



State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

May 19, 2017

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Scott Shook called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building.

ROLL CALL

Mr. Bryan Jenkins called the roll and the following members were present:

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|----------------------------|----------------------|-----------------------------|
| Dr. Breeden Blackwell | Dr. Samuel Powell | Mr. Clark Twiddy |
| Ms. Lisa Estep | Mr. Lynn Raye | Mr. Hal Weatherman (rep for |
| Treasurer Dale Folwell | Mr. James Rose | Lt. Governor Dan Forest) * |
| Representative Jimmie Ford | Dr. Darrell Saunders | Ms. Ann Whitford |
| Mr. Bobby Irwin | Mr. Scott Shook | Dr. Candler Willis |
| Ms. Janet Lowder | Mr. Robert Stephens | |
| Mr. Bill McBrayer | Ms. Kirsten Stovall | |

*Attended by telephone

Absent: Mr. Todd Johnson, Mr. Ernie Pearson, and Mr. Jerry Vaughan

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Representative Ford reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested, the Chair asked that the record reflect no conflicts.

APPROVAL OF THE MINUTES

Mr. Raye made a motion to approve the minutes for the State Board of Community Colleges as presented. Mr. Stephens seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes to the agenda and the results were as follows:

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

Ms. Lowder stated Personnel Committee has a few items to be discussed in closed session.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye stated Finance Committee would like to move FC 4 – Initiation of the Rulemaking Process to Amend 1E SBCCC 800.2 – “General Provisions” from Future Action to Action.

PROGRAM SERVICES COMMITTEE, Dr. Samuel Powell, Chair

Dr. Powell stated Programs Committee had no changes.

STRATEGIC PLANNING COMMITTEE, Dr. Darrell Saunders, Chair

Dr. Saunders stated Strategic Planning Committee had no changes.

ACCOUNTABILITY AND AUDIT COMMITTEE, Representative Jimmie Ford, Chair

Representative Ford stated Accountability and Audit Committee had no changes.

POLICY COMMITTEE, Mr. Bill McBrayer

Mr. McBrayer stated Policy Committee would like to move POL 1 – Consideration for Renewal of Proprietary School Licensure and POL 2 – Consideration for Initial Proprietary School Licensure from Future Action to Action.

LEGISLATIVE AFFAIRS COMMITTEE

Legislative Affairs Committee had no changes.

APPROVAL OF THE AGENDA

Representative Ford made a motion to approve the agenda, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE CONSENT AGENDA

Mr. Raye made a motion to approve the consent agenda as recommended, Dr. Powell seconded the motion, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Allocation for NC Motorcycle Safety Education Programs (Attachment FC 5)
Allocation for Virtual Learning Community Course Development and Training (Attachment FC 6)
Contract for Environmental Safety and Health Compliance (Attachment FC 7)
Construction and Property (Attachment FC 11)

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Curriculum Program Applications – New to the System (Attachment PROG 6)
Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 7)
Curriculum Standard Revisions (Attachment PROG 8)

Captive/Co-opted Groups (Attachment PROG 9)

Combined Course Library – Continuing Education (Attachment PROG 10)

REPORTS:

Dr. Deborah Lamm, President of North Carolina Association of Community College Presidents

President Lamm updated the board on NCACCP activities:

- NCACCP met on Wednesday, May 17, 2017
 - Several major programs and initiatives were featured at the meeting: The Competency Based Education Project, the Environmental Health and Safety Institute, and the Workforce and Con Ed Accountability and Integrity Plan.
 - Colleges have been working on developing their own college accountability plans and some presidents have requested to be discussed in more detail at the summer meeting.
- Spring activities include pinning ceremonies and commencement exercises. Presidents look forward to these opportunities to celebrate with students, and these remind Presidents what an honor and privilege it is to serve.
- Edgecombe CC held its annual Signing Day at ceremonies at each of the four high schools in the county. Anticipation, excitement, and pride are bubbling up at every turn – from students, families, and staff.
- The presidents will participate in the Strategic Planning Meeting facilitated by the System Office on June 21.
- In July, the summer quarterly meeting will be held at Surry Community College in Dobson.

Ms. Kirsten Stovall, President of the North Carolina Comprehensive Community College Student Government Association

Ms. Stovall updated the board on N4CSGA activities:

- Executive Board met on Saturday, April 22 to conduct interviews to fill positions on the 2017-18 N4CSGA Executive Board. Seven of the twelve positions have been filled. More interviews will be held at the meeting on Saturday, May 20, 2017.
- The Executive Board evaluated the spring conference to determine what went well and what could be addressed for future conferences.
- Ms. Stovall attended the NC Student Success Advisory Board meeting was held on Thursday, May 4, 2017 and shared information about Community College Day and the recent spring conference. Ms. Stovall shared that she is thankful for having been asked to be part of the NC Student Success Advisory Board and has enjoyed serving as a board member.
- Ms. Stovall thanked the board for their work and dedication to the students across the state. She stated it has been an honor and privilege to sit on the State Board of Community Colleges.

Report from President Williamson on proposed Education Continuum Initiative

President Williamson spoke about the Education Continuum Initiative (P-16 Commission) that he has been asked to serve on. The commission's objectives are:

- Develop a comprehensive statewide education effort to clarify overarching attainment goals and objectives for the future of North Carolina.
- Better leverage state and local assets, identify and galvanize key stakeholders, and break down silos to fully serve the needs of students, families, and taxpayers in North Carolina.

The steering committee will be comprised of Margaret Spellings, Jimmie Williamson, Mark Johnson, Ann Goodnight, and co-chairs when named. Each committee will be comprised of about seven Commission members and will be staffed by three to five issue experts from across the state.

The State Board is in favor of President Williamson participating on this committee which will help the education entities work together for a common goal. President Williamson assured Dr. Lamm that he will discuss the information with the President's Association now that the Board has endorsed.

Ms. Whitford asked if Gates Foundation is involved with this committee. President Williamson stated the Belk Endowment and Goodnight Foundation were at the table, but Gates Foundation could be brought in. Ms. Whitford asked how this is different from the work already being done. President Williamson stated this is a branded effort to bring the K-12, higher-education, and pre-K systems together. We have all the elements in place, but there is no coordinated, sanctioned effort.

Mr. Stevens asked who will provide the administrative support. President Williamson stated this is in the planning stages, so it hasn't been discussed. President Williamson shared he will give a monthly report on this project and bring back any of the concerns of the board.

Chairman Shook said that the statute challenges the systems to have a joint meeting once a year. This could help get that to happen. President Williamson said he wants to make sure this does not supplant the work of the governor's education cabinet.

Dr. Saunders made a motion to endorse the Education Continuum Initiative (P-16 Commission), Mr. Raye seconded. Motion approved via voice vote. Ms. Whitford voted against.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

The Board went into closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27; pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees; and pursuant to North Carolina General Statutes 132-1.2(1)(c) and 143B-1350 and Title 9, Chapter 6, Subchapter 6B, Section 0103 and Section 0309 of the North Carolina Administrative Code following a motion by Ms. Lowder, a second by Mr. Raye, approved via voice vote.

Ms. Whitford recused herself from any discussion in relation to Carteret Community College.

Ms. Lowder invited President Williamson to present the following information on behalf of the Personnel Committee:

- Candidate for the position of President at Blue Ridge Community College
- Candidate for the position of President at Carteret Community College

FINANCE COMMITTEE, Mr. Lynn Raye, Chair (in closed session)

Contract with Vendor for Enterprise Resource Planning Project (Attachment FC 9)

Mr. Raye invited Mr. Jim Parker to present information on behalf of the Finance Committee about a vendor for the Enterprise Resource Planning Project. Once discussion was complete, the proposed vendor was approved in closed session.

Mr. Raye motioned to go back into open session, seconded by Representative Ford, and approved by voice vote.

PERSONNEL COMMITTEE, Ms. Janet Lowder, Chair

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Dr. Laura Leatherwood to serve as President of Blue Ridge Community College effective July 1, 2017

The motion was unanimously approved by voice vote.

On behalf of the Personnel Committee, Ms. Lowder recommended and moved the following item be approved by the board:

Dr. John Hauser to serve as President of Carteret Community College effective July 1, 2017

The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. Lynn Raye, Chair

Initiation of the Rulemaking Process to Amend 1E SBCCC 800.2 – “General Provisions” (Attachment FC 4)

Ms. Grovenstein reviewed the code change. The amendment proposed strikes through a section of code related to the Basic Law Enforcement Training (BLET) and the letter of sponsorship. New language is proposed regarding the BLET courses and the sponsorship. This is requested because there have been issues at colleges requiring clarification. This clarifies the letter of sponsorship is effective the first day of the course and is in effect for one year. Language was added for the occurrence of a law enforcement entity rescinding sponsorship.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Initiation of the Rulemaking Process to Amend 1E SBCCC 800.2 – “General Provisions”
(Attachment FC 4)

The above item was approved by voice vote.

Allocation for Career and College Ready Graduate Alignment Partnerships (Attachment FC 8)

Ms. Grovenstein shared Ms. Barbitta presented the information about this program at the Issues Luncheon.

Ms. Stovall asked how the colleges were approved. Ms. Grovenstein shared the Programs staff sent out information about requesting funding. All the colleges requesting funding were approved.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

Allocation for Career and College Ready Graduate Alignment Partnerships (Attachment FC 8)

The above item was approved by voice vote.

State Board Reserve Funding for Career Development Facilitators (Attachment FC 10)

Ms. Grovenstein reviewed the State Board Reserve funds. This request would fund ten college employees to receive training. Discussed which college staff is eligible to attend the training.

On behalf of the Finance Committee, Mr. Raye recommended and moved the following item be approved by the board:

State Board Reserve Funding for Career Development Facilitators (Attachment FC 10)

The above item was approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Basic Skills Plus Policies and Procedures Approval (Attachment PROG 11)

Dr. Powell stated this is an update of the existing policy which will help students who haven't completed high school and want to take courses to earn certification that employers require. The Basic Skills Plus program will help the student get the high school diploma while earning certification. The course costs are waived for those working toward their high school diploma.

Dr. Chapman stated the Basic Skills Plus program was made official in 2015, but the community colleges have offered programming for several years. One of the main changes is due to lack of participation that in the middle skill gap. Staff reviewed how the program was moving forward, prior to the revisions. Students were required to have a functioning level at grade 9 in both areas (math and English) before gaining the waiver which was difficult for students. This change allows students to start working to improve their competency while engaged. Under the new policy, students only need to be at grade 9 in one area. The program needs and expectations are still required if the student is interested. The program staff and basic skills staff work closely to assure students are set for success. Programming is being developed to help the students and assure the implementation is successful.

On behalf of the Programs Committee, Dr. Powell recommended and moved the following item be approved by the board:

Basic Skills Plus Policies and Procedures Approval (Attachment PROG 11)

The above item was approved by voice vote.

POLICY COMMITTEE, Mr. Bill McBrayer

Consideration for Renewal of Proprietary School Licensure (Attachment POL 1) and Consideration for Initial Proprietary School Licensure (Attachment POL 2)

Mr. McBrayer asked Mr. Corl to present both items related Proprietary Schools. Mr. Corl stated the State Board of Proprietary Schools met last week to discuss licensure. POL 2 is a recommendation to grant initial licensure to four new schools. POL 3 is not actionable today, will be presented in July. The college is being given due process since they were not recommended for approval.

On behalf of the Policy Committee, Mr. Pearson recommended and moved the following item be approved by the board:

Consideration for Renewal of Proprietary School Licensure (Attachment POL 1) and
Consideration for Initial Proprietary School Licensure (Attachment POL 2)

The above items were unanimously approved by voice vote.

LEGISLATIVE AFFAIRS COMMITTEE, Dr. Breeden Blackwell, Vice-Chair

Legislative Update – 2017-19 Biennium

Ms. Shuping gave an update on the Legislative Session.

- Senate Budget and Priorities not included
 - Increase in funding for Workforce Training Programs
 - Increasing student completion through student support services
 - Stop-loss provisions for colleges experiencing significant enrollment declines
 - Enrollment Growth Reserve for colleges experiencing significant enrollment increases
 - Exemption of Community College System IT from transfer to DIT.

Ms. Shuping reminded members that it is important for members to contact their legislators about the Highly Skilled Workforce Pipeline and emphasize the importance.

- Senate Budget and Priorities included
 - Restoration of \$10 million 2016 salary loss error
 - Enrollment Growth
 - Fund study of workforce training costs
 - Start Up funds for high costs programs
 - Fund additional career coaches
 - ERP Planning & Design authorization
 - Salary increase for community college employees

The cuts for the Community Colleges were minimal compared to cuts that other agencies received.

- Additional Items in Senate Budget (not requested)
 - Apprenticeship Transfer from Commerce to CC System Office
 - System Office provide training for CC trustees
 - CC to use presidential search consultants must competitively bid contract
 - Allow senior citizens to audit courses without paying a fee

- New Items being requested in House Budget
 - ERP Funding coming from the IT section of the budget, not the education part of the budget. Legislature is open to modernizing technology.
 - Some colleges were impacted by Hurricane Matthew. Staff has shared data with legislators showing the impact on colleges' enrollment due to the storm. Discussed what caused the loss of FTE at the colleges. Members are encouraged to talk to legislators.

Ms. Shuping said the budget is working very quickly.

Update on SB420 – governance bill came out of Senate to the House. We are concentrating on the budget and the task force will start its work once the budget is complete. Chairman Shook stated it is active until end of short session in 2018.

Ms. Haygood spoke about the trustee training that has been proposed. In consultation with Chairman Shook, the training would be available online to make readily accessible and free on a rolling basis for trustees. Ms. Whitford stated she would like to see the opportunity for trustees to do training in groups with staff support for questions. Ms. Haygood stated a committee could review options. There is no funding, but could consider State Board Reserve or lapsed salary. Ms. Shuping reviewed the difference between current language and proposed language. Education session and orientation would be developed by System Office in consultation with CC Presidents and trustees.

Ms. Estep made a motion to endorse the method proposed for Trustee Training, Mr. Raye seconded and the motion was approved via voice vote.

Chairman Shook thanked Ms. Shuping for her hard work with the General Assembly.

NEW BUSINESS

Janet Lowder motioned for authorization for the Personnel Committee to meet telephonically prior to July 21, 2017 meeting if necessary to approve recommendations subject to ratification by the board. The motion was seconded by Representative Ford and approved via voice vote.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Williamson shared the following activities:

- Received updates in committees about Strategic Planning.
- Spoke about the movement of Apprenticeships.
- Recognized MVP – Pam Stutts nominated by Philomena Harrell

- Mr. Raye asked if there are any prospects on new industry coming into the state. President Williamson reviewed the new information.

RESOLUTIONS

Chairman Shook read resolutions for the following members-

- Dr. Darrell Saunders
- Ms. Janet Lowder
- Representative Jimmie Ford

BOARD MEMBERS QUESTIONS/COMMENTS

Board members shared their experiences about speaking at various graduations, hearing the success stories, and the impact of the community colleges on the students' lives.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Thursday, July 20, 2017 through Friday, July 21, 2017 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently five terms expiring and no vacancies for the membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, Representative Ford made the motion to adjourn, seconded by Mr. McBrayer unanimously approved by voice vote at 10:48 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

James C. Williamson, PhD, System President

Mr. Scott Shook, Chair