019. System Office leadership is committed to using the plan as a working plan, and a process will be put in place for periodic review and adjustment.

**Goals** (consolidated from the eight Align4NCWorks goals + borrowing from SuccessNC)

**1) Increase employer engagement, work-based learning opportunities, and the relevance of education, training, and credentials**.
**2) Promote career pathways, which include strategies such as career awareness and helping students connect to jobs and careers**.
**3) Improve college access, affordability, and student success.**
**4) Strengthen the foundations for system success.**

Based on the plan instructions (calling for a concise list of goals) and the desire to ensure that ongoing initiatives stemming from our last strategic initiative (SuccessNC) remain supported priorities, we condensed Align4NCWorks goals and infused concepts from SuccessNC in the goals and objectives.

Outline of Draft Goals, Objectives, Strategies/Initiatives

**Goal 1 – Increase employer engagement, work-based learning opportunities and the relevance of education, training and credentials**. {A4NCW Goals 1, 3, 4, 7}

**1.1 Objective – Invest in workforce education and training to build in-demand skills.** {A4NCW Action Step 7.B.i.}



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**Strategies/Initiatives –**

- Workforce Training Program Funds:
    - Start-Up Fund For Demand-Driven Programs With Higher Costs
    - Research-Based Funding Increase To Address Workforce Program Costs
- Performance-Based Funding Focused On Wage Gains

**1.2 Objective – Ensure the workforce system is relevant, valuable, and easy to access by the business community.** {A4NCW Obj. 1.A.}

**Strategies/Initiatives –**

- Existing Industry Engagement Initiative
- Cross-Training of Workforce System Partners
- Alignment Projects
- Industry Associations Outreach/Related Employer Engagement
- BioNetwork Industry Alignment and STEM Pipeline Initiatives
- Integrated Instruction (Basic Skills & English Language Learner programs)
- CTE (Career and Technical Education) Advisory Groups

**1.3 Objective – Expand work-based learning opportunities.** {A4NCW Goal 4}

**Strategies/Initiatives –**

- Apprenticeship Initiatives:
    - Federal Apprenticeship Grants
    - Advancing Postsecondary Apprenticeship Project
- Work-based Learning Via Career Pathways
- Boosting Participation in Community College Work-Based Learning Courses
- "Taste of Industry" Initiative
- Perkins Industry-Based Professional Development for Community College Faculty and Staff

**1.4 Objective – Ensure education and training, address skill needs, and validate competency attainment.** {A4NCW Goal 3}

**Strategies/Initiatives –**

- Continuing Education Data System Re-Write
- Data Pipeline Project
- Workforce Credentials and Analytics:
    - Pilot site for National Credentials Registry
    - Co-Leadership of (National) Workforce Credentials Coalition
- Credit for Prior Learning
- Reverse Transfer



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- Registered Apprenticeship College Consortium (RACC)
- Transcript initiatives

**Goal 2 – Promote career pathways, which include strategies such as career awareness and helping students connect to jobs and careers.** {A4NCW goals 5 & 2}

**2.1 Objective – Coordinate career and educational services, improve the clarity of information about viable career opportunities, and encourage development of/enrollment in career pathways**. {A4NCW Obj. 5.A.}

**Strategies/Initiatives –**

- Additional NCWorks Career Coaches
- Student Success Funds
- CTE 9-14 Career Pathways + Support for NCWorks Certified Career Pathways

**2.2 Objective – Provide timely academic and career information and "early warning" advising to help students succeed in college and prepare for success in quality careers.** {A4NCW Obj 5.B.}

**Strategies/Initiatives –**

- Interagency Collaboration on Career Information
- Integrated Academic/Career Advising
- Perkins-Sponsored Advising Initiatives

**Goal 3 – Improve college access, affordability, and student success.**
{A4NCW Goal 6 and SuccessNC}

**3.1 Objective – Establish and strengthen policies and practices that enable students and adult learners to enter into and proceed successfully through career pathways and into a quality career.** {A4NCW Obj. 6.A.}

**Strategies/Initiatives:**

- Community College Transfer Incentive
- NC Student Success Center
- Multiple Measures
- Developmental Education Reform
- Career-and-College-Ready-Graduate Alignment Partnership
- Minority Male Success Initiative
- Competency Based Education Initiative
- SNAP to Skills
- Federal Workforce and Education Policy Input
- Centralized Residency Determination Plan
- High School Equivalency Contract



DRAFT

**3.2 Objective – Improve and expand education and training opportunities for veterans and for currently serving military personnel**. {Align4NCWorks Obj. 6.C.}

**Strategies/Initiatives:**

- Military Credit for Prior Learning
- Counting and Identifying Military/Veterans & Other Special Populations
- Boots to Business

**Goal 4 – Strengthen the foundations for system success.** {A4NCW Goal 8}

**4.1 Objective – Ensure that North Carolina has the Nation's most talented, collaborative educators and professionals.** {A4NCW Obj. 8A.}

**Strategies/Initiatives:**

- Faculty/Staff Salary Boost
- Performance Bonuses for Community College Faculty/Staff (use of existing carry-forward funds)
- Implementation of NCVIP at System Office
- Career Development Facilitator Training
- Excellence in Research and Analytics Initiative
- System Sponsored Professional Development Opportunities

**4.2 Objective – Develop the organizational tools, structures, and cross-agency protocols needed to implement Align4NCWorks and support the vision of the NC Community College System.** {A4NCW Obj. 8.B.}

**Strategies/Initiatives –**

- Budget Stabilization Reserve
- New Technology Infrastructure (ERP RFP)
- Data Governance Committee
- Tier Funding Review
- Workforce Continuing Education Customer Relationship and Enrollment Management System
- WIOA Implementation
- Web Attendance for Basic Skills (changes in ERP)
- Ongoing Workforce Collaboration
- Resource Development Funding Exploration
- Learning Management System – Communication Tool
- Support for Contracts
- Manage/Oversee Connect NC Bond Funds

**4.3 Objective – Integrate and use education and workforce data to inform policy, track progress, and measure success.** {A4NCW Obj. 7.B.}



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**Strategies/Initiatives –**

- Performance Based Funding
- Performance Partnership Program and Biannual Summit
- Data Governance Structure
- Employment Outcomes Analysis for Colleges
- Data Management System for WIOA Required Outcomes
- Contracts for Data Management System--Title II Required Reporting
- Centralized Application to Manage Continuing Education Integrity/Accountability Plan

Enterprise Opportunities – Funding and Collaboration Opportunities Related to Strategies

- NCCCS Legislative Agenda Items
- Workforce Innovation and Opportunity Act (WIOA)
- Unified Workforce Services for Business and Industry
- Career Pathways
- Common Follow-up System Modernization
- P-20W State Longitudinal Data System (SchoolWorks) Implementation
- Grants Management System

**IT Goals**

During the next five years, the System Office's Technology Solutions and Distance Learning Division will:

- **Collaborate with the General Assembly, the Department of Information Technology (DIT), Office of State Budget Management, and the 58 community colleges in the planning, development, and implementation of a modernized ERP system.**
- **Continue to support the current ERP system by performing routine maintenance and enhancements in order to maintain business continuity and initiatives for the agency, the 58 community colleges, and their partners.**
- **Align agency and community college staff, invest in professional development, and continually improve process and procedures that support current and future technology solutions.**

The planning document focuses on how the Agency will maintain current System Office and Community College System technology business needs while planning for the replacement of the enterprise resource planning (ERP) system as defined in North Carolina General Assembly Session Law 2016-94 Sections 7.10A.(a) and 7.10A.(b).



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This plan directly aligns with the Agency's strategic vision and includes tasks designed to reduce business disruption during a period of technology change. These tasks will sustain the current level of support, guidance, and service expected by our customers, while increasing the technology value provided by the System Office to the 58 community colleges, our partner agencies at the federal, state, and local levels, and, above all, the citizens and industry who benefit from the educational and economic growth opportunities provided by the entire North Carolina Community College System.

Enterprise Opportunities – IT Funding and Collaboration Opportunities

- Potential webinar Series To Produce and Caption (to meet ADA compliance standards) Sixty-Minute Webinars To Support Nursing Curriculum
- State General Fund Appropriation for 2 + 2 E-Learning Initiative
- Grant Management System
- Virtual Computing Environment
- P-20W State Longitudinal Data System (SchoolWorks)

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***AGENDA***

**State Board of Community Colleges**
**ACCOUNTABILITY AND AUDIT COMMITTEE**
**Pitt Community College**
**Craig F. Goess Student Center, Room 137**
**Thursday, October 20, 2016 – 3:00 p.m.**

**Welcome and Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes –** September 15, 2016

**For Information**

- Update on Martin Community College (*Discussion Only*)

**New Business**

**Adjourn**

***NOTE*: Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-7147 or by e-mail at stateboard@nccommunitycolleges.edu**

**MINUTES**
**ACCOUNTABILITY AND AUDIT COMMITTEE**
**STATE BOARD OF COMMUNITY COLLEGES**
**SEPTEMBER 15, 2016**

**MEMBERS PRESENT:**

| | | |
|---|---|---|
| Jerry Vaughan | Samuel Powell | Scott Shook |
| Lisa Estep | Darrell Saunders | |
| Jimmie Ford* | Candler Willis | |

*attended via telephone

**SYSTEM OFFICE STAFF AND OTHERS:**

Jennifer Haygood Bryan Jenkins
Elizabeth Self

**CALL TO ORDER**

Mr. Jerry Vaughan called the meeting to order at 3:00 p.m. in the AW North Conference Room of the Caswell Building.

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Mr. Vaughan read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA**

Mr. Vaughan requested a motion to approve the September 15, 2016 meeting agenda. Dr. Saunders moved to approve, Dr. Powell seconded, and the committee approved the agenda without change.

**APPROVAL OF THE MINUTES**

Mr. Vaughan requested a motion to approve the August 18, 2016 minutes. Representative Ford moved to approve, Ms. Estep seconded, and the minutes were approved by the committee as presented.

**FOR INFORMATION**

Update on Audit Concerns (Discussion)

Mr. Jenkins gave a brief overview on the concerns discussed at the last committee meeting. There were concerns about Martin Community College and South Piedmont Community College. Chairman Shook formed a task force to inquire about the issues. The task force members are made up of Linwood Powell, George Fouts, Jennifer Haygood, Bryan Jenkins, and Lisa Estep.

After discussion, it was recommended the motion from the August meeting be amended to offer more flexibility to the task force.

Mr. Jenkins reviewed the concerns that caused the board to choose to take action. Mr. Shook spoke about visiting the school and the items of concern.



DRAFT

South Piedmont was included in the original motion. There will be inquiries but no visit from the task force at this time. Ms. Estep asked the option of making a visit to South Piedmont be kept open.

Representative Ford asked if there has been anything in the media about the issues at Martin Community College. Chairman Shook said there have been questions, but nothing has come out at this time.

Chairman Shook made the following motion to amend the motion from the August meeting –

> To assess Martin Community College's ability to maintain prescribed standards of administration and instruction, I move that the State Board of Community Colleges direct System Office staff or other representatives to obtain and Martin Community College to provide, any information related to: 1) the most recent financial audit; 2) employee turnover; 3) spending issues; 4) procurement; 5) organizational structure; 6) local board governance; 7) strategies to rectify any deficiencies in items 1 through 6 above and direct System Office staff or other representatives to inquire of and obtain information from South Piedmont Community College related to financial audit findings and the planned response to address said findings

Dr. Saunders seconded the motion. The committee approved via voice vote

Mr. Jenkins provided the information to the committee about North Carolina General Statute 115D-6.

Mr. Vaughan asked if the Board has been in this situation with a college in the past. Mr. Jenkins stated, to his knowledge, this is the first time a State Board Task Force has been appointed.

Mr. Jenkins said that the visit should occur the week of September 26th.

Mr. Jenkins presented the general statute about the frequency of financial audits. Ms. Estep expressed support for the idea of adding language allowing the board to ask for more frequency. Ms. Haygood said that the issue will be put on the legislative agenda.

**NEW BUSINESS/ADJOURNMENT**

Hearing no new business Mr. Vaughan, asked for a motion to adjourn and the committee approved to adjourn the meeting at 4:01 p.m. via voice vote.

Respectfully submitted,
Bryan Jenkins, Recording Secretary

***AGENDA***

**State Board of Community Colleges**
**POLICY COMMITTEE**
**Pitt Community College**
**Craig F. Goess Student Center, Room 135**
**October 20, 2016 - 3:00 p.m.**

**Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes** –September 15, 2016

**For Information**

- SBCC Code Report – October 2016 (Attachment POL 01)

**For Action**

- Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 200 – "Public Input" (Attachment POL 02)

**New Business**

**Adjourn**

***NOTE*: Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-7147 or by e-mail at stateboard@nccommunitycolleges.edu**

**Minutes**
**Policy Committee**
**State Board of Community Colleges**
**September 15, 2016**

**POLICY COMMITTEE MEMBERS IN ATTENDANCE:**

| | | |
|---|---|---|
| Mr. Ernie Pearson, Chair | Ms. Janet Lowder | Mr. Lynn Raye |
| Mr. Bobby Irwin | Mr. Bill McBrayer | |
| Mr. Todd Johnson | | |

Absent: Mr. Jim Rose; Mr. Clark Twiddy

**OTHERS IN ATTENDANCE:**

| | | |
|---|---|---|
| Ms. Shanté Martin | Ms. Linda Weiner | Ms. Sondra Jarvis |
| Ms. Jennifer Haygood | Mr. Scott Corl | |

**WELCOME AND ETHICS STATEMENT:** Mr. Pearson called the meeting to order at 3:00 pm in Conference Room 201A of the Caswell Building. Mr. Pearson read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Mr. Pearson requested a motion to approve the September 15, 2016 agenda. Mr. Raye made a motion to approve the agenda and Mr. Johnson seconded the motion. It was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:** Mr. Pearson requested a motion to approve the August 18, 2016 minutes. Ms. Lowder made a motion to approve the minutes and Mr. Johnson seconded the motion. It was unanimously approved by the committee.

**FOR INFORMATION**

SBCC Code Report – September 2016 (Attachment POL 1)

Ms. Martin reviewed the SBCC Code report updates for this month.

**FOR FUTURE ACTION**

Initiation of the Rulemaking Process to Amend 3B SBCCC Subchapter 200 – "Public Input" (Attachment POL 03)

Ms. Martin shared that this item will be presented for approval to the board next month.

**FOR ACTION**

Priority Nursing College Initial Recommendation and Investigative Report – September 2016 (Attachment POL 02)

Mr. Pearson asked Mr. Corl to present information about the investigation into Priority Nursing College. Mr. Corl said the recommendation to initiate process to revoke Priority Nursing School license has been approved by the Proprietary School Board. The investigation into Priority Nursing School and the owner, Mr. Wilson started in June after a phone call from Greensboro Police Department about an incident with the owner of the school. Priority Nursing college has

been in business since 2004 and had not received any complaints or issues prior. Mr. Wilson, the owner is a licensed nurse and had taught at a community college.

There are two very different versions of what happened and both are outlined in the report. Mr. Wilson continues to profess his innocence, and the charges could be dismissed in the court of law. The investigation by the Proprietary School office was not to determine his guilt.

The report reviewed by Mr. Corl includes police documents, court documents, and other correspondence that relates to the investigation. The last five pages of the packet were not presented to the Proprietary Board because they were received after the board meeting. Mr. Irwin asked if the additional pages change the recommendation. Mr. Corl said it did not.

Mr. Pearson asked if there has been a final adjudication. Mr. Corl said that he has not found information showing that the case is closed.

Mr. Corl and Ms. Martin reviewed the revocation procedure and the owner's rights. If Mr. Wilson chooses not to appeal, then the license will be revoked.

There were seven students that were enrolled at the school at the time of the incident. The students have been placed at NCA&T to finish their program. Guilford NC Works has not been reimbursed.

Ms. Haygood reminded the committee that Mr. Wilson's guilt in the legal case is not the reason for the revocation recommendation. Mr. Corl reviewed the reasons for the recommendation outlined on pages 18-19 of the report.

Mr. Raye motioned, Mr. Irwin seconded and the committee approved to move Priority Nursing College Initial Recommendation and Investigative Report – September 2016 from Future Action to Action.

Mr. Raye motioned, Mr. Irwin seconded and the committee approved initiation of revocation of Priority Nursing College's proprietary license.

## NEW BUSINESS

## ADJOURNMENT

Mr. Irwin motioned and Mr. Rose seconded to adjourn the meeting. The motion was adopted and the meeting adjourned at 3:20 pm.

Respectfully submitted,
Sondra C. Jarvis

**Minutes**

**Policy Committee**

**State Board of Community Colleges**

**September 15, 2016**

Recording Secretary

**STATE BOARD OF COMMUNITY COLLEGES**

**SBCC Code Report**

| RULE ACTION | RULEMAKING PROCESS | EXPECTED DATE | STATUS |
|---|---|---|---|
| **AMEND 1E SBCCC 900.1 – "Curriculum Tuition Refunds"** | Initiation of Rulemaking Process | August 19, 2016 | **COMPLETED** |
| | Publication on NCCCS Website | August 23, 2016 | **COMPLETED** |
| | Written Comment Period Ends | September 22, 2016 | **COMPLETED** |
| | Review Comments with SBCC Committee | October 20, 2016 | **PENDING** |
| | 2nd Written Comment Period Ends (if substantive changes) | November 1, 2016 | |
| | Hearing Date (if applicable) | N/A | |
| | Presented to SBCC for Adoption | November 18, 2016 | |
| | Prospective Effective Date of Rule | February 1, 2017 | |

| | | | |
|---|---|---|---|
| **AMEND 3B SBCCC Subchapter 200 – "Public Input"** | Initiation of Rulemaking Process | October 21, 2016 | **PENDING** |
| | Publication on NCCCS Website | October 25, 2016 | |
| | Written Comment Period Ends | November 24, 2016 | |
| | Review Comments with SBCC Committee | December 15, 2016 | |
| | 2nd Written Comment Period Ends (if substantive changes) | December 27, 2016 | |
| | Hearing Date (if applicable) | N/A | |
| | Presented to SBCC for Adoption | January 20, 2017 | |
| | Prospective Effective Date of Rule | February 1, 2017 | |

**State Board of Community Colleges Code**

**TITLE 3 – RULEMAKING PROCESS AND CODIFICATION SYSTEM**

**CHAPTER B. RULEMAKING PROCESS**

**SUBCHAPTER 200. PUBLIC INPUT**

**3B SBCCC 200.1 Publication of Proposed Rule**

(a) The text of the proposed rule adoption, amendment, or repeal (Notice of Proposed Rule) shall be published conspicuously on the NCCCS website within two business days of the SBCC voting to initiate the rulemaking process.

(b) The text of the proposed rule adoption, amendment, or repeal shall comply with 3C SBCCC 200.1.

(c) The Notice of Proposed Rule shall have an explanation detailing the basis for the proposed adoption, amendment, or repeal.

*History Note: Authority G.S. 115D-5;*

*Eff. June 1, 2014.*

**3B SBCCC 200.2 Written Notification of Proposed Rules**

Any person, organization, or entity may request written notification of a proposed rule adoption, amendment, or repeal by submitting a request via electronic mail to sbcccodenotifications@nccommunitycolleges.edu. NCCCS will provide copies of a proposed rule adoption, amendment, or repeal to requestors via electronic mail.

*History Note: Authority G.S. 115D-5;*

*Eff. February 1, 2017.*

**3B SBCCC ~~200.2~~200.3 Public Comment Period**

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(a) The SBCC will accept oral or written comments on the proposed rule for at least 30 calendar days after the Notice of Proposed Rule is published on the NCCCS website or until the date of the public hearing, whichever is longer.

(b) To ensure receipt, written comments shall be submitted via one of the following methods:

(1) Electronic mail to publiccomments@nccommunitycolleges.edu;

(2) Postal mail to NCCCS Rulemaking Coordinator, 5001 Mail Service Center; Raleigh, NC 27699-5001; or

(3) Facsimile to (919) 807-7171.

*History Note: Authority G.S. 115D-5;*
*Eff. June 1, 2014.*

**3B SBCCC ~~200.3~~200.4 Public Hearing**

(a) If the SBCC receives a written request for a public hearing via one of the methods specified in 3B SBCCC 200.3(b) within 15 calendar days of publication of the Notice of Proposed Rule on the NCCCS website, the SBCC must hold a public hearing and publish notice of the hearing conspicuously on the NCCCS website. There must be at least 10 calendar days between the notice of hearing and the actual date of the hearing.

(b) If the SBCC does not receive a written request for a public hearing, it is within the SBCC's discretion to determine whether it will hold a public hearing.

*History Note: Authority G.S. 115D-5;*
*Eff. June 1, 2014.*

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**(Revised 10/17/2016)**

# AGENDA
## State Board of Community Colleges
## LEGISLATIVE AFFAIRS COMMITTEE
## Pitt Community College
## Craig F. Goess Student Center, Room 137
## October 20, 2016 – 3:30 p.m.

**Call to Order**

**Roll Call**

**Ethics Awareness and Conflict of Interest**

**Approval of Agenda**

**Approval of Minutes**

- September 15, 2016

**For Information**

- Update on Legislative Agenda for 2017-19 Biennium
- Update on Hurricane Matthew

**For Action**

- 2017 Legislative Priorities (Attachment LEG 1)

**New Business**

**Adjourn**

***NOTE*: Questions relating to items on the Agenda should be addressed to the Office of State Board Affairs at (919) 807-7147 or by e-mail at stateboard@nccommunitycolleges.edu**

**MINUTES**
**LEGISLATIVE AFFAIRS COMMITTEE**
**September 15, 2016 – 3:30 p.m.**

**COMMITTEE MEMBERS PRESENT:**

| | | |
|---|---|---|
| Breeden Blackwell, Vice Chair | Lynn Raye | Jerry Vaughan |
| Lisa Estep | Darrell Saunders | |
| Todd Johnson | | |

Members Absent: Jim Rose and Clark Twiddy

**OTHER BOARD MEMBERS PRESENT:**

| | | |
|---|---|---|
| Bill McBrayer | Scott Shook | Kirsten Stovall |

**SYSTEM OFFICE STAFF AND OTHERS:**

| | | |
|---|---|---|
| Jimmie Williamson | Bryan W. Jenkins | Senator Ralph Hise |
| Jennifer Haygood | Shanté Martin | Lyn Austin (NCACCT) |
| Patrick Fleming | Mary Shuping | |
| Sondra Jarvis | Linda Weiner | |

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**CALL TO ORDER**
Dr. Blackwell called the meeting to order at 3:39 p.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

**ROLL CALL**
Ms. Jarvis took the roll of the Legislative Affairs Committee members.

**ETHICS STATEMENT**
Dr. Blackwell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA**
Dr. Blackwell asked for a motion to approve the agenda for the September 15, 2016 meeting as presented. Mr. Raye made the motion, seconded by Ms. Estep, and approved via voice vote.

**APPROVAL OF THE MINUTES**
Dr. Blackwell asked for a motion to approve the minutes for the meeting on August 18, 2016 as presented. Mr. Johnson made the motion, seconded by Mr. Raye, and approved via voice vote.

**FOR INFORMATION**
Legislative Guest
Ms. Shuping introduced Senator Ralph Hise, representing District 47. Senator Hise thanked Mary for representing the Community Colleges very well in the General Assembly.

DRAFT

Senator Hise shared with the committee members how the system is viewed by the state and the general assembly.

- Representing the CC is a challenge. Everyone likes and loves the community college system. There are no enemies, but the challenge is that there are no champions either. If the $10 million loss had happened in K-12 or university system, the legislators would have had to come back and the session would have been longer.
- When you want the legislators to make an investment, they don't want more of the same for more money, they want to see the new programs and what the new outcomes will be? How many more employable individuals will there be. The committee discussed if there needs to be a community college caucus?
- Legislators are confused whether it is one System Office or 58 individual campuses. The more that can be clarified will help. It is advantageous as a whole for individual campuses as a whole to go after non-recurring funding. This will put stronger pressure to give additional funds the following year. The legislature will not be tied down to give it to the same place the next year. Mr. Johnson asked if the "ask" from the college will be viewed as from the System Funds or the college's own funds. Senator Hise said it depends on where the request comes from and how it is presented.
- Mr. McBrayer asked if the legislature has the same confusion with the university system. Senator Hise said more information comes from the individual universities and their impact on the individual legislators.
- President Williamson said that he has been told by a number of legislators, the system is organized more like DPI (local controls) than we are the University System. Senator Hise said that DPI is not as much local control either. Much of their policy is written on the DPI level. Mr. Johnson said that on the funding level we are more like DPI. The advantage of being different was that Community Colleges were included in the Bond and K-12 was not.
- Mr. Raye said that when there is a lot of unemployment, our numbers go up and if the unemployment goes down (thanks to our help) our funding goes down because our enrollment goes down. How can that allow us to build new programs? Senator Hise said that the FTE Funding is unrealistic and this needs to be addressed. The System needs to determine what can be delivered with what funding exists, what can be offered with additional funding. Chairman Shook said the community colleges have more efficiencies across the budget compared to the university system, how does that get translated into a share of money to fund what is needed.
- The committee discussed the importance of finding a champion. Chairman Shook asked how the community college caucus could be formed. Senator Hise shared how this would be formed. He suggested having a joint (House and Senate) caucus. Mr. Johnson said that a caucus would help get the community college voice heard in the General Assembly. Our customers and clients are students and are typically a working individual who can't always come to Raleigh to speak to the legislator.
- Discussed the $10 million and how we cannot allow that to be our increase in the next session.

DRAFT

**NEW BUSINESS**

Office of State Budget Management letter

Ms. Haygood shared the letter received from Office of State Budget and Management with the committee. Each agency is being asked to present the top strategic priorities, proposed investments, associate goals, success measures, and identified savings and efficiencies. Also agencies are being asked to submit reduction options that equate to two percent (2%) of the agency's 2016-17 budget.

Ms. Haygood asked for input from the committee on the reduction options. Members suggested that the state could save money by encouraging students to come to the community colleges and finish their associate's degree with the college rather than reducing the budget further. The committee discussed ways that could be recommended to incentivize students to complete their associate degree at the community college. Chairman Shook pointed out that there are services that will have to be cut.

Legislative Priorities

Ms. Shuping and Ms. Haygood presented the current version of the Legislative Priorities and how the priorities can be tied back to Align4NC Works. The Presidents will be reviewing the priorities and voting on them at their quarterly meeting in October. Staff hopes to bring the priorities to the State Board for approval in October. NCACCT will not meet again till Jan, however the information will be shared so that they can give feedback.

**ADJOURN**

There being no other business, Dr. Blackwell asked for a motion to adjourn. Mr. Raye motioned, seconded by Mr. McBrayer and the committee adjourned at 5:07 p.m. following a voice vote.

Respectfully submitted,
Sondra Jarvis
Recording Secretary

DRAFT

# 2017-19 SPECIAL PROVISIONS

*October 15, 2016*

## LEGISLATIVE PRIORITY SPECIAL PROVISIONS

### INCLUDE EARNINGS GAINS PERFORMANCE MEASURE

**SECTION XX.** G.S. 115D-31.3.(e) reads as rewritten:

"**§ 115D-31.3. Institutional performance accountability**

. . .

**(e) Mandatory Performance Measures. --** The State Board of Community Colleges shall evaluate each college on the following performance measures:

(1) Progress of basic skills students.
(2) Repealed by Session Laws 2016-94, s. 10.1, effective July 1, 2016.
(3) Performance of students who transfer to a four-year institution.
(3a) Success rate of students in credit-bearing English courses.
(3b) Success rate of students in credit-bearing Math courses.
(4), (5) Repealed by Session Laws 2016-94, s. 10.1, effective July 1, 2016.
(5a) Progress of first-year curriculum students.
(6) Repealed by Session Laws 2012-142, s. 8.5, effective July 1, 2012.
(7) Curriculum student retention and graduation.
(8) Repealed by Session Laws 2012-142, s. 8.5, effective July 1, 2012.
(9) Attainment of licensure and certifications by students.
(10) Earnings gains for students enrolled in career and technical education courses.

The State Board may also evaluate each college on additional performance measures."

### NC COLLEGE CONTRACT FOR SUCCESS

**SECTION XX.** G.S. 116 is amended by adding a new Article to read:

"Article 36.
College Contract for Success

**§116-300. Policy.** The General Assembly finds that it is in the best interest of the citizens of this State to reduce education costs for both students and the State and to reduce the debt of students and their families upon graduation. The General Assembly further finds that the North Carolina Community College System, The University of North Carolina, and North Carolina's private colleges and universities have partnered to develop comprehensive articulation agreements, whereby a student who earns an associate degree from a North Carolina community college may transfer seamlessly to one of the State's senior institutions of higher education. The General Assembly also finds that students who complete an associate degree at a North Carolina community college perform better academically than students who transfer to a senior institution prior to completing the associate degree. The General Assembly further finds that attending a North Carolina community college prior to transferring to a senior institution results in a significant savings to both the student and the State. It is therefore the policy of the General Assembly to incentivize students to complete an associate degree at a North Carolina community college by providing a grant to students who complete an associate in arts, an associate in fine arts, an associate in science, or an associate in engineering prior to transferring to a senior institution of higher education.

**§116-301. Definitions.**

The following definitions apply to this Article:

(1) Academic year. – As defined in G.S. 116-280(1).

(2) Authority. – The State Education Assistance Authority created by Article 23 of Chapter 116 of the General Statutes.

(3) Community College. – A community college as defined in G.S. 115D-2(2).

(4) Constituent Institution. – A postsecondary constituent institution of The University of North Carolina as defined in G.S. 116-2(4).

(5) Eligible Private Postsecondary Institution. – As defined in G.S. 116-280(3).

(6) Grant. – A grant that is awarded under this Article.

(7) Student. – Means all of the following:

a. Is a legal resident of North Carolina and a resident for tuition purposes.

b. Is enrolled in a constituent institution or an eligible private postsecondary institution.

c. Is pursuing a bachelor's degree.

d. Has not received a bachelor's degree, or qualified for it and who is otherwise classified as an undergraduate student by the Authority.

**§116-302. Eligibility for Grant.** The Authority is authorized to make grants from funds appropriated to the NC College Contract for Success Fund to students who meet both of the following criteria:

(1) The student received an associate in arts, and associate in fine arts, an associate in science, or an associate in engineering degree from a community college.

(2) The student meets enrollment standards by being admitted, enrolled, and classified as an undergraduate student in a matriculated status at a constituent institution or an eligible private postsecondary institution.

**§116-303. Grant Amounts; continued eligibility.**

(a) Subject to the sum appropriated by the General Assembly for an academic year to be awarded as grants under this Article, a grant awarded under this Article to a student at a constituent institution or an eligible private postsecondary institution shall not exceed $2,500 per academic year for a student enrolled full-time.

(b) A student shall not receive a grant for more than two academic years.

(c) In order to continue to be eligible for a grant for the student's second academic year, the student must maintain satisfactory progress in a course of study in accordance with the standards and practices used for federal Title IV programs by the constituent institution or the eligible private postsecondary institution in which the student is enrolled.

**§116-283. Administration; unexpended grant funds do not revert.**

(a) The grants provided for in this Article shall be administered by the Authority under rules adopted by the Authority in accordance with the provisions of this Article.

(b) The Authority may use up to one and one-half percent (1.5%) of the funds appropriated for grants under this Article for administrative purposes.

(c) Grant funds unexpended shall remain available for future grants to be awarded under this Article.

**SECTION XX(b).** This section is effective beginning with the fall semester of 2018, and applies to students who receive an associate degree in arts, an associate in fine arts, an associate degree in science, or an associate degree in engineering from a North Carolina community college on or after May 1, 2018.

# 2017-19 SPECIAL PROVISIONS

*October 15, 2016*

## BUDGET STABILIZATION

**SECTION XX(a).** G.S. 115D-31(e) reads as rewritten:

(e) There is established a special fund to be designated the Enrollment Growth Reserve Fund. The reserve shall consist of funds appropriated to the reserve by the General Assembly for this purpose and over-realized tuition and fees as provided for in this sub-section. If receipts for community college tuition and fees exceed the amount certified in General Fund Codes at the end of a fiscal year, the State Board of Community Colleges shall transfer the amount of receipts and fees above those budgeted to the Enrollment Growth Reserve. Funds in the Enrollment Growth Reserve shall not revert to the General Fund and shall remain available to the State Board until expended. The State Board may allocate funds in this reserve to colleges experiencing an enrollment increase greater than five percent (5%) of budgeted enrollment levels.

**SECTION XX(b).** Beginning with the 2017-19 biennium, community colleges shall receive funding based on the number of full-time equivalent (FTE) students enrolled in curriculum, continuing education, and Basic Skills courses, by tiered funding level. Community colleges shall calculate this budgeted enrollment as the higher of the current year's total enrollment or the average enrollment of the last two academic years, except that no college's budgeted enrollment for each instructional area shall be less than five percent (5%) below the previous year's budgeted level.

## INCENTIVIZE INSTITUTIONAL PERFORMANCE ACCOUNTABILITY

**SECTION XX.** G.S. 115D-31.3.(g1) reads as rewritten:

**"§ 115D-31.3. Institutional performance accountability.**

…

(g1) Carryforward of Funds Allocated Based on Performance. - A college that receives funds under subsection (g) of this section may retain and carry forward an amount up to or equal to its performance-based funding allocation for that year into the next fiscal year. Funds retained under this subsection may be used for the purposes listed in G.S. 115D-31(a)(1) and (2) as well as one-time faculty and staff bonuses."

# OTHER SPECIAL PROVISIONS

## CARRYFORWARD OF COLLEGE INFORMATION SYSTEM FUNDS

**SECTION XX.** Of the funds appropriated to the Community Colleges System Office for the 2015-2017 fiscal biennium for the College Information System, up to one million two hundred fifty thousand dollars ($1,250,000) shall not revert at the end of each fiscal year but shall remain available until expended. These funds may be used only to purchase periodic system upgrades and modernize the college's enterprise resource planning (ERP) system.

# 2017-19 SPECIAL PROVISIONS

*October 15, 2016*

## INSTRUCTION IN JAILS

**SECTION XX(a).** Section 8.3(b) of S.L. 2010-31 reads as rewritten:

**"SECTION 8.3.(b)** Courses in federal prisons ~~or local jails~~ shall not earn regular budget full-time equivalents, but may be offered on a self-supporting basis."

**SECTION XX(b).** G.S. 115D-5(c1) reads as rewritten:

**"§ 115D-5. Administration of institutions by State Board of Community Colleges; personnel exempt from North Carolina Human Resources Act; extension courses; tuition waiver; in-plant training; contracting, etc., for establishment and operation of extension units of the community college system; use of existing public school facilities.**

. . .

(c1) ~~Community colleges shall report full-time equivalent (FTE) student hours for correction education programs on the basis of contact hours rather than student membership hours.~~ No community college shall operate a multi-entry/multi-exit class or program in a prison facility, except for a literacy class or program.

The State Board shall work with the Division of Adult Correction of the Department of Public Safety on offering classes and programs that match the average length of stay of an inmate in a prison facility.

## CONSECUTIVE FINANCIAL AUDIT FINDINGS

**SECTION XX.** G.S. 115D-58.16(a) reads as rewritten:

**§ 115D-58.16. Audits.**

(a) Each community college shall be subject to a financial audit a minimum of once every two years. Community colleges may use State funds to contract with the State Auditor or with a certified public accountant to perform the audits. The colleges shall submit the results of the audits to the State Board of Community Colleges. The State Board of Community Colleges may require a community college which has had findings in two consecutive financial audits to be audited annually.

The State Board of Community Colleges shall ensure that all colleges are audited in accordance with this section.