MEMBERS PRESENT:
Dr. Sam Powell, chair  Dr. Breeden Blackwell  Mr. Clark Twiddy
Dr. Candler Willis, vice chair  Ms. Kirsten Stovall  Mr. Bill McBrayer

SYSTEM OFFICE STAFF AND OTHERS:
Dr. Lisa Chapman  Ms. Linda Suggs, Gates  Dr. Donny Hunter (NCACCT)
Ms. Shante Martin  Foundation

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:40 p.m. in the Craig F. Goess Center, Room 132. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the October 20, 2016 agenda. Dr. Blackwell made a motion to approve the agenda and Dr. Willis seconded the motion. It was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the September 15, 2016 minutes. Dr. Blackwell made a motion to approve the minutes and Mr. Irwin seconded the motion. It was unanimously approved by the committee.

FOR INFORMATION
Finance Committee Agenda Items
Summary of 2015-16 State Funded Financial Aid Programs for Community College Students (Attachment FC 3)
Allocation for RN to BSN Competency-Based Education (Attachment FC 9) [CA]

The committee had no questions or concerns.

Programs Committee Information Items
Curriculum Program Application as Approved by the System President (Attachment PROG 1)
  • Halifax Community College
    o Human Services Technology/Social Services (A4538D)

Curriculum Program Termination as Approved by the System President (Attachment PROG 2)
  • Davidson County Community College
    o School-Age Education (A55440)
The committee discussed the difference between archiving and terminating. Dr. Chapman reviewed how the colleges determine the best course of action when a course is not being utilized.

**FOR ACTION:**

*The State Board of Community Colleges and The Board of Governors of the University of North Carolina*

**Review of the Comprehensive Articulation Agreement (Attachment PROG 3)**

The above item was presented by Dr. Chapman.

- Dr. Powell shared with the committee that this annual report is due to the Education Oversight Committee by November 1, 2016.
- Dr. Chapman said the information covers the first two years of the articulation agreement and the first group of students covered by this is matriculating to the four year colleges.
- The first two reports were focused on the history of revising CAA, the Transfer Advisory Committee (TAC), and the structure and enrollment in the College Transfer Success course (ACA-122). ACA-122 helps students understand how to plan out the four year degree.
- Students and advisors can go the website of the university the student wants to attend to review the Baccalauret plan. This guides them to the proper courses to take at the community college and what to expect to take at the university.
- Dr. Chapman reviewed the reporting structure and the highlights of the report.
- Staff will be keeping a close eye on this report to assure that the agreement continues to be beneficial for the student.
- TAC reviews institutions bi-annually per General Assembly direction. There are standard forms and processes for the reviews. Not all sixteen colleges have been reviewed yet.
- There was a report from President Shockley where there was a foreign language that should have been accepted and there were issues. Upon follow up, Dr. Chapman has contacted UNCGA and UNC Admissions to meet and discuss situations like this one.
- Discussed the importance of transfer students for some of the universities versus others. The goal is for all transfer students to be treated the same no matter which university they choose.
- Dr. Hunter discussed the intention of the law and the importance of it being enforced with the committee.
- In response to questions by Ms. Stovall, Dr. Chapman reviewed the Existing Challenges outlined on page 7 of the report.
  - Implement strategies to incentivize Associate Degree completion prior to transfer.
  - Develop process for communicating Baccalaureate Degree Plan changes to community college partners.
  - Reduce the number of total credit hours (UNC and NCCCS) to Baccalaureate Degree completion.
  - Collect additional comparative data of UNC native students and transfer students.
  - Enhance communication between UNC and community college partners and between the TAC and campus transfer personnel.
  - Leverage existing and new technology to assist transfer students with credit articulation and degree completion.
- Ms. Stovall shared what has helped her as a student based on these changes.
- Discussed whether there needs to be a ramification for the university if a student’s course work is not accepted.
• It was recommended that a letter be sent to the TAC sharing the committee’s concern that there were no findings, however an issue has been discussed at the Presidents’ Association meeting.
• The report needs to show if the university system is working with the community college system or is there resistance. Mr. McBrayer said that we also need to share the positive, not just the negative.

Dr. Blackwell made the motion to move The State Board of Community Colleges and The Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement from Future Action to Action for the full board. Dr. Willis seconded the motion.

Dr. Blackwell motioned, Dr. Willis seconded and the committee approved The State Board of Community Colleges and The Board of Governors of the University of North Carolina Review of the Comprehensive Articulation Agreement.

**Items for the Consent Agenda [CA]**

**Curriculum Program Application (AE) (Attachment PROG 4) [CA]**
- Montgomery Community College
  - Associate in Engineering (A10500)
The above item were presented by Dr. Chapman.

*Curriculum Program Application (New to System) (Attachment PROG 5) [CA]*
- Pitt Community College
  - Advanced Medical Coding (Certificate) (C45xxx)
  - Tiered Funding Recommendation – Advanced Medical Coding
  - Exceed Hour Request – Advanced Medical Coding
The above item were presented by Dr. Chapman.

**Curriculum Program Application (Fast Track for Action) (Attachment PROG 6) [CA]**
- Mayland Community College
  - Agribusiness Technology (A15100)
The above item were presented by Dr. Chapman.

**Curriculum Standard Revision (Attachment PROG 7) [CA]**
- Forsyth Technical Community College
  - Recreational Vehicle Maintenance and Repair Technology (D60310)
Dr. Chapman presented information on this revision request.

**Combined Course Library – Continuing Education (Attachment PROG 8) [CA]**
- New Course Approvals, Modification, and Tier Designations

Dr. Chapman discussed the requested course approval.

Agenda items 4-8 were discussed individually and grouped together for one motion. On a motion made by Dr. Blackwell, seconded by Dr. Willis, these agenda items were approved for placement on the full board “Consent Agenda” for action at their October 21, 2016 meeting.
*Reviewed in previous month

**OTHER BUSINESS**

**ADJOURN**
The meeting was adjourned at 2:54 p.m. on a motion by Dr. Blackwell, seconded by Dr. Willis.

Respectfully submitted,
Sondra Jarvis
Recording Secretary