

**STATE BOARD OF COMMUNITY COLLEGES
Legislative Affairs Committee Charter**

I. Background

The State Board of Community Colleges derives its authority from North Carolina G.S. 115D and State Board Code. The Legislative Affairs Committee was established in August of 2015.

II. Purpose

The purpose of the Legislative Affairs Committee is to recommend legislative priorities, and provide support for and overview of legislation and activities that impact the North Carolina Community College System.

III. Organization

The Legislative Affairs Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated biennially at the discretion of the State Board Chair.

IV. Meetings

Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Legislative Affairs Committee shall meet on the same schedule as the other standing committees, as determined by the State Board or as needed by the Committee.

V. Responsibilities

The responsibilities of the Legislative Affairs Committee shall be:

- To build strong relationships with members of the North Carolina General Assembly with the goal of building legislative support for the North Carolina Community College System.
- To encourage other State Board members to develop relationships with legislators.
- To educate members of the General Assembly on the System's goals and priorities, including the Strategic Plan.
- To proactively advocate for the North Carolina Community College System with members of the General Assembly.
- To recommend legislative priorities that benefit the North Carolina Community College System.
- To report to the full Board on an on-going basis on legislation or legislative activities that impact the North Carolina Community College System or the State Board.

VI. Duties

The specific duties of the Legislative Affairs Committee shall include:

- Meet with or contact legislators regarding legislation impacting the Community College System.
- Review and approve the legislative priorities
- Determine and make recommendations for legislative strategies to the State Board.
- Review and make recommendations to the State Board on legislation impacting the North Carolina Community College System or the State Board.

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Legislative Affairs Committee Charter.