

**MINUTES**  
**ACCOUNTABILITY AND AUDIT COMMITTEE**  
**STATE BOARD OF COMMUNITY COLLEGES**  
**OCTOBER 20, 2016**

**MEMBERS PRESENT:**

Lisa Estep  
Jimmie Ford  
Samuel Powell

Darrell Saunders  
Candler Willis  
Scott Shook

Jim Rose  
Clark Twiddy  
Lynn Raye

Absent: Jerry Vaughan

**SYSTEM OFFICE STAFF AND OTHERS:**

Jennifer Haygood  
Pres. Jimmie Williamson  
Maureen Little  
Chreatha Alston  
Mary Shuping

Shanté Martin  
Lisa Chapman  
Bryan Jenkins  
Linda Suggs  
Lyn Austin

Donny Hunter  
Pres. Dale McInnis  
Pres. Dennis Massey

**CALL TO ORDER**

Representative Ford called the meeting to order at 3:11 p.m. in the Craig F. Goess Student Center, Room 137.

**ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST**

Representative Ford read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA**

Representative Ford requested a motion to approve the October 20, 2016 meeting agenda. Dr. Willis moved to approve, Dr. Powell seconded, and the committee approved the agenda without change.

**APPROVAL OF THE MINUTES**

Representative Ford requested a motion to approve the September 15, 2016 minutes. Dr. Blackwell moved to approve, Dr. Saunders seconded, and the minutes were approved by the committee as presented.

**MINUTES**  
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**SEPTEMBER 15, 2016**

**FOR INFORMATION**

**Update on Martin Community College (Discussion)**

Mr. Jenkins gave an update on the Martin Community College project. According to Mr. Jenkins, an e-mail communication was sent to Martin Community College faculty, staff, trustees, and other local college partners offering an invitation to speak with members of the group. The visit occurred September 29-30, 2016. As part of the visit, the group conducted interviews with more than 35 individuals either in person or via telephone. The group also requested information from staff to include financial statements, bank reconciliations, board minutes, and organizational charts. A subsequent request for information was sent to Martin Community College on October 4, 2016. Due to the effects of Hurricane Matthew, the deadline for submission was extended. The materials had not been received prior to departing for Greenville. The materials should be in the office when we return.

Rep. Ford discussed the need for the committee to meet via telephone prior to the November State Board meeting. He moved, with a second by Dr. Blackwell, to ask the Board to empower the Accountability and Audit Committee to meet by telephone prior to the November State Board meeting, if the need arises. The committee approved via voice vote.

**NEW BUSINESS**

Mr. Jenkins presented, for discussion, language related to consecutive audit findings in the Special Provisions section of 2017-19 Legislative Priorities (Attachment LEG 1).

Ms. Estep stated the language provides the State Board with an additional tool to help colleges with fiscal control and financial reporting.

Dr. Blackwell stated additional tools are something the State Board should consider as it moves forward.

**ADJOURNMENT**

Representative Ford, asked for a motion to adjourn and the committee approved to adjourn the meeting at 4:03 p.m. via voice vote.

Respectfully submitted,  
Bryan Jenkins, Recording Secretary