



Creating Success

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State Board of Community Colleges
Caswell Building, 200 West Jones Street
Raleigh, North Carolina
August 16, 2013
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chair Linwood Powell called the State Board of Community Colleges (SBCC) Meeting to order at 9:00 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. The Chair welcomed those in attendance. Mr. Jenkins called the roll and the following members were present:

Mr. K. Ray Bailey, Vice Chair
Mr. Will Collins
Ms. Kendra Cotton (for Treasurer
Cowell)
Representative Jimmie Ford
Dr. Stuart Fountain
Mr. Clyde Higgs*
Mr. Bobby Irwin
Mr. Matthew Jones
Ms. Janet Lowder
Ms. Hilda Pinnix-Ragland

Dr. Linwood Powell, Chair
Dr. Sam Powell
Mr. Lynn Raye
Dr. Darrell Saunders
Mr. Scott Shook
Ms. Joanne Steiner
Mr. Jerry Vaughan
Mr. Hal Weatherman (for Lt.
Gov. Dan Forest)
Dr. Chandler Willis
Mr. James Woody

Absent: Ms. Ann Whitford

*Participated by telephone

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

The Chair reminded members of the Board of the ethical requirements for those who are public servants and requested that members identify any conflicts or potential conflicts of interest that they may have with respect to any item on the agenda. Having so requested and hearing one conflict, the Chair asked that the record reflect that one conflict or potential conflict of interest was reported or identified. Mr. Will Collins recused himself from Attachment FC 11 due to his serving on the North Carolina Community College Foundation Board. No other conflicts were noted.

THE HONORABLE GOVERNOR PAT MCCRORY

The Honorable Pat McCrory provided remarks to the Board. He stated that the need for workforce in North Carolina is one of the most crucial steps we have and one of the most crucial advantages we have in Economic Development. Governor McCrory stated that North Carolina has two great challenges – the budget and the revenue streams that are coming in regarding the tax revenue. The North Carolina Community College System has been and will continue to play a lead in closing the skill gap for employers with training the talents needed.

ADMINISTRATION OF THE OATH OF OFFICE

The Chair recognized Chief Justice Paul Newby from the North Carolina Supreme Court, Senator Tom Tucker from the 35th District of Union County and former Pro Tem, and Representative Paul “Skip” Stam from the 37th District of Wake County and present Pro Tem of the House and thanked them for coming to the August meeting of the State Board.

Chief Justice Newby administered the oath of office to Mr. Bobby Irwin.

Chief Justice Newby administered the oath of office to the new N4CSGA President,
Mr. Matthew Jones.

Chief Justice Newby administered the oath of office to Mr. Scott Shook

Chief Justice Newby administered the oath of office to Mr. Jerry Vaughan

Chief Justice Newby administered the oath of office to Dr. Candler Willis

Representative Paul “Skip” Stam administered the oath of office to Mr. Will Collins

Senator Tommy Tucker administered the oath of office to Mr. Lynn Raye

50TH ANNIVERSARY SCHOLARSHIP ANNOUNCEMENT

Chair Linwood Powell recognized Dr. Ed Wilson who is the Chair of the 50th Anniversary Committee. Dr. Ed Wilson stated it was about a year ago that the celebration of our 50th Anniversary was started. Fifty years ago our system began on a partnership of business, industry and educational needs. Today, AT&T and Duke Energy are taking that partnership to a higher level by providing support for our most vital resource – our students who are North Carolina’s future employees, employers, and leaders.

Dr. Wilson introduced two representatives of these partners – Ms. Venessa Harrison, President of AT&T North Carolina and Mr. Paul Newton, Duke Energy President of North Carolina. Ms. Harrison thanked the board for the opportunity to be with them and presented a check for \$116,000 on behalf of the 7,000 employees AT&T has in North Carolina. The amount represents two \$1,000 scholarships for each of the 58 community colleges across the state. The scholarships will go to technical education students and students participating in a college transfer program with a priority to students in a minority or underserved population and students who are military veterans. Mr. Newton stated the week began with the announcement of 6.7 million dollars in grants for job training in Workforce Development and is now closing by celebrating the Community College System’s 50th Anniversary as a system with a \$100,000 donation for competitive scholarships for STEM based curricula in Duke Energy’s service territory which will prepare students for good jobs which will help to develop the STEM economy in the state.

Dr. Wilson stated this was a historical moment in our System. It honors the System’s history and helps to propel us into our next fifty years. On behalf of the 50th Anniversary Committee and the countless students this generosity will touch. He thanked both Ms. Harrison and Ms. Newton for their support.

APPROVAL OF THE MINUTES

Ms. Steiner made a motion to approve the minutes of the July 19, 2013 meeting of the State Board of Community Colleges. Representative Ford seconded the motion and the minutes were unanimously approved.

CHANGES TO AGENDA

The Chair polled the committee chairs as to any changes they might wish to make to the agenda, and the results were as follows:

POLICY COMMITTEE, Mr. Lynn Raye, Chair

Mr. Raye made a motion requesting that Attachment POL 4 – Review for Approval of Initial Proprietary School Licensure be moved from for Future Action to for Action.

PROGRAM SERVICES COMMITTEE, Dr. Sam Powell, Chair

Dr. Sam Powell made a motion requesting that Attachment PROG 7 – Customized Training Program 2012-2013 Annual Report be moved from for Action [CA] to for Action.

FINANCE AND CAPITAL NEEDS COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey stated there were no changes to their agenda.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Representative Ford stated there were no changes to their agenda.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated there were no changes to their agenda.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Dr. Fountain requested to add two items to the agenda... Attachment PER 1 – Approval of Salary Requests greater than 10% and less than \$10,000 and Attachment PER 2 – Delegation of Authority to the President to Consider and Approve Salary Increases greater than 10% and less than \$10,000.

APPROVAL OF THE AGENDA

Mr. Raye moved and Ms. Pinnix-Ragland seconded that the Agenda be approved as presented. By unanimous voice vote, the Agenda was approved by the Board.

APPROVAL OF THE CONSENT AGENDA

Mr. Shook moved and Representative Ford seconded that the Consent Agenda be approved as presented. By unanimous voice vote, the Consent Agenda was approved by the Board.

Items approved on the Consent Agenda were as follows:

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Location Waiver Request for Cooperative Innovative High Schools (Attachment PROG 4)
Section 4 (Curriculum Program Applications – Captive /Co-opted Groups) Curriculum Procedures
Reference Manual (Attachment PROG 5)

APPROVAL OF THE CONSENT AGENDA

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

(continued)

Courses of Instruction for Captive/Co-opted Groups (Attachment PROG 6)

Continuing Education:

Robeson Community College – Lumberton Correctional Institution

Custodial/Environmental Services (Commercial/Residential Cleaning)

Wake Technical Community College – NC Correctional Institution for Women

Maintenance Mechanics (Facility Maintenance)

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Allocation for BioNetwork Centers (Attachment FC 6)

Allocation for the Golden LEAF Scholars Program (Attachment FC 8)

Service Agreement with NCSEAA (Attachment FC 12)

Allocations for Customized Training – Regional Trainer (Attachment FC 13)

Allocations for Customized Training – Local Capacity Building (Attachment FC 14)

Construction and Property (Attachment FC 15)

Reports:

NCACCP, Dr. Lawrence Rouse, President, North Carolina Association of Community College Presidents

Dr. Rouse began by thanking the former President of the North Carolina Association of Community College Presidents Dr. Mary Rittling. He recognized her for her leadership.

The President's Association met this summer on July 24-26, 2013 at Tri-County Community College in Murphy, North Carolina. They participated in a very extensive professional development opportunity with several sessions facilitated by Rob Johnston. The professional development focused on helping community college presidents and their staff to help their students to be successful. He thanked the Gates Foundation for funding the professional development and he thanked Ms. Linda Suggs for the role she played. In preparing for the coming year, the officers and committee chairs will have a retreat on Thursday, August 22 in Research Triangle Park to develop program plan of work for the coming year.

Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees

Dr. Hunter also thanked Dr. Rittling for serving as the past president of the NCACCP.

NCACCT will have a delegation going to New York in late September, including Dr. Rittling, along with three other community college presidents to talk to that group at their trustees meeting about economic development efforts in North Carolina. This is a result of article in *Forbes Magazine* complementing the work that goes on in North Carolina.

The Fall Leadership Seminar will take place in Wilmington on September 4-6.

He brought up the concern expressed by the General Assembly in the dramatic increase of local bills that were passed in this session. One of the local bills has developed into a law suit between Central Carolina Community College and the General Assembly. There was a change in how the trustees

**Dr. Donny Hunter, President & CEO, North Carolina Association of Community College Trustees
(continued)**

were being appointed in that college which covers three counties. It took away the appointment of the four members who were appointed by the board of education in the county where the college's main campus is located and gave those appointments jointly to the three boards of education in the three counties served. The bill also contained a stipulation that four specific board members would immediately be removed from the board and this is what has led to the law suit. The law suit has led to a warning from SACS to Central Carolina Community College that they may lose their accreditation. If a college is not accredited, the students cannot receive Pell Grants. This is a serious issue and he raised the issue, because it could happen with all the colleges and to the State Board. Dr. Hunter's executive board has adopted a resolution which they provided to the Speaker and the President of the Senate to look at on how the local bills are handled and asked them to put in some safeguards so this will not happen to other colleges.

N4CSGA, Mr. Matthew Jones, President

Mr. Jones shared some of his background with the Board. He thanked each member of the board and the system office staff, for welcoming him. He is excited to be part of the board and being able to represent not only his local institution, but every institution within our system.

Currently, the N4CSGA is still recruiting for the open positions on the N4CSGA board. Several students have expressed interest, and are consulting with their advisors. On August 17, 2013, the N4CSGA Executive Board will travel to Charlotte to look over the venue for the upcoming fall conference that will take place November 1-3, 2013 in Charlotte. Mr. Jones invited anyone, on the board who would like to attend, to please come.

Mr. Jones said N4CSGA has been working with Emily Hamrick, who is the new Local Interactions Chairperson, on a survey to be sent out to the fifty-eight community colleges focusing on student issues. He will keep the Board posted on survey results as they become available.

His quote for this meeting was: "Aspire to Inspire before you Expire"

STANDING COMMITTEE REPORTS

POLICY COMMITTEE, Mr. Lynn Raye, Chair

On behalf of the Policy Committee, Mr. Raye recommended and so moved that Attachment POL 4 – Review for Approval of Initial Proprietary School Licensure for Triangle Nurse Aide Program and NCCarSchool be approved by the board. The motion was unanimously approved by voice vote.

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

Dr. Powell asked the board to review Performance Measures Outcomes Report (Attachment PROG 8) because it will be shared at the issues luncheon during the October State Board meeting.

Dr. Powell recognized Ms. Maureen Little who reviewed the Customized Training Program 2012-2013 Annual Report (Attachment PROG 7). There were 287 projects last year and 93 percent represent manufacturing based organizations (from food production to aerospace). The remaining

STANDING COMMITTEE REPORTS

PROGRAMS COMMITTEE, Dr. Sam Powell, Chair

(continued)

7 percent can be illustrated through business support services, information technology and warehouse and distribution. There are 7 regional trainers who serve all 58 community colleges.

On behalf of the Programs Committee, Dr. Powell recommended and so moved that Customized Training Program 2012-2013 Annual Report (Attachment PROG 7) be approved by the board. The motion was unanimously approved by voice vote.

FINANCE COMMITTEE, Mr. K. Ray Bailey, Chair

Mr. Bailey recognized Ms. Jennifer Haygood who discussed the 2013-2014 State Aid Allocations and Budget Policies (Attachment FC 4).

On behalf of the Finance Committee, Mr. Bailey recommended and so moved that the following items be approved by the board:

- 2013-2014 State Aid Allocations and Budget Policies (Attachment FC 4)
- Allocation of the Repurposed Special Appropriation and Equipment Funds (Attachment FC 5)
- Allocations for Supporting Alignment for Student Success (Attachment FC 7)
- Allocation for Accelerating Opportunities Continuation Funds (Attachment FC 9)
- Allocation for Business Administration Alignment Project (Attachment FC 10)
- Allocation for Nursing Faculty Scholarship Program (Attachment FC 11)

The above items were approved by voice vote by the Board with one dissenting vote on Attachment FC 5 and one abstaining vote on Attachment FC 11.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Jimmie Ford, Chair

Mr. Ford stated all items on the Accountability and Audit Committee Agenda were for information.

STRATEGIC PLANNING COMMITTEE, Dr. Stuart Fountain, Chair

Dr. Fountain stated all items on the Strategic Planning Committee agenda were for information.

PERSONNEL COMMITTEE, Mr. Clyde Higgs, Chair

Dr. Stuart Fountain stood in for Mr. Clyde Higgs who could not attend the meeting. The board is asked to approve salary increases that are greater than 10 percent and less than \$10,000. Attachment PER 1 represents salary increases for the colleges because their responsibilities have increased. The staff and the Personnel Committee have reviewed all the requests for approval. On behalf of the Personnel Committee, Dr. Fountain so moved that Attachment PER 1 – Request to Provide Salary Increase Greater than 10% - FY 2013-2014. Attachment PER 1 was unanimously approved by voice vote.

The Personnel Committee recommends the delegation of authority to Dr. Ralls to consider and approve salary increases that are greater than 10 percent and less than \$10,000 to be reported to the board and ratified at a later time and Dr. Fountain so moved. The motion was approved by voice vote with one dissenting vote.

NEW BUSINESS

There was no new business.

PRESIDENT'S REPORT TO THE STATE BOARD OF COMMUNITY COLLEGES

President Ralls announced that the August 2013 "System Office MVP Award" recipient was Mr. Michael Farmer. The nomination is available at the link below and will be included as Exhibit A in the official State Board records.

<http://www.nccommunitycolleges.edu/pr/awards/System%20Office%20Recognition/>

President Ralls did not give a report this month. He stated the 50th Anniversary continues with regional dinners starting in September. The 50th Anniversary has been funded by our Foundation. We are striving to raise as much money as we can because every dollar we raise will go into the scholarship funds such as the money from Duke and AT&T. There are special scholarships for students of college faculty and staff as well as the System Office.

BOARD MEMBERS QUESTIONS/COMMENTS

None were received.

DATE OF NEXT MEETING

The next State Board Meeting will be held on Friday, September 20, 2013 originating in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, North Carolina. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

The Chair stated there are currently no terms expiring for membership of the State Board.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Representative Ford to adjourn the meeting. After being properly seconded Mr. Raye, the motion was adopted by unanimous voice vote and the Board was adjourned at 11:30 a.m.

RESPECTFULLY SUBMITTED BY:

Secretary

APPROVED BY:

Dr. R. Scott Ralls, System President

Dr. Linwood Powell, Chair